BOARD OF SELECTMEN
Monday, April 11, 2022
Nicholas J. DiCorleto, Jr. Meeting Hall
and via ZOOM Conferencing

MINUTES

SELECTMEN PRESENT: Lori Spielman, David Stavens, James Prichard, John Turner, Melinda Ferry, Charlotte Ward, Ronald Stomberg

OTHERS PRESENT: Timothy Webb, Director of Public Works/WPCA Administrator; Linda Anderson, Chairman, Ad Hoc Ellington Trails Committee; Peter Hany, Sr., President; *Joshua Rosenfeld, Treasurer, Ellington Volunteer Ambulance Corps (EVAC); James York, Fire Marshal; Walter Lee, Emergency & Risk Management Director; *Tiffany Pignataro, Finance Officer/Treasurer; *Douglas Harding, *Jim Fay, Board of Finance (BOF); *Jack Rich II, Chief, Ellington Volunteer Fire Department (EVFD); *Mary Blanchette, Chairman, Hall Memorial Library Board of Trustees; Tom Palshaw, Peg Busse, Paula Moses, Zachary McTighe

*Attended via Zoom

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE: The Board of Selectmen (BOS) meeting was called to order at 7:04 P.M. by First Selectman Spielman. The Pledge of Allegiance was recited.

II. CITIZENS’ FORUM: Paula Moses, 6 Standish Road, expressed concerns about excessive speeding on her road and in the neighborhood. She shared that the speed limit is 25 MPH, but the average speed of drivers is way over that, and that there are unlicensed dirt bikes cruising around and commercial trucks speeding through as well. She would like more monitoring and ticketing done in the area. Mr. Webb stated that the speed sign could be placed on the street again to gather additional data.

Peg Busse, 37 Abbott Road, spoke on behalf of the Friends of the Library. A community grant from the Hartford Foundation for Public Giving was received to conduct a survey for what citizens and users of the Library wanted. 776 responses were gathered in four weeks, and there were three major themes shared in those responses. First, there were many responses relating to the acquisition and timeliness of new releases. Second, there is a demand for programs and services for children and for families to do together. Third, about 60% of respondents stated that they didn’t know what was going on and that better forms of communication should be sought. Ms. Busse stated that good systems of communication are important Town-wide; she urged the Town to examine the most effective methods to reach citizens and residents, and to implement such communication systems to disseminate all important Town news and information.

Equal Opportunity Employer
III. APPROVAL OF MINUTES
   A. March 7, 2022 Budget Meeting

MOVED (TURNER), SECONDED (STAVENS) AND PASSED UNANIMOUSLY TO APPROVE THE BOARD OF
SELECTMEN BUDGET MEETING MINUTES OF MARCH 7, 2022.

   B. March 14, 2022 Special Town Meeting

MOVED (TURNER), SECONDED (FERRY) AND PASSED UNANIMOUSLY TO APPROVE THE SPECIAL TOWN
MEETING MINUTES OF MARCH 14, 2022.

   C. March 14, 2022 Regular Meeting

MOVED (TURNER), SECONDED (STOMBERG) AND PASSED UNANIMOUSLY TO APPROVE THE BOARD OF
SELECTMEN REGULAR MEETING MINUTES OF MARCH 14, 2022.

IV. UNFINISHED BUSINESS:
   A. Ellington Volunteer Ambulance Corps
      1. Mutual Aid Update

First Selectman Spielman shared that she met with Michael Purcaro, Vernon Town
Administrator/Emergency Management Director, and she was assured that Vernon is in the process of
hiring six to eight additional personnel as well as purchasing a new ambulance to boost available staffing
in Vernon; Mr. Stavens added that some internal changes were made to allow for more full-time
personnel.

Mr. Hany provided an overview on the mutual aid agreement and the current imbalances. Mr. Turner
commented that this should continue to be monitored.

      2. Collections of Delinquent Accounts

Mr. Stavens pointed out that within Exhibit A on page 3 of the proposed agreement, there was
conflicting information under the Non-Tax Collection Fee section, “fifteen percent (30.0%)”. Ms. Ward
also noted that there was a blank space on page 1, under item 2 of the Agreement Modification. Any
necessary corrections should be made prior to the agreement being signed.

Mr. Stavens asked if the Town was entitled to the collection fee; Ms. Pignataro answered no.

MOVED (TURNER), SECONDED (STOMBERG) AND PASSED UNANIMOUSLY TO UTILIZE TAXSERV CAPITAL
SERVICES, LLC FOR THE COLLECTION SERVICES OF NON-TAX BILLS FOR THE ELLINGTON VOLUNTEER
AMBULANCE CORPS (EVAC) OUTSTANDING PATIENT BILLINGS, AS RECOMMENDED BY THE ELLINGTON
VOLUNTEER AMBULANCE CORPS EXECUTIVE BOARD AND THE FINANCE OFFICER/TREASURER.

   B. Selection of ARPA Grant Expenditure Category

MOVED (TURNER), SECONDED (STAVENS) AND PASSED UNANIMOUSLY TO RECOMMEND THAT THE
TOWN OF ELLINGTON IRREVOCABLY DECIDE TO ELECT THE $10,000,000 STANDARD ALLOWANCE, NOT
TO EXCEED THE TOWN’S TOTAL AWARD AMOUNT, FOR THE AMERICAN RESCUE PLAN ACT GRANT FUND
EXPENDITURES, AS RECOMMENDED BY THE TOWN OF ELLINGTON AMERICAN RESCUE PLAN TASK FORCE
AND THE FINANCE OFFICER/TREASURER.

V. NEW BUSINESS
   A. Tax Refunds/Abatements

MOVED (TURNER), SECONDED (STOMBERG) AND PASSED UNANIMOUSLY TO APPROVE THE TAX REFUNDS IN
THE AMOUNT OF $2,879.07 AS RECOMMENDED BY THE TAX & REVENUE COLLECTOR AND AS SPECIFIED IN
THE REFUNDS/ABATEMENTS STATEMENT DATED APRIL 2022 [ATTACHED].
B. Board of Finance Membership

1. Acknowledgement of the Passing of Joseph Wehr, Co-Vice Chairman

First Selectman Spielman shared that prior to his time on the BOF, Joe was very involved in different Town boards and committees and was a very hard worker. He was a great asset to the Town, and he will be greatly missed.

2. Appointment – Ellington Democratic Town Committee Recommendation for Consideration by the BOS – Peg Busse

First Selectman Spielman stated that Ms. Busse attends many meetings and stays very well-informed on the business and operations of the Town. Ms. Busse shared sentiments for Mr. Wehr and commented that she hates that his passing is what has led her back to the BOF.

MOVED (TURNER), SECONDED (WARD) AND PASSED UNANIMOUSLY TO APPOINT PEGGY BUSSE TO THE BOARD OF FINANCE, AS RECOMMENDED BY THE ELLINGTON DEMOCRATIC TOWN COMMITTEE, TO FILL A VACANT UNEXPIRED DEMOCRATIC TERM CREATED BY THE PASSING OF JOSEPH WEHR, TO SERVE FOR THE UNEXPIRED PORTION OF THE TERM UNTIL DECEMBER 4, 2023, AS DEFINED IN THE CHARTER OF THE TOWN OF ELLINGTON, SECTION 205(a). FURTHER, BOARD OF FINANCE COMMITTEE REPRESENTATION AND LIAISON APPOINTMENTS WILL BE RECOMMENDED BY THE BOARD OF FINANCE TO THE BOARD OF SELECTMEN IN MAY 2022.

C. Re-establish Ad Hoc Ellington Beautification Committee

MOVED (TURNER), SECONDED (STAVENS) AND PASSED UNANIMOUSLY TO RE-ESTABLISH THE AD HOC BEAUTIFICATION COMMITTEE FOR ONE YEAR ENDING APRIL 30, 2023.

D. Re-establish Ad Hoc Ellington Trails Committee

MOVED (TURNER), SECONDED (STOMBERG) AND PASSED UNANIMOUSLY TO RE-ESTABLISH THE AD HOC ELLINGTON TRAILS COMMITTEE FOR ONE YEAR ENDING APRIL 30, 2023.

E. Ellington Trails Committee – Final Approval, Crystal Ridge Trail

First Selectman Spielman and Ms. Anderson provided some information on the property. Zachary McTighe of Troop 96 was introduced; his Eagle Scout project will include constructing a bridge over a small brook along the trail, clearing a new trail across other existing areas, repainting trail markers and creating a bench by the brook. Fundraising for these items is a component of the Eagle Scout project requirements. Some existing trails and markers do exist, but these will be modified and improved. Ms. Anderson shared that there is parking currently available. First Selectman Spielman asked how many miles the system would be upon project completion. Ms. Anderson answered that after the later phases of the project are complete, it will likely be between 2-3 miles.

First Selectman Spielman commended the Committee for all of the great work they have accomplished since the introduction of the Committee.

Mr. Webb added that Cub Scout Pack 96 recently completed a clean-up project along Reeves Road and thanked those who were involved.

MOVED (TURNER), SECONDED (STAVENS) AND PASSED UNANIMOUSLY TO GRANT FINAL APPROVAL TO THE AD HOC ELLINGTON TRAILS COMMITTEE TO BEGIN DEVELOPMENT OF THE PROPOSED NEW TRAIL SYSTEM ON THE TOWN’S CRYSTAL RIDGE PROPERTY.
F. Crystal Lake – Annual Regatta

MOVED (TURNER), SECONDED (STAVENS) AND PASSED UNANIMOUSLY TO APPROVE THE 2022 SAILBOAT RACE SERIES, AS PLANNED AND PRESENTED BY THE CRYSTAL LAKE SAILING CLUB.

G. 2022-2023 Annual Town Budget Meeting Notice

1. Five-year Road Reconstruction/Overlay Repair Plan
2. Payment of Real Estate, Personal Property and Automobile Tax
3. BOE Computer Replacement Cycle Lease Agreement
4. To approve financing via capital reserve fund for the capital parking lot renovations in the amount of $402,800
5. Send Budget to Town Meeting or Adjourn to Referendum

Discussion was held on the better option for this year’s budget vote, a Town Meeting or Referendum, with the knowledge that Budget Deliberations meetings are still ahead with the purpose of finalizing the proposed FY2022-23 budget. Ms. Ferry commented that it would be a good year to hold a referendum due to some proposed changes, including the addition of a Town Administrator. Mr. Prichard believes that people would likely appreciate the opportunity to vote at a referendum. Mr. Stomberg commented that the public should have the chance to offer input regarding the budget. Mr. Turner supported the referendum option, as well. Mr. Stavens commented on the historical low turnout at referendums, and stated that the individuals who attend the Town Meeting are the ones who are concerned and interested in the budget process. However, the referendum allows more flexibility for residents to attend and vote throughout the day. Ms. Ward added that if current methods of communicating this information to residents weren’t effective, the Town has an obligation to figure out more suitable ways to reach them.

Discussion was held on the communication systems and methods that are utilized to convey information about Budget and Town Meetings, as well as Referendums, to the Townspeople. Discussion was also held on the inclusion of the Town Administrator position in the upcoming proposed budget.

MOVED (TURNER), SECONDED (STOMBERG) AND PASSED UNANIMOUSLY TO SEND THE FOLLOWING ITEMS TO THE BOARD OF FINANCE FOR CONSIDERATION:

1. To approve the Five-Year Road Reconstruction/Overlay Repair Plan (pursuant to CGS Sec. 13a-99) as recommended by the Director of Public Works/WPCA Administrator;
2. To determine that municipal tax shall be paid in two (2) installments for real estate and personal property tax in excess of six hundred (600) dollars and motor vehicle tax to be paid in one (1) installment with designated due dates as stated in the Connecticut State Statutes, Sections 12-142, 12-144, 12-144a and Public Act 77-343, Section 2 and to waive any property tax due in an amount less than five (5) dollars as stated in the Connecticut State Statutes, Section 12-144c, as recommended by the Tax and Revenue Collector;
3. To enter into a 4-year lease agreement for the purchase of Board of Education Computer Replacement Cycle Equipment in an amount not to exceed $385,000;
4. To approve financing via capital reserve fund for the capital parking lot renovations in the amount of $402,800;
5. To adjourn the Annual Town Budget Meeting to a Referendum to be held on Tuesday, May 24, 2022 from 6:00 a.m. to 8:00 p.m. with one question: Shall the Town of Ellington appropriate, as recommended and as allocated by the Board of Finance, the total sum for all expenditures, $42/k/a budget grand total for the fiscal year 2022-2023, the sum to be determined by the Board of Finance?
6. Approval of Draft Legal Notice for Annual Budget Meeting

MOVED (TURNER), SECONDED (STAVENS) AND PASSED UNANIMOUSLY TO APPROVE THE LEGAL NOTICE FOR THE ANNUAL TOWN BUDGET MEETING, AS VOTED ABOVE IN ITEM V.G-5 AND TO INCLUDE THE SUM AS DETERMINED BY THE BOARD OF FINANCE.

H. Department of Public Works Director/WPCA Administrator
   1. Retirement – Timothy Webb

Mr. Webb stated that it has been a pleasure and honor to serve the Town.

MOVED (TURNER), SECONDED (WARD) AND PASSED UNANIMOUSLY TO ACCEPT, WITH REGRET, THE RETIREMENT OF TIMOTHY WEBB, DIRECTOR OF PUBLIC WORKS/WPCA ADMINISTRATOR, EFFECTIVE JULY 1, 2022.

2. Approval of Job Description Revisions

MOVED (TURNER), SECONDED (STAVENS) AND PASSED UNANIMOUSLY TO APPROVE THE REVISIONS TO THE DIRECTOR OF PUBLIC WORKS/WPCA ADMINISTRATOR JOB DESCRIPTION.

3. Authorization to Fill Full Time DPW Director/WPCA Administrator

MOVED (TURNER), SECONDED (FERRY) AND PASSED UNANIMOUSLY TO AUTHORIZE THE FIRST SELECTMAN TO FILL THE FULL TIME DIRECTOR OF PUBLIC WORKS/WPCA ADMINISTRATOR POSITION VACANCY CREATED BY THE RETIREMENT OF TIMOTHY WEBB.

I. Fair Housing
   1. Proclamation of April as Fair Housing Month in Ellington

MOVED (TURNER), SECONDED (STOMBERG) AND PASSED UNANIMOUSLY TO ADOPT THE FOLLOWING PROCLAMATION [ATTACHED]:

WHEREAS, the month of April is recognized nationally as Fair Housing Month; and
WHEREAS, Fair Housing is important to ensure to all Americans the Right to live in a decent, safe and sanitary environment; and
WHEREAS, Fair Housing is the legal right of every American; and
WHEREAS, the Town of Ellington is proud to participate in the recognition and support of Fair Housing Month;

NOW, THEREFORE the Ellington Board of Selectmen DO HEREBY PROCLAIM April to be Fair Housing Month in Ellington, Connecticut.

April 11, 2022, Lori L. Spielman, First Selectman.

2. Fair Housing Resolution

MOVED (TURNER), SECONDED (STAVENS) AND PASSED UNANIMOUSLY TO ADOPT THE FOLLOWING RESOLUTION [ATTACHED]:

WHEREAS, All persons are afforded a right to full and equal housing opportunities in the neighborhood of their choice; and
WHEREAS, Federal fair housing laws require that all individuals, regardless of race, color, religion, sex, handicap, familial status or national origin, be given equal access to all housing-related opportunities,
including rental and homeownership opportunities, and be allowed to make free choices regarding housing location; and

WHEREAS, Connecticut fair housing laws require that all individuals, regardless of race, creed, color, national origin, ancestry, sex, marital status, age, lawful source of income, familial status, learning disability, physical or mental disability, sexual orientation, or gender identity or expression be given equal access to all housing-related opportunities, including rental and home ownership opportunities, and be allowed to make free choices regarding housing location; and

WHEREAS, The Town of Ellington is committed to upholding these laws, and realizes that these laws must be supplemented by an Affirmative Statement publicly endorsing the right of all people to full and equal housing opportunities in the neighborhood of their choice.

NOW THEREFORE, BE IT RESOLVED, That the Town of Ellington hereby endorses a Fair Housing Policy to ensure equal opportunity for all persons to rent, purchase, obtain financing and enjoy all other housing-related services of their choice on a non-discriminatory basis as provided by state and federal law; and

BE IT FURTHER RESOLVED, That the chief executive officer of the Town of Ellington or his/her designated representative is responsible for responding to and assisting any person who alleges to be the victim of an illegal discriminatory housing practice in the Town of Ellington and for advising such person of the right to file a complaint with the State of Connecticut Commission on Human Rights and Opportunities (CHRO) or the U.S. Department of Housing and Urban Development (HUD) or to seek assistance from the CT Fair Housing Center, legal services, or other fair housing organizations to protect his or her right to equal housing opportunities.

3. Fair Housing Policy Statement

MOVED (TURNER), SECONDED (STOMBERG) AND PASSED UNANIMOUSLY TO ADOPT THE TOWN OF ELLINGTON FAIR HOUSING POLICY STATEMENT [ATTACHED], AS IT IS THE POLICY OF THE TOWN TO PROMOTE FAIR HOUSING OPPORTUNITIES AND TO ENCOURAGE RACIAL AND ECONOMIC INTEGRATION IN ALL OF ITS PROGRAMS AND HOUSING DEVELOPMENT ACTIVITIES.

J. Bid Award – Fertilization of Town and Board of Education Turf Areas

MOVED (TURNER), SECONDED (STOMBERG) AND PASSED UNANIMOUSLY TO AWARD THE BID FOR THE FERTILIZATION OF TOWN AND BOARD OF EDUCATION TURF AREAS TO NEW ENGLAND TURF MANAGEMENT OF FARMINGTON, CONNECTICUT, AS RECOMMENDED BY THE DIRECTOR OF PUBLIC WORKS/WPCA ADMINISTRATOR AND THE FINANCE OFFICER/TREASURER.

K. Capital Improvements Policy – Proposed Changes

MOVED (TURNER), SECONDED (STOMBERG) AND PASSED UNANIMOUSLY TO APPROVE THE REVISIONS TO THE CAPITAL IMPROVEMENTS POLICY, AS RECOMMENDED BY THE FINANCE OFFICER/TREASURER AND THE FIRST SELECTMAN.

L. Salary Adjustment Transfer Request – Emergency & Risk Management Director

MOVED (TURNER), SECONDED (STOMBERG) AND PASSED UNANIMOUSLY TO APPROVE THE TRANSFER OF $20,000 FOR FY2021-22 FROM ACCOUNT 1065-SALARY ADJUSTMENT TO 350-EMERGENCY MANAGEMENT AS RECOMMENDED BY THE FINANCE OFFICER/TREASURER.

M. Metcalf Trail – Proposal to remove tree hazards/clean pathways

Mr. Webb shared an overview of the estimated cost, provided by a licensed arborist, to take care of the extensive tree and branch hazards on the property. First Selectman Spielman added that this project is being submitted for consideration for State bond funding. Discussion was held on the current
accessibility of the trail, as well as liability issues if someone were to get injured walking on the property. Additional signage will be put up at various access points of the trail, explaining the hazards and current unsafe conditions that exist and indicating that the trail is closed at this time.

VI. ADMINISTRATIVE REPORTS:
A. Building Department
B. Emergency Services
   • Resident State Troopers’ Office: Mr. Turner commented on the recent resignations and asked if there were any plans to fill these vacancies. First Selectman Spielman shared that she spoke with Sgt. Santa on this and there are no recruitment plans in place at this time. Discussion was held on the recent break-in and theft issues and how staffing can be adjusted to better address and discourage this criminal behavior. There was general agreement that a more visible police presence would be helpful.
   • Ellington Volunteer Ambulance Corps
   • Ellington Volunteer Fire Department: Discussion was held on the leaking roof issue at the EVFD building. First Selectman Spielman stated that the issue stemmed from the cupola area, and Chief Rich shared that one of the EVFD Captains is currently working on rectifying the issue.
   • Crystal Lake Fire Department
   • Emergency Management Director
C. Fire Marshal
D. Hall Memorial Library: First Selectman Spielman highlighted a few upcoming programs.
E. Tax & Revenue Collector
F. Town Planner
G. Finance Department: First Selectman Spielman commended Ms. Pignataro on the level of detail in this report, commenting that the BOS never used to receive this much information.
H. Human Services Department
I. Recreation Department
J. Department of Public Works – Quarterly Report

VII. SELECTMEN COMMITTEE REPORTS
A. Personnel Committee:
   1. Resignations: There were none.
   2. Appointments

MOVED (PRICHARD), SECONDED (STAVENS) AND PASSED UNANIMOUSLY TO APPOIN T SUZANNE MOREAU TO THE AD HO C COMMITTEE ON DIVERSITY AND INCLUSION TO COMPLETE AN UNEXPIRED TERM ENDING SEPTEMBER 30, 2022.

MOVED (PRICHARD), SECONDED (STAVENS) AND PASSED UNANIMOUSLY TO APPOIN T JIM MAITLAND AND KAREN DWYER, AS THE YOUTH SPORTS ORGANIZATION REPRESENTATIVES, TO THE AD HO C COMMITTEE ON THE COMPREHENSIVE ATHLETIC FACILITIES LIGHTING PROJECT.

MOVED (PRICHARD), SECONDED (STAVENS) AND PASSED UNANIMOUSLY TO APPOIN T GREG HURLBURT, AS THE RESIDENT/COMMUNITY MEMBER, TO THE AD HO C COMMITTEE ON THE COMPREHENSIVE ATHLETIC FACILITIES LIGHTING PROJECT.

MOVED (PRICHARD), SECONDED (STAVENS) AND PASSED UNANIMOUSLY TO APPOIN T CYNDI COSTANZO, AS THE PARKS AND RECREATION COMMISSION MEMBER, TO THE AD HO C COMMITTEE ON THE COMPREHENSIVE ATHLETIC FACILITIES LIGHTING PROJECT.
MOVED (PRICHARD), SECONDED (STAVENS) AND PASSED UNANIMOUSLY TO REAPPOINT KATHERINE HEMINWAY, KAY LUGINBUHL, CAROLE GERBER, MAGGIE STABINSKY, ALYCE MAYER, JACOB NADEAU, KAREN HUNT AND JENNIFER WELLS TO THE AD HOC ELLINGTON BEAUTIFICATION COMMITTEE TO SERVE ONE-YEAR TERMS ENDING APRIL 30, 2023.

MOVED (PRICHARD), SECONDED (STAVENS) AND PASSED UNANIMOUSLY TO REAPPOINT LARRISSA BURKE, VALERIE AMSHEL, KEN RADZIWON, JUDI MANFRE, DEANNA WAMBOLT-GULICK, CYNTHIA VAN ZELM, LINDA ANDERSON, ANN MCLAUGHLIN AND PAM MCCORMICK TO THE AD HOC ELLINGTON TRAILS COMMITTEE TO SERVE ONE-YEAR TERMS ENDING APRIL 30, 2023.

MOVED (PRICHARD), SECONDED (STAVENS) AND PASSED UNANIMOUSLY TO REAPPOINT DONALD GOBELLE, JR. TO THE BUILDING CODE BOARD OF APPEALS TO SERVE A FIVE-YEAR TERM ENDING APRIL 30, 2027.

MOVED (PRICHARD), SECONDED (STAVENS) AND PASSED UNANIMOUSLY TO REAPPOINT AARON FOSTER AND PAUL GILBERT TO THE WATER POLLUTION CONTROL AUTHORITY TO SERVE FOUR-YEAR TERMS ENDING APRIL 30, 2026.

B. Town Policies Committee
   1. Use of Vehicles for Town Business – Proposed Revision

MOVED (TURNER), SECONDED (STOMBERG) AND PASSED UNANIMOUSLY TO APPROVE THE REVISIONS TO THE USE OF VEHICLES FOR TOWN BUSINESS POLICY, AS RECOMMENDED BY THE EMERGENCY & RISK MANAGEMENT DIRECTOR AND THE TOWN POLICIES COMMITTEE.

Mr. Turner commented that the in-vehicle and body-worn cameras for the Police Department and Animal Control would be further discussed at another meeting in the future. He shared his recommendation that these items be reviewed by the Town Attorney and that the Town reach out to other towns to see what kinds of procedures and policies are being developed.

VIII. SELECTMEN LIAISON REPORT: There were none.

IX. FIRST SELECTMAN’S REPORT
   A. Staffing
      1. New Hires
         • Nicola Travali, Hall Memorial Library, Library Assistant I
         • Kaila Morrow, Emergency Medical Technician (Per Diem), EVAC
         • April Phelps, Emergency Medical Technician (Per Diem), EVAC
      2. Resignation/Retirement/Termination
         • Timothy Webb, Department of Public Works Director/WPCA Administrator
         • Lori Smith, Board of Finance Recording Secretary
         • Sebastian Magnano, Police Officer
         • Katherine Boop, Hall Memorial Library, Library Assistant I
      3. Promotion/Transfer/Probation Completion
         • Kelly Hearn from PT Senior Center Program Assistant to FT Human Services Assistant
   B. Other: First Selectman Spielman provided the following updates:
      • She recently went on a ride-along with EVAC and she is extremely happy with the operations she witnessed, from inventory and vehicle pre-checks to the work stations.
      • The Rockville Rotary recently donated a Bloodgood tree for Arbor Park, which was planted over the weekend.
      • The BOF Public Hearing is scheduled for Tuesday, April 12 at Ellington High School; the first Budget Deliberations meeting will be held at Hall Memorial Library on Thursday, April 14.
• Discussion was held on the recent consumption advisory that was issued by the CT Department of Public Health and the Department of Energy and Environmental Protection after fish tissue samples were collected from the Hockanum River in Vernon.
• Ms. Ferry asked for an update on the Building Projects Policy/Checklist item that had been discussed previously. First Selectman Spielman shared that she was working with Ms. Pignataro to ensure that a sufficient process is in place.
• Mr. Stomberg commented on recent resignations of police personnel due to personal liability issues. Walter Lee shared that many items of discussion came about from the adoption of the Police Accountability Bill, and that the recommendation was that municipalities provide additional liability coverage to officers; however, the cost of these policies is astronomical.

X. CORRESPONDENCE: There was none.

XI. ADJOURNMENT
MOVED (TURNER), SECONDED (WARD) AND PASSED UNANIMOUSLY TO ADJOURN THE REGULAR MEETING OF THE BOARD OF SELECTMEN AT 8:50 PM.

Submitted by ____________________________
Julia Connor
Recording Secretary

Approved by ____________________________
Lori Spielman
First Selectman
# TOWN OF ELLINGTON
## TAX AND REVENUE COLLECTOR’S REFUND REPORT
### APRIL 2022

<table>
<thead>
<tr>
<th>Amount</th>
<th>Name</th>
<th>Tax</th>
<th>GL Year</th>
<th>Requesting Dept.</th>
<th>Reason</th>
</tr>
</thead>
<tbody>
<tr>
<td>$515.23</td>
<td>CCAP Auto Lease LTD</td>
<td>MV</td>
<td>2020</td>
<td>Assessor</td>
<td>Sold December 2020</td>
</tr>
<tr>
<td>$185.24</td>
<td>Chase Auto</td>
<td>MV</td>
<td>2020</td>
<td>Assessor</td>
<td>Sold June 2021</td>
</tr>
<tr>
<td>$15.42</td>
<td>Hoffman, Erin</td>
<td>MV</td>
<td>2020</td>
<td>Assessor</td>
<td>Sold July 2021</td>
</tr>
<tr>
<td>$63.26</td>
<td>Hyundai Lease Titling Trust</td>
<td>MV</td>
<td>2020</td>
<td>Assessor</td>
<td>Sold to Lessee July 2021</td>
</tr>
<tr>
<td>$44.30</td>
<td>JP Morgan Chase Bank NA (Chase Auto)</td>
<td>MVS</td>
<td>2020</td>
<td>Assessor</td>
<td>Sold August 2021</td>
</tr>
<tr>
<td>$12.48</td>
<td>Macione, Alberta M Trustee of Alberta M Macione Trust</td>
<td>RE</td>
<td>2019</td>
<td>Assessor</td>
<td>Overpayment</td>
</tr>
<tr>
<td>$21.06</td>
<td>Metz, John &amp; Pamela</td>
<td>MV</td>
<td>2019</td>
<td>Assessor</td>
<td>Sold July 2020</td>
</tr>
<tr>
<td>$19.77</td>
<td>Metzinger William J 3rd</td>
<td>MVS</td>
<td>2020</td>
<td>Assessor</td>
<td>Overpayment</td>
</tr>
<tr>
<td>$331.80</td>
<td>O’Coin Michael A Trustee Est</td>
<td>RE</td>
<td>2020</td>
<td>Assessor</td>
<td>2020 Corrected Assessment</td>
</tr>
<tr>
<td>$10.23</td>
<td>Shustock, Lawrence F Jr</td>
<td>MV</td>
<td>2020</td>
<td>Assessor</td>
<td>Junked July 2021</td>
</tr>
<tr>
<td>$155.38</td>
<td>Smith, Eric</td>
<td>MVS</td>
<td>2020</td>
<td>Assessor</td>
<td>Registered in TX August 2021</td>
</tr>
<tr>
<td>$667.14</td>
<td>Snap on Credit LLC</td>
<td>MV</td>
<td>2020</td>
<td>Assessor</td>
<td>Sold to Lessee May 2021</td>
</tr>
<tr>
<td>$416.86</td>
<td>USB Leasing LT</td>
<td>MV</td>
<td>2019</td>
<td>Assessor</td>
<td>Sold November 2019</td>
</tr>
<tr>
<td>$420.90</td>
<td>Wells Fargo Bank (37 White Rd)</td>
<td>RE</td>
<td>2020</td>
<td>Assessor</td>
<td>2020 Corrected Assessment</td>
</tr>
</tbody>
</table>

**$2,879.07**  REFUND TOTAL FOR APRIL 2022
FAIR HOUSING PROCLAMATION

WHEREAS, the month of April is recognized nationally as Fair Housing Month; and

WHEREAS, Fair Housing is important to ensure to all Americans the Right to live in a decent, safe and sanitary environment; and

WHEREAS, Fair Housing is the legal right of every American; and

WHEREAS, the Town of Ellington is proud to participate in the recognition and support of Fair Housing Month;

NOW, THEREFORE the Ellington Board of Selectmen DO HEREBY PROCLAIM April to be Fair Housing Month in Ellington, Connecticut.

April 11, 2022
Date

Lori L. Spielman, First Selectman
WHEREAS, all persons are afforded a right to full and equal housing opportunities in the neighborhood of their choice; and

WHEREAS, Federal fair housing laws require that all individuals, regardless of race, color, religion, sex, handicap, familial status or national origin, be given equal access to all housing-related opportunities, including rental and homeownership opportunities, and be allowed to make free choices regarding housing location; and

WHEREAS, Connecticut fair housing laws require that all individuals, regardless of race, creed, color, national origin, ancestry, sex, marital status, age, lawful source of income, familial status, learning disability, physical or mental disability, sexual orientation, or gender identity or expression be given equal access to all housing-related opportunities, including rental and home ownership opportunities, and be allowed to make free choices regarding housing location; and

WHEREAS, The Town of Ellington is committed to upholding these laws, and realizes that these laws must be supplemented by an Affirmative Statement publicly endorsing the right of all people to full and equal housing opportunities in the neighborhood of their choice.

NOW, THEREFORE, BE IT RESOLVED, That the Town of Ellington hereby endorses a Fair Housing Policy to ensure equal opportunity for all persons to rent, purchase, obtain financing and enjoy all other housing-related services of their choice on a non-discriminatory basis as provided by state and federal law; and

BE IT FURTHER RESOLVED, That the chief executive officer of the Town of Ellington or his/her designated representative is responsible for responding to and assisting any person who alleges to be the victim of an illegal discriminatory housing practice in the Town of Ellington and for advising such person of the right to file a complaint with the State of Connecticut Commission on Human Rights and Opportunities (CHRO) or the U.S. Department of Housing and Urban Development (HUD) or to seek assistance from the CT Fair Housing Center, legal services, or other fair housing organizations to protect his or her right to equal housing opportunities.

Adopted by the Town of Ellington on April 11, 2022

Lt. L. Spielman, First Selectman
Fair Housing Policy Statement

It is the policy of the Town of Ellington to promote fair housing opportunities and to encourage racial and economic integration in all its programs and housing development activities.

Programs funded and administered by the Town must comply with the provisions of Section 46a-64c of the C.G.S., and with related state and federal laws and regulations that prohibit discriminatory housing practices.

The Town of Ellington or any of sub-recipient of the Town will carry out an affirmative marketing program to attract prospective buyers or tenants of all majority or minority groups, without consideration of race, color, religion, sex, national origin, ancestry, creed, sexual orientation, gender identity or expression, marital status, lawful source of income, disability, age or because the individual has children in all programs and housing development activities funded or administered by the Town.

The Town of Ellington’s Human Services Department is responsible for the enforcement and implementation of this policy. The Fair Housing Officer, Joy Hollister, may be reached by telephone at 860.870.3128, by mail at 31 Arbor Way, P.O. Box 187, Ellington, CT 06029 or by email at jhollister@ellington-ct.gov.

Complaints pertaining to discrimination in any program funded or administered by the Town of Ellington may be filed with the Ellington Human Services Department. The municipality’s Grievance Procedure will be utilized in these cases.

Complaints may also be filed with the Commission on Human Rights and Opportunities, Special Enforcement Unit, 21 Grand Street, Hartford, CT 06106, Telephone (860) 541-3403 within 180 days of the alleged violation by submitting a notarized complaint and/or the Boston Regional Office of FHEO, U.S. Department of Housing and Urban Development, Thomas P. O’Neill, Jr. Federal Building, 10 Causeway Street, Room 321, Boston, MA 02222-1092, Telephone (617) 994-8300 or 1-800-827-5005, TTY (617) 565-5453. A complaint may be filed with HUD within one year after an alleged violation. Additionally, an individual may file suit, at his/her expense, in Federal District Court or State Court within two years of an alleged violation. If the individual cannot afford an attorney, the Court may appoint one. A suit can be brought even after filing a complaint, if the complaining party has not signed a conciliation agreement and an Administrative Law Judge has not started a hearing. A court may award actual and punitive damages and attorney’s fees and costs.

It is the policy of the Town of Ellington to promote fair housing opportunities and to encourage racial and economic integration in all its programs and housing development activities.
Programs funded and administered by the Town of Ellington must comply with the provisions of Section 46a-64c of the C.G.S. as amended, and with related state and federal laws and regulations that prohibited discriminatory housing practices.

The Town of Ellington, or any sub-recipient of the Town of Ellington, will carry out an affirmative marketing program to attract prospective buyers or tenants of all majority or minority groups, without consideration of race, color, religion, sex, national origin, ancestry, creed, sexual orientation, marital status, lawful source of income, disability, age or because the individual has children in all programs and housing development activities funded or administered by the Town of Ellington.

A copy of this policy statement will be given annually to all Ellington employees and they are expected to fully comply with it. In addition, a copy will be posted throughout Ellington’s Town Hall.

April 11, 2022
Date

Lori L. Spielman, First Selectman

THIS STATEMENT IS AVAILABLE IN LARGE PRINT OR ON AUDIO TAPE by contacting Ellington’s Human Services Department, 55 Main Street, PO Box 187, Ellington, CT. 06029-0187, Phone 860.870.3128.