

MINUTES

Board of Education - Finance Committee

Monday, October 4, 2021; 6:00 p.m.

Mitchell Elementary School

Flanders Room

Committee Members Present:

Jim Crocker, Chairman

George Bauer

Jonathan Kapstein

Absent:

Michael Devine

Non-Participating Board Member:

Carol Ann Brown

Also Present:

Wayne McAllister, Acting Superintendent

Tina Tanguay, Director of Finance and Operations

Patricia Paige, Board Clerk

Call to Order

Mr. Crocker called the meeting to order at 6:05 p.m.

Monthly Financial Summary

Revenue for the month totaled \$9,280,027 or 24.60% of budget; budgeted dollars expended to date totaled \$7,414,747 or 19.66%. Of note on the revenue side was the overage in rental fees at 101.25% of a \$2,000 approved budget line. The fees associated with field rentals are directly associated with this increase. On the expenditure side, the Capital budget line noted 78.21% in expenditures of a \$728,201 budget line. Typically, Capital projects are completed over the summer, and with that, the budget line will depict a greater expenditure percent earlier in the year.

Food Services Update

The new EdAdvance Food Service Director has been visiting each of the schools; the staff has been very warm and welcoming. Staff will be trained in the process of ordering electronically.

Other Business

At a previous meeting, member Michael Devine requested an analysis of grant dollar expenditures. Ms. Tanguay produced an itemization for the ARP ESSER grant, ESSER II grant and Special Education Covid 19 grant totaling \$514,929, \$229,117 and \$20,000 respectively. The grants cumulatively encompass salaries for SEL, BCBA, Math and Literacy Interventionist, HS Credit Recovery, benefits and transportation.

Scott Pellman, the Senior Project Manager for the NHS building project, would like to schedule a final project walk through on 10-19-21 and a final building committee meeting on 10-26-21 to approve the final application for payment.

Ms. Tanguay was asked to provide a Quarterly Special Education report for the next Finance Committee meeting.

Adjournment

The meeting adjourned at 6:25 p.m.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Patricia Paige". The signature is written in a cursive style with a large, stylized initial "P".

Board Clerk

Recorded and filed subject to Board of Education approval by: Patricia Paige, Board Clerk