

# PRIORITY FOR USE OF FT LAUNCH FACILITY

PRIORITY	EXAMPLES OF GROUPS	APPROVAL	SCHEDULING	FEES CHARGED	PROOF OF LIABILITY INSURANCE
<p><b>I. Fort Thomas Independent School Groups</b></p> <p><i>When required, must be supervised by school personnel</i></p>	<p>Fort Thomas Education Foundation</p> <p>Educational programs that are an outgrowth of classroom instruction including, but not limited to, science fairs, plays, exhibits and concerts.</p> <p>Regular season interscholastic activities including athletic teams, speech and debate, band competition and academic competition.</p> <p>Any school group that requires a faculty sponsor including, but not limited to, all school-sponsored clubs, homerooms, honor societies and student council.</p> <p>District Enrichment Programs</p> <p>District Adult/Community Education Programs</p> <p>Parent-Teacher Organization</p> <p>Booster Groups - Academic, athletic and band</p> <p>Little League and/or comparable groups comprised entirely of students who reside in the Fort Thomas Independent School District.</p> <p>Fort Thomas Independent School Partners</p>	Principal/designee	Principal/designee	Per Board-approved scheduled	<p>None required if covered by current District insurance policies. Any group not covered will be required to provide certificates of liability insurance naming Fort Thomas Independent Schools as an insured prior to building use.</p> <p>NOTE: All external support/booster organizations are required to carry separate insurance for general liability with appropriate coverage to operate their organization. (Accounting Procedures for Kentucky School Activity Funds)</p>
<p><b>II. School-Related Groups</b></p> <p><i>When required, must be supervised by school personnel</i></p>	<p>4-H Clubs</p> <p>Scout Groups</p> <p>County Recreation Programs</p> <p>Little League and/or comparable groups that are not comprised entirely of students who reside in the Fort Thomas Independent School District.</p> <p>YMCA or similar groups</p> <p>Activities for students enrolled in local private schools having no facilities or grounds available for such activities.</p> <p>Employees of Fort Thomas Independent School</p>	Principal/designee	Principal/designee	Per Board-approved scheduled	Groups are required to present certificates of liability insurance naming Fort Thomas Independent Schools as an insured prior to building use.
<p><b>III. Community Interest Groups</b></p> <p><i>Principal/designee must be present</i></p>	<p>Civic Clubs</p> <p>Industrial Groups</p> <p>Church Groups</p> <p>Homemakers</p> <p>Farm Bureau</p> <p>Historial Society</p> <p>Little League and/or comparable groups with no participants that are students who reside in the Fort Thomas Independent School District.</p>	Principal/designee	Principal/designee	Per Board-approved scheduled	Groups are required to present certificates of liability insurance naming Fort Thomas Independent Schools as an insured prior to building use.
<p><b>IV. Meetings of General Public</b></p>	<p>General meetings of various community groups including, but not limited to, political parties.</p>	Principal/designee	Principal/designee	Per Board-approved scheduled	Groups are required to present certificates of liability insurance naming Fort Thomas Independent Schools as an insured prior to building use.