

MINUTES OF THE BOARD OF SCHOOL DIRECTORS
LAMPETER-STRASBURG SCHOOL DISTRICT
Administration Building
1600 Book Road
Lancaster, Pennsylvania 17602
January 3, 2022

President Melissa S. Herr called the meeting to order at 7:30 p.m. and opened the meeting with the Pledge of Allegiance.

PRESENT: Board Members, Mr. Scott M. Arnst, Mr. David J. Beiler, Mr. James H. Byrnes, Mrs. Melissa S. Herr, Mr. Dustin D. Knarr, Mrs. Suzanne S. Knowles, Mr. Matthew E. Parido, Mrs. Audra R. Spahn, Mr. Andrew L. Welk; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Assistant Business Manager, Mrs. Amanda Allison; Administrators, Mrs. Karen L. Staub, Mr. William E. Griscom, Jr., Dr. Benjamin J. Feeney, Mr. Scott Rimmer, Mr. Jamie P. Raum, Mrs. Alicia C. Kowitz, Dr. Jeffrey T. Smecker, Dr. Michele B. Westphal; Administrative Assistant, Mrs. Mary E. Williams; Student Representatives, Miss Ella Horst and Miss Maggie Swarr; and visitors.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comments.

MINUTES

Mr. Beiler moved and Mr. Parido seconded the motion to approve the Minutes of the regularly scheduled meeting of December 2, 2021.

A voice vote was unanimous in favor of the motion.

COMMUNICATIONS AND RECOGNITION

Mr. Raum recognized December Students of the Month from Martin Meylin Middle School.

Dr. Feeney recognized December Pioneer Superlatives and Students of the Month from Lampeter-Strasburg High School.

Dr. Peart recognized the high school practical arts department and shared a slideshow on the 2021 Holiday Workshop.

Dr. Peart recognized students from Lampeter Elementary School who have art displayed in the Board room of the administration building.

Dr. Peart recognized the work of the School Board during January, School Director Recognition Month.

Dr. Peart shared the following communications:

1. Blair, Emilie J. – a letter requesting a leave of absence.
2. Bomberger, Kelsey B. – a letter requesting a leave of absence.
3. Innacola, Lydia E. – a letter requesting a leave of absence.
4. Kann, Kimberly S. – a letter requesting an extension to a sabbatical leave of absence.
5. Kortright, Brittany L. – a letter of resignation.
6. Martin, Kaitlyn L. – a letter requesting a leave of absence.
7. McComsey, Jason S. – a letter of resignation.
8. Reichert, Jill L. – a letter of resignation.
9. Tegowski, Mary L. – a letter of resignation.
10. Walsh, Michael and Mary Kate – a letter requesting two-way transportation.
11. Watson, Stephanie D. – a letter of resignation.

TREASURER'S REPORT – Mr. Keith A. Stoltzfus

Mr. Stoltzfus read the treasurer's report as attached to these Minutes.

Thereafter, Mr. Byrnes moved and Mr. Welk seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$4,054,230.51, Cafeteria Fund checks in the

amount of \$79,465.14, High School Athletic Fund checks in the amount of \$270.00, Capital Reserve Fund checks in the amount of \$20,835.26, and Athletic Account Officials in the amount of \$3,441.00.

A voice vote was unanimous in favor of the motion.

ACADEMIC COMMITTEE – Mr. Matthew E. Parido, Chairperson

Mr. Parido reported that the Committee met earlier in the evening and reviewed textbook updates for the 2022-2023 school year, discussed a possible after school program, and received academic committee topics to discuss for the upcoming year.

BUILDINGS AND GROUNDS COMMITTEE – Mr. David J. Beiler, Chairperson

No report.

BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

No report.

FINANCE COMMITTEE – Mr. Dustin D. Knarr, Chairperson

No report.

PERSONNEL COMMITTEE – Mr. James H. Byrnes, Chairperson

Mr. Byrnes reported that the Committee recommends all agenda items for approval.

CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Godfrey reported that Title I programs continue to be fully up and running, Title I staff were honored with a breakfast for the holidays, and summer programs are being planned.

STUDENT REPRESENTATIVES – Miss Ella Horst, Miss Maggie Swarr

Miss Swarr shared events at Lampeter Elementary School including Winter Wonderland, which allowed students to shop for gifts, and a winter spirit week with holiday activities. At Hans Herr Elementary School, the PTO sponsored a school-wide holiday door decorating competition, third and fourth grade students participated in the annual holiday workshop, and students enjoyed a school-wide movie and pajama day.

Miss Swarr concluded her report sharing events at Martin Meylin Middle School including the Martin Meylin theatrical production of *Adventures of a Comic Book Artist*, the holiday concert with the orchestra, band and chorus performing, the winter games conducted by the positive behavior team, and preparing eighth graders for high school course selection.

Miss Horst reported on events at Lampeter-Strasburg High School including the Toys for Tots drive, Mrs. Lindsey Shehan being honored as the LSHS Teacher of the Quarter, and the practical arts department hosting third and fourth graders at the annual holiday workshop. She also mentioned the annual tri-m honors society induction ceremony, recognized students for earning spots in district orchestra and band, and shared the early success of winter sports teams. Miss Horst concluded her report sharing on holiday events including a door decorating contest, elf on the shelf activity sponsored by the National Honors Society, the band, orchestra, chorus, and madrigal holiday concert, Mini-thon Kick off assembly, movie day for students, and a special treat of K-Cups and cookies for faculty and staff.

APPROVAL OF RESIGNATIONS

Mr. Byrnes moved and Mrs. Spahn seconded the motion to approve resignations from the following individuals:

- a. Brittany L. Kortright, special education teacher assistant, Hans Herr Elementary School, effective January 13, 2022.
- b. Jason S. McComsey, part-time custodian, Lampeter-Strasburg High School, retroactively effective to December 31, 2021.
- c. Jill L. Reichert, van driver, Lampeter-Strasburg School District, retroactively effective to December 23, 2021.

- d. Mary L. Tegowski, personal care assistant, Lampeter-Strasburg High School, retroactively effective to December 6, 2021.
- e. Stephanie D. Watson, special education teacher assistant, Hans Herr Elementary School, effective January 7, 2022.

A voice vote was unanimous in favor of the motion.

APPROVAL OF A CHANGE OF STATUS

Mr. Byrnes moved and Mrs. Spahn seconded the motion to approve a change of status for Lisa M. Binkley, kitchen helper, Martin Meylin Middle School. Ms. Binkley will become a special education teacher assistant and cafeteria monitor at Martin Meylin Middle School retroactively effective to December 15, 2021. She will continue as a category D support employee and will be compensated hourly at \$11.21 as a cafeteria monitor and \$12.28 as a special education teacher assistant.

A voice vote was unanimous in favor of the motion.

APPROVAL OF LEAVES OF ABSENCE

Mr. Byrnes moved and Mrs. Spahn seconded the motion to approve leaves of absence for the following individuals:

- a. Emilie J. Blair, math program specialist, Hans Herr Elementary School, on or about June 3, 2022, through November 7, 2022.
- b. Kelsey B. Bomberger, third grade teacher, Hans Herr Elementary School, on or about May 17, 2022, through the end of the 2022-2023 school year.
- c. Lydia E. Innacola, grade 3 and 4 school counselor, Hans Herr Elementary School, on or about May 3, 2022, through October 3, 2022.
- d. Kaitlyn L. Martin, third grade teacher, Hans Herr Elementary School, on or about April 30, 2021, through the end of the 2021-2022 school year.

A voice vote was unanimous in favor of the motion.

APPROVAL OF EXTENSION OF A SABBATICAL LEAVE

Mr. Byrnes moved and Mrs. Spahn seconded the motion to approve an extension to a sabbatical leave of absence for Kimberly S. Kann, technology education teacher, Lampeter-Strasburg High School, through the end of the 2021-2022 school year.

A voice vote was unanimous in favor of the motion.

APPROVAL OF SUBSTITUTES

Mr. Byrnes moved and Mrs. Spahn seconded the motion to approve 2021-2022 substitutes in their respective capacities, as follows:

Certified Substitutes

Eby, Kylie M.	Grades PK-4 – Millersville Student
Horning, Sarah J.	Elementary K-6; Mid-Level Mathematics 7-9

Support Staff Substitutes

Appelgrijn, Rhiannon J.
Reichert, Jill L.

Support Staff (Retired) Substitutes

Miranda, Carol J.

A voice vote was unanimous in favor of the motion.

APPROVAL OF VOLUNTEERS

Mr. Byrnes moved and Mrs. Spahn seconded the motion to approve Robert N. Holmberg as a 2021-2022 volunteer wrestling coach.

A voice vote was unanimous in favor of the motion.

APPROVAL OF ACT I RESOLUTION FOR THE 2022-2023 FISCAL YEAR

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve the Act I Resolution for the 2022-2023 fiscal year, as attached to these Minutes.

A voice vote was unanimous in favor of the motion.

APPROVAL OF IU13 IDEA PART B USE OF FUNDS AGREEMENT

Mr. Parido moved and Mr. Welk seconded the motion to approve the IU13 IDEA Part B Use of Funds Agreement for the 2021-2022 school year. Note that these are strictly pass-through funds from the Commonwealth of Pennsylvania through the IU13 to Lampeter-Strasburg School District.

A voice vote was unanimous in favor of the motion.

APPROVAL OF ON-TARGET HEALTH PROPOSAL

Mr. Byrnes moved and Mr. Knarr seconded the motion to approve the On-Target Health proposal extending services from February 1, 2022, to January 31, 2023.

A voice vote was unanimous in favor of the motion.

APPROVAL OF TRANSPORTATION

Mr. Beiler moved and Mrs. Knowles seconded the motion to approve round-trip transportation to full day private kindergarten for Maeve Walsh, daughter of District residents Michael and Mary Kate Walsh

A voice vote was unanimous in favor of the motion.

APPROVAL OF FIELD TRIP

Mr. Byrnes moved and Mrs. Spahn seconded the motion to approve a field trip to Hickory Run State Park, White Haven, Pennsylvania, from April 22 to 24, 2022.

A voice vote was unanimous in favor of the motion.

OPPORTUNITY FOR PUBLIC COMMENT

No comment.

ADJOURNMENT

The meeting was adjourned at 8:06 p.m.

Mary E. Williams
Secretary