

Silver/Petrucci & Associates
3190 Whitney Avenue, Hamden, CT 06518-2340
Tel: 203 230 9007 Fax: 203 230 8247
silverpetrucci.com

REVISED 01/10/2019

MEMORANDUM OF MEETING

PROJECT: Region 14 Facilities & Demographic Assessment

CLIENT: Regional School District 14

MEETING PLACE: Central office Conference Room

DATE AND TIME: November 13, 2018

ATTENDEES:

Present:

Jim Agostine	District Advisory Committee
Janet Morgan	District Advisory Committee
Dave Lampart	District Advisory Committee
Pam Zmek	District Advisory Committee
Jim Crocker	District Advisory Committee
Stan Love	District Advisory Committee
Wayne McAllister	Region 14 Public Schools
John Ireland	Silver / Petrucci + Associates (SPA)

Purpose: DAC review meeting – Review Master Planning & Scenarios

We discussed the Facility Conditions Assessment and were asked to complete any missing cost in the cost matrix. We also discussed re-ordering the Census Tract code number in the order that they appear on the maps in the demographic study.

John Ireland presented a PowerPoint titled Master Planning. SPA prepared a Program Floor Plan for each school. The program was used to arrive at capacity and utilization rate for each of three schools. Two key assumption were then applied. One, that the district offices would move to the HS as planned. SPA confirmed that this is the current plan and is still included with the HS construction. Two, that the portables would be removed from the MS/central office and from Mitchell ES. The DAC validated this assumption. The 19 Facility Use Options prepared by the DAC, were then developed into Scenarios with school populations based on various grade configurations. Project cost were then developed for each scenario.

The Committee reviewed and discussed each option, challenging the information. The conclusion is that none of the 19 scenarios work well for the district. We then discussed adding a 20th option of removing the portables, moving the district office to the HS and leasing the vacated district office space to a third party.

We discussed the upcoming presentations and Jim will prepare pros and cons as well as an introduction/overview for the two Town' presentations. SPA/MMI will prepare summary presentation and then make the complete presentation available to the public.

The project schedule is:

- Public presentation, Woodbury December 4th
- Public presentation Bethlehem December 11th
- BOE meeting January 8th prepare viable options.
- BOE meeting February 4th present final options.

Any corrections, additions, or comments should be made to Silver / Petrucelli + Associates within 14 days of the date of the meeting.

Distribution: Superintendent Region 14
Rebecca Augur, MMI
SPA team.

Recorded and filed subject to Board of Education approval by: Natascha Z. Schwartz, Board Clerk,
11/26/2018

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