

**Responsible Use Agreement Form**

The following agreement form is to be distributed to all Ft. Thomas Independent students and staff. A signed agreement form must be on file at the school for each student who wishes to use the Network or Internet and must be signed by a parent or guardian. Any District staff member must also sign a form to utilize the Network, Internet or e-mail. The building technology coordinator will retain all student and staff forms.

By signing the user agreement and/or parent permission form the student or staff member has agreed to abide by Board policy governing access to technology resources.

**STUDENT USERS: PLEASE SIGN AND RETURN.**

I understand and will abide by the Ft. Thomas Independent School District’s Acceptable Use Procedures for the Network, Internet and Telephone Usage. I further understand that any violation of the regulations stated in these procedures is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked, school disciplinary action may be taken, and/or appropriate legal action may be pursued.

Student Name (Please print): \_\_\_\_\_  
(Last) (First) (Middle Initial)

Signature: \_\_\_\_\_ Graduation Year: \_\_\_\_\_

**PARENT SIGNATURE REQUIRED: PLEASE SIGN AND RETURN.**

I, the parent/guardian of \_\_\_\_\_ have read and discussed the District Acceptable Use Procedures for the Network, Internet and Telephone Usage with my child. I understand that access to the Network and Internet is designed for educational purposes. The District has taken precautions to eliminate controversial materials; however, I recognize it is impossible to restrict access to all controversial materials. I will not hold the District/school responsible for materials my child acquires on the Network or Internet. Further, I accept full responsibility for supervision when my child’s use is not in a school setting. I hereby give permission to issue an account for my child and certify that the information contained on this form is correct.

**CONSENT FOR USE**

By signing this form, you hereby accept and agree that your child’s rights to use the electronic resources provided by the District and/or the Kentucky Department of Education (KDE) are subject to the terms and conditions set forth in District policy/procedure. Please also be advised that data stored in relation to such services is managed by the District pursuant to policy 08.2323 and accompanying procedures. You also understand that the e-mail address provided to your child can also be used to access other electronic services or technologies that may or may not be sponsored by the District, which provide features such as online storage, online communications and collaborations, and instant messaging. Use of those services is subject to either standard consumer terms of use or a standard consent model. Data stored in those systems, where applicable, may be managed pursuant to the agreement between KDE and designated service providers or between the end user and the service provider. Before your child can use online services, he/she must accept the service agreement and, in certain cases, obtain your consent.

Parent or Guardian Name (Please print): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**STAFF AGREEMENT: PLEASE SIGN AND RETURN.**

I understand and will abide by the Ft. Thomas Independent School District’s Acceptable Use Procedures for the Network, Internet and Telephone Usage. I further understand that any violation of the regulations stated in these procedures is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked, school disciplinary action may be taken, and/or appropriate legal action may be pursued.

Name (Please print): \_\_\_\_\_

School Assignment: \_\_\_\_\_

Job Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**STAFF RESPONSIBILITY: MUST BE SIGNED IF WORKING WITH STUDENTS AND THE NETWORK**

I agree to promote the Acceptable Use Procedures with each of my students. I agree to instruct students on acceptable use of the Network and Internet and proper Network/Internet etiquette. During the times students are assigned to my care, I agree to direct students to acceptable Network/Internet resources and monitor their use at all times. Neglect in my responsibility as an instructor could result in disciplinary action.

Name (Please print): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_