

The Regular Meeting of the Regional School District 14 Board of Education was held July 1, 2019 in the Board of Education Room, 67 Washington Avenue, Woodbury, Connecticut.

Present: Janet Morgan, George Bauer, Carol Ann Brown, Mike Devine, James Crocker, Wayne McAllister and Joseph Olzacki. Also in attendance were, Kim Culkin, Donna Marcinek, Patrick DiSarro, approximately 3 residents, a reporter from Republican American and BOE clerk, Karen Daley.

Present via telephone: Pamela Zmek

Absent: Maryanne Van Aken

### **1. Call to Order**

Dr. Olzacki called the meeting to order at 7:00 pm.

### **2. Pledge of Allegiance**

Dr. Olzacki led the Pledge of Allegiance.

### **3. Election of Board Chairperson**

The superintendent called for nominations for Chairperson of the Board of Education. Mr. Devine nominated Janet Morgan, and was seconded by Mr. Bauer. **The vote carried unanimously: 6-0-0.** Janet Morgan accepted the position and conducted the remainder of the meeting.

### **4. Election of Board Officers**

- A. Mr. Bauer nominated Ms. Pam Zmek to be Vice Chairperson of the BOE and seconded by Mr. Devine. **The vote carried unanimously 6-0-0.**
- B. Ms. Zmek nominated Ms. Carol Ann Brown as Secretary of the BOE and seconded by Mr. Bauer. **The vote carried unanimously 6-0-0.**
- C. Mr. Devine nominated Mr. Bauer to be Assistant Secretary/Treasurer and seconded by Ms. Morgan. **The vote carried unanimously 6-0-0.**

### **5. Board Appointments**

- A. Ms. Morgan moved that the Board of Education approve Karen Daley to be Board of Education clerk for the 2019-20 school year. **The motion carried unanimously 6-0-0.**
- B. Ms. Morgan moved that Andrea Needleman, MD, be appointed Health Director for the BES, MES and WMS, nominated by Mr. Bauer and seconded by Mr. Devine. **The motion carried unanimously 6-0-0.**
- C. Ms. Morgan moved that James Bauer, DMD be appointed school dentist. Nominated by Mr. George Bauer (no relation) and seconded by Ms. Brown. **The motion carried unanimously 6-0-0.**

### **6. Approval of Meeting Minutes**

Ms. Morgan motioned to approve the minutes of the Regular Meeting of June 17, 2019. Pam Zmek noted that there were 2 small typos and a student's name was misspelled. Revisions were made. Mr. Bauer motioned to approve the amended minutes and Seconded by Mr. Devine. **The motion carried 6-0-0.**

### **7. Board Chair Comments**

Ms. Morgan asked that an item be added to the agenda under new business so that it may be discussed. Mr. Bauer moved that "Discussion and possible action on ratification of proposed collective bargaining agreement between the Region 14 Board

of Education and the Nonnewaug Instructional Support Union (possible executive session for discussion only)” be added to the agenda. Seconded by Mr. Devine. **The motion carried unanimously 6-0-0.**

Ms. Morgan invited Dr. Olzacki to share any updates from the Superintendent’s Office.

Dr. Olzacki reported that Holly Wrenn has accepted the position of Interim Principal of Mitchell Elementary School until the Principal position can be filled. The committee will meet after the July 4<sup>th</sup> holiday.

Curriculum writing is going on at the high school and the middle school. Ms. Luby is working to finish up the science, history, and PE curriculum for NHS and the science curriculum at the WMS. This should be completed by the middle of the month.

Adjusted summer hours at the Board are 7:30 am – 4:15 pm Monday through Thursday. The offices will be closed on Fridays. After speaking with Eversouce it was determined that this could be a substantial cost savings on lights and A/C as well as being a benefit to the employees.

Dr. Olzacki brought to the Board that he would like to open up the Teaching and Learning Coach, Director or Coordinator to applicants that have an 092 certification as well as those who do not. He believes that the 092 may be limiting the applicant pool. The 092 is a certification from the state that allows a person to evaluate teachers and staff. Dr. Olzacki would like to find an applicant who is passionate about curriculum and if they do not yet have an 092 certification he would like the option to hire them on as a Teaching and Learning Coordinator and allow them to work toward their 092 certification after they are already in place in the district. The last Teaching and Learning Director was not responsible for staff evaluations which is what having the 092 certification allows. Ms. Brown was in agreement with this approach. Dr. Olzacki had placed calls to various districts to see what their requirements were for a Teaching and Learning Director/Coordinator and found that some districts do require the 092 and others do not. Mr. Crocker is in support of this idea and believes that it makes sense that the person who is responsible for evaluating a teacher would be the administrator who works with them each day, being the building principal or assistant principal and that this Teaching and Learning Director/Coordinator would not be responsible for staff evaluations. Mr. Bauer supports the idea and feels like the curriculum is already there based on all the work the Dr. Rafferty had done, what is needed now is someone to work with the teachers to implement the curriculum. Mr. Bauer feels that what is desired from this position doesn’t need the evaluation piece and that it is important to make sure that the chosen candidate has experience K-12. Ms. Zmek asked for clarification on whether or not this person would be responsible for Professional Development as well. Dr. Olzacki confirmed that yes, this position would also coordinate the Professional Development to make sure that what is being done is cohesive and is of the greatest benefit to all staff as the students move through the school system. Dr. Olzacki envisions that more Professional Development could be done in district rather than teachers going out for it. Ms. Brown discussed that there will be a wait period to see if the curriculum is resulting in the desired improvements. She would like to see someone in the position who is out there, working with the teachers, in the classroom on a daily basis helping them implement the curriculum. Ms. Zmek asked for an update of where we are in the process of implementation. Dr. Olzacki reports that all the guides are done and are with the teacher coaches but it is important the we have someone in place who is excited about the curriculum and is out there in the schools cheerleading for the curriculum. Mr. Devine would like to be sure that the position title is structured as to reflect that it is a district wide job that will be coordinating with all of the schools in district. He would also like whoever is selected to have a long term plan for professional development that goes years out with a plan of where the staff is now, what the goal is and how to get there, not just a short term goal. Mr. Devine would like to see the Board come up with a framework of the must haves for the chosen candidate. Mr. Crocker would like to hear from the teachers on how they feel the curriculum that Dr. Rafferty has created works in the classroom. This Teaching and Learning position will be the person who can be in the schools and help with the communication back and forth between the teachers, administrators and the Board. Ms. Morgan would like all members do send to Dr. Olzacki what they would like to see from the person in this position.

Ms. Morgan wanted to be sure that the Sub-Committee for Lacrosse makes sure that they meet with the Lacrosse team regarding next year's schedule.

**8. Public Comment** – none

**9. Old Business** – none

**10. New Business**

Mr. Bauer moved that the Region 14 Board of Education enter into executive session to discuss the negotiations concerning and the possible ratification of the proposed collective bargaining agreement between the Board of Education and the Nonnewaug Instructional Support Union, seconded by Mr. Devine. **The motion carried unanimously 6-0-0.**

Ms. Morgan invited Dr. Olzacki, Mrs. Culkin and Mr. McAllister into executive session. The Board moved into executive session at 7:44 pm and exited at 7:58 pm.

Mr. Bauer moved that a motion be added to the agenda. Move that the Region 14 Board of Education ratify the proposed collective bargaining agreement between the Board of Education and the Nonnewaug Instructional Support Union covering the period of July 1, 2019 through June 30, 2022. Seconded by Mr. Devine. **The motion carried unanimously 6-0-0.**

Mr. Bauer moved that an item be added to the agenda. Move that the Region 14 Board of Education authorize the Board Chair to sign said agreement, subject to any necessary further legal review. Seconded by Mr. Devine. **The motion carried unanimously 6-0-0.**

Mr. Bauer moved that Region 14 Board of Education ratify the proposed collective bargaining agreement between the Board of Education and the Nonnewaug Instructional Support Union covering the period of July 1, 2019 through June 30, 2022. Seconded by Mr. Devine. **The motion carried unanimously 6-0-0.**

Mr. Bauer moved that the Region 14 Board of Education authorize the Board Chair to sign said agreement, subject to any necessary further legal review. Seconded by Mr. Devine. **The motion carried unanimously 6-0-0.**

**11. Adjournment**

Mr. Bauer moved to adjourn and seconded by Ms. Brown. **The motion carried unanimously 6-0-0.**

The meeting was adjourned at 8:00 pm.

Respectfully Submitted,



Karen Daley, BOE Clerk

Recorded and filed subject to Board of Education approval by: Karen Daley, Board Clerk, 7/7/2019