

**Board of Education Regular Meeting**  
September 11, 2017 7:00 PM  
Western Heights Middle School Cafeteria  
8435 S.W. 44th St., Oklahoma City, OK

Notice of this meeting was given in writing to the County Clerk of Oklahoma County, Oklahoma, at least forty-eight (48) hours prior to such meeting and public notice of this meeting with an agenda was posted in a prominent view on the front door of the Administration Building, in said School District, at least twenty-four (24) hours prior to this meeting, excluding Saturdays, Sundays and legal holidays, all in compliance with the Oklahoma Open Meeting Act.

**Attendance Taken at 7:00 PM:**

Present Board Members:

Mannix Barnes  
Robert Everman  
Robert Sharp

Absent Board Members:

Rosalind Cravens

**I. Call to Order**

The President of the Board called the meeting to order at 7:00 p.m.

**II. Roll Call**

The Clerk of the Board called roll.

**III. Flag Salute and Moment of Silence**

Bob Sharp led the flag salute; a moment of silence was observed.

**IV. Public Discussion**

There was no public discussion.

**V. Old Business**

**Vote to approve or not to approve the employment of the following non-certified personnel for SY 2017-2018:**

Brandi Helton	Paraprofessional, Bridgestone (Temporary Contract)
Doya Cole	Paraprofessional, Bridgestone (Temporary Contract)
Savannah Silva	Band Flag Corps, HS (Temporary Contract)(Duration of Need)
Charlie Green	Driver for Band Semi-Truck (Temporary Contract)(Duration of Need)
Thomas Wiginton	Bus Driver (Temporary Contract)
Kim Gardea	Secretary, HS (Temporary Contract)
Alice Ratway	Enrollment Center (Duration of Need)(Temporary Contract)
Donna Biggs	Enrollment Center (Duration of Need)(Temporary Contract)
Carmen Conner	Custodian, HS (Temporary Contract)
LaDresta White	Paraprofessional, Middle School (Temporary Contract)
Vanessa Wells	Secretary, Ninth Grade Center (Temporary Contract)

**Motion Passed:** Motion to approve the employment of the following non-certified personnel for SY 2017-2018 passed with a motion by Robert Sharp and a second by Mannix Barnes.

**3 Yeas - 0 Nays.**

Mannix Barnes	Yes
Rosalind Cravens	Absent
Robert Everman	Yes
Robert Sharp	Yes

**VI. Instruction/General Areas/Special Superintendent Items**

**VI.A. The Board commends by unanimous consent the following:**

1. Sunrise Rotary has generously provided books and educational games for John Glenn Elementary students and families and assisted John Glenn staff in distributing those items in the community; Sunrise Rotary also supported the school's initiative to make home visits to the John Glenn community as a positive start to the school year.

**VI.B. Received a report on FY 2018 State Board Accreditation.**

**VI.C. Vote to authorize or not to authorize Joe Kitchens as the LEA's authorized Representative to sign all the current fiscal year expenditure reports, disbursements, and cash receipts filed with the Oklahoma Department of Education for FY 2018.**

**Motion Passed:** Motion to authorize Joe Kitchens as the LEA's authorized Representative to sign all the current fiscal year expenditure reports, disbursements, and cash receipts filed with the Oklahoma Department of Education for FY 2018. passed with a motion by Mannix Barnes and a second by Robert Sharp.

**3 Yeas - 0 Nays.**

Mannix Barnes	Yes
Rosalind Cravens	Absent
Robert Everman	Yes
Robert Sharp	Yes

**VI.D. Vote to approve or not to approve the submission of a waiver/deregulation application to the OSDE for the Librarian at Winds West and Greenvale.**

**Motion Passed:** Motion to approve the submission of a waiver/deregulation application to the OSDE for the Librarian at Winds West and Greenvale passed with a motion by Robert Sharp and a second by Mannix Barnes.

**3 Yeas - 0 Nays.**

Mannix Barnes	Yes
Rosalind Cravens	Absent
Robert Everman	Yes
Robert Sharp	Yes

**VI.E. Vote to approve or not to approve the Support Employees Negotiated Agreement for SY 2017-2018.**

**Motion Passed:** Motion to approve the Support Employees Negotiated Agreement for SY 2017-2018 passed with a motion by Mannix Barnes and a second by Robert Sharp.

**3 Yeas - 0 Nays.**

Mannix Barnes	Yes
Rosalind Cravens	Absent
Robert Everman	Yes
Robert Sharp	Yes

**VI.F. Heard a report regarding for filling the vacancy for Board of Education Office #3.** The Board will take applications until noon October 9, 2017 and interview at the October 9, 2017 Board Meeting.

**VI.G. Received a capital improvement update from Pete Parker**

**VII. Consent Agenda**

**VII.A. Approval of Minutes of the August 14, 2017 School Board Meeting**

**Motion Passed:** Motion to approve minutes of August 14, 2017 School Board Meeting passed with a motion by Robert Sharp and a second by Mannix Barnes.

**3 Yeas - 0 Nays.**

Mannix Barnes	Yes
Rosalind Cravens	Absent
Robert Everman	Yes
Robert Sharp	Yes

**VII.B. Treasurer's report**

1. Lunch Fund
2. Building Fund
3. General Fund
4. Sinking Fund
5. Bond Fund 39
6. Activity Fund

**VII.C. Vote to approve the following fundraisers:**

Gifted

Gifted Program to sell Sonic cards to raise funds for GT classes, Activity Account#131. Sponsor A. Moss

Gifted Program to sell school supplies and novelties to raise funds for project materials and activities, Activity Account #131. Sponsor A. Moss

High School

1. Special Olympics to sell Smoothie King at the Halloween Carnival to raise funds for Special Olympics, Activity Account #186. Sponsor E. Bley

2. Special Olympics to sell hair products from a flyer to raise funds for special needs classroom, Activity Account #186. Sponsor E. Bley

3. National Honor Society to take member dues to raise funds for stoles and dues, Activity Account #167. Sponsor L. Bannister
4. Cross Country to sell long sleeve t-shirts to raise funds for end of season party, Activity Account #114. Sponsor J. McMahan
5. National Honor Society to participate in The Garage - percent of sales - to raise funds for stoles and dues, Activity Account #167. Sponsor L. Bannister
6. Yearbook staff to sell yearbooks, ads, and senior ads to raise funds for yearbook, Activity Account #103. Sponsor v. Livingston
7. STUCO to sell homecoming spirit ribbons to raise funds for activities, Activity Account #139. Sponsor M. Harrison
8. STUCO to sell Valentines cards and gifts to raise funds for activities, Activity Account #139. Sponsor M. Harrison
9. Honor Society to sell t-shirts to members to raise funds for stoles and dues, Activity Account #167. Sponsor L. Bannister
10. Special Olympics to sell ads for a school newsletter, created by Ms. Bley, to raise funds for Special Olympics and special needs activities, Activity Account #186. Sponsor E. Bley  
Middle School
1. MS to sell Ozark Delite Suckers (sugar free) to raise funds for Special Olympics, Activity Account #239. Sponsor S. Gainor
2. Honor Society to sell photos of students at Holiday events to raise funds for NJHS projects, Activity Account #168. Sponsors J. Hope and S. Teague
3. Band to sell Blue N Gold Sausage to raise funds for band fees and student supplies, Activity Account #120. Sponsor D. Matthews
4. Band to sell Coca Cola products (after school) to raise funds for fees and band trip, Activity Account #120. Sponsor D. Matthews
5. Band to sell Jet Shop items, sweat shirts, t-shirts and Jet Pride items to raise funds for equipment needs and student needs, Activity Account #120. Sponsor D. Matthews
6. Band to sell Imperial Coffee items to raise funds for fees, school supplies and band trip, Activity Account #120. Sponsor D. Matthews
7. Band to hold 3rd Annual Carl Meet and Rummage Sale and sell concession items to raise funds for student supplies, Activity Account #120. Sponsor D. Matthews
8. Library to sell books from Scholastic Book Fairs to raise funds for library, Activity Account #124. Sponsor J. Hope
9. MS to sell bottled water to raise funds for Dodger baseball tickets for 8th grade field trip, Activity Account #138. Sponsor N. Jones  
Bridgestone
1. BSI to sell skate tickets to raise funds for student activities, Activity Account #189. Sponsor J. Colvin
2. BSI sports to collect fees for YMCA basketball, Activity Account #192. Sponsors J. Morgan and P. Galloway
3. BSI Title to sell concession items and drinks at Title Parent Night to raise funds for classroom supplies, Activity Account #189. Sponsor M. Lee
4. BSI Library to sell popcorn at Family Title Night to raise funds for AR rewards, Activity Account #188. Sponsor E. Gatlin
5. BSI Library to have a book fair to raise funds for library books and materials, Activity Account #188. Sponsor E. Gatlin
6. BSI to sell yearbooks to help pay for yearbook expenses, Activity Account #151. Sponsor E. Gatlin
7. BSI Yearbook to have a photo booth at events and special days to raise funds for yearbook supplies and activities, Activity Account #151. Sponsor E. Gatlin  
John Glenn
1. Jetstream/PE to sell sugar free Kona Ice to raise funds for PE equipment and dance team props

and performances, Activity Account #175. Sponsor K. Robertson

2. Jetstream Dance to sell Pie In Your Face & Talent show tickets to raise funds for props and performances, Activity Account #175. Sponsor K. Robertson

3. Jetstream Dance to sell pumpkins/crafts to raise funds for props and performances, Activity Account #175. Sponsor K. Robertson

4. Jetstream Dance to sell spirit items, shirts, water bottles to raise funds for trips and props, Activity Account # 175. Sponsor K. Robertson

5. Jetstream PE to sell spirit items, t-shirts, lanyards, shoe laces to raise funds for equipment, Activity Account #175. Sponsor K. Robertson

6. PE Dept to have Family Fitness Night and sell tickets to raise funds for PE equipment, Activity Account #175. Sponsor K. Robertson

Winds West

WW to participate in Celebration Station School Appreciation Night October 3rd to raise funds for student of the month and other rewards, supplies and field trips, Activity Account #162. Sponsor A. Burton

Greenvale

1. GV to sell food items at Bingo Night to raise funds for activities for students, Activity Account #173. Sponsor D. Klein

2. GV to have a book fair to raise funds for library materials, Activity Account#173. Sponsor E. Womack

3. GV to have a jog-a-thon to raise funds for PE equipment, Activity Account #173. Sponsor N. Comwell

4. GV to sell grams at holiday seasons to raise funds for student activities, Activity Account #713. Sponsor D. Klein

5. GV to sell food items (smart snack approved) to raise funds for student activities, Activity Account #173. Sponsor D. Klein

6. GV to have a carnival and sell food items to raise funds for student activities, Activity Account #173. Sponsor D. Klein

**VII.D. Vote to approve Use of Facilities and Equipment requests, which are subject to changes due to administrative scheduling.**

1. Braves baseball to use Resource Center gym for baseball practice Tuesday and Thursday from 6:30 to 7:30 p.m., September through March. Sponsor D. Parker

**VII.E. Vote to approve or not to approve recognition of the following support groups:**

1. Native American Club

### **VIII. School Finance and Business**

**VIII.A. Vote to approve or not to approve the following encumbrances for the previous month**

General	232 - 308
Building	6 - 1
Child Nutrition	20 - 22
Extra Duty Payroll 4	
Bond 33	1 - 2

**Motion Passed:** Motion to approve encumbrances as listed passed with a motion by Robert Sharp and a second by Mannix Barnes.

**3 Yeas - 0 Nays.**

Mannix Barnes	Yes
Rosalind Cravens	Absent

Robert Everman	Yes
Robert Sharp	Yes

**VIII.B. Vote to approve or not to approve an agreement with Santa Velez to provide psychoeducational evaluations, review records, tests, phone calls, contracts and written reports for bilingual or Spanish evaluations.**

**Motion Passed:** Motion to approve an agreement with Santa Velez to provide psychoeducational evaluations, review records, tests, phone calls, contracts and written reports for bilingual or Spanish evaluations passed with a motion by Robert Sharp and a second by Mannix Barnes.

**3 Yeas - 0 Nays.**

Mannix Barnes	Yes
Rosalind Cravens	Absent
Robert Everman	Yes
Robert Sharp	Yes

**IX. School Policy and Personnel**

**IX.A. Vote to approve or not to approve the employment of the following certified personnel for school year 2015-2016**

Jared Keith	Teacher, 9th Grade Center (Temporary Contract)
Tara Licastro	Teacher, Bridgestone (Temporary Contract)
Alicia Fountain	Teacher, Winds West (Temporary Contract)
Brian Kelly	Teacher, Middle School (Temporary Contract)(Pending Certification)
Star Howell	Teacher, Middle School (Temporary Contract)(Pending Certification)
Jennifer Stadler	Teacher, High School (Temporary Contract)(Pending Certification)

**Motion Passed:** Motion to approve employment of the listed certified personnel passed with a motion by Robert Sharp and a second by Mannix Barnes.

**3 Yeas - 0 Nays.**

Mannix Barnes	Yes
Rosalind Cravens	Absent
Robert Everman	Yes
Robert Sharp	Yes

**IX.B. Vote to approve or not to approve the following employment of non-certified personnel for School Year 2017-2018**

Carla Washington	Bus Driver (Temporary Contract)
Angela Wilcoxson	Paraprofessional (Temporary Contract)
Timoth Barlow	Custodian, High School (Temporary Contract)
Clarissa Jaime	Paraprofessional, John Glenn (Temporary Contract)
Bonnie Rodgers	Paraprofessional, Bridgestone (Temporary Contract)
Chris Tibbals	Custodian, Winds West (Temporary Contract)
Cindy Anderson	Custodian, Council Grove (Temporary Contract)
Idalmis Arielano	Paraprofessional, Winds West (Temporary Contract)
Sarah Wyland	Paraprofessional, Bridgestone (Temporary Contract)



Peggy Hood	Paraprofessional, Council Grove (Temporary Contract)
Hilary Le	Paraprofessional, John Glenn (Temporary Contract)
Linda Robbins	Accompanist, High School (Temporary Contract)
Eddie Jones	Bus Driver (On-Call)
Penny Bradley	Paraprofessional, Winds West (Temporary Contract)
Jessica Lankford	Secretary, WHIRE (Temporary Contract)

**Motion Passed:** Vote to approve the employment of non-certified personnel as listed passed with a motion by Robert Sharp and a second by Mannix Barnes.

**3 Yeas - 0 Nays.**

Mannix Barnes	Yes
Rosalind Cravens	Absent
Robert Everman	Yes
Robert Sharp	Yes

**IX.C. Vote to approve or not to approve the resignations of the following certified personnel**

James Price	Teacher, 9th Grade Center
James Beaty	Teacher, Bridgestone
Janna Smith	Teacher, Winds West
Amber Dalton	Teacher, High School

**Motion Passed:** Motion to approve resignations of certified personnel as listed passed with a motion by Robert Sharp and a second by Mannix Barnes.

**3 Yeas - 0 Nays.**

Mannix Barnes	Yes
Rosalind Cravens	Absent
Robert Everman	Yes
Robert Sharp	Yes

**IX.D. Vote to approve or not to approve the resignation of the following non-certified personnel**

Sarah Wyland	Paraprofessional, Bridgestone
Cynthia Munoz	Paraprofessional, John Glenn
Alena Veronesi	Paraprofessional, High School
Alma Ramirez	Paraprofessional, Council Grove

**Motion Passed:** Motion to approve resignation of non-certified personnel as listed passed with a motion by Robert Sharp and a second by Mannix Barnes.

**3 Yeas - 0 Nays.**

Mannix Barnes	Yes
Rosalind Cravens	Absent
Robert Everman	Yes
Robert Sharp	Yes

**IX.E. Vote to approve or not to approve the transfer of the following certified personnel:**

Kayla Downing From LT Substitute, MS to HS Teacher (Temporary Contract)

**Motion Passed:** Motion to approve the transfer of the certified personnel as listed passed with a motion by Robert Sharp and a second by Mannix Barnes.

**3 Yeas - 0 Nays.**

Mannix Barnes	Yes
Rosalind Cravens	Absent
Robert Everman	Yes
Robert Sharp	Yes

**IX.F. Vote to approve or not to approve the request for a leave of absence.**

1. Julie McQueen

**Motion Passed:** Motion to approve the request for a leave of absence as listed passed with a motion by Robert Sharp and a second by Mannix Barnes.

**3 Yeas - 0 Nays.**

Mannix Barnes	Yes
Rosalind Cravens	Absent
Robert Everman	Yes
Robert Sharp	Yes

**IX.G. Vote to acknowledge and accept the services of additional substitute teachers, volunteers and/or lay coaches:**

Aultman, Laura	Volunteer CG
Bevers, Julia	Volunteer CG
Boland, Norma	Volunteer CG
Boyce, Cora	Volunteer CG
Bucholtz, Laretta	Volunteer CG
Chessmore, Rebecca	Volunteer CG
Couch, Christine	Volunteer CG
Garner, Lorna	Volunteer CG
Gonzales-Hall, Gretana	Volunteer
Gordon, Sandra Sue	Volunteer CG
Graham, Leigha	Volunteer BSI
Hardway, Susan	Volunteer CG
Hernandez, Daniel	Volunteer CG
Hickman, Darlene	Volunteer CG
Hummel, Lily	Volunteer CG
Lyon, Dorothy	Volunteer CG
Minick, Sam	Volunteer CG
Mitchell, Joel	Volunteer CG
Morrison, Ingrid	Volunteer CG
Swope, Carol	Volunteer CG
Tully, Beverley	Volunteer CG



Ward, Willis Franklin	Volunteer BSI
White, Alfred	Volunteer CG
White, Kathleen	Volunteer WW
White, Sally	Volunteer CG
White, Sherry	Volunteer CG
Beatrice Johnston	Substitute
Sandra Heldenbrand	Substitute
Gabriel Vitorio Da Silva	Substitute
Ravin Newman	Substitute
Anna Hatfield	Substitute

**Motion Passed:** Motion to acknowledge and accept the services of additional substitute teachers, volunteers and/or lay coaches passed with a motion by Robert Sharp and a second by Mannix Barnes.

**3 Yeas - 0 Nays.**

Mannix Barnes	Yes
Rosalind Cravens	Absent
Robert Everman	Yes
Robert Sharp	Yes

**IX.H. Vote to approve or not to approve the Superintendent's recommendation for termination for the following non-certified personnel.**

1. Shamyra Kennedy Jones
2. Gwenneth Keller
3. David Anderson

**Motion Passed:** Motion to approve the Superintendents' recommendation for termination for the following non-certified personnel as listed passed with a motion by Robert Sharp and a second by Mannix Barnes.

**3 Yeas - 0 Nays.**

Mannix Barnes	Yes
Rosalind Cravens	Absent
Robert Everman	Yes
Robert Sharp	Yes

**IX.I. First and Final Hearing: Vote to adopt, amend or table changes to school board policy 4.113, Truancy Prosecution and Reporting.**

**Motion Passed:** Motion to adopt changes to school board policy 4.113, Truancy Prosecution and Reporting. passed with a motion by Robert Sharp and a second by Mannix Barnes.

**3 Yeas - 0 Nays.**

Mannix Barnes	Yes
Rosalind Cravens	Absent
Robert Everman	Yes
Robert Sharp	Yes

**IX.J. First and Final Hearing: Vote to adopt, amend or table changes to school board policy 4.514, Devices - General Procedures for Use.**

**Motion Passed:** Motion to adopt changes to school board policy 4.514, Devices - General Procedures for Use passed with a motion by Robert Sharp and a second by Mannix Barnes.

**3 Yeas - 0 Nays.**

Mannix Barnes	Yes
Rosalind Cravens	Absent
Robert Everman	Yes
Robert Sharp	Yes

**X. Executive Session**

**X.A. Vote to convene or not convene in executive session for the purpose of:**

1. Discussing with the school attorney a pending investigation(s), claim(s) or action(s) after the board's attorney has determined that disclosure of the matter will seriously impair the ability of the board to process the claim or conduct a pending investigation, litigation or proceeding in the public interest per Title 25 O.S. Section (B)(4).

**Motion Passed:** Motion to convene in executive session at 8:10 p.m. passed with a motion by Mannix Barnes and a second by Robert Sharp.

**3 Yeas - 0 Nays.**

Mannix Barnes	Yes
Rosalind Cravens	Absent
Robert Everman	Yes
Robert Sharp	Yes

**X.B. If executive session is authorized by a majority of a quorum of the board members present, convene in executive session to:**

1. Discuss with the school attorney a pending investigation(s), claim(s) or action(s) after the board's attorney has determined that disclosure of the matter will seriously impair the ability of the board to process the claim or conduct a pending investigation, litigation or proceeding in the public interest per Title 25 O.S. Section (B)(4).

**X.C. Acknowledge the end of executive session and return to open meeting at 8:20 p.m..**

**XI. Information and Possible Voting Items.**

The next regular Board Meeting is October 9, 2017 at Western Heights High School, 8201 SW 44<sup>th</sup> St., OKC

**XII. New Business: Superintendent**

A motion was made by Sharp and seconded by Barnes to approve the following late items:

- A. Fund Raiser for basketball.
- B. Authorized a payment to Oklahoma County Finance Authority for \$561.00

**3 Yeas - 0 Nays.**

Mannix Barnes	Yes
Rosalind Cravens	Absent
Robert Everman	Yes
Robert Sharp	Yes

**XIII. New Business: Board Members**

**XIV. Adjournment**

A motion was made by Barnes and seconded by Sharp to adjourn at 8:23 p.m.

**3 Yeas - 0 Nays.**

Mannix Barnes	Yes
Rosalind Cravens	Absent
Robert Everman	Yes
Robert Sharp	Yes

  
\_\_\_\_\_  
Vicki Parker, Clerk  
Board of Education, Western Heights School District

  
\_\_\_\_\_  
Robert Everman, President  
Board of Education, Western Heights School District

10-9-17  
\_\_\_\_\_  
Date