

**CARLSTADT BOARD OF EDUCATION  
CARLSTADT, NJ  
February 15, 2022  
MINUTES**

**NOTE:** Be advised that the Board may recess into executive session at any time during the meeting.

**CALL TO ORDER:** Meeting called to order by President at 6:30 pm

ROLL CALL: Present:	Walter Beese	Maria McNeill
	Robert Biamonte	Leslie Molnar
	Frank Ficetola	Lori Nunziato
	Jose Figueroa	
	Jeffrey Hagen	

Not Present: Massimo Offreda

**ATTENDANCE**

Allison Evans, Superintendent  
Megan Slamb, Business Administrator  
Denise Henke, Administrative Assistant

**FLAG SALUTE**

**OPENING STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Carlstadt Board of Education has caused notice of this meeting to be announced by having the time, date, and location and, to the extent known, the agenda of the meeting thereof, posted on the official bulletin board of this public body more than 48 hours prior to said meeting.

Further action was taken by forwarding a copy of said meeting notice more than 48 hours in advance to the following persons or newspapers:

**Office of Carlstadt Borough Clerk  
Business office of The Record, Star Ledger and The South Bergenite**



Luther King, learned about the history of hip hop and spoke about respect, love and unity. It was so nice to see so many students volunteer to learn dances on stage and to read Dr. King's most famous quotes!

- Our students also participated in a week-long celebration for the lunar New Year! With the help of Miss Gold our students made beautiful red lanterns and learned facts about the New Year on the morning announcements. We welcomed Dance China all the way from New York, and they performed beautiful dances and music for our students last week! Throughout the show they learned some Chinese language and the history of the holiday.
- We also wanted to thank the parents and staff who attended our Carlstadt Parent series which was held this month. We welcomed back Dr. Kelly Moore who discussed how to help students become social justice advocates, and how to talk to our students about this very important topic.
- Under the Harassment, Intimidation, and Bullying Law, I as Superintendent am required to report to the Board of Education no later than the date of the next Board meeting results of investigations regarding HIB when those investigations have been completed. We had no incidents investigated since the last Board of Education meeting.

Mr. Ficletola, so ends my report.

#### **REPORT OF BUSINESS ADMINISTRATOR/BOARD SECRETARY**

- We appreciate Mr. Parente being available this evening to review the district's 2021 Audit. While delays at the state have slowed the release of the official reports, all key information has been provided this evening with regard to our bottom line. As Mr. Parente explained, the district remains in an extremely healthy financial position, which will help us overcome unforeseen obstacles and costs like the ones we have experienced during the pandemic and as a result of natural disasters. That being said, the excess surplus funding that Mr. Parente mentioned will be allocated to the Siteworks Project we will undergo as a result of the water damage we suffered during Hurricane Ida. This will allow us to cover a majority of the costs associated with the project without having to place additional burden on our tax payers.

I was unbelievably pleased to learn that we managed to have a zero recommendation year for this audit. This is a very difficult status to achieve, and I want to thank the business office staff, Ms. Henke and Ms. Zierold, as well Ms. Eckert in the Superintendent's office, and Ms. Stagg in Student Activities, for their hard work and diligence. We are truly blessed to have such dedicated workers in our offices. Well done all.

- We have an addendum on tonight's agenda reflecting the Architectural costs associated with the district's STEAM Lab Project and the Siteworks Project. One is an amendment to a previously adopted motion for which we did not have certain cost estimates (the changes are noted in bold) and the other is a new proposal. Please note that these figures are only reflective of anticipated architectural and engineering costs, and some of the costs listed may be lower than what we see on the motion once the work is completed.
- Finance Motion #5 reflects a change order for the work being completed in Gym B as a result of the damages caused by Hurricane Ida. As we have previously discussed, the issues that will be resolved by the Siteworks project will significantly delay the replacement of the Gym floor. As such there is a small cost

associated with that delay due to treatment that must be done to the wood to preserve everything until installation.

- The district will be completing the mandated water Lead testing on February 24<sup>th</sup> and 25<sup>th</sup>. This is in line with the State required lead testing schedule and is not the result of a concern for the quality of the water in the building. Once complete, the reports will be reviewed, discussed at the next available Board meeting, and then shared on the district website.
- Finally, our next board meeting will take place on March 15<sup>th</sup> at 6:30 pm.

Thank you Mr. President, so ends my report.

#### **HEARING OF CITIZENS ON AGENDA ITEMS ONLY**

Any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Another Hearing will be conducted after new business for any other matter. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

#### **REPORT OF COMMITTEES**

##### **INSTRUCTIONAL/PERSONNEL COMMITTEE: (Leslie Molnar)**

1. Upon the recommendation of the Superintendent of Schools, the Board approves the proposed school calendar for the 2022-2023 school year.
2. Upon the recommendation of the Superintendent of Schools, the Board approves the change to the 2021-2022 calendar to reflect March 8, 2022 as a one session day.
3. Upon the recommendation of the Superintendent of Schools, the Board approves Pre-Kindergarten tuition for the 2022-2023 school year as \$1750 for Carlstadt residents and \$2500 for non-residents.
4. Upon the recommendation of the Superintendent of Schools, the Board approves Michele Morrell as a substitute teacher for the remainder of the 2021-2022 school year, pending completion of all paperwork.
5. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Maura Barrett at the "Just School. Just Growth: The Path to Student Agency-Intersection of SEL and Equity: Close Opportunity Gaps" workshop, sponsored by TMI Education on March 10, 2022 with a registration fee of \$159, using Title II funds.
6. Upon the recommendation of the Superintendent of Schools, the Board concurs with Moore Wellness to provide the workshop "Standing Up, Speaking Out, Calling In" to parents on February 9, 2022 at a cost of \$500.
7. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Allison Gorelick at the "Auditory Therapy Day" sponsored by The Children's Hearing Institute on March 24, 2022 with a registration fee of \$95, using ESSER II funds.

- Upon the recommendation of the Superintendent of Schools, the Board **approves the amendment to previous motion #6 adopted on December 6, 2021**: The Board approves the attendance of Mark Dolaghan at the "Strategies and Tools for Student Engagement" workshop sponsored by Northern Valley Schools Curriculum Center, on **May 6, 2022** with a registration fee of \$200, using **Title II funds**.

**ROLL CALL VOTE:**

MEMBER	Moved: Mrs. Molnar		Second: Mr. Beese	
	YES	NO	ABSTAIN	ABSENT
Mr. Beese	X			
Mr. Biamonte	X			
Mr. Figueroa	X			
Mr. Hagen	X			
Mrs. McNeill	X			
Mrs. Molnar	X			
Mrs. Nunziato	X			
Mr. Offreda				X
Mr. Ficetola	X			

**LEGISLATIVE/POLICY COMMITTEE: (Walter Beese)**

- Upon the recommendation of the Superintendent of Schools, the Board approves upon first reading, the following Policy: (Alert 226)

Policy- Revised (M)	#P2415.05	Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment
Policy-Revised (M)	#P2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries
Regulation-Revised (M)	#R2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries
Policy- New (M)	#P2460.30	Additional/Compensatory Special Education and Related Services
Policy-Revised (M)	#P2622	Student Assessment
Regulation-Revised (M)	#R2622	Student Assessment
Policy- Revised	#P3233	Political Activities
Policy- New (M)	#P5541	Anti-Hazing
Policy-Revised	#P7540	Joint Use of Facilities
Policy- Revised (M)	#P8465	Bias Crimes and Bias-Related Acts
Regulation- Revised (M)	#R8465	Bias Crimes and Bias-Related Acts
Policy- Revised (M)	#P9560	Administration of School Surveys

**ROLL CALL VOTE:**

Moved: Mr. Beese

Second: Mr. Ficetola

MEMBER	YES	NO	ABSTAIN	ABSENT
Mr. Beese	X			
Mr. Biamonte	X			
Mr. Figueroa	X			
Mr. Hagen	X			
Mrs. McNeill	X			
Mrs. Molnar	X			
Mrs. Nunziato	X			
Mr. Offreda				X
Mr. Ficetola	X			

**BUILDING/ GROUNDS/HISTORICAL COMMITTEE: (Robert Biamonte)**

1. Upon the recommendation of the Superintendent of Schools, the Board concurs with the request for Carlstadt Little League for their use of the Gym Lobby on February 5, 2022 from 9am-12pm for registration.
2. Upon the recommendation of the Superintendent of Schools, the Board approves the request from Girl Scout Troop # 98124 for their use of room 208 on March 14, 2022 from 4pm-5pm for a meeting.

**ROLL CALL VOTE:**

Moved: Mr. Biamonte

Second: Mr. Beese

MEMBER	YES	NO	ABSTAIN	ABSENT
Mr. Beese	X			
Mr. Biamonte	X			
Mr. Figueroa	X			
Mr. Hagen	X			
Mrs. McNeill	X			
Mrs. Molnar	X			
Mrs. Nunziato	X			
Mr. Offreda				X
Mr. Ficetola	X			

**FINANCE COMMITTEE: (Frank Ficetola)**

1. Upon the recommendation of the Superintendent of Schools, the Board approves the Board Secretary's report for the month ending December 2021 and January 2022 as presented pursuant to N.J.A.C. 6A:23-2:11(a), the Carlstadt Board of Education acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of knowledge, as of December 2021 and January 2022 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2:11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. Upon the recommendation of the Superintendent of Schools, the Board approves the Cash Report of School Moneys for the month ending December 2021 and ~~January 2022~~ as presented per N.J.A.C. 6A:23-2.11(c)4.
3. Upon the recommendation of the Superintendent of Schools, the Board approves the transfer of funds for the month ending December 2021 and ~~January 2022~~ as presented in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2 within the adopted 2021-2022 budget.
4. Upon the recommendation of the Superintendent of Schools, the Board approves the current bills for January and February 2022 as presented.
5. Upon the recommendation of the Superintendent of Schools, the Board concurs with change order III in reference to previous approved motion (finance #15) on October 12, 2021 for the restoration of Gym A & B in relation to hurricane Ida damages at Carlstadt Public School, 550 Washington Street to be completed by All Risk 801 E Clements Bridge Road, Runnemede, NJ 08078 at an additional cost of \$2,809.53 for additional cost due to delay in installation.
6. Upon the recommendation of the Superintendent of Schools, the Board approves the submission of request to the Bergen County Superintendent for waiver from the NJ State Education Medicaid Initiative (SEMI) for the 2022-2023 school year.
7. ~~Upon the recommendation of the Superintendent of Schools, the Board approves/accepts the 2020-2021 Audit/Comprehensive Annual Financial Report (CAFR).~~
8. ~~Upon the recommendation of the Superintendent of Schools, the Board approves/accepts the 2020-2021 Audit Recommendations/Auditors Management Report.~~
9. ~~Upon the recommendation of the Superintendent of Schools, the Board approves/accepts the 2020-2021 Audit Synopsis.~~
10. Upon the recommendation of the Superintendent of schools, the board approves the replenishment of petty cash of \$200 for the Principal for the 2021-2022 school year, in accordance with policy #6620.
11. Upon the recommendation of the Superintendent of Schools, the Board concurs with the agreement with Dr. Fridman for a Psychiatric evaluation for the School year 2021-20222 not to exceed \$625 for student #23112.
12. Upon the recommendation of the Superintendent of Schools, the Board concurs with the contract with the Windsor Learning Center for the 2021-2022 school year in the amount of \$29,970 prorated for student #23112.
13. Upon the recommendation of the Superintendent of Schools, the Board concurs with the agreement with Frontline Technology for IEP translation not to exceed \$110.85 for 2021-2022 school year for student #23272.

14. Upon the recommendation of the Superintendent of Schools, the Board concurs with the agreement with Frontline Technology for IEP translation not to exceed \$221.10 for 2021-2022 school year for student #22950.
15. Upon the recommendation of the Superintendent of Schools, the Board concurs with the agreement with Frontline Technology for IEP translation not to exceed \$239.25 for 2021-2022 school year for student #23298.
16. Upon the recommendation of the Superintendent of Schools, the Board concurs with the agreement with Dr. Fridman for a Psychiatric evaluation for the School year 2021-20222 not to exceed \$650 for student #23406.
17. Upon the recommendation of the Superintendent of Schools, the Board concurs with the agreement with LearnWell to assist in Bedside Educational Services for 40 hours for the 2021-2022 school year not to exceed \$1,960 for student #22941.
18. Upon the recommendation of the Superintendent of Schools, the Board authorizes EI Associates to amend the District's Long Range Facilities Plan, to reflect the current and anticipated future facility improvements and capital/maintenance projects.

**Be it further resolved** that the Board authorizes the submission of the amended Long Range Facility Plan to the NJ Office of School Facilities, by EI Associates, on behalf of the district.

Table #1,2,3 January 2022 financials  
Table #7,8,9

### Addendum

**1. EI Associates – Architectural and Engineering Services**

**BE IT RESOLVED**, that the Carlstadt Board of Education approves the **amendment to previously approved addendum motion #1 (9/13/21)**

Approving Architectural Engineering Services for **STEAM Lab Project** as submitted in the proposal dated **February 10, 2022** by EI Associates, Architectural and Engineering, Inc. 8 Ridgedale Avenue, Cedar Knolls, NJ 07927 in the amount not to exceed as attached and detailed below:

Phase I – Site Surveys, Schematic Design, NJDOE Submission:	<b>\$ 20,000</b>
Phase II – Contract Documents	<b>\$ 50,000</b>
Phase III – Bidding and Construction Phase Services	<b><u>\$ 18,000</u></b>
	<b>\$88,000</b>

**FURTHER BE IT RESOLVED**, The Board approves a withdrawal from capital reserve for the purpose of Phase I, II, and III as noted above in the amount of **\$88,000**.



**FURTHER BE IT RESOLVED**, The Carlstadt Board of Education authorizes and directs the School Business Administrator to make formal application to the NJ Department of Education, Office of Facilities through EI Associates for the applicable submissions.

**2. EI Associates – Architectural and Engineering Services**

**BE IT RESOLVED**, that the Carlstadt Board of Education approves the Architectural Engineering Services for **Site Work Project** as submitted in the proposal dated September 8, 2021 by EI Associates, Architectural and Engineering, Inc. 8 Ridgedale Avenue, Cedar Knolls, NJ 07927 in the amount not to exceed as attached and detailed below:

Phase I – Site Surveys, Schematic Design, NJDOE Submission:	<b>\$ 7,500</b>
Phase II – Contract Documents	<b>\$ 41,500</b>
Phase III – Bidding and Construction Phase Services	<b>\$ 12,500</b>
Additional Costs –	
Surveying	<b>\$ 9,000</b>
Geotechnical investigation	<b>\$ 7,500</b>
Underground utility line location	<b><u>\$ 2,000</u></b>
	<b>\$ 80,000</b>

**FURTHER BE IT RESOLVED**, The Board approves a withdrawal from capital reserve for the purpose of Phase I, II, and III as noted above in the amount of \$80,000.

**FURTHER BE IT RESOLVED**, The Carlstadt Board of Education authorizes and directs the School Business Administrator to make formal application to the NJ Department of Education, Office of Facilities through EI Associates for the applicable submissions.

**ROLL CALL VOTE:**

Moved: Mr. Ficetola

Second: Mr. Beese

MEMBER	YES	NO	ABSTAIN	ABSENT
Mr. Beese	x			
Mr. Biamonte	x			
Mr. Figueroa	x			
Mr. Hagen	x			
Mrs. McNeill	x			
Mrs. Molnar	x			
Mrs. Nunziato	x			
Mr. Offreda				x
Mr. Ficetola	x			

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

None

**HEARING OF CITIZENS:**

Any citizen present, who wishes to be heard, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Matters of a personal nature must first have been exhausted through the proper channels. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

**ANY ACTION ARISING FROM HEARING OF CITIZENS**

**RECESS INTO EXECUTIVE SESSION (if needed)**

**WHEREAS,** the Open Public Meetings Act and Carlstadt board policy reserve the right within the constraints of state law to sit in executive session; and

**WHEREAS,** there now exists a need for this board to meet in an executive session; now, therefore, be it  
**RESOLVED,** that the Carlstadt Board of Education hold an executive session for the purpose of legal matters and be it further

**RESOLVED,** that the public will be informed either later this evening after reconvening the public meeting; or at a future public meeting, said date is not predictable at the present time.

Motion to recess at 7:39 pm

**ROLL CALL VOTE:**

Moved: Mrs. Nunziato

Second: Mr. Beese

MEMBER	YES	NO	ABSTAIN	ABSENT
Mr. Beese	x			
Mr. Biamonte	x			
Mr. Figueroa	x			
Mr. Hagen	x			
Mrs. McNeill	x			
Mrs. Molnar	x			
Mrs. Nunziato	x			
Mr. Offreda				x
Mr. Ficetola	x			

**ADJOURNMENT:**

Motion to adjourn meeting at 7:46 pm

**MOVED: Mr. Beese**

**SECOND: Mrs. Nunziato**

**ALL IN FAVOR: Unanimous**

Respectfully Submitted,



Mrs. Megan S. Slamb  
School Business Administrator/Board Secretary