

Board of Education Regular Meeting

February 08, 2016 7:00 PM

Winds West Elementary School

8300 SW 37th, Oklahoma City, OK

Notice of this meeting was given in writing to the County Clerk of Oklahoma County, Oklahoma, at least forty-eight (48) hours prior to such meeting and public notice of this meeting with an agenda was posted in a prominent view on the front door of the Administration Building, in said School District, at least twenty-four (24) hours prior to this meeting, excluding Saturdays, Sundays and legal holidays, all in compliance with the Oklahoma Open Meeting Act.

I. Call to Order

Meeting was called to order at 7:00 p.m. by Robert Everman.

II. Roll Call

Vicki Parker, Board Clerk called roll.

III. Flag Salute and Moment of Silence

Bob Sharp led the flag salute; a moment of silence was observed.

IV. Public Discussion

There was no public discussion.

V. Instruction/General Areas/Special Superintendent Items

V.A. The Board commends by unanimous consent the following:

Southpoint Church for generously donating Christmas gifts to 50 John Glenn families for the second year.

Emily Rose of Southern Nazarene University for serving our students by writing and receiving a grant for Council Grove field trips.

Bailee Cummings of Southern Nazarene University for serving our students by writing and receiving a grant for Council Grove Field trips.

Kevin Rassatt for his selection to the 2015 All State Team.

Dan Burgess for his selection as a 2015 All State Coach.

The Western Heights Band for providing enjoyment for our community through music.

V.B. Received a capital improvement update from Pete Parker.

VI. Consent Agenda

VI.A. Approval of Minutes of the January 6, 2016 Special School Board Meeting

Motion to Amend Passed: To amend the motion from: "Motion to approve minutes of

xxxx xx, 2015 School Board Meeting" to: "Motion to approve minutes of January 6, 2015 Special School Board Meeting" passed with a motion by Reyna Helms and a second by Robert Sharp.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

Motion Passed: Motion to approve minutes of January 6, 2015 Special School Board Meeting passed with a motion by Reyna Helms and a second by Robert Sharp.

4 Yeas - 0 Nays - 1 Abstained.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Abstain
Reyna Helms	Yes
Robert Sharp	Yes

VI.B. Approval of the minutes of the January 11, 2016 School Board Meeting.

Motion Passed: Motion to approve minutes of January 11, 2016 Board Meeting passed with a motion by Reyna Helms and a second by Robert Sharp.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VI.C. Treasurer's report and financial update

1. Lunch Fund
2. Building Fund
3. General Fund
4. Sinking Fund
5. Bond Fund 39
6. Activity Fund

Motion Passed: Motion to approve the treasurer's report passed with a motion by Reyna Helms and a second by Robert Sharp.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VI.D. Vote to approve the following fundraisers:

Council Grove

Library to host local illustrator to show how he works and also offer books for sale to raise funds for library materials, Student Activity Fund #145. (Sponsor L. Brumfield)

Winds West

School to host Read in for Title I night February 26th and to sell snacks and tickets to vote to raise funds for rewards and supplies, School Activity Fund #162. (Sponsor C. Saville, A. Burton)

4th Grade to have a picture booth for Valentine's Day to raise funds for 4th grade graduation, School Activity Fund #162

Middle School

Teachers to have a weight loss challenge to raise funds for building comradery and the flower fund, School Activity Fund #212. (Sponsor C. Erickson)

MS to collect donations for family of student who passed, School Activity Fund #138. (Sponsor C. Erickson)

High School

Homerun Club to sell baseball clothes to raise funds for senior night and banquet, School Activity Fund #202. (Sponsor M. Harrison)

Cheer to hold movie co-ed routine at Jamfest to raise funds for cheer, School Activity Fund #165. (Sponsor J. McBride)

HS to collect donations for family of student who passed, School Activity Fund #214. (Sponsor P. McQueen)

Band to have a rummage sale and car show at the Resource Center gym April 15 and 16 to raise funds for band, food, trailer, and repairs, Student Activity Fund #120. (Sponsor L. Carter)

Homerun Club to sell concession food at games to raise funds for baseball trips and senior night, School Activity Fund# 202. (Sponsor M. Harrison)

Motion Passed: Motion to approve fund raisers as listed passed with a motion by Reyna Helms and a second by Robert Sharp.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
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Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VI.E. Vote to approve Use of Facilities

Blue Jays baseball to use Resource Center gym on Tuesday and Thursday from 6:00 to 7:00 p.m. for practice. (Sponsor J. Ross and M. Erickson)

Oklahoma Music Educators Association to have a reading session and repertoire selection at Bridgestone March 19 from 8:00 a.m. to 5:00 p.m. (Sponsor J. Tickle)

Band to use Resource Center gym for rummage sale and parking lot for a car show April 15 & 16. (Sponsor L. Carter)

PCNAK-OK Girls Volleyball Team to use Winds West gym for practice February through June on Saturdays from 9:00 to 10:00 a.m. (Sponsor N. Ingle)

Motion Passed: Motion to approve Use of Facilities as listed passed with a motion by Reyna Helms and a second by Robert Sharp.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VI.F. Vote to approve or not approve recognition of the following support groups:

Homerun Club

VII. School Finance and Business

VII.A. Vote to approve or not to approve the following encumbrances for the previous month

Rationale:

General	646 - 774
Building	24 - 29
Bond 36	6 - 7
Child Nutrition	48 - 55
Payroll 4 Extra Duty	
Payroll 4 Substitutes	

Motion Passed: Motion to approve encumbrances as listed passed with a motion by Robert Sharp and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VII.B. Vote to approve or not to approve the following Out of State trips

HS Band to attend Dallas Symphony concert

Motion Passed: Motion to approve out of state trips as listed passed with a motion by Robert Sharp and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VII.C. Vote to approve or not to approve an agreement with ADPC to provide financial accounting software services for School Year 2016-2017

Motion Passed: Motion to approve ADPC to provide financial accounting software services for School Year 2016-2017 passed with a motion by Robert Sharp and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VII.D. Vote to approve or not approve an agreement with Kerry John Patten, CPA to provide audit services for School Year 2016-2017

Motion Passed: Motion to approve Kerry John Patten CPA to provide audit services for School Year 2016-2017 passed with a motion by Robert Sharp and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes

Reyna Helms Yes
Robert Sharp Yes

VIII. School Policy and Personnel

VIII.A. Vote to approve or not to approve the employment of the following non-certified personnel for school year 2015-2016

Gwen Weathers AVID Tutor (Temporary Contract)
Robert Mickel Bus Driver (Temporary Contract)
Tomika Fitzpatrick-Washington Cook, Middle School (Temporary Contract)

Motion Passed: Motion to approve employment of the listed non-certified personnel passed with a motion by Robert Sharp and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes Yes
Rosalind Cravens Yes
Robert Everman Yes
Reyna Helms Yes
Robert Sharp Yes

VIII.B. Vote to approve or not to approve the following resignations of certified personnel:

Allison Campbell Teacher, John Glenn

Motion Passed: Vote to approve the resignations of certified personnel as listed passed with a motion by Robert Sharp and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes Yes
Rosalind Cravens Yes
Robert Everman Yes
Reyna Helms Yes
Robert Sharp Yes

VIII.C. Vote to approve or not to approve the resignation of the following non-certified personnel

Tanya McMullen Bus Driver
Tasha Ludlow Paraprofessional, Middle School
Billi Huffine Paraprofessional, Middle School

Motion Passed: Motion to approve resignations of non-certified personnel as listed passed with a motion by Robert Sharp and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VIII.D. Vote to approve or not to approve to transfer of the following non-certified personnel:

Catia Hernandez	From Cafeteria Monitor to ELL Paraprofessional
Trudy Mercer	From CN Secretary to CN Director

Motion Passed: Motion to approve the transfers of non-certified personnel as listed passed with a motion by Robert Sharp and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VIII.E. Vote to approve or not to approve the following requests for leave of absence

Tiffany Johnson	Teacher, John Glenn
Ronda Simonson	Teacher, John Glenn
Jennifer Mix	Teacher, Middle School

Motion Passed: Motion to approve the requested leave of absences passed with a motion by Robert Sharp and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VIII.F. Vote to acknowledge and accept the services of additional substitute teachers, volunteers and/or lay coaches.

Eric Pollard	Substitute Teacher
Ashley Strain	Substitute Teacher
Lauren Robinson	Substitute Teacher

Billi Huffine
Hope Baugh

Substitute Teacher
Substitute Teacher

Motion Passed: Motion to acknowledge and accept the services of additional substitute teachers, volunteers and/or lay coaches passed with a motion by Robert Sharp and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VIII.G. First and Final Hearing: Vote to adopt, amend or table changes to school board policy 2.001, Procurement Policy and Procedures.

Motion Passed: Motion to approve changes to existing school board policy 2.001, Procurement Policy and Procedures passed with a motion by Robert Sharp and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VIII.H. First and Final Hearing: Vote to adopt, amend or table changes to school board policy 3.104, Felony Record Search policy.

Motion Passed: Motion to approve changes to existing school board policy 3.104, Felony Record Search passed with a motion by Robert Sharp and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

IX. Executive Session

IX.A. Vote to convene or not convene in executive session for the purpose of:

Rationale:

1. Discussing with the school attorney a pending investigation(s), claim(s) or action(s) after the board's attorney has determined that disclosure of the matter will seriously impair the ability of the board to process the claim or conduct a pending investigation, litigation or proceeding in the public interest per Title 25 O.S. Section (B)(4).

Motion Passed: Motion to not convene in executive session passed with a motion by Reyna Helms and a second by Robert Sharp.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

IX.B. If executive session is authorized by a majority of a quorum of the board members present, convene in executive session to:

Rationale:

1. Discuss with the school attorney a pending investigation(s), claim(s) or action(s) after the board's attorney has determined that disclosure of the matter will seriously impair the ability of the board to process the claim or conduct a pending investigation, litigation or proceeding in the public interest per Title 25 O.S. Section (B)(4).

IX.C. Acknowledge the end of executive session and return to open meeting.

X. Information and Possible Voting Items.

Present and have the Board vote, if necessary, on any items not known to Board Members prior to posting the Agenda.

1. The next regular Board Meeting will be March 7, 2016 at 7:00 p.m. at Western Heights Administration Building, 8401 S.W. 44th St., Oklahoma City, OK.

Motion Passed: Motion to approve late items passed with a motion by Reyna Helms and a second by Robert Sharp:

- A. Encumbrance - Bldg. Fund 30
- B. Warrants

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

XI. New Business: Superintendent

XII. New Business: Board Members

XIII. Adjournment


Motion Passed: Motion to adjourn at 7:30 p.m. passed with a motion by Robert Sharp and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes



Vicki Parker, Clerk
Board of Education
Western Heights School District



Robert Everman, President
Board of Education
Western Heights School District



Date