



Above. And beyond.

NOTICE AND AGENDA
SPECIAL MEETING OF THE GOVERNING COUNCIL OF
SOUTHWEST AERONAUTICS, MATHEMATICS & SCIENCE ACADEMY
(See Special Procedures Below)

April 14, 2022

8:30 a.m.

SAMS Board Room and Internet/Call-in

SAMS MISSION

The mission of the Southwest Aeronautics, Mathematics and Science Academy is to prepare students, with attention to high-risk students, in grades 7-12 in an integrative STEM 21st century educational environment which offers a unique option in aeronautics. Students will be competent in the reading, writing, mathematics, science, technology, and problem-solving skills necessary for success in post-secondary education, high-tech, or aviation related careers.

- I. Call to Order
 - A. Roll Call
 - B. Adoption of the Agenda*
 - C. Review/Approval of Minutes from March 18, 2022 Regular Meeting*
- II. Public Comment (comments will be limited to two minutes) – see attached Special Procedures for more information
- III. Administrative Update
 - A. Student Achievement Update
- IV. New Business Matters
 - A. Legislative Update from Lobbyists
 - B. Governing Council Member Recruitment
 - C. Athletic Equity Policy (discussion/action) *
 - D. Anti-bullying Policy (discussion/action) *
 - E. Medical Cannabis Policy (discussion/action) *
 - F. Attendance During Pandemic Policy (discussion/action) *
 - G. Social Media Policy (discussion/action) *
- V. Ongoing Business Matters
 - A. Aviation Program Update
 - B. Facility Update
- VI. Governing Council Development
 - A. Discussion with Kelly Callahan



VII. Finance Report

- A. Business Office Operations Update
- B. Voucher Approvals (discussion/action) *
- C. Budget Adjustment Requests (discussion/action) *
BAR 2122-0029-I
BAR 2122-0030-I

VIII. Announcements

- A. Date for next Regular SAMS Academy Governing Council Meeting

IX. Adjournment*

Note: * Indicates Action Item

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Jill Brame at (505) 338-8601 or jbrame@samsacademy.com least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Ms. Brame at the phone number or email address above if a summary or other type of accessible format is needed.



Above. And beyond.

Special Procedures for April 14, 2022 SAMS Governing Council Special Meeting

The SAMS Governing Council Special Meeting on April 14, 2022 at 8:30 am will be held at SAMS Academy and will provide for those not wishing to attend in person access to view and/or participate via Zoom. This will be available for the public, Governing Council members and SAMS staff.

The procedures for accessing the meeting are as follows:

From a computer, tablet or smartphone, enter the following URL:

<http://zoom.us/j/9231897874>

OR

Call one of the following numbers:

1-669-900-6833

1-301-715-8592

1-253-215-8782

(Because of the increase of Zoom for meeting use, the phone numbers may appear to be busy at first. Keep trying until you get through.)

Meeting ID: 923 189 7874

Access Code: 4100

You will also be asked to enter your (optional) participant ID. Just follow the spoken directions (press #) to skip this step, as it is not needed for this meeting.

Public comment will be allowed during the meeting either via Zoom or in person. To speak during public comment, please email your request to speak with your name to jbrame@samsacademy.com up to twenty-four hours prior to the meeting. Requests to speak made after twenty-four hours prior to the meeting will not be honored. Speakers will be un-muted to address the Governing Council. Public comments will be limited to two minutes. The public may email comments to Jill Brame at jbrame@samsacademy.com. Email comments will be kept with the records of the meeting.

Audio and video recording of the open meeting will be available upon request.

Should anyone wishing to join the meeting via the internet have issues accessing the meeting you may contact Jill Brame at 505-918-3850.

These procedures are subject to revision given changing circumstances. Please check the SAMS website for any updates to these procedures.



GOVERNING COUNCIL

Special Meeting of the SAMS Academy Governing Council on
Friday, March 18, 2022

4100 Aerospace Parkway NW
Albuquerque, NM 87120

BOARD MEMBERS PRESENT

Larry Kennedy, Brandy Bond,
Alex Carothers, Mike Romo, and Roland Dewing

BOARD MEMBERS ABSENT

Farrah Nickerson and Ed Smith

ALSO IN ATTENDANCE

Bridget Barrett, Sean Fry, Shannon Baldonado (zoom), Lauren Chavez, Kelly Callahan (zoom)

PUBLIC

None

These minutes were approved on _____

By a vote of ___ yes ___ no ___ absent ___ abstained

_____ President

_____ Secretary

I. Call to Order

Larry Kennedy called to order the Regular Meeting of the Governing Council for the Southwest Aeronautics, Mathematics, and Science Academy on March 18, 2022 at 8:30 AM in the conference room at 4100 Aerospace Parkway NW, Albuquerque, NM 87120.

A. Roll Call

Larry Kennedy asked Jill Brame to call roll. Jill Brame called Roland Dewing, Brandy Bond, Alex Carothers, and Larry Kennedy. Mike Romo was absent during roll call as he had communicated he was running a few minutes late. Farrah Nickerson and Ed Smith were absent.

B. Adoption of the Agenda*

Larry Kennedy informed the board that item C. under New Business as that had already been approved. Larry Kennedy asked for a motion to approve the amended agenda. Brandy Bond made a motion to approve the amended agenda. Alex Carothers seconded the motion. Larry Kennedy called for a voice vote to approve the agenda, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

C. Review/Approval of Minutes from February 18, 2022*

Larry asked for a motion to approve the Minutes from the February 18 regular meeting. Brandy Bond made a motion to approve the minutes. Alex Carothers seconded the motion. Larry Kennedy called for a voice vote to approve the minutes, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

II. Public Comment

None.

III. Administrative Update

A. Student Achievement Report

Bridget Barrett reported:

- Student information in Edgenuity
- She attended a Town Hall with Rep. Joy Garratt and Sen. Harold Pope.
- Updated on enrollment and lottery
 - Roland Dewing asked about why enrollment was down; Bridget Barrett said because of the sickness, moving out of state or to other schools.
 - Alex Carothers asked if we survey students about where they are going; currently no, but that was a good idea.
- The Equity Council met this past week. The social worker (who is currently in charge of the EC) is leaving and so Bridget Barrett will be

taking it over. At the past meeting they completed a practice survey about where the school is currently. The CSD team gave her some good contacts to help build the EC. They will meet again on April 20th.

*Mike Romo arrived at 8:36Am

B. CSD Site Visit

Bridget Barrett reported that the CSD site visit was on March 10. They interviewed board members, students, and staff.

IV. New Business Matters

A. Emeritus Governing Council Member Resolution*

Larry Kennedy had a discussion with Kelly Callahan about how to let Ed Smith continue to work the SAMS Academy GC, but he would not be bound to be at meetings or allowed to vote. Larry Kennedy said that Ed Smith is still interested in SAMS Academy, but logistics make it difficult to be at every meeting. Roland Dewing made a motion to approve the Emeritus Governing Council Member Resolution. Mike Romo seconded. Larry Kennedy called for a voice vote to approve the resolution, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

B. Governing Council Member Recruitment

Larry Kennedy said with Ed Smith moving to an Emeritus GC member, this leaves a space on the governing council open. He urged the other members to see if they know anyone else that would be interested in joining the Governing Council.

C. Military Family Enrollment Policy*

Bridget Barrett explained that this policy would not deny a military family or student entrance into the school. Because they are typically more mobile, this would allow them to admission to the school. Alex Carothers made a motion to approve the Military Family Enrollment Policy. Mike Romo seconded. Larry Kennedy called for a voice vote to approve the policy, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

D. Parental Access to Information Policy*

Bridget Barrett explained that this policy allows parents to ask for school information about teachers' qualifications. This gives the school full transparency. Brandy Bond made a motion to approve the Parental Access to Information policy. Alex Carothers seconded. Larry Kennedy called for a voice

vote to approve the policy, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

E. Student Immunization Policy*

Bridget Barrett explained that while we already ask for immunizations, this makes policy that immunizations are required. Brandy Bond asked if that includes covid and Bridget Barrett said that covid vaccine is not required by DOH/PED. Alex Carothers made a motion to approve the Student Immunization policy. Brandy Bond seconded. Larry Kennedy called for a voice vote to approve the policy, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

F. Extended Leave Policy*

Bridget Barrett asked Sean Fry to explain this policy. Sean Fry explained that because SAMS Academy does not fall under the traditional FMLA, this policy helps protect employees who need to take extended leave. Does not pay the employee, just ensures a job once the leave is over. Brandy Bond made a motion to approve the Extended Leave Policy. Mike Romo seconded. Larry Kennedy called for a voice vote to approve the policy, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

G. No Discrimination for Race/Religion/Culture/ Hair Policy*

Sean Fry said this is a requirement under the Black Education Act. Definitions of parts of the policy were discussed by the board members. Alex Carothers made a motion to approve the No Discrimination for Race/Religion/Culture/ Hair Policy. Brandy Bond seconded. Larry Kennedy called for a voice vote to approve the policy, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

H. Gun Free Schools Policy*

Bridget Barrett said that this policy protects security officers or police officers to carry guns on campus, but bans them from anyone else. The policy lays out discipline for having a gun on campus. Brandy Bond made a motion to approve the Gun Free Schools Policy. Alex Carothers seconded. Larry Kennedy called for a voice vote to approve the policy, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

V. Ongoing Business Matters

A. Aviation Program Update

Lauren Chavez reported the following:

- Flown 11 missions/ 28.5 hours
- We had a student solo on 3/16, another student is ready for his check ride.
- Working on getting some students private pilot certificates and other will get recreational pilot certificate.
- Drone class – two students are ready to complete their FAA Remote Pilot Certificate
- Roland Dewing asked about grades of aviation students. Dr. Chavez said she has set high standards for grades and character in school.
- 87 students in aviation classes
- Scholarships are being awarded to SAMS' students.
- Giving students many options to post-secondary schooling.
- She will be working with Young Eagles and CAP.
- Making some minor fixes to the plane.

B. Facility Committee Update

Larry Kennedy said they have finished earthwork and are staking the building.

VI. Governing Council Development

A. Presentation from Kelly Callahan PCSNM

Kelly Callahan spoke to the governing council from zoom. She informed the board they have 10.5 hours and should finish the year with 12 hours. The finance section will be coming up on with the budget season.

B. Strategic Planning Discussion

Kelly Callahan presented a strategic plan based on the survey that the governing council completed. This is language that can be used. These are ideas and can be fully built in a retreat or future board meeting. Larry Kennedy said that for the next meeting, we will use this time of the meeting to have a formal discussion on constructing a strategic plan.

VII. Finance Report

A. Business Office Operation Update

Sean Fry reported that the finance committee met before the board meeting.

He also reported:

- * Revenues are 65.7% of budget.
- * Expenditures are 72.3% of the budget

These numbers are slightly inflated because of the down payment.

- * The budget is due to PED on June 14th; all calendars and salary schedules will need to be approved before then.
- * All employees will be given a 7% raise
- * Without small school-size funding, hold-harmless will be gone, enrollment is down – we are still waiting for SEG. Some tough decisions will need to be made.
- * Sean Fry will be attending Spring Budget workshop in April.

B. Voucher Approvals*

After reviewing the vouchers and finance packet, Sean Fry asked for consideration for approval of the voucher report. Larry Kennedy said that the Finance Committee recommends the check register. Larry Kennedy called for a motion to approve the vouchers. Alex Carothers made a motion to approve the vouchers. Mike Romo seconded the motion. Larry Kennedy called for a voice vote to approve the vouchers, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

C. Budget Adjustment Requests*

BAR 2122-027-IB: Sean Fry explained the BAR. Larry Kennedy called for a motion to approve BAR 27-IB. Mike Romo made a motion to approve BAR 27-IB. Brandy Bond seconded the motion. Larry Kennedy called for a voice vote to approve BAR 27-IB, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

BARs 2122-028-I: Sean Fry reviewed this BAR with the governing council. Larry Kennedy called for a motion to approve BAR 28-I. Mike Romo made a motion to approve BAR 27-I. Brandy Bond seconded the motion. Larry Kennedy called for a voice vote to approve BAR 28-I, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

VIII. Announcements

A. Date for next Regular SAMS Academy Governing Council Meeting

The next regular meeting falls on Good Friday and there is no school. He is proposing moving the meeting to April 22 at 8:30AM.

IX. Adjournment*

Larry Kennedy called for a motion to adjourn. Mike Romo made a motion to adjourn. Brandy Bond seconded the motion. Larry Kennedy called for a voice vote to approve

adjourning, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

The regular meeting of the Governing Council for the Southwest Aeronautics, Mathematics and Science Academy adjourned on March 18, 2022 in the conference room at 4100 Aerospace Parkway NW, Albuquerque, NM at 10:00Am.

HOW ARE THINGS GOING?

ADMINISTRATIVE UPDATE APRIL 2022

ACADEMICS

76% progress goal by 4/14/22
55% classes currently above 70%
progress as of Monday 4/11/22
69% classes above 60% actual grade as of
Monday, 4/11/22
59% above 70% actual grade as of
Monday, 4/11/22
57 classes currently completed
18 classes ready to take their cumulative
exam



WHAT'S HAPPENING?

Open House April 7th was a huge success!
Over 100 students came to our
"Starry Night Prom"
Archery Team hits the mark at tournament



ENROLLMENT

248 students currently enrolled (number going
down as we are not enrolling new students for this
year)
205 returning students/104 new students offered a
spot
66 students accepted a spot, 18 did not accept, 20
not yet answered

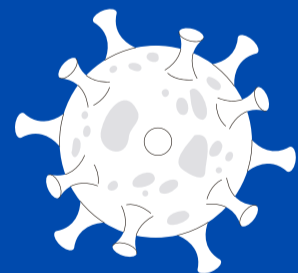


EQUITY COUNCIL

Recruiting members
Next meeting scheduled 4/20/22
Identifying areas of weakness/strength

COVID

Zero cases in the past month
Some cases being reported off campus
Test to Stay/Surveillance testing continues
Staff/Students continue to contract other viruses



END OF YEAR ASSESSMENTS

Science Testing 8th/11th grade last week
HA Self Evaluation Tool
Staff Surveys
Preparing to send Parent/Student Surveys



ATHLETIC EQUITY

Pursuant to **NMAC 6.13.4.8 GOVERNING GENDER EQUITY IN PARTICIPATION IN INTERSCHOLASTIC SPORTS**, Southwest Aeronautics, Math, Science Academy shall not subject any person to discrimination based on gender in any interscholastic sport. SAMS Academy shall not operate its interscholastic program in a manner that discriminates against students or staff on the basis of gender.

- A. SAMS Academy shall provide comparable athletic opportunity in interscholastic sports for both genders. SAMS Academy has the option of prohibiting participation by both genders on the same team, where comparable or separate athletic opportunity exists for both genders. SAMS Academy will provide good faith effort so that teams are provided with comparable facilities, equipment, supplies, game and practice schedules, travel and per diem allowances, coaching (including assignment and compensation of coaches), academic tutoring, housing, dining facilities and publicity.
- B. SAMS Academy has a designated Title 9 coordinator whose name, title, school address and telephone number are on SAMS Academy's website and in publications and handbooks. The Title 9 coordinator has the following responsibilities:
 - (1) to receive and process complaints and inquiries related to Title 9
 - (2) to make recommendations to the school administration on best practices for avoiding and correcting sex discrimination in school athletics programs
 - (3) to carry out SAMS Academy's athletic non-discrimination policy
 - (4) to enforce corrective measures to comply with Title 9 after an adjudication or determination of non-compliance
- C. In determining comparable athletic opportunity, SAMS Academy shall undertake self-evaluation and continuing reappraisal of student needs as determined by the total educational program. SAMS Academy shall report the following data to the Public Education Department (PED):
 - (1) Student Data
 - o the total enrollment in each public school as an average of enrollment at the eightieth and one hundred twentieth days of the school year;
 - o student enrollment by gender;
 - o total number of students participating in athletics;
 - o athletics participation by gender; and
 - o the number of boys' teams and girls' teams by sport and by competition level;
 - (2) Athletic Directors, Coaches and other School Personnel:
 - o the name and gender of SAMS Academy's athletic director;
 - o the name of each team's coaches and other team personnel, with their gender, job title and employment status, such as full-time, part-time, contract or seasonal, specified;
 - o the coach-to-athlete and the stipend or other compensation for coaching paid to coaches of boys' teams and to coaches of girls' teams for each public school.
 - (3) SAMS Academy shall make all of above referenced data available to the public and inform students and families of their right to review the data.
 - (4) SAMS Academy will, no later than August 31st of each year, submit an assurance of compliance with Title 9 to SAMS Academy governing council and provide a copy to the PED.

SAMS Academy ANTI-BULLYING Policy

When students are afraid to attend school/classes they cannot learn. Bullying prevention programs can help to provide a safe environment in which teachers can teach and students can learn. When a student is *bullied* his or her ability to participate in and benefit from the school's educational programs or activities is adversely affected.

The goal of this policy is to ensure that procedures are in place to prevent bullying, limit the prevalence of bullying and to make consequences salient to everyone involved.

SAMS Academy believes that providing an educational environment for all students, employees, volunteers, and families free from harassment, intimidation or bullying supports a total learning experience that promotes personal growth, healthy interpersonal relationships, wellness and freedom from discrimination and abuse. Therefore, harassment, intimidation or bullying is a form of dangerous and disrespectful behavior that will not be tolerated.

I. DEFINITIONS

1. "Bullying" means any repeated and pervasive written, verbal, or electronic expression physical act or gesture, or a pattern thereof, that is intended to cause distress upon one or more students in the school, on school grounds, in school vehicles, at a designated bus stop, or at school activities or sanctioned event. Bullying includes, but is not limited to hazing, harassment, intimidating or menacing acts of a student which may, but need not be based on the student's race, color, sex, ethnicity, national origin, religion, disability, age, or sexual orientation.

2. "Cyberbullying" means electronic communication that:

- a. targets a specific student
- b. is published with the intention that the communication be seen by or disclosed to the targeted student
- c. is in fact seen by or disclosed to the targeted student
- d. creates or is certain to create a hostile environment on the school campus that is so severe or pervasive as to substantially interfere with the targeted student's educational benefits, opportunities, or performance.

3. "Harassment" means knowingly pursuing a pattern of conduct that is intended to annoy, alarm, or terrorize another person.

4. "Disability Harassment" is defined as intimidation or abusive behavior toward a student based on disability that creates a hostile environment by interfering with or denying a student's participation in or receipt of benefits, services, or opportunities in the district.

Harassment and Disability Harassment include but are not limited to:

- a. verbal acts, teasing, use of sarcasm, jokes
- b. name calling, belittling
- c. nonverbal behavior such as graphic or written statements
- d. conduct that is physically threatening, harmful or humiliating or
- e. inappropriate physical restraint by adults

5. "Racial Harassment" consists of physical or verbal conduct relating to an individual's race when the conduct:

- a. Has the purpose or effect of creating an intimidating, hostile or offensive academic environment
- b. Has the purpose or effect of substantially or unreasonably interfering with an individual's academic performance
- c. Otherwise adversely affects an individual's academic opportunities.

6. "Sexual Harassment" means any unwelcome sexual advances, requests for sexual favors, or other inappropriate verbal, written, or physical conduct of a sexual nature. Sexual harassment may take place under any of the following circumstances:
- When submission to such conduct is made, explicitly or implicitly, a term or condition of obtaining an education; or
 - Submission to or rejection of that conduct or communication by an individual is used to factor in decisions affecting that individual's education; or
 - That conduct or communication has the purpose or effect of substantially or unreasonably interfering with an individual's education, or creating an intimidating, hostile or offensive educational environment.
7. "Hazing" means committing an act against a student, or coercing a student into committing an act, that creates a risk of harm to a person, in order for that student to be initiated into or affiliated with a student organization, or for any other purpose. Hazing includes but is not limited to:
- Any type of physical brutality such as whipping, beating, striking, branding, shocking or placing a harmful substance on the body.
 - Any type of physical activity such as sleep deprivation, exposure to weather, confinement in a restricted area, calisthenics or other activity that subject the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student.
 - Any activity involving the consumption of any alcoholic beverage, drug, tobacco product or any other food, liquid or substance that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student.
 - Any activity that intimidates or threatens the student with ostracism, that subjects the student to extreme mental stress, embarrassment, shame or humiliation, that adversely affects the mental health or dignity of the student or discourages the student from remaining in school.
 - Any activity that causes or requires the student to perform a task that involves a violation of state or federal law or district policies.

II. NOTICE OF PROHIBITION AGAINST BULLYING AND ANTI-BULLYING INTERVENTIONS

The prohibition against bullying shall be publicized by including the following statement in the student handbook(s) documents:

1. "Bullying behavior" by any student at SAMS Academy is strictly prohibited and such conduct may result in disciplinary action, including suspension and/or expulsion from school. Bullying means any repeated and pervasive written, verbal, or electronic expression, physical act or gesture or a pattern thereof that is intended to cause distress upon one or more students in the school, on school grounds, in school vehicles at a designated bus stop, or at school activities or sanctioned events. Bullying includes, but is not limited to, hazing, harassment, intimidation, or menacing acts of a student which may, but need not be based on the student's race, color, sex, ethnicity, national origin, religion, disability, age or sexual orientation that a reasonable person under the circumstances should know will have the effect of:

- placing a student in reasonable fear of physical harm or damage to the student's property; or
- physically harming a student or damaging a student's property; or
- insulting or demeaning any student or group of students in such a way as to disrupt or interfere with the school's educational mission or the education of any student.

Students and parents may file verbal or written complaints concerning suspected bullying behavior to school personnel and administrators. Any report of suspected bullying behavior will be promptly reviewed. If acts of bullying are verified, prompt disciplinary action may be taken against the perpetrator, up to and including suspension and/or expulsion.

Staff will be reminded at the beginning of each school year about the anti-bullying policy, as well as their responsibilities regarding bullying behavior. A copy of the policy will be disseminated annually.

2. The anti-bullying policy will be available in the SAMS Academy student, staff, and parent handbooks/documents.

III. REPORTING INTIMIDATION, HARASSMENT OR BULLYING BEHAVIOR

1. Any student who believes he/she has been the victim of harassment, intimidation, bullying or hazing by a student or staff member, or any person with knowledge or belief of such conduct that may constitute harassment, intimidation, bullying or hazing toward a student should immediately report the alleged acts.
2. The report may be made to any staff member. The staff member will assist the student in reporting to the Head Administrator or designee.
3. Teachers and other school staff who witness acts of bullying or receive student reports of bullying are *required to promptly* notify designated staff.
4. Reports should be done in writing and submitted to the school administration. The reports should include:
 - a. Date of incident
 - b. Complainant Name (or "Anonymous")
 - c. Victim Name
 - d. Accused Name
 - e. Where the incident occurred
 - f. A description of what happened
 - g. Witnesses involved
 - h. What type of bullying occurred? (i.e. letter, email, photos, or any other type of evidence to document the bullying)
5. School Head Administrator or designee is required to accept and investigate all reports of intimidation, harassment, or bullying.
6. School Head Administrator or designee is required to notify the parent or guardian of a student who commits a verified act of intimidation, harassment, or bullying of the response of the school staff and consequences that may result from further acts of bullying.
7. Nothing in this policy shall prevent any person from reporting directly to the office of the Superintendent.
8. Retaliation against an individual who either orally reports or files a written complaint regarding harassment, intimidation, bullying or hazing or who participates in or cooperates with an investigation is prohibited.
9. The right to confidentiality, both of the complainant and the accused, shall be preserved consistent with applicable laws.
10. If harassment or bullying continues, the perpetrator will be immediately suspended and removed from the school, pending a long-term hearing.
11. To the extent permitted under the Family Educational Rights and Privacy Act (FERPA) school staff is *required* to notify the parent or guardian of a student who is a target of bullying of the action taken to prevent any further acts of bullying.

IV. INVESTIGATING INTIMIDATION, HARASSMENT OR BULLYING BEHAVIOR

The Head Administrator or their designee will appropriately and promptly investigate all reports of harassment, intimidation, bullying or hazing. In determining whether the alleged conduct constitutes bullying, the totality of the circumstances, the nature of the conduct, the student's history, and the context in which the alleged conduct occurred will be investigated.

1. The administrator will make every effort to inform the parents/guardians of the victim and the accused of any report of harassment, intimidation, bullying or hazing prior to the investigation taking place.
2. The investigation shall consist of personal interviews with the complainant, the individual(s) against whom the complaint was filed and others who may have knowledge of the alleged incident(s) or circumstances giving rise to the complaint. The investigation may also consist of other methods or documents deemed relevant by the investigator.
3. The school may take immediate steps to protect the complainant, students, teachers, administrators, or other school personnel pending the completion of an investigation.

4. The investigation shall be completed as soon as possible. The Head Administrator (or investigator) shall make a written report upon completion of the investigation. A copy of the completed report will be maintained by the school. If the complaint involves the Head Administrator, the report shall be filed directly with the Governing Council. The report shall include a determination of whether the allegations have been substantiated as factual and whether they appear to be violations of this policy. A copy of the completed report will be maintained by the Governing Council.

V. CONSEQUENCES FOR BULLYING

1. Verified acts of bullying shall result in intervention by the Head Administrator and his/her designee that is intended to ensure that the prohibition against bullying behavior is enforced.
2. Bullying behavior can take many forms and can vary dramatically in how serious it is, and what impact it has on the targeted individual and other students. Accordingly, there is no one response to bullying. While conduct that rises to the level of "bullying" as defined above will generally warrant disciplinary action against the perpetrator of such bullying, whether and to what extent to impose disciplinary action (detention, in and out-of-school suspension or expulsion) is a matter for the professional discretion of the Head Administrator.

VI. CONSEQUENCES FOR KNOWINGLY MAKING FALSE REPORTS

1. False charges shall also be regarded as a serious offense and will result in disciplinary action or other appropriate sanctions.

VII. ANTI-BULLYING INCLUDED IN HEALTH EDUCATION CURRICULUM

"Health Education" is the instructional program that provides the opportunity to motivate and assist all students to maintain and improve their health, prevent disease and reduce health related risk behaviors. It allows students to develop and demonstrate increasingly sophisticated health-related knowledge, attitudes, skills, and practices. It meets the content standards with benchmarks and performance standards as set forth in 6.30.2.19 NMAC.

Bullying behavior is mentioned specifically in many areas of the Health Education performance standards, in all grade levels. All students need to be aware of bullying behaviors and then in the later grades being able to analyze those behaviors and role play refusal skills.

Our curriculum does recognize the importance of bully prevention skills in all grade levels.

VIII. THREATS OF VIOLENCE

1. Threats of violence toward other students, school staff, or facilities generally are prohibited and may result in suspension or expulsion, regardless of whether the student has previously engaged in such conduct.
2. All employees and students are required to report evidence of threats of violence to the Head Administrator. Such reports shall be investigated by the Head Administrator or designee. All such reports shall be documented by the Head Administrator.
3. In cases of threats that may constitute a violation of criminal law, the Head Administrator or designee shall notify law enforcement authorities.
4. Students who are charged with violation of this policy shall be placed on short-term suspension pending investigation of the charge (s). Those found, through a due process Hearing, to have violated this regulation shall be subject to discipline, including long-term suspension or expulsion. For Special Education students, administrators will consult with the Director of Special Education regarding the appropriate process.

ADMINISTRATION OF MEDICAL CANNABIS TO STUDENTS

1. PURPOSE

The purpose of this policy is to ensure that the SAMS Academy complies with state law regarding possession, storage, and administration of medical cannabis to qualified students in a school setting.

2. BACKGROUND

Ideally, a qualified student should be administered medical cannabis at home. However, where it is necessary for students to be administered medical cannabis during school hours, it is SAMS Academy's intent that all applicable statutes, rules, and regulations are in place and are followed when storing and dispensing or administering medical cannabis in the school setting.

SAMS Academy is cognizant of federal law classifying cannabis as a Schedule 1 Controlled Substance and of medical cannabis not currently being approved as a medication by the Food and Drug Administration (FDA). Thus, school nurses, through the parameters of their state license, are unable to administer or delegate administration of any products, including any cannabis containing products, that are not FDA approved. Likewise, SAMS Academy does not designate any school personnel to store, possess, or administer medical cannabis to students in the school setting.

3. DEFINITIONS

- A. "Certifying practitioner" means a health care practitioner who is licensed in New Mexico to diagnose a qualified patient and recommend medical cannabis as a course of treatment.
- B. "Debilitating medical condition " means:
 - 1. Cancer;
 - 2. Glaucoma;
 - 3. Multiple sclerosis;
 - 4. Damage to the nervous tissue of the spinal cord, with objective neurological indication of intractable spasticity;
 - 5. Epilepsy;

6. Positive status for human immunodeficiency virus or acquired immune deficiency syndrome;
 7. Admitted into hospice care in accordance with rules by the New Mexico Department of Health; or
 8. Any other medical condition, medical treatment or disease as approved by the New Mexico Department of Health.
- C. "Designated school personnel" means a school employee authorized by SAMS Academy to possess, store, and administer medical cannabis to a qualified student in accordance with the provisions of this policy, and state laws and administrative regulations.
- D. "Medical cannabis" means cannabis:
1. Recommended for treatment of a debilitating medical condition as defined above and in a written certification by a certifying practitioner;
 2. Dispensed by a cannabis producer that has received approval from the New Mexico Department of Health to conduct sales of medical cannabis;
 3. Is in the form of a capsule, extract, or concentrate to be ingested through the mouth that:
 - a. may be safely divided into measurable doses;
 - b. is not an aerosol product consumable through smoking or in particulate form as a vapor or by burning;
 - c. is not a food or beverage product;
 - d. is not a salve, balm, or other topical product;
 - e. does not require refrigerated storage; and
 4. Is provided to the school in package or container clearly labeled with:
 - a. the student's name and date of birth; and
 - b. the recommended dosage allotment.
- E. "Primary caregiver" means a parent or legal guardian.
- F. "Qualified patient" means a person who has:
1. Been diagnosed by a certifying practitioner;
 2. Received written certification from a certifying practitioner; and
 3. Is currently enrolled in the New Mexico Department of Health's medical cannabis program and has received a current and valid registry identification card pursuant to the Lynn and Erin Compassionate Use Act. (§26-2B-1 NMSA 1978)

- G. "Qualified student" means a student who demonstrates evidence to the school that the student is authorized as a qualified patient pursuant to the Lynn and Erin Compassionate Use Act (*§26-2B-1 NMSA 1978*) to carry and use medical cannabis.
- H. "School setting" means any of the following locations during a school day:
1. The school building;
 2. A school bus used during, in transit to, or in transit from a school-sponsored activity;
 3. A public vehicle used during, in transit to, or in transit from a school-sponsored activity in the state; or
 4. A public site in the state where a school-sponsored activity takes place.
- I. "Written certification" means a statement written by a qualified student's certifying practitioner, which is not valid for more than one year from the date of issuance:
1. In a qualified student's medical records or in the written treatment plan statement
 2. Certifying that the qualified student has a debilitating medical condition pursuant to the Lynn and Erin Compassionate Use Act (*§26-2B-1 NMSA 1978*)
 3. Certifying that the certifying practitioner believes that the potential health benefits of the medical use of cannabis would likely outweigh the health risks for the qualified student
 4. Signed by the certifying practitioner.
- J. "Written treatment plan" means a document developed by the primary caregiver in collaboration with the certifying practitioner that is valid for no more than one year from the date of issuance:
1. Includes the certifying practitioner's diagnosis and description the qualified student's debilitating medical condition per the Lynn and Erin Compassionate Use Act (*§26-2B-1 NMSA 1978*)
 2. Describes the plan for recommended treatment with medical cannabis, including:
 - a. the recommended dosage allotment
 - b. the recommended frequency of administration of medical cannabis in a school setting
 - c. is signed by the primary caregiver and the certifying practitioner.

4. Position

- A. SAMS Academy authorizes the possession, storage, and administration of medical cannabis by parents and legal guardians to

qualified students for use in school settings; provided that:

1. A student shall not possess, store or self-administer medical cannabis in a school setting
2. A parent or legal guardian shall not administer medical cannabis in a manner that creates disruption to the educational environment or causes other students to be exposed to medical cannabis
3. A written treatment plan for the administration of the medical cannabis is agreed to and signed by the head administrator or the their designee of the qualified student's school and the qualified student's parent or legal guardian
4. Before the first administration of medical cannabis in a school setting, the qualified student's parent or legal guardian completes and submits the following required documentation:
 - a. A copy of the qualified student's written certification for use of medical cannabis as required by the Lynn and Erin Compassionate Use Act (*§26-2B-1 NMSA 1978*)
 - b. A written statement from the qualified student's parent or legal guardian releasing the school and school personnel from liability, except in cases of willful or wanton misconduct or disregard of the qualified student's treatment plan

B. SAMS Academy shall not:

1. Discipline a student who is a qualified student and is approved for use of a medical cannabis in the school setting;
2. Deny eligibility to attend school to a qualified student on the basis that the qualified student requires medical cannabis as a reasonable accommodation necessary to attend school or a school sponsored activity; or
3. Discipline a school employee who refuses to administer medical cannabis.

C. If the federal government indicates that SAMS Academy's federal funds are jeopardized by this policy, SAMS Academy declares that this policy shall be suspended immediately and that the administration of any form of medical cannabis to qualified students on school property, on a school bus or at a school-sponsored event shall not be permitted. The district shall post notice of such policy suspension and prohibition in a conspicuous place on its website. This determination is appealable by any parent to the Secretary of Public Education, based on rules established by the Public Education Department.

D. The District shall provide annual training on the district's medication administration policy and procedures, including those related to medical cannabis.

E. The head administrator shall create a procedure for the enforcement

of this policy

SAMS Academy SUPPLEMENTAL SCHOOL ATTENDANCE POLICY DURING PANDEMIC PERIOD(S)

Students are expected to attend in-person or remote instructional programs, as provided by SAMS Academy, each day. Attendance will be officially recorded and reported to the New Mexico Public Education Department, whether school is conducted online or in-person. The school will further track online participation. The New Mexico Attendance for Success Act requires that districts and charter schools provide interventions to students based on the percentage of absences students have accrued. Hybrid Model: For hybrid learning models in which students attend in-person classes on some days of the week and participate in remote learning on other days of the week, attendance shall be taken by teachers for both in-person and remote instructional classes and school programs. Accurate attendance data shall be documented and reported by SAMS Academy, in accordance with the Attendance for Success Act. Teachers will track student engagement and whether or not students are logging on to online instructional activities or otherwise using other means to participate in a class/activity, and the SAMS Academy will maintain this data.

SAMS Academy will monitor those students who are not participating or engaging with online instructional activities and provide supports as appropriate. If a student is without a computer or internet, please contact SAMS Academy at 505.338.8601. If campus is closed: Students are expected to participate in remote learning during any campus closure period(s) as scheduled. Data regarding the submission of schoolwork and participation in online activities will be counted as participation or engagement data and used to support student learning and engagement with instructional content. Teachers will track whether or not students are logging on to online instructional activities. SAMS Academy will monitor those students who are not engaging or participating with online instructional activities and provide supports as appropriate.

Medical and other excused absences: Absences due to medical conditions may be excused absences if the status of the student is disclosed to appropriate school personnel and if relevant documentation is provided as per the existing school attendance policies. Students will be allowed to make up schoolwork missed due to excused medical absences. Excused medical absences, including medical absences for students on 504 plans and students who are expectant or parenting, are included when determining students' attendance intervention tiers. However, for students who are excessively absent (students missing 20 percent or more of class periods or school days), additional excused medical absences need not be considered when determining whether a student must be referred to the probation services office.

Optional Online-Only program: For optional online instructional programs that the school may employ to better meet the needs of some families, and in which families may choose whether or not to participate, attendance will be regularly taken and reported for program participants, and students will be supported with appropriate interventions in accordance with the Attendance for Success Act.

SOCIAL MEDIA POLICY

1. PURPOSE

SAMS Academy recognizes that many individuals, including students, have embraced social networking and social media as a fun and rewarding way to share one's life and opinions with family, friends, and fellow students. "Social Media" means any form of online posting, publication or presence that allows end users to engage in multi-directional conversations. Social media includes, but is not limited to, Facebook, Twitter, YouTube, blogs, wikis, Second Life, social bookmarking, document sharing and E-mail.

Engaging in such activity, however, carries with it certain risks and/or responsibilities – even though performed away from school or using a computer or other device that was neither supplied by the school nor connected to the school network. Although the school's regulation of student activities is generally confined to the boundaries of the school, while school is in session or during a school-based or school-sponsored activity, students and their parents/guardians must be aware that inappropriate behavior with social media can and will be given consequences by school staff, if warranted, even though the conduct occurred off school premises, not on school-time, through the use of a personally-owned computer or other device, and/or on a non-school-owned or operated Internet or social networking site.

The purpose of this policy is to provide clarity regarding prohibited use of social networking and social media which may be subject to punishment up to, and including expulsion, and to provide students and their parents/guardians with general guidelines for using social media.

2. PROHIBITED USE OF SOCIAL NETWORKING AND SOCIAL MEDIA

- A. At no time during school or upon school premises, whether using school computer equipment or a personal computing device brought to school, may students access any social networking site unless specifically authorized to do so by the student's teacher for a legitimate educational purpose.
- B. Unless specifically authorized by the Administration, no student may represent himself or herself as a spokesperson for or on behalf of the school.
- C. No electronic communication between any student and teacher is allowed through any social networking site. Allowable electronic contact between students and teachers shall be confined to email on the school's network, and only for a legitimate educational or school-business purpose.
- D. Just as the school does not tolerate bullying, cyber-bullying, intimidation, harassment, obscene or derogatory language, etc., the school also will not tolerate any student's misuse of social media — regardless of the location of the conduct, or occurrence after school hours — if the conduct threatens another school community member, amounts to bullying and/or harassment, or otherwise substantially disrupts the school or adversely affects another member of the school community. SAMS Academy thus prohibits and may regulate and punish off-campus behavior (including misuse of social networking or social media) that creates a foreseeable risk of reaching school property or impacting the school environment and which causes a material and substantial disruption or interference with the school's work, operation, or discipline, or substantially invades the rights of others to be secure.

3. ACCOUNTABILITY

The potential sanction for a violation of the school's Social Media Policy is dependent upon the nature of the posting and the severity of the offense. If the posting constitutes a serious offense such as, but not limited to, bullying or cyber-bullying, harassing, or intimidating any member of the school community, or threatening students or school personnel with assault then the appropriate consequence may be imposed by the SAMS Academy Administration, including long-term out-of-school suspension, expulsion, and/or referral to law enforcement officials.

4. GENERAL GUIDELINES FOR STUDENTS USING SOCIAL MEDIA

- A. Consult the Student Handbook. Be aware that all existing policies and behavior guidelines extend to school-related activities in the online environment as well as on school premises.
- B. Be respectful. Remember that you have responsibility for behaving in a manner that helps promote a school environment that is caring, nurturing, safe, orderly, and conducive to learning and personal and social development. Students are a diverse group of people with many different backgrounds, customs, viewpoints, and beliefs. Communications which are pornographic, racist, threatening or bullying are never appropriate. Broad generalizations ("all teachers ..."; "all Students ...") are almost never accurate.
- C. Be reflective. Think before you post online. If you are upset or angry, take time to cool down. Read, then Reply. Do not skim statements and respond. Try to understand the thoughts of another before you comment on them.
- D. Exercise good judgment. Think about the type of image that you want to convey when posting to social networks and social media sites. How you represent yourself online should be comparable to how you wish to present yourself to others, consistent with the purpose and mission of the school.
- E. Be transparent. Do not misrepresent who you are. Never assume another's identity.
- F. Be cautious how you setup your profile, bio, avatar, etc. The same guidelines apply to this information as well as the substantive content you post. Do not post on blogs, wikis, or other social media any identifying personal information such as full names, addresses or phone numbers.
- G. Keep confidences. Respect the power of public media, and do not violate the privacy of others. Social media may seem private, but it is highly public and durable. What you post will be viewed and archived permanently online once you hit the "publish" button.
- H. Do not threaten, harass, or bully others using social media. You are responsible for your statements and can be held personally accountable by the school and subjected to discipline, as well as criminally or civilly liable for your statements.
- I. Use appropriate language. Threatening, derogatory, obscene, insulting, inflammatory, or bullying language is never appropriate.
- J. Be factual. Add to the information available to others and provide value. Think about what you have to offer, whether it is thoughtful, relevant, and based in fact. Do not Spam. Meaningless messages, mass messages, or repetitive messages are not appropriate.
- K. Do not plagiarize. Do not copy the work of others. Follow copyright law. Whenever quoting or relying on another's work, give proper citation to your source. Develop and write your own thoughts.
- L. Be aware that photographs taken by professional photographers cannot be scanned and used on the Internet without the photographer's permission — even if they are

photos of you and for which you paid. It is not uncommon for photographers to seek compensation for “digital rights” to photos. When uploading digital pictures or avatars that represent yourself, be sure you select a school- appropriate image. Do not utilize copyright or protected images.

- M. Accept responsibility. If you make a mistake, correct it quickly. If someone correctly points out that you made a mistake, own up to it. Apologize, if an apology is owed.
- N. Write well. When posting to social networking or other social media sites, your comments convey a public image of you. Therefore, express yourself effectively. Use proper grammar, capitalization, and punctuation. Check spelling, avoid slang and excessive abbreviations.
- O. Be wise. People often share too much information electronically. Those who reveal the names of their pets, parents, or other details may give hackers the clues to passwords. Information about planned vacations can be used by burglars. Think about how information can be used and misused.
- P. Do not hack. Never access someone else’s identity or account, or restricted sources of information.
- Q. Contact someone immediately, such as your parents, the school Administration, or the police, if you are threatened, harassed, or bullied.

5. GENERAL GUIDELINES FOR PARENTS/GUARDIANS

- A. Discourage rumors. Do not rely upon or pass on unsubstantiated information or gossip. If information seems unlikely or inflammatory, when in doubt, go directly to the source.
- B. Respect confidentiality. Many issues involving other families and students, or personnel issues, are legitimately confidential.
- C. Raise and debate issues constructively. Schools often face legitimate controversies. The school respects and solicits parent/guardian voices in addressing such issues. You are invited and encouraged to raise your concerns with the school’s Administration and/or through attending an open meeting of the Governing Board and participating in the “public comment” session of the meeting.



Monthly Report - April 14, 2022

All figures and outcomes are based on the date of this report - April 10, 2022.

FLIGHT TRAINING:

- **Flights** - We have flown 2 missions / 5.3 hours since the March report
- **Aircraft Status** -
 - Avionics issues
 - Fire retardant issues
 - Plan:
 - Rid - Nathan/CNCC, Insurance
 - Restitution - Dan
 - Replacement - Nathan/CNCC, Other
 - Rental - CAP, Del Sol, Bode, Individuals, Nathan/CNCC
 - New Goals for our two seniors: Flash - Recreational / Donovan - Solo
 - Talking to PED for possible extension
 - Reevaluate -
 - Gliders - can solo @ 14 & build hours at very low cost (certificate @ 16)
 - LSA - 20 hr minimum (Rec - 30, PP - 40), no medical
 - Experimental - students build (w/ EAA help) & fly & sell - every summer?
 - Possibility to lease/rent glider, build LSA, and then offer students / market:
1. Glider Pilot, 2. Sport Pilot, 3. Rec Pilot, 4. Private Pilot, 5. Drone Pilot
- **Sim** - We have flown numerous missions in our Redbird MCX AATD, but most have been as a reward for students with the highest grades in their aviation classes.
- **Drone** - Two more students have applied for scholarships with Drone Pilot Ground School, as they all continue to get ready for their their FAA Remote Pilot Certificate Exam.

GROUND CLASSES STATUS:

- Classes are going well. Average quiz grades in ITA: 89%; FOA: 85%; AIA: 94%

ADDITIONAL:

CAP - I met with the new Squadron Commander. The plan is for him to prepare through the summer and officially start the CAP program at the beginning of the next school year.

EAA - They've asked me to speak to their chapter at their next meeting, April 19th. I'll be talking about SAMS, trying to inspire and encourage strategic alliances towards SAMS's aviation program needs/goals.

EXPENSES:

Flight/Variable Expenses:

- **Fuel:** ~\$350, based on hours flown and average fuel cost. The exact number can be found in the finance report (World Fuel). Fuel costs are going up, which makes it that much more important to be efficient with our flight training.
- **Maintenance:** As above.

Fixed Expenses:

- Hangar Rental:
 - \$325.00 per month for KAEG
- Insurance: Annual Premium \$ 5,511.00