

## QUESTIONABLE AND CHALLENGED MEDIA

If an objection to a selection is made by the public, the procedures are as follows:

Be courteous and inform the patron of the process of media review. Make no commitments.

Invite the complainant to file his objections in writing. Use of the attached form is recommended for this program.

Temporarily withdraw material pending a decision of the media committee.

There shall be a media committee for each of the secondary schools and one for the combined elementary schools. The committees will consist of the school librarian as chairman and a minimum of five school personnel appointed by the principal at each secondary level school. At the elementary level, the superintendent will appoint five elementary teachers, one elementary administrator, and one district librarian. The librarian will chair the committee.

The committee will be on call by the school librarian for the purpose of:

Screening questionable media, and by a majority vote of the committee, recommend placing or not placing the media on the library shelves.

Reading and examining challenged media by using the following suggested procedure:

Check general acceptance of materials by reading professional reviews.

Meet to discuss the media and prepare a report on the decision of the committee. This decision will result in reinstatement, restriction, or removal of the material.

File a copy of the committee report in the school office and the administrative office.