



Policy/Legislative Subcommittee Meeting

Zoom Virtual Meeting ([link](#))

Meeting ID: 910 5464 8754

Passcode: 662609

Monday, March 29, 2021

7:00 PM - 8:30 PM

Present:

Anna Siedzik, Chairperson

Michelle Horgan, Vice Chairperson

Also Present:

Mary Beth Banios, District Superintendent

Mahala Lettvin, Recording Secretary

Dorothy Presser, MASC Representative

1. Call to Order

7:00 PM

With a quorum present, Ms. Siedzik, Chairperson, calls the meeting to order at 7:06 PM. This meeting is being recorded and being held remotely per the emergency order of the Governor.

2. Approval of Minutes:

- March 4 2021

[Exhibit](#)

I MOVE THAT THE POLICY/LEGISLATIVE SUBCOMMITTEE APPROVE THE 03/04/2021 MEETING MINUTES AS PRESENTED ABOVE.

MOTION by Anna Siedzik; SECONDED by Michelle Horgan.

Michelle Horgan YES;

Anna Siedzik YES.

MOTION PASSES unanimously through roll call vote of two (2) members present.

3. Executive Session Correction (BEC)

[Exhibit 1](#)

[Exhibit 2](#)

Discussion regarding the ten purposes for moving into executive session as detailed beginning on page 11 of the Attorney General's Open Meeting Law Guide and Educational Materials ([exhibit 2](#)); current issues with the School Committee's language; strategy in moving forward; etc.

I MOVE THAT THE POLICY/LEGISLATIVE SUBCOMMITTEE MODIFY EXECUTIVE SESSION POLICY (BEC) TO MATCH EXACTLY THE ATTORNEY GENERAL'S LANGUAGE FOUND IN THE [EXHIBIT](#), UNDER THE SUBHEADING, "TEN PURPOSES TO MOVE INTO EXECUTIVE SESSION" (BEGINNING ON PAGE 11).

MOTION by Anna Siedzik; SECONDED by Michelle Horgan.

Michelle Horgan YES;

Anna Siedzik YES.

MOTION PASSES unanimously through roll call vote of two (2) members present.

The 04/14/2021 School Committee meeting agenda has a placeholder for review of policies.

4. Discuss Policy on Duration of School Committee Meetings

Discussion regarding potentially developing a policy to limit the length of regular School Committee meetings. Members discuss the best strategy moving forward, including implementing a meeting stop time versus a meeting stop duration.

The *Policy/Legislative Subcommittee* agrees that School Committee meetings are not to exceed 3.5 hours. Through majority vote, the meeting can be extended by .5 hours. To continue the meeting an additional .5 hours, a unanimous vote is needed.

There is discussion regarding the issues that have contributed to the duration of meetings, including “Topics for Future Meetings”.

The *Policy/Legislative Subcommittee* will address this at their next meeting, and then present a more formalized recommendation at a future School Committee meeting.

5. Review policies in the following sections:

Ongoing Policy Review (starting at Technology, IJND-IJNDD)

[Exhibit 1](#)

[Exhibit 2](#)

[Exhibit 3](#)

There is a discussion regarding the general process involved in reviewing and approving policies “in form”. The next *Policy/Legislative Subcommittee* meeting will review policies approved and the general procedure involved in adopting/approving/publishing the work the subcommittee has completed.

Superintendent Banios reviews the changes to the technology policies, as detailed in the exhibits above. There is a lengthy discussion surrounding district devices and appropriate use, specifically regarding staff utilizing district devices for non-work related tasks.

Continued review of technology policies, including requests for district device reimbursement; acceptable use/empowered digital use; etc.

6. Other items unanticipated by Chair

No unanticipated items to discuss.

7. Set Next Meeting Date

Discuss the scheduling of the next subcommittee meeting, including other School Committee meetings; prior commitments; confirming a speaker on diversity/inclusion; etc. The *Policy Legislative Subcommittee* agrees to continue meeting via Zoom; the next meeting will be 7:00 PM on 04/27/2021.

8. Adjournment

I MOVE THAT THE POLICY/LEGISLATIVE SUBCOMMITTEE ADJOURN THE 03/29/2021 MEETING AT 8:35 PM.

MOTION by Michelle Horgan; SECONDED by Anna Siedzik.

Michelle Horgan YES;

Anna Siedzik YES.

MOTION PASSES unanimously through roll call vote of two (2) members present.

Respectfully submitted April 19, 2021 by Mahala Lettvin, Recording Secretary.

Per Governor Baker's order suspending certain provisions of the Open Meeting Law, G.L. c. 30A § 20, the public will not be allowed to physically access this School Committee meeting. The School Committee reserves the right to implement additional remote participation procedures and will notify the public of these procedures as soon as practicable. Please [click here](#) to read the Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, § 20.

*Zoom App Information: If you plan to participate, download the [Zoom.com](#) application now. The option to download will also be available at the start of the meeting. When opening the Zoom App, select "Join Meeting" in the upper right corner and enter the Meeting ID: 910 5464 8754; Passcode: 662609. The community should ask questions via the "chat" function within the Zoom application during the Citizen's Comments section. During the Zoom meeting, participants will be given instructions on how to provide their comments. Unfortunately, we must limit the in-person conversations to just the Committee members. However, for the benefit of all, the School Committee meetings will be available on our local cable channel, HWCam, and [HWCam.org](#), for review a few hours after the meeting has ended. Members of the Public can access the meeting via [YouTube HWRSD live stream link](#) the next day.