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MEMORANDUM OF MEETING

PROJECT: Region 14 Facilities & Demographic Assessment

CLIENT: Regional School District 14

MEETING PLACE: Central office Conference Room

DATE AND TIME: October 2, 2018

ATTENDEES:

Present:

Jim Agostine	District Advisory Committee
Janet Morgan	District Advisory Committee
Dave Lampart	District Advisory Committee
Pam Zmek	District Advisory Committee
Jim Crocker	District Advisory Committee
Vin Bove	District Advisory Committee
Stan Love	District Advisory Committee
Mike Molzon	Region 14 Public Schools
Wayne McAllister	Region 14 Public Schools
Rebecca Augur	Milone & MacBroom (MMI)
John Ireland	Silver / Petrucci + Associates (SPA)

Purpose: DAC review meeting – Review Demographics, Facility Conditions Assessment, begin Programming discussions

Rebecca Augur presented PowerPoint and printed format titled Comprehensive Enrollment Analysis and Projections. The analysis was separated into five sections. Region 14 (R14) is contained in three Census Tracts. One tract in Bethlehem and two tracts in Woodbury. Each town has one elementary school, however the “catchment area” or boundary for school enrollment is not the town line. The two school’s populations have trended differently over the last 20 years. Mitchell has seen the steepest decline and Bethlehem is somewhat of a steadier decline with slight increases in 2007 through 2011. MMI is recommending the high enrollment projections based on the demographic trends and analysis. Over the next ten years the projections show a decline of approximately 100 students district wide in. We discussed this information and several suggestions to clarify or better communicate the analysis.

John Ireland presented the Facility Conditions Assessment and preliminary Facilities Programming. The document was given to the DAC members for review and comment before it is posted to the website. The document is in both narrative and excel format and describes the facility conditions and estimates the capital needs over the next ten years.

We also discussed the school's capacity, utilization, and the 19 Facility Use Options prepared by the DAC. SPA will proceed with information and prepare the analysis for the next meeting.

The project schedule is:

- DAC Meeting November 13th
- Public presentation, Woodbury December 4th
- Public presentation Bethlehem December 11th
- BOE meeting January 8th prepare viable options.
- BOE meeting February 4th present final options.

Any corrections, additions, or comments should be made to Silver / Petrucelli + Associates within 14 days of the date of the meeting.

Distribution: Superintendent Region 14
Rebecca Augur, MMI
SPA team.

Recorded and filed subject to Board of Education approval by: Natascha Z. Schwartz, Board Clerk, 10/12/2018