

Board of Education Regular Meeting
August 14, 2017 7:00 PM
Western Heights Administration Building
8401 S.W. 44th St., Oklahoma City, OK

Notice of this meeting was given in writing to the County Clerk of Oklahoma County, Oklahoma, at least forty-eight (48) hours prior to such meeting and public notice of this meeting with an agenda was posted in a prominent view on the front door of the Administration Building, in said School District, at least twenty-four (24) hours prior to this meeting, excluding Saturdays, Sundays and legal holidays, all in compliance with the Oklahoma Open Meeting Act.

Attendance Taken at 7:00 PM:

Present Board Members:

Mannix Barnes
Rosalind Cravens
Robert Everman
Reyna Helms
Robert Sharp

I. Call to Order

Robert Everman called the meeting to order at 7:00 p.m.

II. Roll Call

The Clerk of the Board called roll.

III. Flag Salute and Moment of Silence

Reyna Helms led the flag salute; a moment of silence was observed.

IV. Public Discussion

IV.A. Steve Brinson addressed the Board of Education

V. Instruction/General Areas/Special Superintendent Items

V.A. Recognized Reyna Helms for nineteen years of dedicated service to the students and patrons of Western Heights.

V.B. Vote to approve or not to approve the Certified Negotiated Agreement for School Year 2017-2018.

Motion Passed: Motion to approve the Certified Negotiated Agreement for School Year 2017-2018 passed with a motion by Reyna Helms and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

V.C. Vote to approve or not to approve the Gifted and Talented Education Local Advisory Committee for School Year 2018.

Motion Passed: Motion to approve the Gifted and Talented Committee as listed passed with a motion by Reyna Helms and a second by Robert Sharp.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

V.D. Vote to approve or not to approve the school site statutory waiver/deregulation application for the Western Heights Academy for School Year 2018.

Motion Passed: Motion to approve the school site statutory waiver/deregulation application for the Western Heights Academy for School Year 2018 passed with a motion by Reyna Helms and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

V.E. Vote to approve or not to approve the Estimate of Needs as presented by Kerry John Patten.

Motion Passed: Motion to approve the Estimate of Needs as presented by Kerry John Patten passed with a motion by Reyna Helms and a second by Robert Sharp.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

V.F. Heard an update on the SIG Grant from Beth Steele.

V.G. Heard a capital Improvement update from Pete Parker

VI. Consent Agenda

VI.A. Approval of Minutes of the July 10, 2017 School Board Meeting

Motion Passed: Motion to approve minutes of July 10, 2017 School Board Meeting passed with a motion by Reyna Helms and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VI.B. Treasurer's report

1. Lunch Fund
2. Building Fund
3. General Fund
4. Sinking Fund
5. Bond Fund 39
6. Activity Fund

Motion Passed: Motion to approve the Treasurers' report passed with a motion by Reyna Helms and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VI.C. Vote to approve the following fundraisers:

High School

1. Softball to receive a percentage of sales for a designated night at Buffalo Wild Wings to buy equipment, Student Activity Account #235. (Sponsor T. Loy)
2. Softball to sell t-shirts to raise funds for equipment, Student Activity Account#235. (Sponsor T. Loy)
3. Choirs to sell candles, sachets and wax melts to raise funds for materials, music, trips, and operating costs, School Activity Account #200. (Sponsor K. Holmes)
4. Choirs to sell food and drink items after hours during rehearsals and performances to raise funds for supplies, materials and food for the musical, School Activity Account #136. (Sponsor K. Holmes)
5. Choirs to sell cinnamon rolls, dinner rolls, and cookie dough during holiday seasons to raise funds for music, materials, trips and operating costs, School Activity Account #136. (Sponsor K. Holmes)
6. Choir to sell ads for the musical program to raise funds for rentals and supplies, School Activity Account #136. (Sponsor K. Holmes)
7. Special Olympics to sell smoothies from Smoothie King, Kona Ice, operate a school supplies store and solicit sponsors for a bowling, and make and sell meals to adults only event to raise funds for HS Special needs class and Special Olympic Team, School Activity Fund #186. (Sponsor E. Bley)
8. Cheer to collect money to participate in cheer competition at the state fair, School Activity Fund #165. (Sponsor J. McBride)
9. Softball to run a concession stand to raise funds for softball expenses, School Activity Fund #203. (Sponsor K. Price)
10. Student Council to sell t-shirts, host the Halloween Carnival, host a talent show, and sell Stuco membership to raise funds for Stuco activities and the convention, Student Activity Account #139. (Sponsor S. Wedel and M. Harrison)
11. Senior Class to sell t-shirts to raise funds for Senior Class, School Activity Fund#129. (Sponsor K. Buchanan and S. Ross)

Middle School

1. Art club to take dues and sell t-shirts and memorabilia to maintain supplies for club and for field trips, School Activity Account #156. (Sponsor A. Lowder)
2. Student Council to hold school dances and have a concession stand to raise funds for activities, supplies, leadership camp and student incentives, School Activity Account #141. (Sponsor A. Lowder)
3. Wrestling to sell Ozark Delite suckers to raise funds for equipment, School Activity Account #109. (Sponsor P. Craig)

Bridgestone

1. Bridgestone to sell SFA staff shirts, School Activity Account #183. (Sponsor E. Gatlin)
2. Bridgestone to sell t-shirts to raise funds for supplies, agendas, and incentives, School Activity Account #189. (Sponsor E. Gatlin)
3. Academic Team to sell grams to raise funds for supplies, projects, academic meets, rewards and meals at competition, School Activity Account #189. (Sponsor A. Babin and M. Lee)
4. Gifted and Talented to sell school supplies and novelty items to raise funds for supplies, projects, materials, and activities, School Activity Account #131. (Sponsor A. Babin)
5. AR and Art Club to sell Kona Ice to raise funds for AR parties and art supplies, School

Activity Account # 188 & 189. (Sponsor E. Gatlin and G. Hilmes)

6. AR to collect box tops to raise funds for AR parties, School Activity Account #188. (Sponsor E. Gatlin)

Winds West

1. To sell t-shirts, bedlam t-shirts, Santa pics, stickers and pencils, Kona Ice, and collect box tops to raise funds for student rewards and supplies, School Activity Account #162. (Sponsor A. Burton)

2. To sell yearbooks to raise funds for student rewards and supplies, School Activity Account #162. (Sponsor A. Burton)

John Glenn

1. To sell t-shirts to raise funds for field trips, School Activity Account #175. (Sponsor T. Lewis)

2. To sell yearbooks to raise funds for the yearbook, School Activity Account #175. (Sponsor C. Stanard)

Council Grove

1. To sell frozen cookie dough, Kona Ice, t-shirts to raise funds for activities, supplies and materials, School Activity Fund #145. (Sponsor M. Braisher)

2. To participate in McTeacher Night to raise funds for activities, supplies and rewards, School Activity #145. (Sponsor M. Braisher and J. Pennock)

3. To sell Sonic Drive In items to raise funds for supplies, materials, rewards and activities, School Activity Account #145. (Sponsor M. Braisher)

Motion Passed: Motion to approve fund raisers as listed passed with a motion by Reyna Helms and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VI.D. Vote to approve Use of Facilities and Equipment requests, which are subject to changes due to administrative scheduling.

Rationale:

1. Smash softball to use the field next to softball/Resource Center gym when wet weather for practice on Monday, Thursday and Saturdays from 6:00 p.m. to 8:00 p.m. in August to December. (Sponsor B. Grandstaff)

2. Mustang Youth Baseball to use open field north of MS for practice on Sunday from 4:00 p.m. to 6:00 p.m., Monday and Thursday from 5:30 p.m. to 7:30, August to November. (Sponsor R. Robertson)

3. Danger Angels to use field behind Resource Center gym for practice on Monday from 6:30 to 8:00 p.m. and Saturday from 9:00 a.m. to 11:00 a.m., August to October. (Sponsor J. Champion)

4. HS Career Tech to use classrooms and gym for career day October 4th or 11th from 8:15 a.m. to 1:30 p.m. (Sponsor K. Buchanan)
5. NJROTC to hose Area 9 Championship Drill Meet January 27, 2018 from 5:00 a.m. to 8:00 p.m. (Sponsor S. Trybus)
6. STUCO to have a lockin. (Sponsor S. Wedel)

Motion Passed: Motion to approve the Use of Facilities as presented passed with a motion by Reyna Helms and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VI.E. Vote to approve or not to approve recognition of the following support groups

1. Lady Jets Softball

Motion Passed: Motion to approve recognition of support groups as listed passed with a motion by Reyna Helms and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VII. School Finance and Business

VII.A. Vote to approve or not to approve the following encumbrances for the previous month

- | | |
|-------------------------|-----------|
| 1. General | 108 - 231 |
| 2. Building | 2 - 5 |
| 3. Bond 38 | 1 - 2 |
| 4. Child Nutrition | 2 - 19 |
| 5. Extra Duty Payroll 4 | |
| 6. Activity Fund | 1 - 76 |

Motion Passed: Motion to approve encumbrances as listed passed with a motion by

Reyna Helms and a second by Robert Sharp.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VII.B. Vote to approve or not to approve a list of Activity Accounts for School Year 2017-2018.

Motion Passed: Motion to approve a list of Activity Accounts for School Year 2017-2018. passed with a motion by Reyna Helms and a second by Robert Sharp.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VII.C. Vote to approve or not to approve an agreement with Red River Community Corps to serve in the area of Healthy Futures.

Motion Passed: Motion to approve an agreement with Red River Community Corps to serve in the area of Healthy Futures. passed with a motion by Reyna Helms and a second by Robert Sharp.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VII.D. Vote to approve or not to approve an agreement with Francis Technology Center to reimburse for transportation costs.

Motion Passed: Motion agreement with Francis Technology Center to reimburse for transportation costs passed with a motion by Reyna Helms and a second by Robert Sharp.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VII.E. Vote to approve or not to approve an agreement with Marilea Wall Johnson to provide RID CI/CT services for School Year 2018.

Motion Passed: Motion approve an agreement with Marilea Wall Johnson to provide RID CI/CT services for School Year 2018 passed with a motion by Reyna Helms and a second by Robert Sharp.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VII.F. Vote to approve or not to approve an agreement with OCCC to provide certain college level courses to eligible concurrently enrolled high school students at Western Heights.

Motion Passed: Motion to approve an agreement with OCCC to provide certain college level courses to eligible concurrently enrolled high school students at Western Heights passed with a motion by Reyna Helms and a second by Robert Sharp.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VII.G. Vote to approve or not to approve an agreement with Teach for America.

Motion Passed: Motion to approve an agreement with Teach for America. passed with a motion by Reyna Helms and a second by Robert Sharp.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VII.H. Vote to approve or not to approve an out of state trip for NJROTC.

Motion Passed: Motion to approve an out of state trip for NJROTC passed with a motion by Reyna Helms and a second by Robert Sharp.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VII.I. Vote to approve or not to approve unusable items as surplus for auction.

Motion Passed: Motion to approve unusable items as surplus for auction passed with a motion by Reyna Helms and a second by Robert Sharp.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VIII. School Policy and Personnel

Motion Passed: Motion to approve the employment of the following certified personnel for school year 2017-2018; amending Tim Gatlin, declined position; passed with a motion by Reyna Helms and a second by Robert Sharp.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VIII.A. Vote to approve or not to approve the employment of the following certified personnel for school year 2017-2018

Sarah McNeil	Teacher, Council Grove (Temporary Contract)(Pending Certification)
Rebecca Hill	Teacher, Winds West (Temporary Contract)(Pending Certification)
Louis Stewart	Teacher, High School (Temporary Contract)
Kathleen Wood	Teacher, Middle School (Temporary Contract)
Kayla Downing	Teacher, Middle School (Temporary Sub Position)(Duration of Need)
Tori Jackson	Teacher, Middle School (Temporary Contract)
Alyssa Brown	Librarian, John Glenn (Temporary Contract)
Ray Lynn Garrison	Teacher, Academy (Temporary Contract)(Pending Certification)
Maurisha Williams	Teacher, John Glenn (Temporary Contract)(Pending Certification)
Elizabeth Mason	Teacher, Bridgestone (Temporary Contract)
Felicia Richardson	Teacher, John Glenn (Temporary Contract)(Pending Certification)
Debbie Merchant	Teacher, High School (Temporary Contract)
Allie McIntosh	Teacher, Winds West (Temporary Contract)(Pending Certification)
Janna Smith	Teacher, Winds West (Temporary Contract)(Pending Certification)
Jeremy Cunkle	Teacher, High School (Temporary Contract)
Tim Gatlin	Teacher, High School (Temporary Contract)
Melissa Winston	Teacher, High School (Temporary Contract)
Susan Adkins	Teacher, John Glenn (Temporary Contract)(Pending Certification)
Joy Taylor	Teacher, Bridgestone (Temporary Contract)
Tamesha Brown	Teacher, John Glenn (Temporary Contract)

Motion Passed: Motion to approve employment of the listed certified personnel; amend Tim Gatlin; declined position; passed with a motion by Reyna Helms and a second by Mannix Barnes.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VIII.B. Vote to approve or not to approve the following transfer of non-certified personnel for School Year 2017-2018

Brandi Helton	Paraprofessional, Bridgestone (Temporary Contract)
Doya Cole	Paraprofesional, Bridgestone (Temporary Contract)
Savannah Silva	Band Flag Corps, HS (Temporary Contract)(Durationof Need)

Charlie Green	Driver for Band Semi-Truck (Temporary Contract)(Duration of Need)
Thomas Wiginton	Bus Driver (Temporary Contract)
Kim Gardea	Secretary, HS (Temporary Contract)
Alice Ratway	Enrollment Center (Duration of Need)(Temporary Contract)
Donna Biggs	Enrollment Center (Duration of Need)(Temporary Contract)
Carmen Conner	Custodian, HS (Temporary Contract)
LaDresta White	Paraprofessional, Middle School (Temporary Contract)
Vanessa Wells	Secretary, Ninth Grade Center (Temporary Contract)

Motion Passed: Vote to table the transfer of non-certified personnel as listed passed with a motion by Robert Sharp and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VIII.C. Vote to approve or not to approve the resignations of the following certified personnel

Sonya Portwood	Teacher
Kelsey Myers	Teacher, Winds West
Caitlyn Johnson	Teacher, Winds West
Kristy Trammell	Teacher, Council Grove
Stacie Robinson	Teacher, John Glenn
Jason Webster	Teacher, High School
Pamela Curry Chase	Teacher, John Glenn
Karissa Hinman	Teacher, Middle School
Cara Shaw	Teacher, Middle School

Motion Passed: Motion to approve resignations of certified personnel as listed passed with a motion by Reyna Helms and a second by Mannix Barnes.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VIII.D. Vote to approve or not to approve the resignation of the following non-certified personnel

Tammy Heldenbrand Bus Driver
Hayley Luckock Paraprofessional, Bridgestone/WW
Lora Lynn Johnson Paraprofessional, Winds West

Motion Passed: Motion to approve resignation of non-certified personnel as listed passed with a motion by Reyna Helms and a second by Mannix Barnes.

5 Yeas - 0 Nays.

Mannix Barnes Yes
Rosalind Cravens Yes
Robert Everman Yes
Reyna Helms Yes
Robert Sharp Yes

VIII.E. Vote to approve or not to approve the transfer of the following certified personnel:

Angela Bailey From SPED/Indirect Svcs as MS to SPED/Indirect Svcs at CG
Kaitlyn Buchanan From HS FACS Teacher to HS/MS Career Specialist
Kristyl Grizzle From 9th Grade Ctr Teacher to HS Title I Reading

Motion Passed: Motion to approve the transfer of the following certified personnel passed with a motion by Reyna Helms and a second by Mannix Barnes.

5 Yeas - 0 Nays.

Mannix Barnes Yes
Rosalind Cravens Yes
Robert Everman Yes
Reyna Helms Yes
Robert Sharp Yes

VIII.F. Vote to approve or not to approve the transfer of the following non-certified personnel:

Karen Clark Secretary, 9th Grade Center to Secretary, HS Counselors

Motion Passed: Motion to approve the transfer of the following non-certified personnel passed with a motion by Reyna Helms and a second by Mannix Barnes.

5 Yeas - 0 Nays.

Mannix Barnes Yes
Rosalind Cravens Yes

Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VIII.G. Vote to acknowledge and accept the services of additional substitute teachers, volunteers and/or lay coaches.

Odetta Grant	Substitute
Ardie Dillier	Substitute
Alice Ratway	Substitute
Sara Williams	Substitute
Cheryl Davis	Substitute

Motion Passed: Motion to acknowledge and accept the services of additional substitute teachers, volunteers and/or lay coaches passed with a motion by Reyna Helms and a second by Mannix Barnes.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

IX. Executive Session

IX.A. Vote to convene or not convene in executive session for the purpose of:

Rationale:

1. Discussing with the school attorney a pending investigation(s), claim(s) or action(s) after the board's attorney has determined that disclosure of the matter will seriously impair the ability of the board to process the claim or conduct a pending investigation, litigation or proceeding in the public interest per Title 25 O.S. Section (B)(4).

Motion Passed: Motion to convene in executive session at 7:32 p.m. passed with a motion by Reyna Helms and a second by Robert Sharp.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

IX.B. If executive session is authorized by a majority of a quorum of the board members present, convene in executive session to:

1. Discuss with the school attorney a pending investigation(s), claim(s) or action(s) after the board's attorney has determined that disclosure of the matter will seriously impair the ability of the board to process the claim or conduct a pending investigation, litigation or proceeding in the public interest per Title 25 O.S. Section (B)(4).

IX.C. Acknowledge the end of executive session and return to open meeting at 7:54 p.m.

X. Information and Possible Voting Items.

The next regular Board Meeting is September 11, 2017 at Western Heights Middle School, 8435 SW 44th St., OKC

XI. New Business: Superintendent

XII. New Business: Board Members

XIII. Discussion and possible Board action to accept any resignations received to date.

Motion Passed: Motion to accept the resignation of Reyna Helms from the Board of Education; the Board named the Greenvale Saferoom the Reyna Helms Saferoom; passed with a motion by Robert Sharp and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

XIV. Adjournment

Motion Passed: Motion to adjourn at 7:57 p.m. passed with a motion by Mannix Barnes and a second by Robert Sharp.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes



Vicki Parker, Clerk
Board of Education
Western Heights School District



Robert Everman, President
Board of Education
Western Heights School District



Date