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**Region 14 Schools**

Serving the Towns of Bethlehem and Woodbury

**Minutes**

**Special Meeting of the Region 14 Board of Education**

**Wednesday, February 9, 2022**

Join Zoom Meeting

<https://ctreg14-org.zoom.us/j/88102510748>

Meeting ID: 881 0251 0748

Phone: (646) 558-8656

**Present:**

George Bauer, Chairman  
Jim Crocker  
Carol Ann Brown  
Michael Devine  
Jonathan Kapstein  
Chris Matta  
David Butkus  
Tikva Rose

**Absent:**

N/A

**Also Present:**

Wayne McAllister, Acting Superintendent  
Tina Tanguay, Director of Finance and Operations

Patricia Paige, Board Recording Clerk

**I. Call to Order**

Mr. Bauer called the meeting to order at 7:07 p.m.

**II. Introductions**

Members of the Board introduced themselves

Mr. Bauer opened the meeting by explaining the purpose of tonight's special meeting, which was called to address urgent and timely matters as noted below. He also noted that given the meeting's classification and its posting limitations, that further items of discussion are not permissible.

He further remarked that earlier in the day, a notice was sent to parents and staff regarding the recent potential changes of Covid protocols and mask mandates. Mr. Bauer explained that this is a rapidly changing topic that will not be discussed or acted upon this evening, but rather at a time after which the state Legislature, House and Senate have met on the topic.

**VII. Privilege of the Floor**

N/A

**VIII. Old Business**

**A. Woodbury Registrars of Voters/Election Polling Locations MoU**

Conversations continued from prior board meetings. The Woodbury Registrars' of Voters solicited the board requesting usage of the cafeterias at Woodbury Middle School and Mitchell Elementary School for all General Elections and Primaries (federal, state, or municipal). A MoU was drafted and reviewed by both the board's and town's attorneys and was provided to members and the acting superintendent for consideration. There were several changes made to the original draft that were examined.

Mr. Bauer raised concerns regarding language pertaining to election dates during the school year and the town's ability to provide timely notification, which he said was critical. The region must receive enough notice to look at the school calendar in order to accommodate any potential elections. Ms. Manzi-Platt indicated that all dates are set by the secretary of state's office and receipt of those dates could not be guaranteed, but typically are received in December.

Other considerations discussed was the need to have the hours of use defined in the MoU, the September date of the municipal primary in odd years and its possible conflict with school being in session and whether or not the State of Connecticut has jurisdiction on the locations if a problem occurs.

**MOTION**

Dave Butkus moved to approve the framework of the MoU as presented with final approval of MoU subject to review by the district's attorney and the town's approval once the plan is finalized; seconded by Jim Crocker; amended to include hours of usage as 4:30 a.m. to 12:00 a.m. on the date of the election; all in favor; none opposed; motion carried unanimously.

The board is in favor of making this happen however, the details "to be determined" and final MoU will require the approval of the board once the town has agreed on the plan.

**B. Superintendent Search Consultant**

Mr. Bauer started the discussions with a brief history of the process indicating that three firms were identified through a formal bid process to assist the Board of Education with their search for a new superintendent, CABE, CES, and NESDEC. Two were considered as the most viable; reference checks were also conducted by the board. Once a firm is identified, the board will develop a detailed plan and timeline for working with the search firm to present to the public.

Mr. Bauer opened the floor for further discussion by the board.

Mr. Kapstein expressed the importance of proper research of the district.

The goal is to have someone in place by the end of the school year in order to provide them the opportunity over the summer to do the groundwork.

**MOTION**

A **motion** was made by Mike Devine to accept the proposal from CES Executive Searches for Option 2, The Guided Storytelling Interview process for CES, seconded by John Kapstein; Tikva Rose (no)(1); yes (7); motion carried.

Mr. Bauer will reach out to the firm and then establish a date for meeting with the superintendent search committee to move the process forward.

**XI. Adjournment**

A motion was made by Chris Matta and seconded by Tikva Rose to adjourn the meeting at 8:04 p.m.; all in favor; none opposed; motion carried.

*Respectfully Submitted,*

A handwritten signature in blue ink that reads "Patricia Paige". The signature is written in a cursive style with a large initial "P".

*Patricia Paige  
Board Clerk*

*Recorded and filed subject to Board of Education approval by: Patricia Paige, Board Clerk*