

Highlands High School
SBDM Council Minutes
May 18, 2015

Council Members Present

Brian Robinson
Patty Fernandez

Pat Agard
Rob Sparks

Kym Grillot

Jaime Richey

Call to Order

Highlands High School principal Brian Robinson called the meeting to order at 3:36 p.m.

Approval of Minutes and Adoption of Agenda

Council approved the minutes for the April 20, 2015 meeting and the proposed May agenda without amendment.

Discussion Items

▪ **Financial Report**

Mr. Robinson provided summaries from the activity fund date 4/30/15 and Instructional Fund dated 5/1/15.

▪ **Personnel update**

Mr. Robinson reported status of new personnel since April meeting:

- Chemistry/Physics- Kathryn Blankenship
- English- Katie Stewart
- Industrial Technology/Instructional Technology-Ron Rosel
- Family and Consumer Science- Marlee Barton
- Math-Chad Niedert
- Special Education (FMD)- Shelly Hoffstedder
- Counselor- Erica Thomas

▪ **Building Update**

Mr. Schneider discussed the timeline for the gymnasium, locker room, and football field improvements. Arrangements have been made for all programs impacted by construction/renovation.

▪ **End of Course Testing Update**

End of Course testing has taken place for all 4 testing subjects. Highlands is using all online based tests this year. All reported to go well.

Business (Old and New)

▪ **World Language Program Review**

Ticia Johnson presented the findings from the WL Program Review. This year is a baseline year. Overall there was a finding of proficient. Areas needing improvement consisted of increasing exposure to native speakers, collaboration with community partners, use of advisory groups, and development of policies for alternate credit.

▪ **Revision of previously approved school fee list**

Mr. Robinson discussed several changes to the fee list approved in April (attached). The district office has decided to fund textbooks for future years. In addition, additional attention was given to existing account summaries and a variety of courses slightly reduced material fees. Council adopted the revised schedule for the 2015-2016 school-year.

▪ **Discipline policy/Handbook approval**

Mr. Schneider's summarized the recent discipline committee meeting. Minor additions to the handbook included a statement about the use of technology to enhance instruction and the role of the teacher in managing the use. Attendance procedures were also modified slightly.

Following discussion, the Council approved the recommendations made by Mr. Schneider and Mr. Robinson and approved the final student handbook for print to serve as the student code of conduct and behavioral expectations.

Other Business

Mr. Robinson discussed the change in Guidance Department organization. Next year the Transitions Counselor will be responsible for the entire 9th grade. The other two counselors will manage students grades 10-12 based on alphabet (A-K and L-Z).

Mr. Robinson offered thanks to both Pat Agard and Kym Grillot for their service to the council. Next year there will be two new teacher representatives joining Jaime Richey, Patty Fernandez and Rob Sparks.

Confirmation of June meeting

Due to lack of necessary agenda items, the council has cancelled the regular June meeting. The new council will next meet in August following training.

Adjournment

Council adjourned at 4:46 p.m.