

**MINUTES**  
**West Hartford Center Special Services District**

**Board of Commissioners Meeting**  
**April 23, 2019, 6:30 p.m.**

Meeting was called to order by Chairman Cantor at 6:36 p.m.

11. Roll Call: Commissioners Barnes, Cantor, Davidoff, Dodge, Fay, Kerrigan, Wenograd, Williams, Rifkin, Spivak and Sweeney. Absent. Carlson, Geer. Others Present: Matthew W. Hart, John Phillips, Gina Varano, Mark McGovern, Peter Privitera, and Pat Alair.

2. Public Forum: None

3. Approval of Minutes

- a. Minutes of Board of Commissioners Meeting on February 26, 2019, Approved, 11-0
- b. Minutes of Public Hearing Regarding Proposed 2019-20 Budget on April 15, 2019, Approved, 11-0
- c. Minutes of Special Meeting April 15, 2019, Approved 11-0

4. Receipt of Petitions: None

5. Consideration of Consent Calendar: None

6. Receipt of Communications: None

7. Unfinished Business:

Resolution Establishing Detailed Preliminary Estimates of Expenditures to Be Made by the District; Estimated Revenue, Other than Levy Revenues, to Be Collected by the District in the Ensuing Fiscal Year; and the Estimated Levy on Each Land Use Category or Sub-category Thereof to Be Recommended by the Board, Adopted, 11-0

8. New Business:

Resolution Establishing a New Overnight Bulk Parking Rate Program for The Town-Owned Parking Facilities, Adopted, 11-0

9. Consent Calendar: None

10. Staff Reports: None

11. Executive Session: None

12. Adjournment 6:45 p.m.

Essie S. Labrot, District Clerk

**RESOLUTION ESTABLISHING A NEW OVERNIGHT BULK PARKING RATE  
FOR THE TOWN-OWNED PARKING FACILITIES**

**WHEREAS**, the West Hartford Center Special Services District (“SSD”) is authorized by ordinance to operate the Isham and Memorial Garages (“Parking Facilities”) within the district; and

**WHEREAS**, the Town of West Hartford granted an exclusive license to the SDD to operate the Town-owned Parking Facilities by Contract dated July 14, 2004; and

**WHEREAS**, the SSD recognizes the need to establish a new parking rate program for businesses whose patrons utilize the Town-owned Parking Facilities on an overnight basis; and

**WHEREAS**, the Parking Facilities have sufficient vacancy to accommodate overnight parking and the SSD expects that this new overnight parking rate will generate additional revenues;

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE WEST HARTFORD CENTER SPECIAL SERVICES DISTRICT THAT** a new parking rate program for overnight usage of the Town-owned parking garages is hereby established on the following general terms;

- 1) The parking rate is \$7.00 per night for each reserved parking space;
- 2) A minimum of thirty parking spaces must be reserved per night on an annual basis;
- 3) The parking rate for each parking space must be paid regardless of usage;
- 4) Overnight parking usage will be reviewed, not less than annually, for the purpose of comparing the number of parking spaces used with the number of parking spaces reserved, for possible adjustment in the commitment of reserved parking spaces; and be it further

**RESOLVED**, that the new overnight bulk parking rate shall be effective May 1, 2019; and be it further

**RESOLVED**, that the District Manager is hereby authorized to establish such policies and procedures as may be necessary for the implementation and administration of the new overnight parking rate program.

(Hart)

4/23/2019