

Board of Education Regular Meeting
December 12, 2016 7:00 PM
Western Heights Administration Building
Board Room
8401 S.W. 44th St., Oklahoma City, OK

Notice of this meeting was given in writing to the County Clerk of Oklahoma County, Oklahoma, at least forty-eight (48) hours prior to such meeting and public notice of this meeting with an agenda was posted in a prominent view on the front door of the Administration Building, in said School District, at least twenty-four (24) hours prior to this meeting, excluding Saturdays, Sundays and legal holidays, all in compliance with the Oklahoma Open Meeting Act.

Attendance Taken at 7:00 PM:

Present Board Members:

Mannix Barnes
Rosalind Cravens
Robert Everman
Reyna Helms

Absent Board Members:

Robert Sharp

I. Call to Order

II. Roll Call

III. Flag Salute and Moment of Silence

Reyna Helms led the flag salute; a moment of silence was observed.

IV. Public Discussion

There was no public discussion.

V. Instruction/General Areas/Special Superintendent Items

V.A. The Board commends by unanimous consent the following:

Chick-Fil-A for generously supporting John Glenn students and staff by donating gift cards.

H & H Shooting Sports for generously donating a \$3000 gun safe to the High School NJROTC for proper storage of competition air rifles and supplies.

Malarkey Roofing for generously donating seventeen Target gift cards to Western Heights High School students as Christmas gifts.

V.B. Received an update on school Title I plans and associated school reform initiatives.

V.C. Board to consider and take action on a resolution determining the maturities of, and setting a date, time and place for the sale of the \$7,670,000 General Obligation Combined Purpose Bonds of the School District.

Motion Passed: Motion to approve a resolution determining the maturities of and setting a meeting to be held January 11, 2017 at 12:00 noon for the sale of the \$7,670,000 General Obligation Combined Purpose Bonds of the School District passed with a motion by Reyna Helms and a second by Rosalind Cravens.

4 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Absent

V.D. Vote to approve or not to approve the architect's recommendation of acceptance of project completion of the Winds West HVAC & Roof and High School & Resource Gymnasium.

Motion Passed: Motion to approve the architect's recommendation of acceptance of project completion of the Winds West HVAC & Roof and High School & Resource gymnasium passed with a motion by Reyna Helms and a second by Rosalind Cravens.

4 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Absent

V.E. Vote to discuss and take possible action regarding naming conventions for select school property.

Motion Passed: Motion to name the new hitting facility the Paul McCracken Baseball/Softball Hitting Facility passed with a motion by Mannix Barnes and a second by Rosalind Cravens.

4 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes

Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Absent

V.F. Vote to accept or not to accept a donation of a backhoe for school use from Pete Parker

Motion Passed: Motion to accept the donation of a backhoe for school use from Pete Parker passed with a motion by Mannix Barnes and a second by Reyna Helms.

4 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Absent

V.G. Received a capital improvement update from Pete Parker

VI. Consent Agenda

VI.A. Approval of Minutes of the November 14, 2016 School Board Meeting

VI.B. Treasurer's report

1. Lunch Fund
2. Building Fund
3. General Fund
4. Sinking Fund
5. Bond Fund 39
6. Activity Fund

VI.C. Vote to approve the following fundraisers:

Bridgestone Intermediate School

1. BSI NEHS to hold a mittens, gloves and hats drive; items to be given to families at Western Heights and St. James, (Sponsor Cynthia Brown, A. Babin and J. Colvin)
2. BSI NEHS to collect dues from members (\$5) to raise funds for projects, supplies and activities for members, School Activity Fund #189. (Sponsor A. Babin)
3. BSI A.R. to sell tickets to a winter dance, concession items and photo booth pictures to raise funds for A.R. rewards and parties, School Activity Fund #188. (Sponsor E. Gatlin)
4. BSI Yearbook Committee to sell yearbooks and ads to raise funds for the purchase of the yearbook, School Activity Fund #151. (Sponsor E. Gatlin)
5. BSI Honor Choir to sell smart snack lollipops from Ozark Delight, School Activity Fund #190. (Sponsor J. Tickle)

Middle School

1. Art Club to sell Santa pictures to raise funds for supplies, School Activity Fund #156. (Sponsor A. Lowder)
2. MS to have a change drove for lymphoma cancer research, School Activity Fund

#138. (Sponsor A. Lowder)

3. Student Council and Art Club to have a winter semi-formal dance with concessions to raise funds for activities and supplies, School Activity Accounts #141 and #156. (Sponsor A. Lowder)

High School

1. Band to hold the 2nd annual Car Meet and Rummage Sale with concession items to raise funds for activities and classroom supplies, School Activity Account #120. (Sponsor D. Matthews)

Greenvale

To sell Santa pictures to raise funds for activities and supplies for students, School Activity Fund#173. (Sponsor D. Klein)

VI.D. Vote to approve Use of Facilities and Equipment requests, which are subject to changes due to administrative scheduling:

1. Band to use 9th Grade cafeteria December 13th after the Christmas concert for a gathering place for light refreshments. (Sponsor K. Williams)

2. Winterguard/Band to use the MS cafeteria for winterguard clinics and try-outs November 29th, November 30th and December 1st. (Sponsor Savannah Silva)

3. OKMEA to use BSI music room for selection of repertoire for All-Region Choirs across the state on January 7, 2017 from 7:30 a.m. to 5:00 p.m. (Sponsor J. Tickle)

VII. School Finance and Business

VII.A. Vote to approve or not to approve the following encumbrances for the previous month

General	523 - 576
Building	50
Bond 33	6
Child Nutrition	35 - 39
Extra Duty Payroll	
Activity	333 - 413

Motion Passed: Motion to approve encumbrances as listed passed with a motion by Reyna Helms and a second by Rosalind Cravens.

4 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Absent

VII.B. Vote to accept or not to accept bids for auction items as presented.

Motion Passed: Motion to accept bids for auction items as presented passed with a motion by Reyna Helms and a second by Rosalind Cravens.

4 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Absent

VII.C. Vote to approve or not to approve an out of state trip for Band.

Motion Passed: Motion to approve an out of state trip for Band passed with a motion by Reyna Helms and a second by Rosalind Cravens.

4 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Absent

VII.D. Vote to approve or not to approve an agreement with Loveworks Leadership, Inc. to provide an after school program funded by the 21st Century Community Learning grant.

Motion Passed: Motion to approve an agreement with Loveworks Leadership, Inc. to provide an after school program funded by the 21st Century Community Learning grant passed with a motion by Reyna Helms and a second by Rosalind Cravens.

4 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Absent

VIII. School Policy and Personnel

VIII.A. Vote to approve or not to approve the employment of the following certified personnel for school year 2016-2017:

Pamela Kozak

Motion Passed: Motion to approve employment of the listed certified personnel passed with a motion by Reyna Helms and a second by Rosalind Cravens.

4 Yeas - 0 Nays.

Mannix Barnes	es
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Absent

VIII.B. Vote to approve or not to approve the employment of the following non-certified personnel for School Year 2016-2017:

Daya Davis	Custodian, High School (Temporary Contract)
Julian Guthrie	Custodian, High School (Temporary Contract)
Lance Gage	Custodian, High School (Temporary Contract)
Linda Robins	Accompanist, High School (On-Call Temporary Contract)
Emilie Howell	Paraprofessional, Bridgestone (Temporary Contract)
Tiarra Ewing	Custodian, High School (Temporary Contract)
James Bridges	Custodian, High School (Temporary Contract)

Motion Passed: Motion to approve employment of non-certified personnel as listed passed with a motion by Reyna Helms and a second by Rosalind Cravens.

4 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Absent

VIII.C. Vote to approve or not to approve the resignations of the following certified personnel

Virgil Teter, Jr.	Teacher, Middle School
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Motion Passed: Motion to approve the resignation of certified personnel as listed passed with a motion by Reyna Helms and a second by Rosalind Cravens.

4 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Absent

VIII.D. Vote to approve or not to approve the resignation of the following non-certified personnel

Tiarra Ewing	Custodian, Middle School
Mary Gaines	Bus Driver
Sarah Wyland	Paraprofessional, John Glenn
Taylor Dugan	Custodian, High School
Michael Byers	Custodian, High School

Motion Passed: Motion to approve resignation of non-certified personnel as listed passed with a motion by Reyna Helms and a second by Rosalind Cravens.

4 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Absent

VIII.E. Vote to approve or not to approve the following requests for leave of absence:

Carla Bowen	Cook, Council Grove
Mandy Nespeca	Psychologist
Candis Goodknight	Teacher, Bridgestone
Deborah Worthington	Accompanist, High School
Kandace Robertson	Teacher, John Glenn

Motion Passed: Motion to approve the request for leave of absence as listed passed with a motion by Reyna Helms and a second by Rosalind Cravens.

4 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Absent

VIII.F. Vote to approve or not to approve the following transfers of non-certified personnel:

Krystal Guy	From Cook, Bridgestone to Site Leader, High School
Anna Lares	From Cook, High School to Assistant Site Leader, High School
Trudy Mickel	From Cook at the Middle School to Cook, Bridgestone

Motion Passed: Motion to approve the transfer of non-certified personnel as listed passed with a motion by Reyna Helms and a second by Rosalind Cravens.

4 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Absent

VIII.G. Vote to acknowledge and accept the services of additional substitute teachers, volunteers and/or lay coaches:

Katelyn Horton	Substitute
Beverly Bounds	Substitute
Helen Arango	Volunteer, CG
Shannon Ashworth	Volunteer, CG
Madison Chandler	Volunteer, CG
Andrew Coonradt	Volunteer, CG
Nathan Cummings	Volunteer, CG
Richard Flint	Volunteer, CG
Anthony Gemelli	Volunteer, CG
Sarah Grunter	Volunteer, CG
Christian Hunt	Volunteer, CG
Rachel Hurtz	Volunteer, CG
Patrick Kitzel	Volunteer, CG
Joshua Lessner	Volunteer, CG
Marissa Lewis	Volunteer, CG
Raymond Litherland	Volunteer, CG
Michelle May	Volunteer, CG
Caleb Merriott	Volunteer, CG
Margaret Nabors	Volunteer, CG
Lacie O'Dell Bullock	Volunteer, CG
Daimond Ramirez	Volunteer, CG
Tonia Rodgers	Volunteer, CG
Richard Schreberger	Volunteer, CG
Christina Shadid	Volunteer, CG
Whitney Turner	Volunteer, CG
Ariel Wilkerson	Volunteer, CG
Emma Wright	Volunteer, CG
Daimian Woznick	Volunteer, CG

Motion Passed: Motion to acknowledge and accept the services of additional substitute teachers and volunteers as listed passed with a motion by Reyna Helms and a second by Rosalind Cravens.

4 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Absent

VIII.H. First and Final Hearing: Vote to adopt new school board policy 2.907, Foster Care Plan.

Motion Passed: Motion to adopt new school board policy 2.907, Foster Care Plan passed with a motion by Reyna Helms and a second by Rosalind Cravens.

4 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Absent

IX. Executive Session

IX.A. Vote to convene or not convene in executive session for the purpose of:

Rationale:

1. Discussing with the school attorney a pending investigation(s), claim(s) or action(s) after the board's attorney has determined that disclosure of the matter will seriously impair the ability of the board to process the claim or conduct a pending investigation, litigation or proceeding in the public interest per Title 25 O.S. Section (B)(4).

Motion Passed: Motion to not convene in executive session passed with a motion by Reyna Helms and a second by Rosalind Cravens.

4 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Absent

X. Information and Possible Voting Items.

The next regular Board Meeting is scheduled for January 9, 2017 at 7:00 p.m. at the Western Heights Administration Building, 8401 SW 44th St., Oklahoma City, OK

XI. New Business: Superintendent


XII. New Business: Board Members

XIII. Adjournment


Motion Passed: Motion to adjourn at 7:37 p.m. passed with a motion by Mannix Barnes and a second by Rosalind Cravens.

4 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Absent



Vicki Parker, Clerk
Board of Education
Western Heights School District



Robert Everman, President
Board of Education
Western Heights School District



Date

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RECEIVED
DEC 29 2016

December 16, 2016

Mr. Joe Kitchens
Superintendent of Schools
Western Heights Public Schools
8401 Southwest 44th Street
Oklahoma City, Oklahoma 73179

RE: \$7,670,000 Combined Purpose Bonds of 2017 of Independent School District
No. 41, Oklahoma County, Oklahoma
(Western Heights Public Schools)

Dear Mr. Kitchens:

I am enclosing one (1) fully executed copy of the Resolution(s) determining the maturities and setting the date, time and place to sell the above-captioned bonds as passed at your board meeting on the 12th day of December, 2016.

This resolution should be made a part of the official minutes for this meeting.

If you should have any questions, please do not hesitate to call me.

Sincerely,

Ron Fisher

Ron Fisher
President

Encls:



MINUTES AND RESOLUTION AUTHORIZING SALE OF BONDS

The Board of Education of Independent School District Number 41 of Oklahoma County, Oklahoma, met in Regular Session at the Western Heights Administration Building, Western Heights Public Schools, 8401 SW 44, Oklahoma City, Oklahoma, in said School District on the 12th day of December, 2016, at 7:00 o'clock p.m.

PRESENT: ROBERT EVERMAN, President; MANNIX BARNES, Member; ROSALIND CRAVENS, Member; REYNA HELMS, Member; VICKI PARKER, Clerk and Non-Member

ABSENT: ROBERT SHARP, Vice President

Notice of the schedule of regular meetings of the School District for the calendar year 2016 was given in writing, to the County Clerk of Oklahoma County, Oklahoma at 8:50 o'clock a.m. on the 12th day of November, 2015, and public notice of this meeting, setting forth the date, time, place and agenda was posted on the front door of the Administration Building, in prominent view and open to the public twenty-four (24) hours each day, seven (7) days each week at 4:00 o'clock p.m. on the 9th day of December, 2016, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays, and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act (as attached hereto).

(OTHER PROCEEDINGS)

Thereupon **HELMS** introduced a Resolution which was read in full by the Clerk, and upon motion by **HELMS**, seconded by **CRAVENS**, was adopted by the following vote:

AYE: EVERMAN, BARNES, CRAVENS, HELMS

NAY: None

Said Resolution was thereupon signed by the President, attested by the Clerk, sealed with the seal of said School District, and is as follows:

RESOLUTION

A resolution fixing the amount of bonds to mature each year, fixing the time and place the bonds are to be sold, and authorizing the clerk to give notice of said sale as required by law.

WHEREAS, the issuance of \$63,220,000 of General Obligation Building Bonds by Independent School District No. 41 of Oklahoma County, Oklahoma, has been duly authorized at an election held on the 10th day of February, 2009, for that purpose; and

WHEREAS, \$43,770,000 of the \$63,220,000 has previously been sold, issued and delivered, and the Board of Education of Independent School District No. 41 of Oklahoma County, Oklahoma, now desires to sell a ninth installment of \$6,995,000; and

WHEREAS, the issuance of \$22,320,000 of General Obligation Building Bonds by Independent School District No. 41 of Oklahoma County, Oklahoma, has been duly authorized at an election held on the 12th day of February, 2013, for that purpose; and

WHEREAS, \$8,610,000 of the \$22,320,000 has previously been sold, issued and delivered, and the Board of Education of Independent School District No. 41 of Oklahoma County, Oklahoma, now desires to sell a fifth installment of \$675,000; and

WHEREAS, the Board of Education of Independent School District No. 41 of Oklahoma County, Oklahoma, pursuant to Title 62, Oklahoma Statutes 2011, Section 354, desires to sell at this time \$7,670,000 in bonds consisting of a combined issue of \$6,995,000 of Building Bonds authorized at an election held on the 10th day of February, 2009, and \$675,000 of Building Bonds authorized at an election held on the 12th day of February, 2013;

Now, therefore, be it resolved by the Board of Education of Independent School District No. 41 of Oklahoma County, Oklahoma:

SECTION 1.

That the \$7,670,000 of General Obligation Combined Purpose Bonds of Independent School District No. 41 of Oklahoma County, Oklahoma, portions of which were voted on the 10th day of February, 2009, and the 12th day of February, 2013, shall be offered for sale at the Western Heights Administration Building, Western Heights Public Schools, 8401 SW 44, Oklahoma City, Oklahoma, on the 11th day of January, 2017, at 11:30 o'clock a.m.; said Bonds to become due:

\$1,745,000 in two years from their date, and \$1,975,000 annually each year thereafter until paid.

SECTION 2.

That the Clerk of the Board of Education is hereby ordered and directed to cause notice of the sale of said Bonds to be given as required by law.

ADOPTED this 12th day of December, 2016.

President, Board of Education

ATTEST:

Clerk, Board of Education

(SEAL)

