

Board of Education Regular Meeting
Monday, December 9, 2019 7:00 PM
Western Heights Administration Building Board Room, 8401 SW 44, Oklahoma City, OK 73179

1. Call to Order

Robert Everman called the meeting to order at 7:00 p.m.

2. Roll Call

The Clerk of the Board called roll.

3. Flag Salute and Moment of Silence

Brandi Martinez led the flag salute; a moment of silence was observed.

4. Instruction/General Areas/Special Superintendent Items

1. Winds West to received a donation check from IPA.

2. Board to heard a report from Robin Anderson from the Oklahoma State Department of Education on school improvement.

3. Board to heard a presentation from Beth Steele on student growth and state report cards.

4. Board received an update from Kelly Forbes on the Robert Everman Heritage Center.

5. Board to discussed the curriculum for the Robert Everman Heritage Center.

Motion to table the curriculum for the Robert Everman Heritage Center at this time. This motion, made by Robert Sharp and seconded by Ms. Linda Farley, Passed.

Rosalind Cravens: Yea

Robert Everman: Yea

Ms. Linda Farley: Yea

Brandi Martinez: Yea

Robert Sharp: Yea

Yea: 5, Nay: 0

6. Board to discussed accreditation and site number process for the Robert Everman Heritage Center.

7. Vote to table proposed changes to enrollment applications for the Robert Everman Heritage Center being accepted at student's home school site for currently enrolled students.

Motion to table enrollment applications for the Robert Everman Heritage Center being accepted at student's home school site. This motion, made by Ms. Linda Farley and seconded by Rosalind Cravens, Passed.

Rosalind Cravens: Yea

Robert Everman: Yea

Ms. Linda Farley: Yea

Brandi Martinez: Yea

Robert Sharp: Yea

Yea: 5, Nay: 0

8. Board to consider and take action on a resolution determining the maturities of, and setting a date, time and place for the sale of the \$10,935,000 General Obligation Combined Purpose Bonds of the School District.

Motion to set January 9, 2020 at noon for the sale of the \$10,935,000 General Obligation Combined Purpose Bonds of the School District. This motion, made by Brandi Martinez and seconded by Rosalind Cravens, Passed.

Rosalind Cravens: Yea

Robert Everman: Yea

Ms. Linda Farley: Yea

Brandi Martinez: Yea

Robert Sharp: Yea

Yea: 5, Nay: 0

9. Vote to approve or not to approve First Baptist Church of Moore to be the backup location for Graduation 2020.

Motion to approve First Baptist Church of Moore to be the backup location for Graduation 2020. This motion, made by Robert Sharp and seconded by Rosalind Cravens, Passed.

Rosalind Cravens: Yea

Robert Everman: Yea

Ms. Linda Farley: Yea

Brandi Martinez: Yea

Robert Sharp: Yea

Yea: 5, Nay: 0

10. Received a capital improvement update from Pete Parker.

(Note: Brandi Martinez left the meeting at 10:15 p.m.)

5. Consent Agenda

Motion to approve consent agenda. This motion, made by Robert Sharp and seconded by Rosalind Cravens, Passed.

Rosalind Cravens: Yea

Robert Everman: Yea

Ms. Linda Farley: Yea
Brandi Martinez: Absent
Robert Sharp: Yea
Yea: 4, Nay: 0, Absent: 1

1. Approval of Minutes of the November 11, 2019 School Board Meeting
2. Treasurer's report
 1. Lunch Fund
 2. Building Fund
 3. General Fund
 4. Sinking Fund
 5. Bond Fund 39
 6. Activity Fund
3. Vote to approve the following fundraisers:

John Glenn

 1. John Glenn Music Department to sell Keepsake Santa Photos, Activity Account #175. Sponsor K. Bentley
Bridgestone
 2. Bridgestone P.E. to sell tickets for the Teacher vs Student Basketball game to raise funds for equipment, Activity Account #192. Sponsor P. Galloway and J. Morgan
 3. Bridgestone Honor Choir to sell Ozark Sugar Free Suckers to raise funds for the Honor Choir, Activity Account #190. Sponsor J. Tickle
High School
 4. High School Excel Club to sell Christmas grams to raise funds for the Excel Club, Activity Account #243. Sponsor K. Schmidt
 5. High School Junior Class to sell T-shirts to raise funds for the Junior Class activities, Activity Account #129. Sponsor L. Castrop and S. Bell
 6. High School Tennis to sell Cookie Dough to raise funds for meals, clothes, etc., Activity Account #245. Sponsor D. Burgess
 7. High School Girls Soccer to sell Tamales to raise funds for uniforms, warm ups, food and equipment, Activity Account #265. Sponsor C. Zepeda
 8. High School Excel Club to set up a box in the front office to collect clothes for a clothing drive, Activity Account #243. Sponsor K. Schmidt
 9. High School Cheer to sell Candy Canes to raise money for Cheer, Activity Account #165. M. Harrison
 10. High School Junior Class to request donations from local businesses and individuals to raise funds for Junior Class activities, Activity Account #129. Sponsor L. Castrop and S. Bell
 11. High School Junior Class to have a Midnight Basketball activity to raise funds for the Junior Class, Activity Account #129. Sponsor L. Castrop
Winds West
 12. Winds West to sell Smencils to raise funds for P.E. equipment and playground beautification, Activity Account #162. Sponsor P. Bradley and L. Hill
 13. Winds West to sell school T-shirts to raise funds for P.E. equipment and playground beautification, Activity Account #162. Sponsor P. Bradley, L. Hill and C. Zepeda

4. Vote to approve Use of Facilities and Equipment requests, which are subject to changes due to administrative scheduling.

1. Western Heights band to host WGPO Competition at the High School and Middle School on Saturday February 22, 2020. Sponsor L. Folds

2. High School Junior Class to use the 9th Grade Center Cafe area for a school Dance on February 21, 2020. Sponsor L. Castrop

3. High School Junior Class to use the High School gym to have a Midnight Basketball Activity on January 17, 2020. Sponsor I. Castrop

4. Career Tech and Francis Tuttle to use the High School Gym on January 7, 2020 for a Francis Tuttle Recruiting Day. Sponsor C. Midgett

5. Ok Smash Basketball to use Winds West Gym for Basketball practice from November 2019 to January 2020. Sponsor B. Grandstaff

6. SS Basketball to use John Glenn Gym to practice basketball from December 2019 to February 2020. Sponsor M. Anderson

6. School Finance and Business

1. Vote to approve or not to approve the following encumbrances for the previous month

General	529 - 572
Building	19
Bond	4 - 5
Activity	264 - 418

Motion to approve encumbrances as listed. This motion, made by Rosalind Cravens and seconded by Robert Sharp, Passed.

Rosalind Cravens: Yea

Robert Everman: Yea

Ms. Linda Farley: Yea

Brandi Martinez: Absent

Robert Sharp: Yea

Yea: 4, Nay: 0, Absent: 1

2. Vote to approve or not to approve an agreement with American Fidelity to be the 125 Plan provider.

Motion to approve an agreement with American Fidelity to be the 125 Plan provider. This motion, made by Rosalind Cravens and seconded by Robert Sharp, Passed.

Rosalind Cravens:

Yea Robert Everman:

Ye

a Ms. Linda Farley:

Yea Brandi Martinez:

Ab

sent Robert Sharp:

Ye

a Yea: 4, Nay: 0,
Absent: 1

3. Vote to approve or not to approve an agreement with Tec-An, Inc. to abate the old resource center building at a cost of \$778,000.00.

Motion to approve an agreement with Tec-An, Inc. to abate the old resource center building at a cost of \$778,000.00. This motion, made by Robert Sharp and seconded by Rosalind Cravens, Passed.

Rosalind Cravens:

Yea Robert Everman:
Ye

a Ms. Linda Farley:
Yea Brandi Martinez:
Ab

sent

Robert Sharp:

Yea Yea: 4, Nay: 0,
Absent: 1

4. Vote to approve or not to approve creating a Writing Club sponsored by Matt Cowert.

Motion to approve a creation of a Writing Club sponsored by Matt Cowert. This motion, made by Ms. Linda Farley and seconded by Rosalind Cravens, Passed.

Rosalind Cravens:

Yea Robert Everman:
Ye

a Ms. Linda Farley:
Yea Brandi Martinez:
Ab

sent Robert Sharp:

Ye

a Yea: 4, Nay: 0,
Absent: 1

7. School Policy and Personnel

1. Vote to approve or not to approve the resignations of the following certified personnel:

Sydni Bengé	2nd Grade Teacher Council Grove
Diane Klein	Principal Greenvale
William Oakes	Math Teacher 9th Grade Center
Louis Stewart	SPED Math Teacher High School

Motion to approve resignations of the listed certified personnel. This motion,

made by Robert Sharp and seconded by Rosalind Cravens, Passed.

Rosalind Cravens: Yea
Robert Everman: Yea
Ms. Linda Farley: Yea
Brandi Martinez: Absent
Robert Sharp: Yea
Yea: 4, Nay: 0, Absent: 1

2. Vote to approve or not to approve the resignation of the following non-certified personnel

Debbie Cochran	Bus Driver Transportation
Jeanne Coon	Cook John Glenn
Anita Dobrinski	Cook John Glenn
Terry Regas	Bus Driver Transportation
Diane Woodward	Bus Driver Transportation

Motion to approve resignation of non-certified personnel as listed. This motion, made by Robert Sharp and seconded by Rosalind Cravens, Passed.

Rosalind Cravens: Yea
Robert Everman: Yea
Ms. Linda Farley: Yea
Brandi Martinez: Absent
Robert Sharp: Yea
Yea: 4, Nay: 0, Absent: 1

3. Vote to approve or not to approve the requests for leave of absence.

Robin Guthrie	Site Leader Middle School
Julie McQueen	Pre-K Teacher Greenvale

Motion to approve requests for leave of absence. This motion, made by Robert Sharp and seconded by Rosalind Cravens, Passed.

Rosalind Cravens: Yea
Robert Everman: Yea
Ms. Linda Farley: Yea
Brandi Martinez:
Abse
nt Robert Sharp: Yea
Yea: 4, Nay: 0, Absent: 1

4. Vote to acknowledge and accept the services of additional substitute teachers, volunteers and/or lay coaches:

Motion to acknowledge and accept the services of additional substitute teachers, volunteers and/or lay coaches. This motion, made by Robert Sharp and seconded by Rosalind Cravens, Passed.

Rosalind Cravens: Yea

Robert Everman: Yea

Ms. Linda Farley: Yea

Brandi Martinez: Absent

Robert Sharp: Yea

Yea: 4, Nay: 0, Absent: 1

5. Vote to approve or not to approve the Superintendent's recommendation for termination for the following non-certified personnel.

Carol Burchett	Cook Council Grove
Austin Salyer	SPED Paraprofessional Winds West
Michael Teton	Paraprofessional Council Grove
Natosha Wright	Bus Driver Transportation

Motion to approve the Superintendent's recommendation for termination of non-certified personnel. This motion, made by Robert Sharp and seconded by Rosalind Cravens, Passed.

Rosalind Cravens: Yea

Robert Everman: Yea

Ms. Linda Farley: Yea

Brandi Martinez: Absent

Robert Sharp: Yea

Yea: 4, Nay: 0, Absent: 1

6. **First and Final Hearing:** Vote to adopt, amend or table changes to school board policy 3.909, Suspension, Demotion, Non Renewal or Termination for Support Employees Policy.

Motion to approve changes to school board policy 3.909, Suspension/Termination for Support Employees Policy. This motion, made by Robert Sharp and seconded by Rosalind Cravens, Passed.

Rosalind Cravens: Yea

Robert Everman: Yea

Ms. Linda Farley: Yea

Brandi Martinez: Absent

Robert Sharp: Yea

Yea: 4, Nay: 0, Absent: 1

8. Executive Session

1. Vote to convene or not convene in executive session for the purpose of:

1. Discussing with the school attorney a pending investigation(s), claim(s) or action(s) after the board's attorney has determined that disclosure of the matter will seriously impair the ability of the board to process the claim or conduct a pending investigation, litigation or proceeding in the public interest per Title 25 O.S. Section (B)(4).
2. Discuss staff issues as authorized by 25 O.S. Section 307(B)(1).

Motion to convene in executive session at 10:29 p.m. This motion, made by Rosalind Cravens and seconded by Robert Sharp, Passed.

Rosalind Cravens: Yea

Robert Everman: Yea

Ms. Linda Farley: Yea

Brandi Martinez: Absent

Robert Sharp: Yea

Yea: 4, Nay: 0, Absent: 1

2. If executive session is authorized by a majority of a quorum of the board members present, convene in executive session to:

1. Discuss with the school attorney a pending investigation(s), claim(s) or action(s) after the board's attorney has determined that disclosure of the matter will seriously impair the ability of the board to process the claim or conduct a pending investigation, litigation or proceeding in the public interest per Title 25 O.S. Section (B)(4).
2. Discuss staff issues as authorized by 25 O.S. Section 307(B)(1).

3. Acknowledge the end of executive session and return to open meeting at 10:58 p.m.

4. Vote to approve the employment of certified personnel.

Motion to approve the employment of certified personnel as presented. This motion, made by Robert Sharp and seconded by Rosalind Cravens, Passed.

Rosalind Cravens: Yea

Robert Everman: Yea

Ms. Linda Farley: Yea

Brandi Martinez: Absent

Robert Sharp: Yea

Yea: 4, Nay: 0, Absent: 1

5. Vote to approve the employment of non-certified personnel.

Motion to approve employment of non-certified personnel as presented. This motion, made by Robert Sharp and seconded by Rosalind Cravens, Passed.

Rosalind Cravens: Yea

Robert Everman: Yea

Ms. Linda Farley: Yea

Brandi Martinez: Absent

Robert Sharp: Yea

Yea: 4, Nay: 0, Absent: 1

9. Public Discussion

1. Brianna Dodd spoke to the Board about concerns that the Director of Personnel job was not posted; and that Vicki Parker reported to the Director of Operations.

10. Superintendent Remarks/Information/Possible Voting Items.

Mannix Barnes clarified that the Director of Personnel job was posted for 5 days per Board policy; and that the Director of Personnel as well as the Director of Operations reported directly to Superintendent Barnes.

11. New Business: Superintendent

Motion to approve late fundraising items 11.1 HS wrestling to sell sugar free suckers 11.2 MS wrestling to sell pickle juice and hot chips after 4:30 11.3 Band to sell Kona Ice at contest 11.4 Band to sell air grams at contest; and Jet Shop items at contest 11.5 Field Trip for choir to perform at SW Oklahoma City Builders Association December 12, 2019. This motion, made by Rosalind Cravens and seconded by Robert Sharp, Passed.

Rosalind Cravens: Yea

Robert Everman: Yea

Ms. Linda Farley: Yea

Brandi Martinez: Absent

Robert Sharp: Yea

Yea: 4, Nay: 0, Absent: 1

12. New Business: Board Members

Linda Farley presented to the Board a shadow box commemorating the opening of the Pennock James Nursery and Pre-School.

13. Adjournment

Motion to adjourn at 11:01 p.m. This motion, made by Ms. Linda Farley and seconded by Rosalind Cravens, Passed.

Rosalind Cravens: Yea

Robert Everman: Yea

Ms. Linda Farley: Yea

Brandi Martinez: Absent

Robert Sharp: Yea

Yea: 4, Nay: 0, Absent: 1



Vicki Parker, Board Clerk



Robert Everman, President of the Board



Date

HIRE 2019 DECEMBER 9 AGENDA NON CERTIFIED

Sabrena Jones

Ann Perich

Katherine LaRue

Cynthia Yildirm

CG Paraprofessional

WW Pre-K Paraprofessional

WW SPED Paraprofessional

Transportation Bus Driver



Western Heights Review of Placement

NEW HIRE NAME Sabrina Jones

DEPARTMENT: CG

DATE: 11/11/19

SITE CG

POSITION Paraprofessional

BEGIN DATE 11/11/19

END DATE 5-22-19

SALARY \$ 11.62 hour

HOURS/TIME 7

DAYS WORKED 116

SUPERVISOR Alicia price

CERTIFIED _____ OR

SUPPORT

NEW EMPLOYEE OR

RETURN EMPLOYEE _____

YEARS OF EXPERIENCE _____

VERIFY BY _____

SUPERVISOR _____

11/13/19



Western Heights Review of Placement

NEW HIRE NAME Ann Perich

DEPARTMENT: WW Para

DATE: 11/15/2019

SITE WW

POSITION Pre-K Para

BEGIN DATE 11/15/19

END DATE 5-22-19

SALARY \$11.62

HOURS/TIME 7

DAYS WORKED 113

SUPERVISOR Nancy Ingle

CERTIFIED _____ OR

SUPPORT

NEW EMPLOYEE OR

RETURN EMPLOYEE _____

YEARS OF EXPERIENCE _____

VERIFY BY _____

SUPERVISOR _____



Western Heights Review of Placement

NEW HIRE NAME Katherine Larue

DEPARTMENT: WW

DATE: 11/22/19

SITE WW

POSITION Paraprofessional SPEE

BEGIN DATE 11/22/19

END DATE 5/22/19

SALARY \$11.62 hour

HOURS/TIME 7

DAYS WORKED 108

SUPERVISOR Nancy Ingie

CERTIFIED _____ OR

SUPPORT

NEW EMPLOYEE OR

RETURN EMPLOYEE _____

YEARS OF EXPERIENCE _____

VERIFY BY _____



Western Heights Review of Placement

NEW HIRE NAME Cynthia Yildirm

DEPARTMENT: Transportation

DATE: _____

SITE Transportation

POSITION Bus Driver

BEGIN DATE 11-19-19

END DATE 5-22-19

SALARY ^{\$} 14.38

HOURS/TIME 8

DAYS WORKED 110

SUPERVISOR David Crabb

CERTIFIED _____ OR

SUPPORT

NEW EMPLOYEE _____ OR

RETURN EMPLOYEE

YEARS OF EXPERIENCE _____

VERIFY BY _____

MINUTES AND RESOLUTION AUTHORIZING SALE OF BONDS

The Board of Education of Independent School District Number 41 of Oklahoma County, Oklahoma, met in Regular Session at the Western Heights Administration Building, Western Heights Public Schools, 8401 SW 44, Oklahoma City, Oklahoma, in said School District on the 9th day of December, 2019, at 7:00 o'clock p.m.

PRESENT: ROBERT EVERMAN, President; ROBERT SHARP, Vice President; LINDA FARLEY, Member; ROSALIND CRAVENS, Member; BRANDI MARTINEZ, Member; VICKI PARKER, Clerk and Non-Member

ABSENT: None

Notice of the schedule of regular meetings of the School District for the calendar year 2019 was given in writing, to the County Clerk of Oklahoma County, Oklahoma at 11:02 o'clock a.m. on the 13th day of November, 2018, and public notice of this meeting, setting forth the date, time, place and agenda was posted on the front door of the Administration Building, in prominent view and open to the public twenty-four (24) hours each day, seven (7) days each week at 4:00 o'clock p.m. on the 6th day of December, 2019, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays, and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act (as attached hereto).

(OTHER PROCEEDINGS)

Thereupon **MARTINEZ** introduced a Resolution which was read in full by the Clerk, and upon motion by **MARTINEZ**, seconded by **CRAVENS**, was adopted by the following vote:

AYE: EVERMAN, SHARP, FARLEY, CRAVENS, MARTINEZ

NAY: None

Said Resolution was thereupon signed by the President, attested by the Clerk, sealed with the seal of said School District, and is as follows:

RESOLUTION

A resolution fixing the amount of bonds to mature each year, fixing the time and place the bonds are to be sold, and authorizing the clerk to give notice of said sale as required by law.

WHEREAS, the issuance of \$22,320,000 of General Obligation Building Bonds by Independent School District No. 41 of Oklahoma County, Oklahoma, has been duly authorized at an election held on the 12th day of February, 2013, for that purpose; and

WHEREAS, \$12,440,000 of the \$22,320,000 has previously been sold, issued and delivered, and the Board of Education of Independent School District No. 41 of Oklahoma County, Oklahoma, now desires to sell an eighth installment of \$3,900,000; and

WHEREAS, the issuance of \$41,760,000 of General Obligation Building Bonds by Independent School District Number 41 of Oklahoma County, Oklahoma, has been duly authorized at an election held on the 10th day of October, 2017, for that purpose; and

WHEREAS, \$540,000 of the \$41,760,000 has previously been sold, issued and delivered, and the Board of Education of Independent School District No. 41 of Oklahoma County, Oklahoma, now desires to sell a third installment of \$6,485,000; and

WHEREAS, the issuance of \$2,200,000 of General Obligation Transportation Equipment Bonds by Independent School District Number 41 of Oklahoma County, Oklahoma, has been duly authorized at an election held on the 10th day of October, 2017, for that purpose; and

WHEREAS, \$550,000 of the \$2,200,000 has previously been sold, issued and delivered, and the Board of Education of Independent School District No. 41 of Oklahoma County, Oklahoma, now desires to sell a second installment of \$550,000; and

WHEREAS, the Board of Education of Independent School District No. 41 of Oklahoma County, Oklahoma, pursuant to Title 62, Oklahoma Statutes 2011, Section 354, desires to sell at this time \$10,935,000 in bonds consisting of a combined issue of \$3,900,000 of Building Bonds authorized at an election held on the 12th day of February, 2013; \$6,485,000 of Building Bonds authorized at an election held on the 10th day of October, 2017; and \$550,000 of Building Bonds authorized at an election held on the 10th day of October, 2017;

Now, therefore, be it resolved by the Board of Education of Independent School District No. 41 of Oklahoma County, Oklahoma:

SECTION 1.

That the \$10,935,000 of General Obligation Combined Purpose Bonds of Independent School District No. 41 of Oklahoma County, Oklahoma, portions of which were voted on the 12th day of February, 2013, and the 10th day of October, 2017, shall be offered for sale at the Western Heights Administration Building, Western Heights Public Schools, 8401 SW 44, Oklahoma City, Oklahoma, on the 9th day of January, 2020, at 11:30 o'clock a.m.; said Bonds to become due:

\$2,685,000 in two years from their date, and \$2,750,000 annually each year thereafter until paid.

SECTION 2.

That the Clerk of the Board of Education is hereby ordered and directed to cause notice of the sale of said Bonds to be given as required by law.

ADOPTED this 9th day of December, 2019.



President Board of Education

ATTEST:



Clerk, Board of Education

(SEAL)



STEPHEN H. McDONALD & ASSOCIATES, INC.

Dec. 9th

Financial Advisors Serving Oklahoma School Districts and Municipal Entities

405 329-0123



Fax 405 329-0808

December 10, 2019

Mr. Mannix Barnes
Superintendent of Schools
Western Heights Public Schools
8401 Southwest 44th Street
Oklahoma City, Oklahoma 73179

RE: \$10,935,000 Combined Purpose Bonds of 2020 of Independent School
District No. 41, Oklahoma County, Oklahoma
(Western Heights Public Schools)

Dear Mr. Barnes:

I am enclosing one (1) fully executed copy of the Resolution(s) determining the maturities and setting the date, time and place to sell the above-captioned bonds as passed at your board meeting on the 9th day of December, 2019.

This resolution should be made a part of the official minutes for this meeting.

If you should have any questions, please do not hesitate to call me.

Sincerely,

Ron Fisher

Ron Fisher
President

Encls:

