

MINUTES OF THE BOARD OF SCHOOL DIRECTORS
LAMPETER-STRASBURG SCHOOL DISTRICT
Administration Building
1600 Book Road
Lancaster, Pennsylvania 17602
February 7, 2022

President Melissa S. Herr called the meeting to order at 7:34 p.m. and opened the meeting with the Pledge of Allegiance.

PRESENT: Board Members, Mr. Scott M. Arnst, Mr. David J. Beiler, Mr. James H. Byrnes, Mrs. Melissa S. Herr, Mr. Dustin D. Knarr, Mrs. Suzanne S. Knowles, Mr. Matthew E. Parido, Mrs. Audra R. Spahn, Mr. Andrew L. Welk; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Assistant Business Manager, Mrs. Amanda Allison; Administrators, Mrs. Karen L. Staub, Mr. William E. Griscom, Jr., Dr. Benjamin J. Feeney, Dr. Scott K. Rimmer, Ms. Eva G. Strawser, Mr. Jamie P. Raum, Mrs. Alicia C. Kowitz, Dr. Jeffrey T. Smecker, Dr. Michele B. Westphal, Mr. Glenn R. Davis, Dr. Branden M. Lippy; Administrative Assistant, Mrs. Mary E. Williams; Student Representative, Miss Ella Horst; LNP reporter, Mrs. Donna Walker and visitors.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comments.

MINUTES

Mr. Welk moved and Mrs. Spahn seconded the motion to approve the Minutes of the regularly scheduled meetings of January 3 and 18, 2022.

A voice vote was unanimous in favor of the motion.

COMMUNICATIONS AND RECOGNITION

Mr. Raum recognized January Students of the Month from Martin Meylin Middle School.

Dr. Feeney recognized January Pioneer Superlatives and Students of the Month from Lampeter-Strasburg High School.

Dr. Peart recognized students from Hans Herr Elementary School who have art displayed in the Board room of the administration building.

Dr. Peart shared the following communications:

1. Lantz, Lisa M. – a letter requesting an extension to a leave of absence.
2. Perugini, Susan K. – a letter of resignation.
3. See, Amy L. – a letter of resignation.

TREASURER'S REPORT – Mr. Keith A. Stoltzfus

Mr. Stoltzfus read the treasurer's report as attached to these Minutes.

Thereafter, Mr. Beiler moved and Mr. Parido seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$3,255,399.33, Cafeteria Fund checks in the amount of \$118,080.24, High School Athletic Fund checks in the amount of \$2,535.00, Capital Reserve Fund checks in the amount of \$73,425.51, and Athletic Account Officials in the amount of \$6,112.00.

A voice vote was unanimous in favor of the motion.

ACADEMIC COMMITTEE – Mr. Matthew E. Parido, Chairperson

Mr. Parido reported that the Committee met earlier in the evening and reviewed a contract for professional development and services at IU13, a recommendation for a new math textbook, the proposed before school/after school program, and the first series of the curriculum overview.

BUILDINGS AND GROUNDS COMMITTEE – Mr. David J. Beiler, Chairperson

Mr. Beiler reported that the Committee met on January 18, 2022, and reviewed the feasibility study/long-term planning of campus projects. The Committee also received updates on the proposed early childhood/kindergarten center planning and design phase and critical capital projects, and discussed the former Strasburg Elementary building.

BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

No report.

FINANCE COMMITTEE – Mr. Dustin D. Knarr, Chairperson

Mr. Knarr shared that the Finance Committee will meet on Tuesday, February 15, 2022, and encouraged all Board members to attend.

PERSONNEL COMMITTEE – Mr. James H. Byrnes, Chairperson

Mr. Byrnes reported that the Committee met this evening and recommends all agenda items for approval.

CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Godfrey reported that mid-year parent conferences were held for students receiving Title I services and planning is underway for a family night in March. The focus will be on mathematics and providing support for parents to help their students at home.

LANCASTER-LEBANON INTERMEDIATE UNIT 13

Mrs. Herr shared that the Lancaster-Lebanon IU hosted new Board member orientation and it was well attended.

STUDENT REPRESENTATIVES – Miss Ella Horst, Miss Maggie Swarr

Miss Horst shared the report for Miss Swarr including 80s themed day on the 80th day of school, the PTO sponsored Hands on House Stem Workshop, and school-wide penguin day at Lampeter Elementary School. At Hans Herr Elementary School, students participated in school-wide CDT testing.

While the annual Valentine's dance was postponed, Martin Meylin Middle School will still be conducting the King and Queen of Spring celebration. Miss Horst also shared that February is "cash-in" month with students receiving their prizes from the door decorating contest and cookie fundraiser.

Miss Horst concluded by reporting on events at Lampeter-Strasburg High School including Keystone exams and finals, new classes for the second semester, high school course selection for eighth grade students, and the spring back to school night held virtually. Miss Horst concluded her report sharing on the success of winter sports teams and gearing up for post-season runs.

APPROVAL OF RESIGNATIONS

Mr. Byrnes moved and Mrs. Knowles seconded the motion to approve resignations from the following individuals:

- a. Susan K. Perugini, custodian, Lampeter-Strasburg High School, retroactively effective to February 4, 2022.
- b. Amy L. See, kitchen helper, Martin Meylin Middle School, retroactively effective to December 14, 2021.

A voice vote was unanimous in favor of the motion.

APPROVAL OF EMPLOYMENT – SUPPORT

Mr. Byrnes moved and Mrs. Knowles seconded the motion to approve the employment of the following individuals in support or non-permanent positions.

- a. Eric N. Alvarez to be employed as a kitchen helper at Martin Meylin Middle School. Mr. Alvarez will become a category C support employee and will be compensated hourly at \$11.03 retroactively effective to February 7, 2022.

- b. Heather A. Lazar to be employed as a special education teaching assistant at Hans Herr Elementary School. Ms. Lazar will become a category C support employee and will be compensated hourly at \$12.64 retroactively effective to January 13, 2022.

A voice vote was unanimous in favor of the motion.

APPROVAL OF A CHANGE OF STATUS

Mr. Byrnes moved and Mrs. Knowles seconded the motion to approve a change of status for Lisa M. Lantz, kitchen helper, Lampeter-Strasburg High School. Ms. Lantz will have an increase in hours and become a category C support employee retroactively effective to January 24, 2022. Her compensation will remain at \$17.00 per hour.

A voice vote was unanimous in favor of the motion.

APPROVAL OF LEAVES OF ABSENCE

Mr. Byrnes moved and Mrs. Knowles seconded the motion to approve a leave of absence for Lisa Lantz, kitchen helper, Lampeter-Strasburg High School, retroactively effective to December 31, 2021, through on or about January 21, 2022.

A voice vote was unanimous in favor of the motion.

APPROVAL OF A SUPPLEMENTAL CONTRACT

Mr. Byrnes moved and Mrs. Knowles seconded the motion to approve a 2021-2022 supplemental contract to be awarded to Tracey Harber – Odyssey of the Mind – Martin Meylin – 100% - \$2,664.48.

A voice vote was unanimous in favor of the motion.

APPROVAL OF BEFORE SCHOOL/AFTER SCHOOL READING AND MATH INSTRUCTORS

Mr. Byrnes moved and Mrs. Knowles seconded the motion to approve before-school/after-school reading and math instructors at \$25 per hour, as follows:

Allen, Lisa A.
 Betancourt, Nicole
 Colvin, Daniel G.
 D'Agostino, Memory L.
 Dodson, Jo Carole
 Fisher, Brian K.
 Freedland, Shannon L.
 Frego, Maria M.
 Gast, Dawn M.
 Gleiberman, Alyson L.
 Greenwood, Kristen R.
 Hancock, Chelsea
 Heyser, Holly A.
 Hoover, Matthew T.
 Jamieson, Amy A.
 Johnson, Joan S.
 Kinert, Amanda R.
 Konkle, Janelle
 Lancaster, Patricia L.
 Long, Paula D.
 Manion, John B.
 McComsey, Barbara L.
 Middleton, Rebecca J.
 Nolt, Jeffrey L.
 Pieters, Michelle L.
 Reidenbaugh, Sherry L.
 Risser, Jennifer L.
 Seace, Susan L.
 Smyth, Patricia A.
 Sutzman, James A.
 Wenger, Bonnie S.
 Willig, Christine C.

A voice vote was unanimous in favor of the motion.

APPROVAL OF SUBSTITUTES

Mr. Byrnes moved and Mrs. Knowles seconded the motion to approve 2021-2022 substitutes in their respective capacities, as follows:

Certified Substitutes

Bechtold, Brooke M.	Grades PK-4 – Millersville Student
Chura, Amy K.	Grades PK-4; Special Education PK-8
Herr, Lauren C.	Elementary K-6
Kortright, Brittany L.	Grades PK-4; Special Education PK-8 – Millersville Student
Landis, Alisa A.	Grades PK-4 – Millersville Student

Emergency Certified Substitutes

Stombaugh, Eric M.	All Instructional Areas PK-12
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Support Staff Substitutes

Chuprin, Shanna R.	Nurse, Nurse Assistant Only
Frey, Damian M.	
Greenwood, Steven M.	
Kuhns, Michael J.	
Popielarski, Jacklyn P.	Nurse, Nurse Assistant Only
Zuber, Brooke M.	

Support Staff (Retired) Substitute

Esh, Calvin E.	
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A voice vote was unanimous in favor of the motion.

APPROVAL OF VOLUNTEERS

Mr. Byrnes moved and Mrs. Knowles seconded the motion to approve the following individuals as 2021-2022 volunteers:

Eckman, Colin B.
Franco, Maximo Z.
Keefer, Michelle A.
Klecko, Jacob J.
Rutledge, Darren Z.
Rutt, Jerlin M.

A voice vote was unanimous in favor of the motion.

APPROVAL OF DEPUTIZATION AGREEMENT WITH STRASBURG BOROUGH TAX COLLECTOR

Mr. Byrnes moved and Mr. Knarr seconded the motion to approve a deputization agreement with Steven Echternach, Strasburg Borough Tax Collector, to appoint Keith Stoltzfus as Deputy Tax Collector and to collect all Lampeter-Strasburg School District taxes.

A voice vote was unanimous in favor of the motion.

APPROVAL OF 2022-2023 SCHOOL CALENDAR

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve the 2022-2023 school calendar, as attached to these Minutes.

A voice vote was unanimous in favor of the motion.

APPROVAL OF FIELD TRIPS

Mr. Welk moved and Mrs. Spahn seconded the motion to approve overnight field trips, as follows:

- a. Garden Spot FFA to ACES Leadership Conference, Sheraton Hotel, Harrisburg, PA, retroactively from February 5 to February 6, 2022.

- b. Garden Spot FFA to PA FFA State Legislative Leadership Conference, Sheraton Hotel, Harrisburg, PA, from March 13 to March 15, 2022.
- c. Lampeter-Strasburg High School Students to PMEA District 7 Chorus Festival, Chambersburg Area Senior High School, Chambersburg, PA, from February 11 to February 12, 2022.
- d. Lampeter-Strasburg High School Students to PMEA Central Region Orchestra Festival, Dallastown Area Intermediate School, York, PA, from February 24 to February 26, 2022.
- e. Martin Meylin Middle School Students to Cape Henlopen State Park, Lewes, Delaware, in July, 2022.

A voice vote was unanimous in favor of the motion.

OLD BUSINESS

Mrs. Herr reminded members to review their Board excellence scorecards.

Mrs. Herr reminded Board members to review the staff recognition link and take a moment to send a note of thanks.

OPPORTUNITY FOR PUBLIC COMMENT

Steve Plantholt, Lancaster, PA, regarding the past two years.

Damond Holsinger, Lancaster, PA, shared appreciation for administrators and Board members.

ADJOURNMENT

The meeting was adjourned at 8:06 p.m.

Mary E. Williams
Secretary