

GUIDELINES FOR USE OF METAL DETECTORSWESTERN HEIGHTS PUBLIC SCHOOLS
OKLAHOMA CITY, OKLAHOMA

GUIDELINES FOR USE OF METAL DETECTORS

ADMINISTRATIVE DIRECTIVE CONCERNING USE OF METAL
DETECTORS FOR SCHOOL SAFETY

Deterring the possession of guns, weapons or dangerous objects on school property is necessary to provide a school environment conducive to the learning process. All students have a right to attend school without fear for their personal safety.

The school administration is authorized to use stationary and mobile metal detectors on any person: when the administration has reasonable suspicion to believe that guns, weapons or dangerous objects are in the possession of a person; when there has been a pattern of guns, weapons or dangerous objects found at a school, on school property, at a school function or in the vicinity of a school; or when violence involving guns, weapons or dangerous objects has occurred at a school, on school property, at a school function or in the vicinity of a school.

The following guidelines will apply to the use of metal detectors at schools:

1. Periodically throughout the school year students will be notified by announcements, at an assembly, or by similar means that they may be randomly screened by metal detectors for the possession of guns, weapons and dangerous objects. Signs will be posted at prominent places at schools to warn students that they may be randomly screened at any time by metal detectors for the possession of guns, weapons or dangerous objects. The screening will be conducted by authorized Western Heights Public School security personnel or other authorized employees.
2. When a metal detector is being used at a school entry way, students will be allowed to use only the entries designated.
3. If a metal detector activates, the student will be asked to remove metal objects from his or her person and be scanned again. If, after the removal of other metal objects, the detector activates again, the student will not be allowed admittance and parent/guardian or proper authorities will be notified.
4. School personnel may inspect the contents of any brief case, knapsack, purse or parcel which activates the metal detector for the limited purpose of determining whether a gun, weapon or dangerous object is concealed therein.
5. All property removed by the student as a result of the above procedure which may be legitimately brought onto school premises will be returned promptly to the student.
6. Property removed from the student, possession of which is a violation of the Student Handbook, shall be confiscated and the student shall be disciplined in accordance with the Student Handbook. If possession of the item on school property is a violation of state or federal law, the school personnel will contact the appropriate law enforcement agencies.

- . Students who fail to cooperate with school personnel performing their duties under these procedures may be subject to discipline for insubordination. Such discipline may include suspension where appropriate.
8. Nothing in the procedures set forth above shall limit the authority of school officials to search a student or a student's desk, locker or automobile on school property when there is reasonable suspicion to believe that a particular student is in possession of a gun, weapon or dangerous object or to conduct any search which is authorized by law.

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ADMINISTRATIVE DIRECTIVE CONCERNING USE OF METAL
DETECTORS AT SCHOOL EVENTS

The increasing number of violent incidents at school events indicates to the Board of Education that special precautions are necessary to protect the safety of all persons attending Western Heights School District special events.

1. All persons attending School District special events may be denied admittance unless they agree to pass through or be scanned by a metal detector.
2. Appropriate signs will be posted in prominent view at School District special events to notify persons who pass beyond designated points that they will be required to pass through or be scanned by a metal detector and by proceeding beyond the designated point, they consent to inspection by a metal detector.
3. If a metal detector activates on any person passing through or being scanned by a metal detector, the person will be requested to consent to further inspection by a hand-held metal detector or by removing any metal objects and being scanned again. If the person refuses to consent, or cannot be scanned without activation of the metal detectors, the person will be denied admittance to the special event.
4. If a person is found to be in possession of an unauthorized gun or weapon, the person will be detained by appropriate security officials and the appropriate law enforcement agencies will be immediately notified. If the person is a student, appropriate disciplinary measures will be enforced.

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