

Board of Education Regular Meeting

January 11, 2016 7:00 PM

Western Heights Administration Building
8401 S.W. 44th St., Oklahoma City, OK

Notice of this meeting was given in writing to the County Clerk of Oklahoma County, Oklahoma, at least forty-eight (48) hours prior to such meeting and public notice of this meeting with an agenda was posted in a prominent view on the front door of the Administration Building, in said School District, at least twenty-four (24) hours prior to this meeting, excluding Saturdays, Sundays and legal holidays, all in compliance with the Oklahoma Open Meeting Act.

I. Call to Order

Robert Everman called the meeting to order at 7:00 p.m.

II. Roll Call

Board Clerk Vicki Parker called roll. Those present were: Reyna Helms, Bob Sharp, Mannix Barnes, Rosalind Cravens, and Robert Everman

III. Flag Salute and Moment of Silence

Reyna Helms led the flag salute; a moment of silence was observed.

IV. Administer Oath of Office to Board Member for Office 1

Board Clerk Vicki Parker administered the oath of office to Mannix Barnes.

Reorganization the board of Education officers.

A nomination for Robert Everman as President was made by Barnes and seconded by Sharp.

Vote: Barnes, yes; Sharp, yes; Helms, yes; Cravens, yes; and Everman, yes.

A nomination for Bob Sharp as Vice-President was made by Barnes and seconded by Cravens.

Vote: Barnes, yes; Cravens, yes; Helms, yes; Sharp, yes; and Everman, yes.

V. Public Discussion

There was no public discussion.

VI. Instruction/General Areas/Special Superintendent Items

VI.A. The Board commends by unanimous consent the following:

Hope for the City for generously adopting Greenvale Elementary and generously giving \$3,000 for field trips as well as Christmas gifts to all the students and staff.

Rose Team Homes for generously donating and serving a nutritious lunch to Middle School teachers and staff.

Milo and Lily Boutique for generously donating earrings to Middle School teachers and staff for a holiday gift.

Starbucks for generously donating gift cards to Middle School teachers and staff for a holiday gift.

Mary Kate Murphy for getting breakfast, lunch and holiday gifts donated to Middle School teachers and staff.

Kevin Rassatt for being selected 2015 District 5A 1st Team All District Ironman of the Year; and 2015 1st Team All State for the Daily Oklahoman.

Triston Phillips for being selected to the 2015 District 5A 1st Team All District Tight End.

Dylan Buxton for being selected to the 2015 District 5A 2nd Team All District Defensive Line.

Austin Van Etten for being selected to the 2015 District 5A 2nd Team All District Linebacker.

Book Ware House at the Outlet Mall for generously donating 4 boxes of books to the Academy.

VI.B. Board to review bids and take action(s) to accept or not accept proposals to provide the following Category 1 and Category 2 telecommunication services (Schools & Library/ERate Funded Services) for Western Heights District for the FY 2016-2017 school year and authorize Funds For Learning to execute Form 471 funding requests on behalf of the district to aquire the desired services:

Rationale:

1. Mobile Phone Service (Administration recommends Sprint)
2. Internet Access (Administration recommends OneNet)
3. Network Infrastructure Equipment (Administration recommends Dell)
4. Primary Rate Interface Lines (Administration recommends Cox)

Motion Passed: Proposals as listed for Category 1 and Category 2 telecommunication services (Schools 7 Library/eRate Funded Services) for FY 2016-2017 passed with a motion by Reyna Helms and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VI.C. Received a Capital Improvement update from Pete Parker.

VI.D. Receive a report from the Superintendent Kitchens regarding the current fiscal standing of the District.

VII. Consent Agenda

VII.A. Approval of Minutes of the December 14, 2015 School Board Meeting

Motion Passed: Motion to approve minutes of December 14, 2015 School Board Meeting passed with a motion by Reyna Helms and a second by Robert Sharp.

4 Yeas - 0 Nays - 1 Abstained.

Mannix Barnes	Abstain
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VII.B. Treasurer's report

1. Lunch Fund
2. Building Fund
3. General Fund
4. Sinking Fund
5. Bond Fund 39
6. Activity Fund

Motion Passed: Approval of treasurer's report passed with a motion by Reyna Helms and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VII.C. Vote to approve the following fundraisers:

Greenville to hold a Jog-A-Thon to raise funds for PE equipment, School Activity Fund #173. (Sponsor D. Klein)

Bridgestone AR to hold a Cupid Shuffle dance with concessions, photo booth, entrance fee to raise funds for AR parties and supplies, School Activity Fund #188. (Sponsor E. Gatlin)

Bridgestone GATS to have a Kool-Aid and Canvas night to raise funds for GATS and Academic Bowl activities, School Activity Fund #131. (Sponsor A. Babin)

High School Special Olympics to have a spaghetti dinner for faculty only to raise funds for Special Olympics Team, School Activity Fund #186. (Sponsor E. Bley)

Habitat to ask students and families to participate in a 5K walk/run and collect penny donations to raise funds for special activities and classes across the district, School Activity Fund #

Motion Passed: Approval of fund raisers passed with a motion by Reyna Helms and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VII.D. Vote to approve Use of Facilities

Western Heights Child Nutrition to host the Annual Barlow Food Show at Council Grove on February 15th from 8:00 a.m. to 4:00 p.m.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VIII. School Finance and Business

VIII.A. Vote to approve or not to approve the following encumbrances for the previous month

General Fund	615 - 645
Building Fund	21 - 23
Child Nutrition	47
Payroll 4 Extra Duty	
Payroll 4 Substitutes	
Payroll 4 Substitutes	
Payroll 4 Stipend	

Motion Passed: Motion to approve encumbrances as listed passed with a motion by Robert Sharp and a second by Reyna Helms.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VIII.B. Vote to approve or not to approve Section 125 Flexible Benefit Plan For 2016
Motion Passed: Motion to approve Section 125 Flexible Benefit Plan for 2016 passed with a motion by Robert Sharp and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VIII.C. Vote to transfer \$71 from School Activity Fund #189, Bridgestone General Fund to School Activity Fund #188, Bridgestone Library.

Motion Passed: passed with a motion by Robert Sharp and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

IX. School Policy and Personnel

IX.A. Vote to approve or not to approve the employment of the following certified personnel for school year 2015-2016

Carolynn Bristow Teacher, Council Grove (Temporary Contract)(Pending Certification)

Motion Passed: Motion to approve employment of the listed certified personnel passed with a motion by Robert Sharp and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

IX.B. Vote to approve or not to approve the employment of the following non-certified personnel for School Year 2015-2016:

Sarah Moore	Paraprofessional, Greenvale (Temporary Contract)
Carla Bowen	Cook, Council Grove (Temporary Contract)

Motion Passed: Motion to approve employment of non-certified personnel as listed passed with a motion by Robert Sharp and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

IX.C. Vote to approve or not to approve the resignations of the following certified personnel

Cedric Sunray	Teacher, 9th Grade Center
Lisa Worcester Calvin	Teacher, Bridgestone
Charla Christian	Teacher, Bridgestone

Motion Passed: Motion to approve resignations of certified personnel as listed passed with a motion by Robert Sharp and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

IX.D. Vote to approve or not to approve the resignation of the following non-certified personnel

Misty Haynes	Secretary, Administration
Amanda Schupp	Secretary, Academy
Quinetta Middleton	Paraprofessional, Council Grove

Motion Passed: Motion to approve resignation of non-certified personnel as listed passed with a motion by Robert Sharp and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

IX.E. Vote to approve or not to approve the transfer of the following non-certified personnel:

Gwen Keller	From Cook at Bridgestone to CN Manager at Winds West
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Motion Passed: Motion to approve the transfer of non-certified personnel as listed passed with a motion by Robert Sharp and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

IX.F. Vote to approve or not to approve the following requests for leave of absence

Tiffany Johnson	Teacher, John Glenn
Rebecca McElroy	Teacher, Council Grove
Sherry Beck	School Psychologist

Motion Passed: Motion to approve the requested leave of absences as listed passed with a motion by Robert Sharp and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

IX.G. Vote to acknowledge and accept the services of additional substitute teacher, volunteers and/or lay coaches:

Ravin Newman	Substitute
Theresa Riccio	Substitute
Dianne Sechrist	Substitute
Janice Martini	Substitute

Motion Passed: Motion to accept the services of additional substitute teachers, volunteers and/or lay coaches as listed passed with a motion by Robert Sharp and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

X. Executive Session

X.A. Vote to convene or not convene in executive session at 8:00 p.m. for the purpose of:

1. Discussing with the school attorney a pending investigation(s), claim(s) or action(s) after the board's attorney has determined that disclosure of the matter will seriously impair the ability of the board to process the claim or conduct a pending investigation, litigation or proceeding in the public interest per Title 25 O.S. Section (B)(4).

Motion Passed: Motion to convene in executive session passed with a motion by Reyna Helms and a second by Robert Sharp.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

X.B. If executive session is authorized by a majority of a quorum of the board members present, convene in executive session to:

Rationale:

1. Discuss with the school attorney a pending investigation(s), claim(s) or action(s) after the board's attorney has determined that disclosure of the matter will seriously impair the ability of the board to process the claim or conduct a pending investigation, litigation or proceeding in the public interest per Title 25 O.S. Section (B)(4).

X.C. Acknowledge the end of executive session at 8:28 p.m. and return to open meeting.

XI. Information and Possible Voting Items.

The next Regular Board Meeting will be February 8, 2016 at Winds West Elementary School, 8300 SW 37th St., Oklahoma City, OK at 7:00 p.m.

XII. New Business: Superintendent

Motion Passed: A Fund Raiser for Baseball passed with a motion by Mannix Barnes and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

Motion Passed: A motion was made by Mannix Barnes and seconded by Robert Sharp to disallow the Oklahoma Department of Mental Health to administer a survey to students

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

XIII. New Business: Board Members

There was no new business.

XIV. Adjournment

Motion Passed: At 8:28 a motion was made by Mannix Barnes and a second by Rosalind Cravens. Motion passed.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes



Vicki Parker, Clerk
Board of Education
Western Heights School District



Robert Everman, President
Board of Education
Western Heights School District

02/08/2014

Date