

Minutes of the Safe Schools Committee
Regional School District 14 www.ctreg.org
March 22, 2019

The Safe Schools Committee met on Friday, March 22, 2019 in the Conference Room of the Central Office, 67 Washington Ave, Woodbury, Connecticut.

Present were committee members Janet Morgan, Maryanne Van Aken, Mike Devine, Alyce Misuraca, Jodie Roden, Sgt. Roden, Cono d'Elia, Carol Ann Brown, Dr. Olzacki and BOE clerk Natascha Schwartz. Julie Luby arrived at 12:04pm, Officer D'Elia arrived at 12:50pm, Suzi Greene arrived at 1:14pm.

Missing: Bill Nemec, Wayne McAllister

The meeting was called to order by Ms. Van Aken at 12:00 pm.

Dr. Olzacki wanted to explain to the committee the power outage which caused the emergency school closure. He explained that there was no power in three of the four buildings. Compounding the issue was the fact that the district didn't have phone service either since they are VOIP driven. He went on to advise that per the State regulations, we should have a minimum of 15 minutes of backup power to be able to send an emergency message via telephone to the district. The committee had a roundtable discussion regarding telephones during power outages to communicate with schools. A follow up will take place to make sure each building has landline phones and to confirm their location in each building. Mr. Devine mentioned that each building was given a NOAA emergency radio for emergencies. The location of each of these radios will be verified with Mr. Molzon and Mr. McAllister.

Ms. Morgan will speak with Mr. McAllister regarding obtaining emergency WiFi service.

Ambulance MOU – Ms. Morgan advised that she is working on making sure everything is in place and that ambulance services will be covering the schools for overflow.

ALICE Training update – Sgt. Roden reported that 3 out of 4 schools have received ALICE training and BES will receive training in the near future. One committee member suggested holding ALICE training during new teacher orientation so that all new teachers will be trained from day 1.

RAPTOR training – Ms. Van Aken spoke with Mr. McAllister and determined that the best time for the secretaries to be trained on the raptor system during the summer months when students are not in the building and when secretaries have more time.

See Something, Say Something update WMS & BES – Both administrators will give an update during the next meeting.

Secrets of the Apps Presentation – Ms. Van Aken advised the committee that 3 presentations will be held: BES on March 26, WMS on March 29 and at MES on April 12, 2019. They are hoping for a good turnout at each presentation.

Edusafe Conference info – Ms. Luby shared a handout with the committee on great takeaway information from the conference she attended.

Ms. Morgan suggested setting up meeting which would include Ms. Morgan, Sgt. Roden, Mr. Devine, Mr. Lampart for the purpose of holding an emergency response meeting.

The committee also discussed having an orientation session for substitutes so that they are familiar with the Region's practices before starting the school year. It would make for a much smoother transition and typically we call upon the same people to substitute in our buildings. Other discussions were about 9-1-1 bounce back calls, which bounce to the Superintendent's office in case of emergency. Also to verify that each wall phone has the capability to do an all

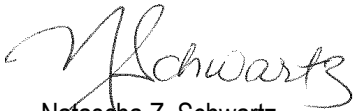
call in case of emergency, and to make sure that the doors are always shut in each building at all times to keep schools secure.

Sgt. Roden spoke to the committee about issues with the cameras at BES. The report from Tyco advising us that we have inadequate bandwidth was inaccurate. It was determined that there was an issue with a part and has since been fixed.

Dr. Olzacki and Sgt. Roden advised that people using the facilities for afterhours programs should be reminded that they must have a sign in sheet/log as is done during school hours to keep track of movement in the buildings.

Hearing no further discussion, the meeting was adjourned at 1:19pm

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "N. Schwartz". The signature is fluid and cursive, with a large initial "N" and a stylized "S".

Natascha Z. Schwartz
Regional School District 14 Board Clerk

Recorded and filed subject to Board of Education approval by: Natascha Z. Schwartz, Board Clerk, 3/28/2019