

Board of Education Regular Meeting
August 08, 2016 7:00 PM
Western Heights Administration Building
8401 S.W. 44th St., Oklahoma City, OK

Notice of this meeting was given in writing to the County Clerk of Oklahoma County, Oklahoma, at least forty-eight (48) hours prior to such meeting and public notice of this meeting with an agenda was posted in a prominent view on the front door of the Administration Building, in said School District, at least twenty-four (24) hours prior to this meeting, excluding Saturdays, Sundays and legal holidays, all in compliance with the Oklahoma Open Meeting Act.

Attendance Taken at 7:00 PM:

Present Board Members:

Mannix Barnes
Rosalind Cravens
Robert Everman
Reyna Helms
Robert Sharp

Updated Attendance:

Rosalind Cravens was updated to present at: 7:15 AM

I. Call to Order

Robert Everman called the meeting to order at 7:00 p.m.

II. Roll Call

The Clerk of the Board called roll.

III. Flag Salute and Moment of Silence

Bob Sharp led the flag salute; a moment of silence was observed.

IV. Public Discussion

There was no public discussion.

V. Instruction/General Areas/Special Superintendent Items

V.A. Vote to approve or not to approve the Estimate of Needs for School Year 2015-2016.

Motion Passed: Motion to approve the estimate of needs as presented passed with a motion by Reyna Helms and a second by Robert Sharp.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

Motion Passed: Motion to approve the estimate of needs as presented passed with a motion by Reyna Helms and a second by Robert Sharp.

4 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Absent
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

V.B. Vote to approve or not to approve waiving of elective credits for a student due to medical issues.

Motion Passed: Motion to approve waiving of elective credits for a student with medical issues passed with a motion by Robert Sharp and a second by Reyna Helms.

4 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Absent
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

V.C. Vote to approve or not to approve the Elementary Student Handbooks for SY 2016-2017

Motion Passed: Motion to approve the Elementary Student Handbooks for SY 2016-2017 passed with a motion by Reyna Helms and a second by Robert Sharp.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes

Robert Sharp Yes

Motion Passed: Motion to approve the Elementary Student Handbooks for SY 2016-2017 passed with a motion by Reyna Helms and a second by Robert Sharp.

4 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Absent
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

V.D. Vote to approve or not to approve the Bridgestone Intermediate School Student Handbook for SY 2016-2017.

Motion Passed: Motion to approve the Bridgestone Intermediate School Student Handbook for SY 2016-2017 passed with a motion by Reyna Helms and a second by Robert Sharp.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

Motion Passed: Motion to approve the Bridgestone Intermediate School Student Handbook for SY 2016-2017 passed with a motion by Reyna Helms and a second by Robert Sharp.

4 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Absent
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

V.E. Vote to approve or not to approve the Middle School Student Handbook for SY 2016-2017

Motion Passed: Motion to approve the Middle School Student Handbook for SY 2016-

2017 passed with a motion by Reyna Helms and a second by Robert Sharp.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

Motion Passed: Motion to approve the Middle School Student Handbook for SY 2016-2017 passed with a motion by Reyna Helms and a second by Robert Sharp.

4 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Absent
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

V.F. Vote to approve or not to approve the High School Student Handbook for SY 2016-2017

Motion Passed: Motion to approve the High School Student Handbook for SY 2016-2017 passed with a motion by Reyna Helms and a second by Robert Sharp.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

Motion Passed: Motion to approve the High School Student Handbook for SY 2016-2017 passed with a motion by Reyna Helms and a second by Robert Sharp.

4 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Absent
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

V.G. Received a report and acknowledged the level three certification of the district Title IX coordinators, Brayden Savage and Dusty Walden.

V.H. Received a capital improvement update from Pete Parker.

VI. Consent Agenda

VI.A. Approval of Minutes of the July 11, 2016 School Board Meeting

Motion Passed: Motion to approve minutes of July 11, 2016 School Board Meeting passed with a motion by Reyna Helms and a second by Robert Sharp.

4 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Absent
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VI.B. Treasurer's report

1. Lunch Fund
2. Building Fund
3. General Fund
4. Sinking Fund
5. Bond Fund 39
6. Activity Fund

Motion Passed: passed with a motion by Reyna Helms and a second by Robert Sharp.

4 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Absent
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

Motion Passed: passed with a motion by Reyna Helms and a second by Robert Sharp.

4 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Absent

Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VI.C. Vote to approve the following fundraisers:

Winds West

To sell t-shirts all year to raise funds for student rewards and supplies, Activity Account #162. (Sponsor A. Burton)

To sell Kona Ice once a month to raise funds for student rewards and supplies, Activity Account #162. (Sponsor A. Burton)

Bridgestone

Library to sell Western Heights t-shirts and hoodies August through September 16th to raise funds for books, supplies and items for Resource Room, Activity Account #188. (Sponsor E. Gatlin)

Middle School

Library to sell books from Scholastic Book Fairs October 24 through November 4 to raise funds for books, equipment and decor, Activity Account #124. (Sponsor J. Hope)

Art Club to sell WHMS t-shirts and sweatpants August through September to raise funds for classroom and art club special work, Activity Account #156. (Sponsor A. Lowder)

High School

Athletics to have a contest for t-shirt design for the MS and then sell t-shirts to students to raise funds for coaches shirts and athletic equipment, Activity Account 106. (Sponsor D. Walden)

Cross Country to have a corn hole board raffle to raise funds for cross country expenses, Activity Account #114. (Sponsor J. McMahan)

Boys basketball to sell Kona Ice to raise funds for hotels, team meals, and practice jerseys, Activity Account 111. (Sponsor B. Booker)

Senior Class to sell t-shirts throughout the year to raise funds for senior class activities, Activity Account #130. (Sponsor M. Harrison)

Stuco to sell t-shirts throughout the year to raise funds for Stuco activities, Activity Account #139. (Sponsor S. Wedel)

Homerun Club to sell t-shirts throughout the year to raise funds for baseball expenses, Activity Account #202. (Sponsor M. Harrison)

Special Olympics to sell Kona Ice twice a month to raise funds for supplies, equipment, uniforms and travel expenses, Activity Account #186. (Sponsor E. Bley)

Special Olympics to get sponsors for a Knock Down Bowl-A-Thon to raise funds for supplies, equipment, uniforms and travel expenses, Activity Account #186. (Sponsor E. Bley)

Special Olympics to participate in the Halloween carnival to raise funds for supplies, equipment, uniforms and travel expenses, Activity Account #186. (Sponsor E. Bley)

Special Olympics to sell meals to staff during the school year to raise funds for supplies, equipment, uniforms and travel expenses, Activity Account #186. (Sponsor E. Bley)

NJROTC to sell candy from Cherrydale Farms to be delivered/distributed after 4:30 p.m., Activity Account #150. (Sponsor G. Johnson)

Motion Passed: Motion to approve fund raisers as listed passed with a motion by Reyna Helms and a second by Robert Sharp.

4 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Absent
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VI.D. Vote to approve Use of Facilities

Winds West Neighborhood Watch to use the Resource Center parking lot on October 4th from 6:00 p.m. to 9:00 p.m. for Neighbors night Out 2016. (Sponsor Monica Edson)
Greenvale Neighborhood Association to use the Greenvale cafeteria on September 8, November 10, January 12, March 9, and April 11 for neighborhood meeting. (Sponsor Clyde Alexander)

Motion Passed: Motion to approve use of facilities as listed passed with a motion by Reyna Helms and a second by Robert Sharp.

4 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Absent
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VII. School Finance and Business

VII.A. Vote to approve or not to approve the following encumbrances for the previous month

General	104 - 107
Building	4 - 10
Bond 33	1
Bond 37	1
Child Nutrition	2 - 17
Payroll 4, Extra Duty	
Payroll 4, Supplemental	

Motion Passed: Motion to approve encumbrances as listed passed with a motion by Robert Sharp and a second by Reyna Helms.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VII.B. Vote to approve or not to approve an out of state trip for NJROTC

Motion Passed: Motion to approve an out of state trip for NJROTC passed with a motion by Robert Sharp and a second by Reyna Helms.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VII.C. Vote to approve or not to approve an agreement with RESE Consulting to provide educational leadership training for teachers and administrators for SY 2016-2017

Motion Passed: Motion to approve an agreement with RESE Consulting passed with a motion by Robert Sharp and a second by Reyna Helms.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VII.D. Vote to approve or not to approve an agreement with ILLUMIDEV to provide web services and software support for SY 2016-2017.

Motion Passed: Motion to approve an agreement with ILLUMIDEV passed with a motion by Robert Sharp and a second by Reyna Helms.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
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Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VII.E. Vote to approve or not to approve the transfer of the following activity funds:

Transfer \$25 from Activity Account #214, Coffee Fund to Activity Account #167, HS National Honor Society

Transfer \$200 from Activity Account #188, BS Library to Activity Account #131, BS Gifted and Talented

Motion Passed: Motion to approve the transfer of activity funds as listed passed with a motion by Robert Sharp and a second by Reyna Helms.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VII.F. Vote to approve or not to approve a Mutual Cooperation Agreement with the Board of County Commissioners.

Motion Passed: Motion to approve a Mutual Cooperation Agreement with the Board of County Commissioners passed with a motion by Robert Sharp and a second by Reyna Helms.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VIII. School Policy and Personnel

VIII.A. Vote to approve or not to approve the employment of the following certified personnel for school year 2016-2017

LaKaisha Jones	Teacher, Bridgestone (Temporary Contract)(Pending Certification)
Karissa Hinman	Teacher, Middle School, (Temporary Contract)
Lendell Ford	Teacher, Council Grove (Temporary Contract)

Melissa Otto	Psychologist, District (Temporary Contract)
Bryan Young	Teacher, High School (Temporary Contract)
Susan Lind	Indirect Services Coordinator, High School (Temporary Contract)
Niki Bauer	Teacher, Bridgestone (Temporary Contract)
Warren Litchfield	Teacher, Bridgestone (Temporary Contract)
Julie Empson	Teacher, Bridgestone (Temporary Contract)
Cindy McNeil	Teacher, Council Grove (Temporary Contract)
Destini Hampton	Teacher, Council Grove (Temporary Contract)
Mikayla Morgan	Teacher, Middle School (Temporary Contract)
Karen Walker	Teacher, 9th Grade Center (Temporary Contract)
Julie Garcia	Teacher, Greenvale (Temporary Contract)(Pending Certification)

Motion Passed: Motion to approve employment of the listed certified personnel passed with a motion by Reyna Helms and a second by Robert Sharp.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VIII.B. Vote to approve or not to approve the employment of the following non-certified personnel for SY 2016-2017

Melody King	Library Aide, Middle School (Temporary Contract)
Juliana Chic	Bus Monitor (Temporary Contract)
Eddie Jones	Bus Driver (Temporary Contract)
Candace Wright	Custodian (Temporary Contract)
Tonisha Powell	Custodian (Temporary Contract)
Alma Ramirez-Gonzalez	Paraprofessional (Temporary Contract)
Veronica Lopez	Paraprofessional (Temporary Contract)
Marette Rogers	Cook, High School (Temporary Contract)
Kelli Plasters	Paraprofessional, Council Grove (Temporary Contract)

Motion Passed: Motion to approve employment of the non-certified personnel as listed passed with a motion by Reyna Helms and a second by Robert Sharp.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VIII.C. Vote to approve or not to approve the resignations of the following certified personnel

Carolyn Erickson	Principal, Middle School
James Schlup	Teacher, Council Grove
Elisabeth Austin	Teacher, Middle School
Kara Simpson	Teacher, Council Grove
Creshia Cecil	Teacher, Middle School
Angela Plasters	School Nurse
Toni Carney	Teacher, Bridgestone
Ed Smith	Teacher, Middle School

Motion Passed: Motion to approve resignations of certified personnel as listed passed with a motion by Reyna Helms and a second by Robert Sharp.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VIII.D. Vote to approve or not to approve the resignation of the following non-certified personnel

Pam Cox	Secretary, High School
Joy Stevens	Paraprofessional, John Glenn
Savanna Copenhaver	Paraprofessional, Winds West
Sara Wedel	Paraprofessional, Council Grove
Jennifer Turner	Secretary, John Glenn
Jimmy Fitzgerald	Bus Driver
Brandi Fenner	Paraprofessional, Middle School

Motion Passed: Motion to approve resignation of non-certified personnel as listed passed with a motion by Reyna Helms and a second by Robert Sharp.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VIII.E. Vote to approve or not to approve the transfer of the following certified personnel.

Patty Stanley	From MS Assistant Principal to MS Head Principal
Brian Young	From HS Teacher to MS Teacher
Brian Jones	From MS Teacher to HS Teacher
Chad Walker	From Teacher, Middle School to Asst. Principal, Middle School

Motion Passed: Motion to approve the transfer of the certified personnel as listed passed with a motion by Reyna Helms and a second by Robert Sharp.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VIII.F. Vote to approve or not to approve the transfer of the following non-certified personnel.

Lori Schmidt	From Paraprofessional to Cook, High School (Temporary Contract)
Renea McDonald	From Custodian to Cook, John Glenn

Motion Passed: Motion to approve the transfer of non-certified personnel as listed passed with a motion by Reyna Helms and a second by Robert Sharp.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VIII.G. First and Final Hearing: Vote to adopt, amend or table changes to school board policy 4.300, Graduation Requirements Policy.

Motion Passed: Motion to approve changes to school board policy 4.300, Graduation Requirements Policy passed with a motion by Reyna Helms and a second by Robert Sharp.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
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Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VIII.H. First and Final Hearing: Vote to adopt, amend or table changes to school board policy 4.105, Attendance Policy.

Motion Passed: Motion to approve the changes to existing school board policy 4.205, Attendance Policy passed with a motion by Reyna Helms and a second by Robert Sharp.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VIII.I. First and Final Hearing: Vote to adopt, amend or table changes to school board policy 4.107, Student Retention/Remediation Policy.

Motion Passed: Motion to approve changes to existing school board policy 4.107, Student Retention/Remediation Policy passed with a motion by Reyna Helms and a second by Robert Sharp.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

IX. Executive Session

IX.A. Vote to convene or not convene in executive session for the purpose of:

1. Discussing with the school attorney confidential communications between the Board and it's attorney concerning the Court case of Carolyn Erickson vs. Western Heights Public School District I-041 CIV-16-0540-HE, that the school attorney has advised that disclosure will seriously impair the ability of the Board to respond in that litigation in the Board's interest, all pursuant to title 25 O.S. 307(B)(4).

Motion Passed: Motion to convene in executive session at 7:12 passed with a motion by Reyna Helms and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

IX.B. If executive session is authorized by a majority of a quorum of the board members present, convene in executive session to:

1. Discuss with the school attorney confidential communications between the Board and its' attorney concerning the Court case of Carolyn Erickson vs. Western Heights Public School District i-041 CIV-16-0540-HE, that the school attorney has advised that disclosure will seriously impair the ability of the Board to respond in that litigation in the Board's interest, all pursuant to Title 25 O.S. 307(B)(4).

IX.C. Acknowledge the end of executive session and return to open meeting.
Returned to open session at 7:45 p.m.

X. Information and Possible Voting Items.

XI. New Business: Superintendent

XII. New Business: Board Members

Mannix Barnes asked about the possibility of updating or replacing the faded pictures of All State athletes in the High School athletic area. Mr. Kitchens stated that we would look into obtaining new pictures.

XIII. Vote to recess for a short tour of the new west side stadium, hitting facility, and choir storage

Motion Passed: Motion to recess for a short tour at 7:50 p.m. passed with a motion by Reyna Helms and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

XIV. Vote to reconvene after the tour.

Motion Passed: Motion to reconvene at 8:34 p.m. passed with a motion by Mannix Barnes and a second by Robert Sharp.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

XV. Adjournment


Motion Passed: Motion to adjourn at 8:35 p.m. passed with a motion by Robert Sharp and a second by Mannix Barnes.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes



Vicki Parker, Clerk
Board of Education
Western Heights School District



Robert Everman, President
Board of Education
Western Heights School District



Date