

Minutes of the Site and Facilities Committee Meeting of Hawthorn Community Consolidated District #73, Lake County, Illinois conducted remotely due to the Governor's Disaster Declaration dated January 7, 2022, and Executive Order 2020-44 (EO 2020-44 re-issued 2020-07, as modified by 2020-33 and with the additions in EO 2021-76)

**5:30 pm on the 15th day of March 2022**

Board Members Present: LeeAnn Taylor, Asst. Supt. of Finance and Business Operations, Joel Finfer, Board Member and Sonali Patil, Board Member

Other Present: Jennifer Ezop, Administrative Assistant, Mike Labbe, Director of Facilities and Jennifer Akin, Business Office and Payroll Supervisor

1.1 Meeting called to order at 5:41pm

1.2 Roll Call: Joel Finfer and Sonali Patil present

1.3 Public Comment: None

2.1 Motion to approve Site and Facilities Committee meeting minutes February 22, 2022 made by Sonali Patil seconded by Joel Finfer

2.2 Building Cleaning and Disinfecting

Mike Labbe provided the committee members with an update on how the district will be moving forward with cleaning and disinfecting. The plan moving forward is to continue the rest of this year with kids 6ft apart and if guidance allows for children to be less than 6ft apart in the fall, we would provide enhanced cleaning and disinfecting. GSF disinfecting staff are currently wiping down high touch surface areas and helping with lunch setup and takedown. Additional cleaning staff is costing approximately \$16,000/mo and paid out of ESSER funds. This will be reevaluated when updated guidance is provided by IDPH and CDC. Mike Labbe and LeeAnn Taylor will work on a staffing plan assuming lunches are normal next year and what extra staff would be needed.

2.3 ES/Aspen Playgrounds

Feedback from building administrators has elevated this alternate project on the 5 year facility plan to work with Larsen Equipment Company to provide the district with playground design drawings. Consideration will be given to the architectural drawing provided by Legat on additional open spaces and perspective uses for these spaces. Playgrounds will be added to the next Site and Facilities Committee meeting to discuss age of equipment and recommended plan that will be brought to the Board. This elevated project of playground standardization will be placed for discussion on a future board meeting agenda.

2.4 Waste Disposal

After an evaluation done by Schooley Mitchell, a resource management company, Mike Labbe recommended the district not go out to bid for waste disposal this year based on our current cost savings with our provider of waste removal by removing a roll off dumpster.

2.5 Update 5 Year Facility Plan

LeeAnn Taylor reviewed the updated 5 Year Facility Plan with committee meeting members. Currently, we are projected to be \$5 million over budget so the need for reprioritization of the original plan will be reviewed and discussed. Efforts will continue to find cost savings on future projects to achieve remaining within budget.

Timeline for Elementary North bidding is November 2022 and contracts to be approved prior to winter break.

Next meeting is scheduled for April 12, 2022 at 5:30pm.

Motion to adjourn the meeting made by Joel Finfer and seconded by Sonali Patil.

Meeting adjourned at 6:43pm

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Respectfully submitted,  
Jennifer Ezop

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LeeAnn Taylor, Asst Superintendent  
Of Finance and Business Operations

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Joel Finfer, Board Member

Date Minutes Approved: \_\_\_\_\_