



HAMILTON-WENHAM
REGIONAL SCHOOL DISTRICT
5 SCHOOL STREET, WENHAM, MA 01984 · TEL. 978-468-5310

Policy/Legislative Subcommittee Meeting
Zoom Virtual Meeting ([link](#))
Zoom Meeting [Recording](#); Passcode \$fiM4a!8
Meeting ID: 977 4985 5432
Passcode: 619593
Tuesday, April 27, 2021
7:00 PM - 8:30 PM

Present:

Anna Siedzik, Chairperson
Michelle Horgan, Vice Chairperson

Also Present:

Mary Beth Banios, District Superintendent
Mahala Lettvin, Recording Secretary
Dorothy Presser, MASC Representative

1. Call to Order

7:00 PM

With a quorum present, Ms. Seidzik, Chairperson, calls the meeting to order at 7:05 PM. This meeting is being held remotely via Zoom.

2. Approval of Minutes:

- March 29 2021

[Exhibit](#)

I MOVE THAT THE POLICY/LEGISLATIVE SUBCOMMITTEE APPROVE THE 03/29/2021 MEETING MINUTES AS PRESENTED ABOVE.

MOTION by Michelle Horgan; SECONDED by Anna Siedzik.

Michelle Horgan YES;
Anna Siedzik YES.

MOTION PASSES unanimously through roll call vote of two (2) members present.

3. Discussion of Field Trips (IJOA)

[Exhibit](#)

Discussion regarding transportation to/from events; conforming Filed Trips policy (IJOA) to the language surrounding transportation to athletic events (as detailed in policy JJH as well as the district's Athletic Handbook); exceptions to transportation policy; further details and considerations; etc.

The *Policy/Legislative Subcommittee* revise the Filed Trips (IJOA) policy as follows:

Final approval should be sought no less than thirty (30) days prior to the scheduled trip dates. **The thirty (30) day requirement does not apply to**, ~~except those required for~~ student participation in tournament competitions and contests.

Rare exceptions for individual students may be granted with the written permission of the appropriate administrator (e.g. Athletic Director, Principal).

The *Policy/Legislative Subcommittee* will recommend that the School Committee approve the Field Trips (IJOA) policy with the revisions noted above (Ms. Siedzik will indicate those changes in red).

4. Discussion of Bulk Approval of In Form Policies

[Exhibit 1](#) [Exhibit 2](#)
[Exhibit 3](#) [Exhibit 4](#)
[Exhibit 5](#)

Discussion regarding finalizing policies which have been approved “in-form” previously by the School Committee (Sections A, B, C, E. and G).

Ms. Presser notes that the policies will be formatted correctly and cleaned up before they are approved/published. The School Committee previously approved policies ACAB, BEC, and BEDH for immediate release/implementation (these were not “in form” approvals). Ms. Siedzik will (1) review past meeting minutes for the approved versions of policies ACAB, BEC, and BEDH; and (2) determine if there are any additional policies that were approved immediately (not “in form”).

Superintendent Banios reviews the timeline and steps administration will need to take in order to implement these policies (e.g. informing staff of policy changes, conforming handbooks and other district materials to the updated policies, etc.).

The *Policy/Legislative Subcommittee* will recommend that the School Committee (1) approve policies in sections A, B, C, E. and G, and (2) direct administration to implement said policies by 09/15/2021.

5. Discussion of Policy on Duration of School Committee Meetings

[Exhibit 1](#) [Exhibit 2](#)
[Exhibit 3](#) [Exhibit 4](#)

Discussion regarding duration of School Committee meetings, with consideration to the exhibits listed above. There is discussion regarding the length of meetings; “hard stop” for all meetings at midnight; moving unfinished business to the beginning of the next meeting agenda; votes to extend meeting times; etc.

Ms. Presser will research further details about this policy, and the *Policy/Legislative Subcommittee* will continue this discussion at their next meeting.

6. — Review policies in the following sections:

Ongoing Policy Review (starting at Technology, IJND, IJNDD) ~~—————~~ [Exhibit 1](#) [Exhibit 2](#)

7. Other items unanticipated by Chair

None.

8. Set Next Meeting Date

The *Policy Legislative Subcommittee* will meet at **7:00 PM on 05/20/2021** via Zoom. Agenda items include continued discussion of School Committee Meeting Duration policy as well as review of policies starting at Technology (IJND, IJNDD). Ms. Presser requests the finalized and approved policies (policies approved *not in-form* including ACAB, BED, and BEDH) before the next subcommittee meeting.

9. Adjournment

I MOVE THAT THE POLICY/LEGISLATIVE SUBCOMMITTEE ADJOURN THE 04/27/2021 MEETING AT 8:32 PM.

MOTION by Michelle Horgan; SECONDED by Anna Siedzik.

Michelle Horgan YES;

Anna Siedzik YES.

MOTION PASSES unanimously through roll call vote of two (2) members present.

Respectfully submitted May 24, 2021 by Mahala Lettvin, Recording Secretary.

Per Governor Baker's order suspending certain provisions of the Open Meeting Law, G.L. c. 30A § 20, the public will not be allowed to physically access this School Committee meeting. The School Committee reserves the right to implement additional remote participation procedures and will notify the public of these procedures as soon as practicable. Please [click here](#) to read the Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, § 20.

*Zoom App Information: If you plan to participate, download the Zoom.com application now. The option to download will also be available at the start of the meeting. When opening the [Zoom App](#), select "Join Meeting" in the upper right corner and enter the meeting id: **Meeting ID: 977 4985 5432; Passcode: 619593**. The community should ask questions via the "chat" function within the Zoom application during the Citizen's Comments section. During the Zoom meeting, participants will be given instructions on how to provide their comments. Unfortunately, we must limit the in-person conversations to just the Committee members. However, for the benefit of all, the School Committee meetings will be available on our local cable channel, HWCam, and [HWCam.org](#), for review a few hours after the meeting has ended. Members of the Public can access the meeting via [YouTube](#) [HWRSD live stream link](#) the next day.