

Board of Education Regular Meeting
January 09, 2017 7:00 PM
Western Heights Administration Building
8401 S.W. 44th St., Oklahoma City, OK

Notice of this meeting was given in writing to the County Clerk of Oklahoma County, Oklahoma, at least forty-eight (48) hours prior to such meeting and public notice of this meeting with an agenda was posted in a prominent view on the front door of the Administration Building, in said School District, at least twenty-four (24) hours prior to this meeting, excluding Saturdays, Sundays and legal holidays, all in compliance with the Oklahoma Open Meeting Act.

Attendance Taken at 7:00 PM:

Present Board Members:

Mannix Barnes
Rosalind Cravens
Robert Everman
Reyna Helms
Robert Sharp

I. Call to Order

II. Roll Call

III. Flag Salute and Moment of Silence

IV. Public Discussion

**V. ADMINISTER OATH OF OFFICE TO BOARD MEMBER FOR OFFICE 2.
Vote to reorganize Board of Education officers.**

Rosalind Cravens was sworn in as Board Member, Office Number 2.

Motion Passed: Nomination of Robert Everman to be President of the board passed with a motion by Mannix Barnes and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes

Robert Sharp Yes

Motion Passed: Nomination of Bob Sharp to be Vice President of the Board passed with a motion by Mannix Barnes and a second by Robert Everman.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VI. Instruction/General Areas/Special Superintendent Items

VI.A. The Board commends by unanimous consent the following:

1. Jenny Ha for being one of seventeen students selected nationally to serve on First Lady Michelle Obama's Better Make Way Student Advisory Board.
2. First Free Will Baptist Church for generously donating three hundred dollars to the Western Heights High School Special Olympics Christmas store.
3. Academy Sports for generously donating 30 new bicycles to Greenvale students.
4. St. Elijah's Antiochian Orthodox Christian Church for generously donating food and presents to many Greenvale students.
5. Freedom Church of Piedmont for generously donating new coats to Greenvale students.
6. J.D. and Becky O'Grady for generously donating new coats to Greenvale students.
7. Lori Roth for generously donating coats, hats, and scarfs to Greenvale students.

VI.B. Received the FY 2016 Annual Audit as presented by Kerry John Patten, Independent CPA and Courtney Odom.

VI.C. Received an update on school Title I plans and associated school reform initiatives.

VI.D. Vote to approve or not to approve the calendar for School Year 2017-2018.

Motion Passed: Motion to approve the calendar for School Year 2017-2018 passed with a motion by Reyna Helms and a second by Robert Sharp.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VI.E. Vote to approve or not to approve revised High School tardies and ISS procedures.

Motion Passed: Motion to approve revised High School tardies and ISS procedures passed with a motion by Reyna Helms and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VI.F. Received a capital improvement update from Pete Parker.

VI.G. Received a financial update from Superintendent Joe Kitchens.

VII. Consent Agenda

VII.A. Approval of Minutes of the December 12, 2016 School Board Meeting

Motion Passed: Motion to approve minutes of December 12, 2016 School Board Meeting passed with a motion by Robert Sharp and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VII.B. Treasurer's report

1. Lunch Fund
2. Building Fund
3. General Fund
4. Sinking Fund
5. Bond Fund 39
6. Activity Fund

Motion Passed: Motion to approve the Treasurer's report passed with a motion by Robert Sharp and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VII.C. Vote to approve the following fundraisers:

High School

1. Homerun Club to sell concession food and drinks at games to raise funds for baseball equipment, travel expenses, and Senior night, banquet, School Activity Fund 202. (Sponsor M. Harrison)

2. Homerun Club to sell baseball apparel to raise funds for Senior night, banquet, travel expenses and equipment, School Activity Fund 202. (Sponsor M. Harrison)

Middle School

1. Baseball to sell athletic gear, sports clothes and memorabilia to raise funds for baseball expenses, School Activity Account 148. (Sponsor P. Stanley)

Winds West

WW to sell Valentine pictures to raise funds for a new school laminator, School Activity Fund #162. (Sponsor A. Stafford, L. Coker and L. McCracken)

Bridgestone

Stuco to collect money from students for the Lukemia and Lymphoma Society (Pennies for Pasta), Student Activity Account #189. (Sponsor J. Colvin)

Motion Passed: Motion to approve fundraisers as listed passed with a motion by Robert Sharp and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VII.D. Vote to approve Use of Facilities

HS Percussion to have a fundraiser in the Auditorium and lobby March 2nd from 4:00 p.m. to 10: p.m. (Sponsor E. Van Treese)

Motion Passed: Motion to approve Use of Facilities as listed passed with a motion by Robert Sharp and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
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Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VII.E. Vote to approve or not to approve recognition of the following support groups:

Rationale:

1. Homerun Club

Motion Passed: Motion to approve the support groups as listed passed with a motion by Robert Sharp and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VIII. School Finance and Business

VIII.A. Vote to approve or not to approve the following encumbrances for the previous month

General	577 - 635
Building	51 - 53
Child Nutrition	40 - 42
Extra Duty Payroll	
Activity Fund	414 - 471

Motion Passed: Motion to approve encumbrances as listed passed with a motion by Robert Sharp and a second by Reyna Helms.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VIII.B. Vote to approve or not to approve an out of state trip for NJROTC

Motion Passed: Motion to approve an out of state trip for NJROTC passed with a motion by Robert Sharp and a second by Reyna Helms.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VIII.C. Vote to approve or not to approve an agreement with Darryl Johnson II of Melacanon to provide services for music composition clinic.

Motion Passed: Motion to approve an agreement with Darryl Johnson II of Melacanon to provide services for music composition clinic passed with a motion by Robert Sharp and a second by Reyna Helms.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

VIII.D. Vote to approve or not to approve re-hiring Kerry John Patten, CPA to perform the audit for School Year 2016-2017.

Motion Passed: Motion to approve re-hiring Kerry John Patten, CPA to perform the audit for School Year 2016-2017 passed with a motion by Robert Sharp and a second by Reyna Helms.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

IX. School Policy and Personnel

IX.A. Vote to approve or not to approve the employment of the following certified personnel for school year 2016-2017.

Torri Rillema Teacher, Winds West Temporary Contract)

Motion Passed: Motion to approve employment of the listed certified personnel passed with a motion by Reyna Helms and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

IX.B. Vote to approve or not to approve the employment of the following non-certified personnel:

Pete Kunkel Custodian, Council Grove (Temporary Contract)
Charlie O'bier Head Custodian, District (Temporary Contract)
Hayley Lockock Loveworks Program Coordinator (Fed. Fund 553)(Temporary Contract)

Motion Passed: Motion to approve the employment of the non-certified personnel as listed passed with a motion by Reyna Helms and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

IX.C. Vote to approve or not to approve the resignations of the following certified personnel

Steve Ruh NJROTC, High School

Motion Passed: Motion to approve resignations of certified personnel as listed passed with a motion by Reyna Helms and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes

Robert Sharp Yes

IX.D. Vote to approve or not to approve the resignation of the following non-certified personnel

Charles O'Bier Custodian, District
Paige VonHolland Paraprofessional

Motion Passed: Motion to approve resignation of non-certified personnel as listed passed with a motion by Reyna Helms and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes Yes
Rosalind Cravens Yes
Robert Everman Yes
Reyna Helms Yes
Robert Sharp Yes

IX.E. Vote to approve or not to approve the following requests for leave of absence:

Edith Ann Gordon Custodian, High School

Motion Passed: Motion to approve the requests for leave of absence as listed passed with a motion by Reyna Helms and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes Yes
Rosalind Cravens Yes
Robert Everman Yes
Reyna Helms Yes
Robert Sharp Yes

IX.F. Vote to approve or not to approve the Superintendent's recommendation for termination for the following non-certified personnel.

1. Candace Wright Custodian

Motion Passed: Motion to approve the Superintendent's recommendation for termination as listed passed with a motion by Reyna Helms and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes Yes
Rosalind Cravens Yes
Robert Everman Yes
Reyna Helms Yes

Robert Sharp Yes

IX.G. Vote to acknowledge and accept the services of additional substitute teachers, volunteers and/or lay coaches:

Rosemary Rogers	Substitute
Virgil Teter	Substitute
Keegan Zimmerman	Substitute
Pat Case	Substitute
James Ellzey	Substitute

Motion Passed: Motion to approve acceptance of services of additional substitute teachers, volunteers and/or lay coaches as listed passed with a motion by Reyna Helms and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

X. Executive Session

X.A. Vote to convene or not convene in executive session for the purpose of:

1. Conducting an evaluation of Joe Kitchens, Superintendent of Schools, pursuant to title 25, Oklahoma Statutes, Section 307 (B)(1).
2. Discussing with the school attorney a pending investigation(s), claim(s) or action(s) after the Board's attorney has determined that disclosure of the matter will seriously impair the ability of the Board to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest per Title 25 O.S. section (B)(4).

Motion Passed: Motion to convene in executive session at 8:17 p.m. for the stated purpose(s) passed with a motion by Reyna Helms and a second by Robert Sharp.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

X.C. Acknowledge the end of executive session and return to open meeting at 9:35

p.m..

X.D. Vote to authorize or not to authorize the continued employment of Joe Kitchens as Superintendent of Western Heights Schools.

Motion Passed: Motion to authorize the continued employment of Joe Kitchens as Superintendent of Western Heights Schools passed with a motion by Reyna Helms and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

XI. Information and Possible Voting Items.

The next regular Board Meeting will be February 13, 2017 at 7:00 p.m. at Council Grove Elementary School, 7721 W. Melrose, Oklahoma City, OK.

Motion Passed: Motion to approve late items A. Fundraisers and B. Use of Facilities passed with a motion by Reyna Helms and a second by Robert Sharp.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes

XII. New Business: Superintendent

XIII. New Business: Board Members

XIV. Adjournment

Motion Passed: Motion to adjourn at 9:42 p.m. passed with a motion by Reyna Helms and a second by Rosalind Cravens.

5 Yeas - 0 Nays.

Mannix Barnes	Yes
Rosalind Cravens	Yes
Robert Everman	Yes
Reyna Helms	Yes
Robert Sharp	Yes



Vicki Parker, Clerk
Board of Education
Western Heights School District



Robert Everman, President
Board of Education
Western Heights School District



Date