

MINUTES OF THE BOARD OF SCHOOL DIRECTORS  
LAMPETER-STRASBURG SCHOOL DISTRICT  
Administration Building  
1600 Book Road  
Lancaster, Pennsylvania 17602  
March 7, 2022

President Melissa S. Herr called the meeting to order at 7:32 p.m. and opened the meeting with the Pledge of Allegiance.

PRESENT: Board Members, Mr. Scott M. Arnst, Mr. James H. Byrnes, Mrs. Melissa S. Herr, Mrs. Suzanne S. Knowles, Mr. Matthew E. Parido, Mrs. Audra R. Spahn, Mr. Andrew L. Welk; Superintendent, Dr. Kevin S. Peart; Business Manager, Mr. Keith A. Stoltzfus; Assistant Business Manager, Mrs. Amanda Allison; Administrators, Mrs. Karen L. Staub, Mr. William E. Griscom, Jr., Dr. Benjamin J. Feeney, Dr. Scott K. Rimmer, Ms. Eva G. Strawser, Mr. Jamie P. Raum, Mrs. Alicia C. Kowitz, Dr. Jeffrey T. Smecker, Dr. Michele B. Westphal, Buildings and Grounds Director, Mr. Glenn R. Davis, Athletic Director, Dr. Branden M. Lippy; Administrative Assistant, Mrs. Mary E. Williams; Student Representatives, Miss Ella Horst and Miss Maggie Swarr; LNP reporter, Ms. Donna Walker, and visitors.

ABSENT: Board Members, Mr. David J. Beiler, Mr. Dustin D. Knarr.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comments.

MINUTES

Mr. Welk moved and Mr. Byrnes seconded the motion to approve the Minutes of the regularly scheduled meetings of February 7 and 22, 2022.

A voice vote was unanimous in favor of the motion.

COMMUNICATIONS AND RECOGNITION

Mrs. Kowitz recognized February Students of the Month from Martin Meylin Middle School.

Dr. Feeney recognized February Pioneer Superlatives and Students of the Month from Lampeter-Strasburg High School.

Dr. Peart recognized students from Lampeter Elementary School who have art displayed in the Board room of the administration building.

Dr. Peart shared the following communications:

1. Baker, Kirsten E. – a letter of resignation.
2. Batdorf, Mary Kay – a letter of resignation.
3. Bohanan, Christine S. – a letter of retirement.
4. Braas, Jennifer L. – a letter of retirement.
5. Buffington, Kimberly D. – a letter of retirement.
6. Coe, S. Barry – a letter of retirement.
7. Fetterolf, Susan F. – a letter of retirement.
8. Fowler, Teresa J. – a letter of retirement.
9. Hart, Claudine O. – a letter requesting a sabbatical leave of absence.
10. Innacola, Lydia E. – a letter requesting a leave of absence (revision of end date).
11. Gallagher, Jeffrey A. – a letter of retirement.
12. Jurman, Rachel Z. – a letter of resignation.
13. Kann, Kimberly S. – a letter of retirement.
14. Kauffman, Linda M. – a letter of retirement.
15. Kauffman, Suzanne F. – a letter of retirement.
16. Kochel, Pamela J. – a letter of retirement.
17. Mendenhall, Corine J. – a letter of resignation.
18. Oyler, Meghan N. – a letter of resignation.
19. Raum, Jamie P. – a letter of retirement.
20. Short, Greta R. – a letter of resignation.
21. Williard, Joanne K. – a letter of retirement.
22. Yinger, Deborah A. – a letter of retirement.

TREASURER'S REPORT – Mr. Keith A. Stoltzfus

Mr. Stoltzfus read the treasurer's report as attached to these Minutes.

Thereafter, Mrs. Knowles moved and Mr. Byrnes seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$4,068,640.36, Cafeteria Fund checks in the amount of \$48,440.15, High School Athletic Fund checks in the amount of \$2,583.32, Capital Reserve Fund checks in the amount of \$2,221,779.01, and Athletic Account Officials in the amount of \$3,012.35.

A voice vote was unanimous in favor of the motion.

ACADEMIC COMMITTEE – Mr. Matthew E. Parido, Chairperson

No report.

BUILDINGS AND GROUNDS COMMITTEE – Mr. David J. Beiler, Chairperson

Mr. Stoltzfus reported that the Committee met on February 22, 2022, and received a presentation from Mr. and Mrs. Smith on honoring their son through renovating an outdoor basketball court. The Committee will talk further with the full board. Mr. Davis reported that the drinking water has been tested and has passed, led a discussion on the feasibility study and long-term planning and provided campus updates. Mr. Stoltzfus also shared that an appraisal of Strasburg Elementary is underway.

BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

No report.

FINANCE COMMITTEE – Mr. Dustin D. Knarr, Chairperson

No report.

PERSONNEL COMMITTEE – Mr. James H. Byrnes, Chairperson

Mr. Byrnes reported that the Committee met this evening and recommends all agenda items for approval.

CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Peart provided the federal programs report and shared that there is a Title I parent night coming up at the end of March. He also shared that the after school Started after school program today. Thanked staff members, teachers, and principals for work on day 1.

STUDENT REPRESENTATIVES – Miss Ella Horst, Miss Maggie Swarr

Miss Swarr reported on days of celebration at Lampeter Elementary School including Groundhog Day and the 100th day of school. Other events included the compilation of first grade time capsules, the PT- sponsored book swap, Day of Doubles on 2/22/22 with students and teachers dressing as twins, Read Across America week, and Spring Spirit Day activities. At Hans Herr Elementary School, fifth grade students started the trout in the classroom project. Mr. Balak, Mr. Colvin, and Mr. Nolt were thanked for bringing trout into the classroom.

At Martin Meylin Middle School, Pride ticket prizes were awarded and students are looking forward to the Pi Day drawing. Three students will be able to pick which Middle School administrator will receive a pie in the face. Miss Swarr concluded her report by congratulating the Odyssey of the Mind team for earning an invitation to the State competition.

Miss Horst started her report for Lampeter-Strasburg High School by congratulating winter sports teams including the boys and girls basketball teams, the swim team, and indoor track team for their successful seasons. Also congratulated were those involved with the spring musical and students who earned spots in the PMEA Regional and All-State chorus festivals. Miss Horst continued her report by sharing on the National FFA week themed days, Mr. Cantrell being named the February Teacher of the Quarter, and the upcoming Mini-THON. She concluded her report thanking staff and parent volunteers for making the Mini-THON a success.

### APPROVAL OF RESIGNATIONS

Mr. Byrnes moved and Mr. Parido seconded the motion to approve resignations from the following individuals:

- a. Kirsten E. Baker, music teacher, Hans Herr Elementary School, effective at the end of the 2021-2022 school year.
- b. Mary Kay Batdorf, custodian, Hans Herr Elementary School, effective July 28, 2022.
- c. Christine S. Bohanan, learning support teacher, Hans Herr Elementary School, effective on or about August 31, 2022.
- d. Jennifer L. Braas, art teacher, Lampeter-Strasburg High School, effect on the last contractual day of the 2021-2022 school year.
- e. Kimberly D. Buffington, second shift lead custodian, Lampeter Elementary School, effective December 31, 2022.
- f. S. Barry Coe, custodian, Hans Herr Elementary School, effective December 31, 2022.
- g. Susan F. Fetterolf, English teacher, Lampeter-Strasburg High School, effective on the last contractual day of the 2021-2022 school year.
- h. Teresa J. Fowler, special education teacher, Hans Herr Elementary School, effective on or about August 31, 2022.
- i. Jeffrey A. Gallagher, science teacher, Lampeter-Strasburg High School, effective on the June 30, 2022.
- j. Rachel Z. Jurman, library assistant, Lampeter Elementary School, retroactively effective to February 25, 2022.
- k. Kimberly S. Kann, technology education teacher, Lampeter-Strasburg High School, effective June 30, 2022.
- l. Linda M. Kauffman, principal's secretary, Martin Meylin Middle School, effective June 30, 2022.
- m. Suzanne F. Kauffman, District psychologist secretary, Lampeter-Strasburg High School, effective June 30, 2022.
- n. Pamela J. Kochel, physics/chemistry teacher, Lampeter-Strasburg High School, effective June 14, 2022.
- o. Corine J. Mendenhall, chemistry teacher, Lampeter-Strasburg High School, effective June 30, 2022.
- p. Meghan N. Oyler, SACC assistant group supervisor, Lampeter Elementary School, retroactively effective to February 18, 2022.
- q. Jamie P. Raum, principal, Martin Meylin Middle School, effective June 30, 2022.
- r. Greta R. Short, swim instructor, Lampeter Elementary School, retroactively effective to October 29, 2021.
- s. Joanne K. Williard, English language arts teacher, Martin Meylin Middle School, effective on the last contractual day of the 2021-2022 school year.
- t. Deborah A. Yinger, student accounting secretary, Lampeter-Strasburg School District, effective June 30, 2022.

A voice vote was unanimous in favor of the motion.

### APPROVAL OF EMPLOYMENT – SUPPORT

Mr. Byrnes moved and Mr. Parido seconded the motion to approve the employment of employment of Gregory J. Hall as a custodian at Lampeter-Strasburg High School. Mr. Hall will become a category A support staff employee and will be compensated hourly at \$13.30 retroactively effective to February 28, 2022.

A voice vote was unanimous in favor of the motion.

APPROVAL OF ADDITIONAL ASSIGNMENT

Mr. Byrnes moved and Mr. Parido seconded the motion to approve an additional assignment for Kimberly A. Jacoby, SACC group supervisor, Hans Herr Elementary School. Ms. Jacoby will have an increase from 1,100 annual hours to 1,400 annual hours retroactively effective to February 21, 2022, until an open position is filled. She will remain a category C support employee and compensated hourly at \$15.72.

A voice vote was unanimous in favor of the motion.

APPROVAL OF LEAVE OF ABSENCE

Mr. Byrnes moved and Mr. Parido seconded the motion to approve a revision to the leave of absence dates for Lydia E. Innacola, 3rd and 4th grade counselor, Hans Herr Elementary School. Ms. Innacola was previously approved for a leave of absence to begin effective on or about May 3, 2022, through October 3, 2022. Her leave will now be effective on or about May 3, 2022, through January 2, 2023.

A voice vote was unanimous in favor of the motion.

APPROVAL OF A SABBATICAL LEAVE OF ABSENCE

Mr. Byrnes moved and Mr. Parido seconded the motion to approve a half-year, half-pay sabbatical leave of absence for Claudine O. Hart, guidance counselor, Lampeter-Strasburg High School, for the first semester of the 2022-2023 school year.

A voice vote was unanimous in favor of the motion.

APPROVAL OF A SUPPLEMENTAL CONTRACT

Mr. Byrnes moved and Mr. Parido seconded the motion to approve a 2021-2022 supplemental contract to be awarded to Robin Feaster – Softball –Assistant – 50% – \$2,282.90.

A voice vote was unanimous in favor of the motion.

APPROVAL OF SUBSTITUTES

Mr. Byrnes moved and Mr. Parido seconded the motion to approve 2021-2022 substitutes in their respective capacities, as follows:

Certified Substitutes

Reisinger, Halle N.	Grades PK-4 – Millersville Student
Stottlemeyer, Kevin M.	Mathematics 7-12
Waldenberger, Jack M.	Technology Education PK-12 – Millersville Student

Support Staff Substitutes

Beiler, Jay C.	Nurse, Nurse Assistant Only
Cirrincione, Rylin O.	
Jannone, Dillon M.	
Schoff, Kimberly A.	
Zimmerman, Amber	

A voice vote was unanimous in favor of the motion.

APPROVAL OF VOLUNTEER

Mr. Byrnes moved and Mr. Parido seconded the motion to approve Elizabeth A. Ammon as a 2021-2022 volunteer.

A voice vote was unanimous in favor of the motion.

APPROVAL OF EVENT WORKER

Mr. Byrnes moved and Mr. Parido seconded the motion to approve Carol A. Dombach as a 2021-2022 event worker.

A voice vote was unanimous in favor of the motion.

APPROVAL OF THE SCHOOL AGE CHILD CARE (SACC) HOURLY TUITION RATE FOR 2022-2023 SCHOOL YEAR.

Mr. Welk moved and Mrs. Knowles seconded the motion to approve to set the hourly rate for School Age Child Care (SACC) to \$5.00 for the 2022-2023 school year.

A voice vote was unanimous in favor of the motion.

APPROVAL TO TRANSFER \$320,000 FROM THE UNASSIGNED FUND BALANCE TO CLEAR HISTORICAL BALANCE DUE FROM FOOD SERVICE OPERATIONS.

Mr. Parido moved and Mr. Byrnes seconded the motion to approve to clear the historical balance due from Food Service Operations using the General Fund Unassigned Fund Balance.

A voice vote was unanimous in favor of the motion.

APPROVAL OF A CONTRACT FOR PROFESSIONAL DEVELOPMENT SERVICES WITH IU13

Mrs. Knowles moved and Mr. Welk seconded the motion to approve the 2022-2023 IU13 contract for professional development services to support hybrid and personalized learning, as well as professional development activities aligned with the Comprehensive Plan.

A voice vote was unanimous in favor of the motion.

APPROVAL OF A TEXTBOOK

Mr. Parido moved and Mrs. Knowles seconded the motion to approve the textbook, The Practice of Statistics, Sixth Edition, to support the Advanced Placement Statistics curriculum at Lampeter-Strasburg High School.

A voice vote was unanimous in favor of the motion.

APPROVAL OF CORPORATE SPONSORSHIP AGREEMENT

Mr. Byrnes moved and Mrs. Knowles seconded the motion to approve the renewal of a corporate sponsorship agreement for the tennis courts with Lewis Insurance and Financial.

A voice vote was unanimous in favor of the motion.

APPROVAL OF 2022 GRADUATION DATE

Mr. Byrnes moved and Mrs. Knowles seconded the motion to approve Friday, June 3, 2022, as the graduation date for the Class of 2022.

A voice vote was unanimous in favor of the motion.

OLD BUSINESS

Mrs. Herr led a discussion on setting a date for the Board retreat.

NEW BUSINESS

Mrs. Herr congratulated the basketball teams and those involved with the high school spring musical.

Mrs. Herr shared contents of the Board folders including the invitation to the Garden Spot FFA annual awards banquet.

OPPORTUNITY FOR PUBLIC COMMENT

No comment.

ADJOURNMENT

The meeting was adjourned at 8:11 p.m.

Mary E. Williams  
Secretary