

**Highlands High School
SBDM Council Minutes
December 19, 2016**

Council Members Present

Brian Robinson Jaime Richey Lauren Peterson Pat Agard
Rob Sparks Tricia Johnson (via conference call)

Call to Order

Highlands High School principal Brian Robinson called the meeting to order at 3:31 p.m.

Approval of Minutes and Adoption of Agenda

Council approved the minutes for the November 21, 2016 meeting and the proposed December agenda without amendment.

Discussion Items

▪ **Financial Report**

Mr. Robinson provided summaries from the activity fund dated 11/30/16, Instructional and District Activity Fund summaries dated 12/5/16.

▪ **2017 Legislative Session**

Council discussed potential topics being presented in the upcoming General Assembly that could be of interest. Pre-filed bills pertaining to charter schools, changes to the role of Site Based Councils, and potential accountability changes were all discussed as issues to be aware of as the session begins early next year.

▪ **Summer School Eligibility**

Mr. Robinson asked the council to consider the current requirement that students meet a minimum score to be eligible for summer school. While few are impacted by the minimum failing score, those who have to repeat four year requirements in particular become high risks for dropping out of school. Teacher representatives were asked to consult with colleagues to continue the conversation at the next council meeting. Possibilities include, remaining the same, requiring “intercession” to achieve minimum standards, requiring additional proficiency to be determined by summer school teacher, allowing students to “double-up” in the following year as they retake the course, and/or removing the requirement completely allowing summer school to occur regardless of grade.

▪ **Personnel**

William Faye has been hired as a second shift custodian. No other vacancies for full time staff remain at this time.

Business (Old and New)

- **Course Catalogue approval**

Mr. Robinson presented a summary of proposed changes to the course catalogue developed by the administrative team and High School Departments (see attached). The 2017-2018 catalogue and summary was approved for printing.

- **Approval of School Improvement Plan**

The School Improvement Plan in final form was presented by Mr. Robinson (see attached). Council agreed to allow Mr. Robinson to make edits as necessary and approved adoption.

Other Business

No additional business was reported or addressed.

Confirmation of next meeting

Council will next meet February 21, 2017. This is a Tuesday as a result of President's Day holiday.

- **Adjournment**

Council adjourned at 4:03 p.m.