

Minutes of the Policy Committee of the Board of Education  
Regional School District 14 [www.ctreg.org](http://www.ctreg.org)  
Monday, September 23, 2019

Start: 5:30 pm End: 6:35 pm

In attendance were: Maryanne Van Aken, Pam Zmek, George Bauer. Also in attendance were Janet Morgan, Dr. Olzacki and BOE Clerk, Karen Daley.

The meeting was called to order at 5:30 p.m.

The committee went back over where they are with the recommendations by CABA. Packets one through three were complete and most, if not all of packet four was complete. There was a discussion about having an audit done of the policies as we are working from a review that was done in 2015. A decision will be made on who would be best to do the review. The committee has asked that a tracking history be at the bottom of each policy when they are being worked on with the date. Marked as draft, sent to attorney, 1<sup>st</sup> read and date of approval.

Meetings for the 2019-2020 school year will be on the 4<sup>th</sup> Monday of the month at 6:00pm.

#### **6141.22 – Religion and Religious Accommodations**

This policy has been drafted, review by Attorney Sommaruga, looked over by Dr. Olzacki as well as the Policy Committee and is ready for a 1<sup>st</sup> read at the next BOE meeting.

#### **5118.1 – Homeless Children and Youth**

This policy is very lengthy and needs some additional review by the committee. The current version has been approved by Attorney Sommaruga but seems to be confusing as currently written. Regulations may need to be separated out from the policy to condense the size.

#### **5141.7 – Concussions**

Contains education plan as well as return to play policy. This policy has been approved by Attorney Sommaruga. Sudden cardiac arrest is included in this policy. The committee would like Declan and Pam to review the policy to be sure it is not in conflict with the Athletic Departments policies regarding coaching refresher coaches and their guidelines in their handbook. The NHS handbook needs to reflect the BOE policy. There is not currently a concussion policy for the Region.

#### **5141.21 – Administering Medications**

Nurses review sometime in the past and changes were either lost in a digital format or never done. They were redone as of today and approved by the Mrs. Dwan. Attorney Sommaruga will need to give it a final review.

#### **5141.214 – Sunscreen**

A sample policy for sunscreen has been sent to Attorney Sommaruga for review. This is newly required due to a change at the state legislature in July 2019.

A discussion took place regarding town residents being on school property during school hours. Ms. Morgan found a sample policy. Committee members will work on it and prepare it to be sent out to Attorney Sommaruga for review.

**5145.52 – A**

Attorney McKeon suggested removing the word “Unlawful” from the title of the complaint form noting that all harassment is unlawful. Assistant Daley will speak with Attorney Sommaruga for further guidance and make the change if he suggests so. Policy will need review to see if “Unlawful” is in the policy as well.

Public comments: None

Other comments: None

Meeting was adjourned at 6:35 p.m.

Respectfully Submitted,



Karen Daley

Regional School District 14 Board Clerk

Recorded and filed subject to Board of Education approval by: Karen Daley, Board Clerk, 9/26/2019