

Board of Education Regular Meeting

October 09, 2017 7:00 PM

Western Heights High School

8201 S.W. 44th St., Oklahoma City, OK

Notice of this meeting was given in writing to the County Clerk of Oklahoma County, Oklahoma, at least forty-eight (48) hours prior to such meeting and public notice of this meeting with an agenda was posted in a prominent view on the front door of the Administration Building, in said School District, at least twenty-four (24) hours prior to this meeting, excluding Saturdays, Sundays and legal holidays, all in compliance with the Oklahoma Open Meeting Act.

I. Call to Order

Robert Everman called the meeting to order at 7:00 p.m.

II. Roll Call

The Clerk of Board called roll.

III. Flag Salute and Moment of Silence

The flag salute was led by Bob Sharp; a moment of silence was observed.

IV. Public Discussion

There was no public discussion.

V. Instruction/General Areas/Special Superintendent Items

V.A. The Board commends by unanimous consent the following:

1. Oklahoma City Masonic Lodge #36 for generously donating \$500 to support Greenvale Elementary School.
2. Chic-Fil-A for generously donating school supplies to Greenvale Elementary School.
3. Treat's Solutions for generously donating money to support Western Heights football.

V.B. Receive a report from High School students Fernanda Ceron and Rebecca Justice to present COST program; and take possible action regarding implementing the student translating program.

Motion Passed: Motion to approve implementation of the COST student translating program passed with a motion by Robert Sharp and a second by Mannix Barnes.

3 Yeas - 0 Nays - 1 Abstained.

Mannix Barnes	Yes
Rosalind Cravens	Abstain
Robert Everman	Yes

Robert Sharp Yes

V.C. Receive a report on the 2017 Graduation/Dropout information from Superintendent Joe Kitchens.

V.D. Vote to accept or not to accept ownership of the building structures under the stadium.

Motion Passed: Motion to accept ownership of the building structures under the stadium passed with a motion by Robert Sharp and a second by Mannix Barnes.

4 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Robert Sharp	Yes

V.E. Received an update on SFA from Beth Steele, Diane Klein, Jennifer Bell, and Courtney Clark.

V.F. Received a capital improvement update from Pete Parker.

VI. Consent Agenda

VI.A. Approval of Minutes of the September 11, 2017 School Board Meeting

Motion Passed: Motion to approve minutes of September 11, 2017 School Board Meeting passed with a motion by Robert Sharp and a second by Rosalind Cravens.

4 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Robert Sharp	Yes

VI.B. Treasurer's report

1. Lunch Fund
2. Building Fund
3. General Fund
4. Sinking Fund
5. Bond Fund 39
6. Activity Fund

VI.C. Vote to approve the following fundraisers:

High School

1. Stuco to sell bracelets (Yuda Bands) to sponsor an underprivileged child's education

- needs, Activity Fund #139. (Sponsor S. Wedel)
2. Class of 2019 selling snowcones at the carnival to raise funds for Junior Class activities, Activity Fund #129. (Sponsor P. McQueen)
 3. Football to have a football toss at the carnival to raise funds for team to eat at away games, Activity Fund #110. (Sponsor J. Mayhew)
 4. Key Club to have a concession booth, bowling lane and craft items at the carnival to raise funds for Key Club events, Activity Fund #??? (Sponsor B. Wood)
 5. Cheer to have a bean bag toss for carnival to raise funds for competitions, Activity Fund #165. (Sponsor J. McBride)
 6. BPA to have a small game and face painting at the carnival to raise funds for BPA, Activity Fund #159. (Sponsor J. Cunkle)
 7. Football to sell orders shirts to raise funds for banquet, Activity Fund #110. (Sponsor J. Mayhew)
 8. Honor Society⁷ to sell tickets to carnival game to raise funds for graduation stoles, Activity Fund #167. (Sponsor L. Bannister)
 9. Athletics to sell hoodies, t-shirts and caps to raise funds for equipment and uniforms, Activity Fund #106. (Sponsor D. Walden)
 10. Stuco to sell spirit ribbons and face painting for homecoming to raise funds for events and convention, Activity Fund #139. (Sponsor M. Harrison)
 11. Book Club to have a booth at the carnival to raise funds for reading rewards and club activities, Activity Fund #117. (Sponsor K. Frantom)
 12. NJROTC to have an obstacle course for children at the carnival to raise funds for drill meets, trips and supplies, Activity Fund #150. (Sponsor S. Trybus and G. Johnson)
 13. NJROTC to sell dog tags to raise funds for drill meets, trips and supplies, Activity Fund #150. (Sponsor S. Trybus and G. Johnson)
 14. Cheer to take money to purchase letterman jackets, Activity Fund #165. (Sponsor J. McBride)
 15. Class of 2019 to have a face painting booth at the carnival to raise funds for Junior Class activities, Activity Fund #129. (Sponsor L. Castrop)
 16. Sophomore Class to sell t-shirts to raise funds for class activities, Activity Fund #197. (Sponsor A. Rosenfelt)
 17. Environmental Club to have games at the carnival to raise funds for shirts, Activity Fund #131. (Sponsor B. Wood)
 18. Ninth Grade Class to have a booth at the carnival to raise funds for tee's, Activity Fund #219. (Sponsor J. Vafadar)
 19. Ninth Grade Class to sell tees to raise funds for class activities, Activity Fund #219. (Sponsor J. Vafadar)
 20. Sophomore Class to have a lollipop pull at the carnival, Activity Fund #197. (Sponsor A. Rosenfelt)
 21. Choir to sell Coca Cola products to raise funds for music, materials, and student activities, Activity Fund #125. (Sponsor K. Holmes)
 22. Choir to sell Blue and Gold Sausage to raise funds for music, materials and student activities, Activity Fund #125. (Sponsor K. Holmes)
 23. Choir to sell chocolate bars after school and off campus to raise funds for music, materials, and student activities, Activity Fund #125. (Sponsor K. Holmes)
 24. Choir to sell Imperial Coffee to raise funds for music, materials, and student activities,

Activity Fund #125. (Sponsor K. Holmes)

25. Hospitality/Flower Fund to sell staff t-shirts district wide to raise funds for hospitality events and flower fund, Activity Fund #134. (Sponsor J. Vafadar)

26. Band and Choir to sell chocolates to be picked up after school to raise funds for classroom supplies and student accounts, Activity Fund #120 and #200. (Sponsor D. Matthews)

27. Band and Choir to sell Blue and Gold sausage to raise funds for student accounts, Activity Fund #200 and #120. (Sponsor D. Matthews)

Middle School

1. Stuco to sell popcorn to raise funds for activities, Activity Fund #141. (Sponsor A. Lowder)

2. Choir to sell chocolate bars after school to raise funds for music, materials, trips and fees, Activity Fund #128. (Sponsor K. Holmes and K. Wood)

3. Technical Students Association to sell personalized name tags, license plates/covers, frames, keychains, etc. to raise funds for TSA activities and competitions, Activity Fund #196. (Sponsor C. Midgett)

4. Choir to sell Blue and Gold sausage, bacon and chicken to raise funds for music and trips, Activity Fund #128. (Sponsor K. Wood and K. Holmes)

5. Choir to sell Imperial Coffee to raise funds for music, and trips, Activity Fund #128. (Sponsor K. Holmes and K. Wood)

6. Choir to sell baked goods from Tower Cafe & Bakery to raise funds for music, trips, and materials, Activity Fund #128. (Sponsor K. Wood and K. Holmes)

7. Choir to sell Rawls Candle products to raise funds for music, trips and materials, Activity Fund #128. (Sponsor K. Wood and K. Holmes)

8. Choir to sell Coca Cola products to raise funds for music, materials and trips, Activity Fund #128. (Sponsor K. Holmes and K. Wood)

Bridgestone

1. BSI sports to take a fee to participate in Bethany YMCA, Activity Fund #192. (Sponsor J. Morgan and P. Galloway)

Council Grove

1. CG to have a Scholastic Book Fair to raise funds for books and supplies, Activity Fund #145. (Sponsor L. Brumfield and S. Braisher)

2. CG to participate in Wat A Burger family night to raise funds for class materials, supplies and rewards, Activity Fund #145. (Sponsor M. Braisher and N. Myers)

Winds West

1. Library to have a book fair in the Fall and Spring to raise funds for books, Activity Fund #173. (Sponsor L. McCracken)

John Glenn

1. Library to have a Fall and Spring book fair to raise funds for library supplies and books, Activity Fund #175. (Sponsor A. Brown and D. Knapp)

VII. School Finance and Business

VII.A. Vote to approve or not to approve the following encumbrances for the previous month

General	309 - 435
Building	14 - 16
Child Nutrition	23 - 31
Activity	77 - 318

Motion Passed: Motion to approve encumbrances as listed passed with a motion by Robert Sharp and a second by Mannix Barnes.

4 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Robert Sharp	Yes

VII.B. Vote to approve or not to approve an agreement with Children's Lighthouse to provide child care during Early Birds Program.

Motion Passed: Motion to approve an agreement with Children's Lighthouse to provide child care during Early Birds Program passed with a motion by Robert Sharp and a second by Mannix Barnes.

4 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Robert Sharp	Yes

VII.C. Vote to approve or not to approve a request for an alternate use of Activity Funds raise previously for 4H.

Motion Passed: Motion to approve a request for an alternate use of Activity Funds raise previously for 4H passed with a motion by Robert Sharp and a second by Mannix Barnes.

4 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Robert Sharp	Yes

VII.D. Vote to approve or not to approve unusable items as surplus for auction.

Motion Passed: Motion to approve unusable items as surplus for auction passed with a motion by Robert Sharp and a second by Mannix Barnes.

4 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Robert Sharp	Yes

VII.E. Vote to approve or not to approve the minutes of the Gifted and Talented Advisory Committee Meeting.

Motion Passed: A motion to approve minutes of the Gifted and Talented Advisory Committee Meeting passed with a motion by Robert Sharp and a second by Mannix Barnes.

4 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Robert Sharp	Yes

VII.F. Vote to approve or not to approve an out of state trip.

Motion Passed: A motion to approve an out of state trip passed with a motion by Robert Sharp and a second by Mannix Barnes.

4 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Robert Sharp	Yes

VII.G. Vote to authorize or not to authorize depositing Choir fund raising money into Activity Fund #125; instead of previously approved Account #200.

Motion Passed: Motion to authorize depositing Choir fund raising money into Activity Fund #125; instead of previously approved Account #200 passed with a motion by Robert Sharp and a second by Mannix Barnes.

4 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Robert Sharp	Yes

VIII. School Policy and Personnel

VIII.A. Vote to approve or not to approve the employment of the following certified personnel for school year 2017-2018

Taylor McClung	Teacher, Bridgestone (Temporary Contract)
Kim King	Indirect Services, John Glenn (Temporary Contract)

Motion Passed: Motion to approve employment of the listed certified personnel passed with a motion by Mannix Barnes and a second by Rosalind Cravens.

4 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Robert Sharp	Yes

VIII.B. Vote to approve or not to approve the employment of the following non-certified personnel for SY 2017-2018:

Jonathan Yarbrough	AVID Tutor, High School (Temporary Contract)
Kenny Moon	Bus Driver (Temporary Contract)
Calvin Davidson	Security (Temporary Contract)
Terra Diggs	Paraprofessional, Bridgestone (Temporary Contract)
Savannah Altstatt	Cook, High School (Temporary Contract)

Motion Passed: Motion to approve the employment of non-certified personnel as listed passed with a motion by Mannix Barnes and a second by Rosalind Cravens.

4 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Robert Sharp	Yes

VIII.C. Vote to approve or not to approve the transfer of the following certified personnel for School Year 2017-2018:

Trisha Llewellyn	From SPED Indirect Services to SFA/SIG Instructional Coach, WW
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Motion Passed: Motion to approve the transfer of the following certified personnel for School Year 2017-2018 passed with a motion by Mannix Barnes and a second by Rosalind Cravens.

4 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Robert Sharp	Yes

VIII.D. Vote to approve or not to approve the following transfer of non-certified personnel for School Year 2017-2018

Jennifer Keller	Asst. Site Leader, From Bridgestone to Greenvale
Doya Cole	Paraprofessional, From Bridgestone to High School
Gay Vantuyle	Asst. Site Leader, From Greenvale to Bridgestone
Teresa Alstatt	From Cook to Asst. Site Leader, Council Grove
Pete Kunkel	Custodian, From 4 hours to 6.5 hours, Council Grove

Motion Passed: Vote to approve the transfer of non-certified personnel as listed passed with a motion by Mannix Barnes and a second by Rosalind Cravens.

4 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Robert Sharp	Yes

VIII.E. Vote to approve or not to approve the resignations of the following certified personnel

Terry Brown	Teacher, Middle School
Rae Holland	Teacher, John Glenn
Joy Taylor	Teacher, Bridgestone
Ashley Cooks	SFA Coach, Winds West
Sandra Krivanek	Teacher, John Glenn

Motion Passed: Motion to approve resignations of certified personnel as listed passed with a motion by Mannix Barnes and a second by Rosalind Cravens.

4 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes

Robert Everman Yes
Robert Sharp Yes

VIII.F. Vote to approve or not to approve the resignation of the following non-certified personnel

Charles Miles Bus Driver
Dustin Breshears Custodian
Linda Robins Accompanist
Angela Wilcoxson Paraprofessional, Bridgestone
Larita Leake Cook, John Glenn

Motion Passed: Motion to approve resignation of non-certified personnel as listed passed with a motion by Mannix Barnes and a second by Rosalind Cravens.

4 Yeas - 0 Nays.

Mannix Barnes Yes
Rosalind Cravens Yes
Robert Everman Yes
Robert Sharp Yes

VIII.G. Vote to approve or not to approve the request for leave of absence.

Carolyn Anyong

Motion Passed: Motion to approve the request for leave of absence passed with a motion by Mannix Barnes and a second by Rosalind Cravens.

4 Yeas - 0 Nays.

Mannix Barnes Yes
Rosalind Cravens Yes
Robert Everman Yes
Robert Sharp Yes

VIII.H. Vote to acknowledge and accept the services of additional substitute teachers, volunteers and/or lay coaches:

Lori Castro Substitute
Valerie Davis Substitute
Caitlyn Jones Substitute
Yolanda Lee Long Term Sub, Bridgestone
Rufus Quinn Long Term Sub, Middle School

Motion Passed: Motion to acknowledge and accept the services of additional substitute teachers, volunteers and/or lay coaches passed with a motion by Mannix Barnes and a

second by Rosalind Cravens.

4 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Robert Sharp	Yes

IX. Executive Session

IX.A. Vote to convene or not convene in executive session for the purpose of:

1. Discussing with the school attorney a pending investigation(s), claim(s) or action(s) after the board's attorney has determined that disclosure of the matter will seriously impair the ability of the board to process the claim or conduct a pending investigation, litigation or proceeding in the public interest per Title 25 O.S. Section (B)(4).

Motion Passed: Motion to convene in executive session passed with a motion by Robert Sharp and a second by Mannix Barnes.

4 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Robert Sharp	Yes

IX.B. If executive session is authorized by a majority of a quorum of the board members present, convene in executive session to:

1. Discuss with the school attorney a pending investigation(s), claim(s) or action(s) after the board's attorney has determined that disclosure of the matter will seriously impair the ability of the board to process the claim or conduct a pending investigation, litigation or proceeding in the public interest per Title 25 O.S. Section (B)(4).

IX.C. Acknowledge the end of executive session and return to open meeting.

X. Information and Possible Voting Items.

XI. New Business: Superintendent

XII. New Business: Board Members

XIII. Interview candidates, discuss and take possible action to fill vacant Board Seat 3.

Motion Passed: Motion to nominate Linda Farley to fill vacant Board Seat 3 passed with a motion by Mannix Barnes and a second by Rosalind Cravens.

3 Yeas - 0 Nays - 1 Abstained.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Abstain
Robert Sharp	Yes

XIV. Adjournment


Motion Passed: Motion to adjourn passed with a motion by Linda Farley and a second by Mannix Barnes.

4 Yeas - 0 Nays.

Linda Farley	Yes
Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Robert Sharp	Yes



Vicki Parker, Clerk
Board of Education
Western Heights School District



Robert Everman, President
Board of Education
Western Heights School District



Date