

DISCIPLINE COMMITTEE

Principals shall meet with their respective school staffs during the last nine-weeks of school each school year to review and discuss Board policies relating to student conduct and discipline, including drug, alcohol, and tobacco related problems, in order to assure a mutual understanding of Board intent. Teachers and administrators shall then reach a consensus on rules of conduct, within the provisions of Board policy, to govern student behavior. Administrators and teachers shall develop procedures for the individual teacher to follow in carrying out his/her responsibilities for student discipline in order to assure consistency in the treatment of students.

Each site shall establish a working discipline committee consisting of teachers, parents, students, and the ward board member, to review the effectiveness of the school's discipline procedures and to make recommendations for improvement to the faculty. The committee chair shall notify his/her staff at least two school days in advance of any committee meeting.

Rules of conduct developed at the local school site shall be considered by the Board and when approved become Board policy.

Secondary students and teachers shall receive annually, at the opening of school, a handbook listing the rules and regulations to which the students are subject. Such rules and regulations shall be distributed to elementary students and teachers in accordance with local administrative practice.

When it is necessary to refer a student to the principal's office, the following procedure shall be adhered to:

The teacher shall state the allegations on a form provided by the district. The teacher may appear, or be asked to appear, to support the allegations. The principal or designee shall respond in writing on the form provided within three (3) working days as to the status and/or disposition of the case.

If the teacher is dissatisfied with the disposition of the case, he/she may request and shall be given a conference with the principal or designee.

Adopted: 01-07-92

Revised: 08-31-92