

Board of Education Regular Meeting

Monday, June 10, 2019 7:00 PM

Western Heights Administration Building Board Room, 8401 SW 44, Oklahoma City, OK 73179

1. Call to Order

The meeting was called to order at 7:00 p.m. by Robert Everman.

2. Roll Call

Roll was called by the Clerk of the Board

3. Flag Salute and Moment of Silence

Linda Farley led the flag salute; a moment of silence was observed.

4. Public Discussion

There was no public discussion.

5. Old Business

1. Vote to approve or not to approve an agreement with Transpar for School Year 2019-2020.

Motion to approve an agreement with Transpar for School Year 2019-2020. Passed with a motion by Mannix Barnes and a second by Robert Sharp.

Mannix Barnes: Yea

Rosalind Cravens: Yea

Robert Everman: Yea

Ms. Linda Farley: Yea

Robert Sharp: Yea

Yea: 5, Nay: 0

6. Instruction/General Areas/Special Superintendent Items

1. Vote to receive the resignation of Joe Kitchens as Superintendent of Schools effective 31 July 2019; and approve or not approve the terms of employment for Joe Kitchens as Superintendent for the term May 1, 2019 thru July 2019.

Motion to receive the resignation of Joe Kitchens as Superintendent of Schools effective 31 July 2019; and approve or not approve the terms of employment for Joe Kitchens as Superintendent for the term May 1, 2019 thru July 2019 Passed with a motion by Ms. Linda Farley and a second by Robert Sharp.

Mannix Barnes: Yea

Rosalind Cravens: Yea

Robert Everman: Yea

Ms. Linda Farley: Yea

Robert Sharp: Yea

Yea: 5, Nay: 0

2. Board to heard comments from Paul McCracken about Mr. Kitchens service to Western Heights.

3. The Board commends by unanimous consent the following:

1. Minick Materials for providing rocks for Bridgestone to create Pathway to Success for All.

2. Misti Smith for volunteering at the Bridgestone Field Day.
3. Bud Ward for volunteering at the Bridgestone Field Day.
4. 1st National bank and Trust of Chickasha for donating an Echo Dot worth \$40 dollars to the Middle School Health Fair.
5. Amy and Christee Schlesinger for donating a \$250 dollar Sam's Gift Card for the Middle School Health Fair.
6. Ashley Nails & Spa for donating a \$20 Gift card to the Middle School Health Fair.
7. Associated Wholesale Grocers for donating paper products and two giveaway bundles for the Middle School Health Fair.
8. Braum's Corporate for donating a \$25 dollar Gift Card to the Middle School Health Fair.
9. Burritos El Tin Tan for donating \$100 dollars cash to the Middle School Health Fair.
10. Cooper BMW for donating a BMW Gift Basket worth \$250 dollars to the Middle School Health Fair.
11. Dental Express for donating a Sonicare Pro worth \$75 dollars for the Middle School Health Fair.
12. Donut Time for donating two hundred donuts worth two hundred dollars to the Middle School Health Fair.
13. Dunkin Donuts for donating day old donuts worth two hundred dollars for the Middle School Health Fair.
14. Empire Slice for donating a twenty five dollar Gift Card for the Middle School Health Fair.
15. Flower's Bakery for donating five hundred Nature's Own Buns for the Middle School Health Fair.
16. Galleria Furniture Outlet for donating a recliner and ten fifty dollar gift cards for the Middle School Health Fair.
17. Jersey Mike's for donating twenty free sandwich coupons for the Middle School Health Fair.
18. Love Graphics for donating five Jet's t-shirts for the Middle School Health Fair.
19. Lyric Theater for donating four Theater Tickets for the Middle School Health Fair.
20. Malarkey Roofing for donating a T.V. to the Middle School Health Fair.
21. Mazzio's for donating five hundred free item cards for the Middle School Health Fair.
22. McDonalds for donating five twenty dollar gift cards to the Middle School Health Fair.
23. Meridian Lanes for donating twenty free bowling games for the Middle School Health Fair.
24. N & N Nails for donating a thirty six dollar gift card for the Middle School Health Fair.
25. Nicholas Barnett & Dawn Bradford for donating buns and bottle water for the Middle School Health Fair.
26. OKC Dodgers for donating a Fan Pack for the Middle School Health Fair.
27. Orange Leaf for donating a cake for the Middle School Health Fair.
28. Pizza Hut Mustang for donating a one topping pizza for the Middle School Career Fair.
29. Planet Fitness for donating a Club Pack for the Middle School Health Fair.
30. S & B Burger Mustang for donating ten free burger coupons for the Middle School Health Fair.
31. S & B Burger I- 240 for donating ten free smothered fries coupons for the Middle School Health Fair.
32. Sam's Club I- 40 for donating a fifty dollar gift card for the Middle School Health Fair.

33. Schwab & Co. for donating five hundred Hot Dogs for the Middle School Health Fair.
34. Shiny Nail for donating a twenty five dollar certificate for the Middle School Health Fair.
35. Sonic Corporation for donating one hundred ten dollar gift cards for the Middle School Health Fair.
36. Sub Way MWC for donating six free Sub coupons for the Middle School Health Fair.
37. Sub Way for donating a Sub Platter for the Middle School Health Fair.
38. Unit Drilling Company for donating five hundred bags of chips for the Middle School Health Fair.
39. Urban Farmhouse for donating a Candle for the Middle School Health Fair.
40. Water Zoo for donating two water park passes for the Middle School Health Fair.
41. Weokie Credit Union for donating Sonic and Subway Gift Cards for the Middle School Health Fair.
42. Domino's for donating a fifty dollar gift card for the Middle School Health Fair.
43. Coven Hair Salon for donating a Hair Product Bundle for the Middle School Health Fair.
44. Buddy' s Produce Inc. for donating Watermelons for Bridgestone Field Day.

4. Vote to approve or not to approve Open Transfers for 2019-2020 School Year  
Motion to approve Open Transfers for 2019-2020 School Year Passed with a motion by Mannix Barnes and a second by Robert Sharp.

Mannix Barnes: Yea  
Rosalind Cravens: Yea  
Robert Everman: Yea  
Ms. Linda Farley: Yea  
Robert Sharp: Yea  
Yea: 5, Nay: 0

5. Vote to approve or not to approve Open Transfer Denials for 2019-2020 School year.  
Motion to approve Open Transfer Denials for 2019-2020 School year Passed with a motion by Robert Sharp and a second by Rosalind Cravens.

Mannix Barnes: Yea  
Rosalind Cravens: Yea  
Robert Everman: Yea  
Ms. Linda Farley: Yea  
Robert Sharp: Yea  
Yea: 5, Nay: 0

6. Vote to approve or not to approve a Renewal of the Sublease Agreement dated July 1, 2013 in the amount of \$14,265,000..

Motion to approve a Renewal of the Sublease Agreement dated July 1, 2013 in the amount of \$14,265,000 Passed with a motion by Robert Sharp and a second by Rosalind Cravens.

Mannix Barnes: Yea  
Rosalind Cravens: Yea

Robert Everman: Yea  
Ms. Linda Farley: Yea  
Robert Sharp: Yea  
Yea: 5, Nay: 0

7. Vote to approve or not to approve a Renewal of the Sublease Agreement dated June 1, 2009 in the amount of \$43,840,000.

Motion to approve a Renewal of the Sublease Agreement dated June 1, 2009 in the amount of \$43,840,000 Passed with a motion by Robert Sharp and a second by Rosalind Cravens.

Mannix Barnes: Yea  
Rosalind Cravens: Yea  
Robert Everman: Yea  
Ms. Linda Farley: Yea  
Robert Sharp: Yea  
Yea: 5, Nay: 0

8. Vote to approve or not to approve a Renewal of the Sublease Agreement dated February 1, 2018 in the amount of \$33,840,000.

Motion to approve a Renewal of the Sublease Agreement dated February 1, 2018 in the amount of \$33,840,000 Passed with a motion by Robert Sharp and a second by Rosalind Cravens.

Mannix Barnes: Yea  
Rosalind Cravens: Yea  
Robert Everman: Yea  
Ms. Linda Farley: Yea  
Robert Sharp: Yea  
Yea: 5, Nay: 0

9. Vote to approve or not to approve a Renewal of the QZAB Lease Purchase Agreement dated February 28, 2014 in the amount of \$1,000,000.

Motion to approve a Renewal of the QZAB Lease Purchase Agreement dated February 28, 2014 in the amount of \$1,000,000 Passed with a motion by Mannix Barnes and a second by Robert Sharp.

Mannix Barnes: Yea  
Rosalind Cravens: Yea  
Robert Everman: Yea  
Ms. Linda Farley: Yea  
Robert Sharp: Yea  
Yea: 5, Nay: 0

10. Vote to approve or not to approve the following insurance quotes for school year 2019-2020.

Worker's Compensation (OSAG)

Cyber Liability

OSIG General Liability - Auto/Crime/Educators Legal

Motion Vote to approve or not to approve Workers Compensation Insurance quote for school year 2019-2020. Passed with a motion by Ms. Linda Farley and a second by Robert Sharp.

Mannix Barnes: Yea

Rosalind Cravens: Yea

Robert Everman: Yea

Ms. Linda Farley: Yea

Robert Sharp: Yea

Yea: 5, Nay: 0

11. Received a capital improvement update from Pete Parker.

7. Consent Agenda

Motion to approve consent agenda Passed with a motion by Rosalind Cravens and a second by Mannix Barnes.

Mannix Barnes: Yea

Rosalind Cravens: Yea

Robert Everman: Yea

Ms. Linda Farley: Yea

Robert Sharp: Yea

Yea: 5, Nay: 0

1. Vote to approve or not to approve Minutes of the May 13, 2019 School Board Meeting

2. Vote to approve or not to approve the Minutes of the May 24, 2019 Special Board Meeting.

3. Treasurer's report

1. Lunch Fund

2. Building Fund

3. General Fund

4. Sinking Fund

5. Bond Fund 39

6. Activity Fund

4. Vote to approve Use of Facilities and Equipment requests, which are subject to changes due to administrative scheduling.

1. Clearwater Addition HOA to have a annual home owners association meeting at Western Heights High School on August 26, 2019 from 7:00 to 8:30p.m..

8. School Finance and Business

1. Vote to approve or not to approve the following encumbrances for the previous month

General	1046 - 1127
Child Nutrition	49-99
Payroll #4	
Activity	799 - 853

Motion to approve encumbrances as listed Passed with a motion by Robert Sharp and a second by Rosalind Cravens.

Mannix Barnes: Yea  
Rosalind Cravens: Yea  
Robert Everman: Yea  
Ms. Linda Farley: Yea  
Robert Sharp: Yea  
Yea: 5, Nay: 0

2. Vote to approve or not to approve a contract with Francis Tuttle for Engineering Academy Joint Program for School Year 2020.

Motion to approve a contract with Francis Tuttle for Engineering Academy Joint Program for School Year 2020 Passed with a motion by Robert Sharp and a second by Rosalind Cravens.

Mannix Barnes: Yea  
Rosalind Cravens: Yea  
Robert Everman: Yea  
Ms. Linda Farley: Yea  
Robert Sharp: Yea  
Yea: 5, Nay: 0

3. Vote to approve or not to approve a contract with Francis Tuttle for Biosciences and Medicine Academy Joint Program Agreement for School Year 2020.

Motion to approve a contract with Francis Tuttle for Biosciences and Medicine Academy Joint Program Agreement for School Year 2020 Passed with a motion by Robert Sharp and a second by Rosalind Cravens.

Mannix Barnes: Yea  
Rosalind Cravens: Yea  
Robert Everman: Yea  
Ms. Linda Farley: Yea  
Robert Sharp: Yea  
Yea: 5, Nay: 0

4. Vote to approve or not to approve a contract with Francis Tuttle for Computer Science Academy Joint Program Agreement for School Year 2020.

Motion to approve a contract with Francis Tuttle for Computer Science Academy Joint Program Agreement for School Year 2020 Passed with a motion by Robert Sharp and a second by Rosalind Cravens.

Mannix Barnes: Yea  
Rosalind Cravens: Yea  
Robert Everman: Yea  
Ms. Linda Farley: Yea  
Robert Sharp: Yea  
Yea: 5, Nay: 0

5. Vote to approve or not to approve a contract with Francis Tuttle for Project Hope Memorandum Agreement for School Year 2020.

Motion to approve a contract with Francis Tuttle for Project Hope Memorandum Agreement for School Year 2020 Passed with a motion by Robert Sharp and a second by Rosalind Cravens.

Mannix Barnes: Yea  
Rosalind Cravens: Yea  
Robert Everman: Yea  
Ms. Linda Farley: Yea  
Robert Sharp: Yea  
Yea: 5, Nay: 0

6. Vote to approve or not to approve a Reading Renewal Contract Agreement with Success for All.

Motion to approve a Reading Renewal Contract Agreement with Success for All. Passed with a motion by Robert Sharp and a second by Rosalind Cravens.

Mannix Barnes: Yea  
Rosalind Cravens: Yea  
Robert Everman: Yea  
Ms. Linda Farley: Yea  
Robert Sharp: Yea  
Yea: 5, Nay: 0

7. Vote to approve or not to approve High School NJROTC to go on a out of state field trip to Six Flags Arlington, Texas on August 8, 2019.

Motion to approve High School NJROTC to go on a out of state field trip to Six Flags Arlington, Texas on August 8, 2019 Passed with a motion by Robert Sharp and a second by Rosalind Cravens.

Mannix Barnes: Yea  
Rosalind Cravens: Yea  
Robert Everman: Yea

Ms. Linda Farley: Yea  
Robert Sharp: Yea  
Yea: 5, Nay: 0

8. Vote to set dates for special Board Meetings for the purposes of reviewing applications and resumes', interviewing candidates, and selecting a new school superintendent.

Motion to set the following meeting dates and times: June 21, 2019 at Noon at Administration Building; and June 24, 2019 at 6:00 p.m. at the Administration Building  
Passed with a motion by Robert Sharp and a second by Rosalind Cravens.

Mannix Barnes: Yea  
Rosalind Cravens: Yea  
Robert Everman: Yea  
Ms. Linda Farley: Yea  
Robert Sharp: Yea  
Yea: 5, Nay: 0

9. School Policy and Personnel

1. Vote to approve or not to approve the resignations of the following certified personnel:

Courtney Beachel	School Psychologist
Melissa Haftek	Hired for WW 3rd Grade for 2019-2020
Ronald Overton	MS SPED Teacher
Joe Patton	9GC Biology Teacher and Coach
Sarah Ross	HS Title 1 Math Teacher
Kristyl Grizzle	Teacher, 9th Grade Center

Motion to approve the resignations of the following certified personnel Passed with a motion by Robert Sharp and a second by Mannix Barnes.

Mannix Barnes: Yea  
Rosalind Cravens: Yea  
Robert Everman: Yea  
Ms. Linda Farley: Yea  
Robert Sharp: Yea  
Yea: 5, Nay: 0

2. Vote to approve or not to approve the resignation of the following non-certified personnel

Jamie Carter	CG Paraprofessional
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Motion to approve resignation of non-certified personnel as listed Passed with a motion by Robert Sharp and a second by Mannix Barnes.

Mannix Barnes: Yea  
Rosalind Cravens: Yea



Robert Everman: Yea  
Ms. Linda Farley: Yea  
Robert Sharp: Yea  
Yea: 5, Nay: 0

3. Vote to approve or not to approve the following transfer of certified personnel for School Year 2019-2020.

Bridget Arnett	From HS SPED Teacher to HS SPED Coordinator
Kelly Forbes	From MS SFA Instructional Coach to Heritage Center Principal
Stacie Fryer	From CG 4th Grade to CG SFA Instructional Coach

Vote to approve the transfer of certified personnel as listed Passed with a motion by Robert Sharp and a second by Mannix Barnes.

Mannix Barnes: Yea  
Rosalind Cravens: Yea  
Robert Everman: Yea  
Ms. Linda Farley: Yea  
Robert Sharp: Yea  
Yea: 5, Nay: 0

4. Vote to approve or not to approve the following transfer of Non- Certified personnel for School Year 2019-2020.

Autumn Delno	From Sub Teacher to WW Media Assistant
Paula Stewart	From Custodial to Accounts Payable Secretary

Motion to approve the following transfer of Non- Certified personnel for School Year 2019-2020 Passed with a motion by Robert Sharp and a second by Mannix Barnes.

Mannix Barnes: Yea  
Rosalind Cravens: Yea  
Robert Everman: Yea  
Ms. Linda Farley: Yea  
Robert Sharp: Yea  
Yea: 5, Nay: 0

5. Vote to approve or not to approve the requests for leave of absence.

Jana Pennock	WH Child Care Director
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Motion to approve the requests for leave of absence Passed with a motion by Robert Sharp and a second by Mannix Barnes.

Mannix Barnes: Yea

Rosalind Cravens: Yea  
Robert Everman: Yea  
Ms. Linda Farley: Yea  
Robert Sharp: Yea  
Yea: 5, Nay: 0

Motion to approve the requested leave of absence Passed with a motion by Robert Sharp and a second by Mannix Barnes.

Mannix Barnes: Yea  
Rosalind Cravens: Yea  
Robert Everman: Yea  
Ms. Linda Farley: Yea  
Robert Sharp: Yea  
Yea: 5, Nay: 0

6. Vote to approve or not to approve the re- hiring of Certified Staff for School Year 2019-2020.

Jace Bradford	CG Physical Education Teacher
Vasheta Prather	CG 3rd Grade

Motion to approve the re- hiring of Certified Staff for School Year 2019-2020. Passed with a motion by Robert Sharp and a second by Mannix Barnes.

Mannix Barnes: Yea  
Rosalind Cravens: Yea  
Robert Everman: Yea  
Ms. Linda Farley: Yea  
Robert Sharp: Yea  
Yea: 5, Nay: 0

Motion to approve the re-hires of Certified Staff for School Year 2019-2020 as listed Passed with a motion by Robert Sharp and a second by Mannix Barnes.

Mannix Barnes: Yea  
Rosalind Cravens: Yea  
Robert Everman: Yea  
Ms. Linda Farley: Yea  
Robert Sharp: Yea  
Yea: 5, Nay: 0

7. First and Final Hearing: Vote to adopt, amend or table changes to school board policy 3.699, Staff Work Year and Vacation Schedule.

Motion to adopt changes to school board policy 3.699, Staff Work Year and Vacation Schedule Passed with a motion by Robert Sharp and a second by Mannix Barnes.

Mannix Barnes: Yea  
Rosalind Cravens: Yea  
Robert Everman: Yea  
Ms. Linda Farley: Yea  
Robert Sharp: Yea  
Yea: 5, Nay: 0

10. Executive Session

1. Vote to convene or not convene in executive session for the purpose of:

1. Discussing with the school attorney a pending investigation(s), claim(s) or action(s) after the board's attorney has determined that disclosure of the matter will seriously impair the ability of the board to process the claim or conduct a pending investigation, litigation or proceeding in the public interest per Title 25 O.S. Section (B)(4).

2. Discuss staff issues as authorized by 25 O.S. Section 307(B)(1).

Motion to convene in executive session at 8:06 p.m. Passed with a motion by Ms. Linda Farley and a second by Rosalind Cravens.

Mannix Barnes: Yea  
Rosalind Cravens: Yea  
Robert Everman: Yea  
Ms. Linda Farley: Yea  
Robert Sharp: Yea  
Yea: 5, Nay: 0

2. If executive session is authorized by a majority of a quorum of the board members present, convene in executive session to:

1. Discuss with the school attorney a pending investigation(s), claim(s) or action(s) after the board's attorney has determined that disclosure of the matter will seriously impair the ability of the board to process the claim or conduct a pending investigation, litigation or proceeding in the public interest per Title 25 O.S. Section (B)(4).

2. Discuss staff issues as authorized by 25 O.S. Section 307(B)(1).

3. Acknowledge the end of executive session and return to open meeting at 9:12 p.m.

4. Vote to approve or not to approve the employment of certified personnel.

Motion to approve the employment of certified personnel Passed with a motion by Rosalind Cravens and a second by Robert Sharp.

Mannix Barnes: Yea  
Rosalind Cravens: Yea  
Robert Everman: Yea  
Ms. Linda Farley: Yea  
Robert Sharp: Yea  
Yea: 5, Nay: 0

5. Vote to approve or not to approve the employment of non-certified personnel.  
Motion to approve the employment of non-certified personnel Passed with a motion by Rosalind Cravens and a second by Robert Sharp.

Mannix Barnes: Yea  
Rosalind Cravens: Yea  
Robert Everman: Yea  
Ms. Linda Farley: Yea  
Robert Sharp: Yea  
Yea: 5, Nay: 0

11. Information and Possible Voting Items.

The next regular Board Meeting is July 8, 2019 at 7:00 p.m. at Western Heights Administration Building 8401 SW 44, Oklahoma City, OK

12. New Business: Superintendent

The Board set a special meeting for June 27, 2019 at 7:00 p.m. at the Administration Building.

13. New Business: Board Members

14. Adjournment

Motion to adjourn at 9:14 p.m. Passed with a motion by Robert Sharp and a second by Rosalind Cravens.

Mannix Barnes: Yea  
Rosalind Cravens: Yea  
Robert Everman: Yea  
Ms. Linda Farley: Yea  
Robert Sharp: Yea  
Yea: 5, Nay: 0



Vicki Parker, Board Clerk



Robert Everman, President of the Board

June 27, 2019  
Date

**Certified New- Hire 2019-2020**

**Morgan Bratcher**

**Katharine Gage**

**Kelley King**

**Tamieka Martin**

**Lisa McKinney**

**Lacey Rowell**

**Heather Russell**

**Beth Spena**

**Kathryn Winters**

**Non- Certified New Hire 2019-2020**  
**Ashley West**