

Highlands High School
SBDM Council Minutes
May 16, 2016

Council Members Present

Brian Robinson Jaime Richey Lauren Peterson Jason Harnish
Patty Fernandez Rob Sparks

Call to Order

Highlands High School principal Brian Robinson called the meeting to order at 3:18 p.m.

Approval of Minutes and Adoption of Agenda

Council approved the minutes for the April 21, 2016 meeting and the proposed May agenda without amendment.

Discussion Items

▪ **Financial Report**

Mr. Robinson provided summaries from the activity fund date 4/30/16, District Activity Fund dated 4/30/16, and Instructional Fund dated 5/4/16.

▪ **Personnel update**

Mr. Robinson reported status of new personnel since April meeting:

- Spanish- Jennifer Mott (Johnson)
- Social Studies- Interviews scheduled (Harnish)
- Special Education Assistant Positions (2)- (new, Kevin Ross)
- Building Supervisor (Hering)
- Open extra-curricular: Girls' Golf, Freshmen Girls' Basketball, Chess Club, National Honor Society, Tennis Assistant, After School Detention Monitor

▪ **Building Update**

There are a variety of finishing touches to complete for the final portions of our whole school renovation project. May 22nd will be a community celebration. The Council and entire community is encouraged to attend.

▪ **Homework Committee**

Mr. Robinson presented the guideline draft developed by the Homework Committee. The guidelines have also been presented to the committee for additional review and feedback. The guidelines will be presented to the faculty for consideration and discussion to ensure common approach among teachers of common courses. They will be used to communicate purpose and approach and to serve as a foundation for discussion with teachers on an as needed basis.

Business (Old and New)

- **Focus Period**

Mr. Robinson presented the proposed bell schedule impacted by inclusion of the “Focus Period.” It includes a standard 6 period day, focus period schedule and a late arrival schedule. Most student days will include the focus period. Council approved the schedules for the 2016-2017 school year.

- **Revision of personnel allocation**

Mr. Robinson requested minor revisions to the personnel allocation usage as result of scheduling changes. Addition of one section of Algebra B, Advanced Physics, and Health/PE and deletion of one section of Algebra II Advanced and Chemistry I Advanced were approved.

- **Discipline policy/Handbook approval**

Mr. Schneider’s summarized the discipline committee approach for handbook changes. The recommendations thus far are primarily procedural. The council did approve changing the dance attendance policy for non-HHS students to include having to meet the age and/or school attendance requirements of other high schools. Guests of HHS students at dances must be younger than 21 and may not be currently enrolled in a Middle School program.

Following discussion, the Council approved the recommendations made by Mr. Schneider and Mr. Robinson and approved the final student handbook for print to serve as the student code of conduct and behavioral expectations.

Other Business

Mr. Robinson offered thanks to both Jason Harnish and Patty Fernandez for their service to the council. Next year there will be a new teacher representative, Pat Agard, and a new parent representative, Tricia Johnson, joining Jaime Richey, Lauren Peterson, and Rob Sparks.

Confirmation of June meeting

Due to lack of necessary agenda items, the council has cancelled the regular June meeting. The new council will next meet in August following training.

Adjournment

Council adjourned at 4:04 p.m.