

## MINUTES

Board of Education - Finance Committee

Monday, January 3, 2022; 6:00 p.m.

Via Zoom

\*Join Zoom Meeting

<https://ctreg14-org.zoom.us/j/86330615596>

Meeting ID: 863 3061 5596

Phone: (646) 558-8656

### **Committee Members Present:**

Jim Crocker, Chair

George Bauer

Michael Devine

Jonathan Kapstein

### **Absent:**

N/A

### **Also Present:**

Tina Tanguay, Director of Finance and Operations

Patricia Paige, Board Clerk

### **Call to Order**

Jim Crocker called the meeting to order at 6:05 p.m.

### **Monthly Financial Summary**

Total revenue collected through December 2021 totaled \$20,429,296 or 54.16% of the budget. Most of the billed Agriscience tuition has been collected and all of the Special Education Agriscience Tuition received. Expenditures totaled \$16,715,273 or 44.31% of budget; trending on target.

A kitchen fire occurred at the middle school just prior to the holiday break, which impacted lunch service that day. The overall damage was minimal, but a 20 year-old oven was significantly damaged during the event and will need to be replaced. Discussions are currently taking place with EdAdvance and Connecticut Restaurant; it would cost almost as much to repair the oven, as it would be to replace it. There is an effort by all parties to procure a new piece of equipment as quickly as possible. Mike Molzon, the Director of Grounds and Maintenance, is working to ensure the appropriate electrical is in place and that the original resources were not damaged during the course of the fire. Homage was paid to JP Maguire Associates for their quick cleanup, which allowed kitchen staff to prepare lunches the following day.

The cafeteria staff at both Woodbury Middle School and Mitchell Elementary School as well as other staff members stepped up to the plate to ensure that all students received a full, reimbursable lunch the day of the fire. The kitchen staff is working on alternative meals until a new oven can be secured, which has an estimated delivery date of January 6<sup>th</sup>.

### **Food Services and Lunch Program Update**

Ms. Tanguay noted that the December report was not available; she is waiting for meal count tallies from the schools so that reimbursement from the state can be calculated. She offered to share the December report with the board members at a later time.

**Other Business**

High School wrap up middle of February. Next building committee meeting is scheduled for the 12<sup>th</sup>.

Working on 2022/2023 school budget.

**Adjournment**

The meeting adjourned at 6:17 p.m.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Patricia Large". The signature is written in a cursive style with a large initial 'P' and a long, sweeping underline.