

MINUTES

Meeting of the Finance/Facilities Subcommittee

Monday, April 5, 2021

6:00 p.m. to 7:00 p.m.

Join Zoom Meeting

<https://ctreg14-org.zoom.us/j/91904803781>

Meeting ID: 919 0480 3781

Phone: (646) 558-8656

Committee Members Present:

Jim Crocker

George Bauer

Michael Devine

Jonathan Kapstein

Non-Participating Board Member:

David Butkus

Also Present:

Wayne McAllister, Acting Superintendent

Tina Tanguay, Director of Finance and Operations

Patrick DiSarro, Communications Specialist

Patricia Paige, Board Clerk

I. Call to Order

Mr. Crocker called the meeting to order at 6:04 p.m.

II. Monthly Financial Summary

To date 74.82% of the total budgeted revenue has been collected and 66.72% of budgeted expenditures, disbursed. The budget freeze remains in affect pending information of unknown expenses. At the moment, the district is in the black by a slight margin.

III. Monthly NHS Project Report

Mr. Scott Pelman continues to review change orders and is currently prepping to meet with folks at the state level. Mr. Bauer, as the building committee chair, noted that the extended commissioning process, with regards to the heating and cooling systems, has generated

several additional change orders, which are currently pending, and subsequently, caused a slight delay in establishing a meeting date.

Ms. Tanguay and Mr. McAllister met with WB Meyer, the moving company secured to move central office to the new space at the high school from the temporary office space at Woodbury Middle School. Boxes will be made available for packing tomorrow. Plans are to move to the renovated space at the high school next week during spring break.

IV. School Lunch Program Update

The lunch program depicts a current loss of \$121,707 to date compared to a surplus for the same period last year. The projected loss at June 30th is expected to be \$198,500, down from the original projected loss of \$248,000. The breakfast program and adjustment in labor costs due to layoffs and staff not returning helped to alleviate some of the loss.

The Connecticut Conference of Municipalities provided notification that the American Rescue Plan Funds for Region 14 will be approximately \$496,000. The monies can be expended through December 2024. Ms. Tanguay is currently awaiting additional spending guidance, but expects the money to be used for programs, above and beyond what the district currently provides to students that have fallen behind.

V. DAC (District Advisory Committee) Master Plan

The Finance and Facilities Committee will be afforded an opportunity to review the Master Plan Document which was created several years ago. Mr. McAllister provided a summary of the expectations provided in the report. He felt it was an opportune time to examine the plan given the recent conversations surrounding the boiler at Mitchell Elementary School. The summary was broken out by areas of assessments, ranking order, project and costs and can be used to create a district 5-year plan.

An electronic copy of the plan can be found on the district's webpage. A hardcopy is also available for viewing in the superintendent's office.

VI. Adjournment

The meeting adjourned 6:37 p.m.

Respectfully Submitted,



Patricia Paige
Board Clerk

Recorded and filed subject to Board of Education approval by: Patricia Paige, Board Clerk