

Vista Center (Water Boiler)

Write down the number for pressure and temp, not just an "X"

If you need to call in a job sheet, make sure you write down the work order # on this report.

Initials:		Twice Daily		Daily		Twice Daily		Daily	
		Boiler Pressure (0-30 lbs)	Boiler Temp. (80-190)	Walk-in Freezer & Cooler		Boiler Pressure (0-30 lbs)	Boiler Temp. (80-190)	Walk-in Freezer & Cooler	
1	am					17	am		
	pm						pm		
2	am					18	am		
	pm						pm		
3	am					19	am		
	pm						pm		
4	am					20	am		
	pm						pm		
5	am					21	am		
	pm						pm		
6	am					22	am		
	pm						pm		
7	am					23	am		
	pm						pm		
8	am					24	am		
	pm						pm		
9	am					25	am		
	pm						pm		
10	am					26	am		
	pm						pm		
11	am					27	am		
	pm						pm		
12	am					28	am		
	pm						pm		
13	am					29	am		
	pm						pm		
14	am					30	am		
	pm						pm		
15	am					31	am		
	pm						pm		
16	am					Post this report in the boiler room & write your findings daily or as indicated. At the end of the month, share with your principal & email to dsdcustodial@dsdmail.net or fax to ext. 27881.			
	pm								

Each individual boiler requires a separate report throughout the year.

The Boiler Room is **NOT** to be used for storage. Keep **ALL COMBUSTIBLE MATERIAL OUT** of the room! **Nightly Lock-Up: Ensure the boiler is on prior to locking up for the night.**

Boiler# U _____

Boiler Room Inspection Report

School Vista Center
 Month/Year _____

Water Boiler

Every Week

		1st Week	2nd Week	3rd Week	4th Week
1	Observe boiler through firing cycle				
2	Sweep floor, dust equipment & piping. (If not asbestos)				

Every Month

1	Check for leaks on heating equipment & associated piping.				
2	Check digital reading on water heater for error codes & temps. In excess of 135. Report any problems or concerns.				
3	Emergency lights in bldg.				
4	Gen. radiator-fluid level				
5	Gen. battery-water level				
6	Gen. engine oil level				
7	Log hour meter to verify unit has exercised since last month	<u>Beginning of month reading:</u>		<u>End of month reading:</u>	

Concerns/Issues regarding your boiler(s) & room: