

**Board of Education Regular Meeting**  
December 11, 2017 7:00 PM  
Western Heights Administration Building  
8401 S.W. 44th St., Oklahoma City, OK

Notice of this meeting was given in writing to the County Clerk of Oklahoma County, Oklahoma, at least forty-eight (48) hours prior to such meeting and public notice of this meeting with an agenda was posted in a prominent view on the front door of the Administration Building, in said School District, at least twenty-four (24) hours prior to this meeting, excluding Saturdays, Sundays and legal holidays, all in compliance with the Oklahoma Open Meeting Act.

**Attendance Taken at 7:00 PM:**

Present Board Members:

Mannix Barnes  
Robert Everman  
Ms. Linda Farley  
Robert Sharp

Absent Board Members:

Rosalind Cravens

**I. Call to Order**

The meeting was called to order by Robert Everman and 7:00 pm.

**II. Roll Call**

The Clerk of the Board called roll.

**III. Flag Salute and Moment of Silence**

The flag salute was led by Bob Sharp; a moment of silence was observed.

**IV. Public Discussion**

There was no public discussion;

**V. Instruction/General Areas/Special Superintendent Items**

**V.A. The Board commends by unanimous consent the following:**

1. Whataburger for generously donating \$500 and providing breakfast for students at Council Grove.
2. St. Mark's United Methodist Church for generously donating \$750 as well as giving school supplies to teachers and students at Council Grove.
3. Waffle House for generously donating school supplies to Council Grove.
4. WalMart for generously donating backpacks, school supplies, and classroom materials

to Council Grove.

5. ROC for graciously preparing and presenting teachers an encouraging gift basket at Council Grove.

6. Lyric Theater of Oklahoma and Stage Managers Elise Hoover and Ashley Wells from the Theater's Administrative office for coordination of a worthwhile Performing Arts outreach program presented for our students in 3rd and 4th grades.

7. Subway Store #10689 for generously supporting John Glenn's staff by providing lunch for each staff member in partnership with Magic 104.1's Teacher Feature of the Week which was presented to Bethany Davidson, 2nd Grade Teacher.

8. Lily Macias for earning a \$500 scholarship from the Latino Community Development Agency for her leadership in the Hispanic/Latino community.

9. Madeline Lopez for earning a \$1,500 scholarship from Luis and Bonnie Nieto for her diligence in the face of adversity awarded at the Thomas Rivera Educational Empowerment Conference at OU

**V.B. Received an update on SFA from Bridgestone; speakers were Edie Gatlin, Jeanette Kominczak, Kathleen Parker, Candace Henry and Kristen Burns.**

**V.C. Vote to approve or not to approve the calendar for School Year 2018-2019; and proposed calendars for School Year 2019-2020 and School Year 2020-2021.**

**Motion Passed:** Motion to approve the calendar for School Year 2018-2019; and proposed calendars for School Year 2019-2020 and School Year 2020-2021 passed with a motion by Mannix Barnes and a second by Robert Sharp.

**4 Yeas - 0 Nays.**

Mannix Barnes	Yes
Rosalind Cravens	Absent
Robert Everman	Yes
Ms. Linda Farley	Yes
Robert Sharp	Yes

**V.D. Received a capital improvement update from Pete Parker.**

**VI. Consent Agenda**

**VI.A. Approval of Minutes of the November 13, 2017 School Board Meeting**

**Motion Passed:** Motion to approve minutes of November 13, 2017 School Board Meeting passed with a motion by Robert Sharp and a second by Ms. Linda Farley.

**4 Yeas - 0 Nays.**

Mannix Barnes	Yes
Rosalind Cravens	Absent
Robert Everman	Yes
Ms. Linda Farley	Yes
Robert Sharp	Yes

**VI.B. Vote to approve or not to approve the minutes of the November 30, 2017 Special Board Meeting.**

**VI.C. Treasurer's report**

1. Lunch Fund
2. Building Fund
3. General Fund
4. Sinking Fund
5. Bond Fund 39
6. Activity Fund

**VI.D. Vote to approve the following fundraisers:**

1. All Western Heights Activity Funds to possibly sell t-shirts, outerwear, and misc. items with WH approved logos to raise funds to support the district's alumni during the event to be hosted in the old hanger gym.

**High School**

1. Men and Women's basketball to receive a donation of \$1000 cash and participate in Whataburger Night; as well as receive promotional items for giveaway at games from Whataburger in order to raise funds to feed student athletes, Activity Fund #111 and 112. (Sponsor A. Rosenfelt, J. Patten and B. Booker)
  2. Senior Class to charge admission to Senior Holiday Dinner December 18th to raise funds for the senior class, Activity Fund #130. (Sponsor K. Buchanan and S. Ross)
  3. Junior Class to hold a Winter Dance and charge admission to raise funds for prom, Activity Fund #129. (Sponsors L. Castro and K. Clark)
  4. Junior Class to sell t-shirts for class to raise funds for prom and Junior Class activities, Activity Fund #129. (Sponsor L. Castrop and K. Clark)
  5. Cheer to collect money for cheer competition in February, Activity Fund #165. (Sponsor J. McBride)
  6. Cheer to have a mini cheer camp in January to raise funds for competitions, Activity Fund #165. (Sponsor J. McBride)
  7. STUCO to have a Pie in Teachers Face contest to raise funds for Mr. and Miss WHHS ceremony, Activity Fund #165. (Sponsor M. Harrison)
  8. BPA to sell stuffed stockings and hot chocolate to raise funds for Fall and Spring Leadership Conferences, Activity Fund #159. (Sponsor G. Murray)
  9. EXCEL Club to take membership dues for Activity Fund # TBD. (Sponsor K. Schmidt)
- Bridgestone**
1. BSI to collect canned goods for WHIRE. (Sponsor T. Maze)
  2. BSI SOAR to sell seasonal grams to raise funds for classroom supplies, curriculum and student rewards, Activity Fund #131. (Sponsor A. Babin)
  3. Bridgestone to sell sugar free lollipops to raise funds for fees, music, equipment, travel and t-shirts, Activity Fund #190. (Sponsor J. Tickle)

**Council Grove**

1. Council Grove to have concessions and teacher bake sale December 7th to raise funds for student activities and also for the teacher fund, Activity Fund #145. (Sponsor J. Pennock)
2. Council Grove to sell snifty pencils to raise funds for library and playroom materials for

early childhood, Activity Fund #145. (Sponsor M. Smith)

3. Council Grove Yearbook to sell yearbooks to raise funds for Red Cat sound amplifier and megaphone, Activity Fund #145. (Sponsor J. Pennock)

**VI.E. Vote to approve Use of Facilities and Equipment requests, which are subject to changes due to administrative scheduling.**

1. OMEA to use Bridgestone Music Room January 6th from 7:45 a.m. to 5:00 p.m. for All-Region Choirs around the state. Sponsor J. Tickle

2. Western Heights Alumni Association to use the old Western Heights hanger gym to host the last event before the facility is torn down, January 13, 2018 from 4:00 p.m. to 7:00 p.m. (Sponsor Hayden Roberts)

**VII. School Finance and Business**

**VII.A. Vote to approve or not to approve the following encumbrances for the previous month**

General Fund	570 - 650
Extra Duty Payroll	
Activity Fund	417 - 480

**Motion Passed:** Motion to approve encumbrances as listed passed with a motion by Robert Sharp and a second by Mannix Barnes.

**4 Yeas - 0 Nays.**

Mannix Barnes	Yes
Rosalind Cravens	Absent
Robert Everman	Yes
Ms. Linda Farley	Yes
Robert Sharp	Yes

**VII.B. Vote to approve or not to approve or not to approve removal and disposition of fixtures in the old Resource Center gym in preparation for demolition.**

**Motion Passed:** Motion to approve removal and disposition of fixtures in the old resource center gym in preparation for demolition passed with a motion by Robert Sharp and a second by Mannix Barnes.

**4 Yeas - 0 Nays.**

Mannix Barnes	Yes
Rosalind Cravens	Absent
Robert Everman	Yes
Ms. Linda Farley	Yes
Robert Sharp	Yes

**VII.C. Vote to approve or not to approve establishment The EXCEL Club at the High School.**

**Motion Passed:** Motion to approve establishment The EXCEL Club at the High School passed with a motion by Robert Sharp and a second by Mannix Barnes.

**4 Yeas - 0 Nays.**

Mannix Barnes	Yes
Rosalind Cravens	Absent
Robert Everman	Yes
Ms. Linda Farley	Yes
Robert Sharp	Yes

**VII.D. Vote to approve or not to approve an agreement with Antonio Ross, LDM to provide a mentorship program for young black males at Western Heights.**

**Motion Passed:** Motion to approve an agreement with Antonio Ross, LDM to provide a mentorship program for young black males at Western Heights passed with a motion by Ms. Linda Farley and a second by Robert Sharp.

**3 Yeas - 0 Nays - 1 Abstained.**

Mannix Barnes	Abstain
Rosalind Cravens	Absent
Robert Everman	Yes
Ms. Linda Farley	Yes
Robert Sharp	Yes

**VIII. School Policy and Personnel**

**VIII.A. Vote to approve or not to approve the employment of the following certified personnel for school year 2017-2018**

Jayne Roper	Teacher, Middle School (Temporary Contract)
Regan Crowl	Psych Intern (Temporary Contract)
Jace Caldwell	Teacher, Middle School (Temporary Contract)

**Motion Passed:** Motion to approve employment of the listed certified personnel passed with a motion by Robert Sharp and a second by Mannix Barnes.

**4 Yeas - 0 Nays.**

Mannix Barnes	Yes
Rosalind Cravens	Absent
Robert Everman	Yes
Ms. Linda Farley	Yes

Robert Sharp                      Yes

**VIII.B. Vote to approve or not to approve the following employment of non-certified personnel for School Year 2017-2018.**

Thalia Dennis                      Bus Driver (Temporary Contract)  
Brenda Barlow                      Cook, High School (Temporary Contract)  
Litzzy Chaco                      Indian Education Tutor (Temporary Contract)  
Sara Wedel Williams      Paraprofessional, Council Grove (Temporary Contract)

**Motion Passed:** Vote to approve the employment of non-certified personnel as listed; pulling Mary Williams (refused job offer) from the agenda passed with a motion by Robert Sharp and a second by Mannix Barnes.

**4 Yeas - 0 Nays.**

Mannix Barnes                      Yes  
Rosalind Cravens                      Absent  
Robert Everman                      Yes  
Ms. Linda Farley                      Yes  
Robert Sharp                      Yes

**VIII.C. Vote to approve or not to approve the resignations of the following certified personnel**

Jean Adams                      Early Birds Director

**Motion Passed:** Motion to approve resignations of certified personnel as listed passed with a motion by Robert Sharp and a second by Mannix Barnes.

**4 Yeas - 0 Nays.**

Mannix Barnes                      Yes  
Rosalind Cravens                      Absent  
Robert Everman                      Yes  
Ms. Linda Farley                      Yes  
Robert Sharp                      Yes

**VIII.D. Vote to approve or not to approve the resignation of the following non-certified personnel**

Steven Houck                      Bus Driver  
Gabino Rodriguez                      Bus Driver  
Kevin Rassatt                      Custodian  
Rebecca Evans                      Paraprofessional, WW  
Kimberly Gardea                      Secretary, High School

**Motion Passed:** Motion to approve resignation of non-certified personnel as listed passed with a motion by Robert Sharp and a second by Mannix Barnes.

**4 Yeas - 0 Nays.**

Mannix Barnes	Yes
Rosalind Cravens	Absent
Robert Everman	Yes
Ms. Linda Farley	Yes
Robert Sharp	Yes

**VIII.E. Vote to approve or not to approve the transfer of the following non-certified personnel:**

Robin Guthrie      From Custodian to FS Site Leader, Middle School

**Motion Passed:** Motion to approve the transfer of the non-certified personnel as listed passed with a motion by Robert Sharp and a second by Mannix Barnes.

**4 Yeas - 0 Nays.**

Mannix Barnes	Yes
Rosalind Cravens	Absent
Robert Everman	Yes
Ms. Linda Farley	Yes
Robert Sharp	Yes

**VIII.F. Vote to approve or not to approve the requests for leave of absence.**

Charles Walker	Teacher, High School
Raylynn Garrison	Teacher, Academy
Jennifer Hanson	District Reading Specialist

**Motion Passed:** Motion to approve the requests for leave of absence passed with a motion by Robert Sharp and a second by Mannix Barnes.

**4 Yeas - 0 Nays.**

Mannix Barnes	Yes
Rosalind Cravens	Absent
Robert Everman	Yes
Ms. Linda Farley	Yes
Robert Sharp	Yes

**VIII.G. Vote to acknowledge and accept the services of additional substitute teachers, volunteers and/or lay coaches:**

Matthew Olsen	Substitute
Wanda Bryce	Substitute
Rebecca Evans	Substitute
Jack Mitchell	Volunteer HS
James Mitchell	Volunteer HS
Cobey Mobley	Volunteer CG
Donald Rogers	Volunteer HS
Vanessa Shipp	Volunteer JG
Mark Winn	Volunteer HS
Jevon Wright	Volunteer HS

**Motion Passed:** Motion to acknowledge and accept the services of additional substitute teachers, volunteers and/or lay coaches passed with a motion by Robert Sharp and a second by Mannix Barnes.

**4 Yeas - 0 Nays.**

Mannix Barnes	Yes
Rosalind Cravens	Absent
Robert Everman	Yes
Ms. Linda Farley	Yes
Robert Sharp	Yes

**IX. Executive Session**

**IX.A. Vote to convene or not convene in executive session for the purpose of:**

1. Discussing with the school attorney a pending investigation(s), claim(s) or action(s) after the board's attorney has determined that disclosure of the matter will seriously impair the ability of the board to process the claim or conduct a pending investigation, litigation or proceeding in the public interest per Title 25 O.S. Section (B)(4).

**Motion Passed:** Motion to convene in executive session at 7:50 p.m. passed with a motion by Mannix Barnes and a second by Robert Sharp.

**4 Yeas - 0 Nays.**

Mannix Barnes	Yes
Rosalind Cravens	Absent
Robert Everman	Yes
Ms. Linda Farley	Yes
Robert Sharp	Yes

**IX.C. Acknowledge the end of executive session and return to open meeting at 9:31 p.m.**



**X. Information and Possible Voting Items.**

The next regular Board Meeting will be January 8, 2j018 at 7:00 p.m. at the Western Heights Administration Building, 8401 SW 44<sup>th</sup> St., Oklahoma City, OK

**XI. New Business: Superintendent**

**Motion Passed:** Motion to approve Item A. Encumbrance #657 and subsequent payment for busses and Item B. Calendar for Board Meetings for 2018 passed with a motion by Mannix Barnes and a second by Robert Sharp.

**4 Yeas - 0 Nays.**

Mannix Barnes	Yes
Rosalind Cravens	Absent
Robert Everman	Yes
Ms. Linda Farley	Yes
Robert Sharp	Yes

**XII. New Business: Board Members**

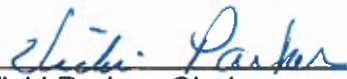
There was no new business.


**XIII. Adjournment**

**Motion Passed:** Motion to adjourn passed with a motion by Robert Sharp and a second by Mannix Barnes.

**4 Yeas - 0 Nays.**

Mannix Barnes	Yes
Rosalind Cravens	Absent
Robert Everman	Yes
Ms. Linda Farley	Yes
Robert Sharp	Yes

  
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 Vicki Parker, Clerk  
 Board of Education  
 Western Heights School District

  
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 Robert Everman, President  
 Board of Education  
 Western Heights School District

  
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 Date