

## MINUTES

Board of Education - Finance Committee

Monday, May 3, 2021, 6:00 PM

Join Zoom Meeting

<https://ctreg14-org.zoom.us/j/97787271098>

Meeting ID: 977 8727 1098

Phone: (646) 558-8656

### **Committee Members Present:**

Jim Crocker

George Bauer

Michael Devine

Jonathan Kapstein

### **Non-Participating Board Members:**

Carol Ann Brown

Dave Butkus

### **Also Present:**

Wayne McAllister, Acting Superintendent

Tina Tanguay, Director of Finance and Operations

Patrick DiSarro, Communications Specialist (Zoom)

Patricia Paige, Board Clerk

### **Call to Order**

Jim Crocker called the meeting to order at 6:00 pm

### **Monthly Financial Summary**

Ms. Tina Tanguay, the Director of Finance and Operations, provided a recap of the monthly financials. Through April 2021, 82.13% of the budget's revenue has been collected. This includes income from tuition, interest, rental fees and grants. Conversely, 76.15% of budgeted costs have been consumed. These expenses encompass employee benefits and salaries, purchase services supplies, Covid Supplies, and Capital. Ms. Tanguay is continuing to monitor budget requests and noted that the district remains in a budget freeze.

### **Monthly NHS Renovation Project Update**

Ms. Tanguay provided the latest funding through April 30th. Notably, she indicated that several building project representatives met with the state regarding the ineligible costs related to the

---

change orders and completed 9 of the 18 that were submitted. Of those 9, approximately \$432,000 of ineligible costs were now considered to be eligible for reimbursement by the state per Mr. Scott Pellman.

Mr. Bauer noted that a second date to review the final 9 has been determined and will be shared with Ms. Tanguay.

### **School Lunch Program Update**

Ms. Tanguay is awaiting the revenues for April. She did note however, that the meal counts indicated a slight decline for April and is in the process of examining the source.

### **Building Use Fee Schedule**

A draft facilities usage fee structure aimed at outside, for-profit organizations was put before the committee for consideration. Typically, local non-profit organizations would pay only out-of-pocket expenses, but there was some discussion on what facility areas would be beyond that consideration.

Ms. Tanguay asked the members to review the fees for appropriateness. A suggestion was made to include a separate fee structure for non-profit organizations. Ms. Tanguay will make the adjustment. Plans are to bring the edited form(s) to the full board at their next meeting for a second read.

### **Tennis Court Fundraiser**

A parent group, in conjunction with the tennis coaches, have submitted a fundraiser request whereby engraved bricks would be sold to fund the purchase of a shed and court maintenance/training equipment. The purchased bricks would be used to create a patio area outside the tennis courts. The fundraiser was approved by Principal, Pam Sordi and Acting Superintendent, Wayne McAllister and was an informational piece brought to the committee and justified by Carol Ann Brown, a member of the Board of Education.

### **Adjournment**

Mr. Crocker adjourned the meeting at 6:29 p.m.

Respectfully Submitted,



Patricia Paige  
Board Clerk

Recorded and filed subject to Board of Education approval by: Patricia Paige, Board Clerk