

**Board of Education Regular Meeting**

**Monday, January 14, 2019 7:00 PM**

**Western Heights Administration Building Board Room, 8401 SW 44, Oklahoma City, OK 73179**

**1. Call to Order**

The meeting was called to order at 7:00 p.m.

**2. Roll Call**

Roll was called by the Clerk of the Board.

**3. Flag Salute and Moment of Silence**

The flag salute was led by Bob Sharp; a moment of silence was observed

**4. Public Discussion**

There was no public discussion.

**5. Instruction/General Areas/Special Superintendent Items**

**1. Board to discuss and take possible action regarding renovations of the Annex Building at the corner of Melrose and Council. (Staff daycare)**

Motion to proceed with renovations to the Annex Building for the purpose of opening a daycare center for staff Passed with a motion by Ms. Linda Farley and a second by Mannix Barnes.

Mannix Barnes: Yea

Rosalind Cravens: Yea

Robert Everman: Yea

Ms. Linda Farley: Yea

Robert Sharp: Yea

Yea: 5, Nay: 0

**2. Vote to approve or not to approve an amendment to the School Calendar for SY 2018-2019.**

Motion to approve an amendment to the School Calendar for SY 2018-2019; designating May 3rd as a teacher workday Passed with a motion by Robert Sharp and a second by Ms. Linda Farley.

Mannix Barnes: Yea

Rosalind Cravens: Yea

Robert Everman: Yea

Ms. Linda Farley: Yea

Robert Sharp: Yea

Yea: 5, Nay: 0

**3. Board received an update from John Glenn regarding Success For All.**

**4. Board received a financial update from Superintendent Joe Kitchens.**

**5. Receive a capital improvement update from Pete Parker.**

**6. Consent Agenda**

Motion to approve consent agenda Passed with a motion by Rosalind Cravens and a second by Mannix Barnes.

Mannix Barnes: Yea  
Rosalind Cravens: Yea  
Robert Everman: Yea  
Ms. Linda Farley: Yea  
Robert Sharp: Yea  
Yea: 5, Nay: 0

1. Approval of Minutes of the December 10, 2018 School Board Meeting
2. Vote to approve or not to approve Minutes from the December 11, 2018 Special Board Meeting.

3. Treasurer's report

1. Lunch Fund
2. Building Fund
3. General Fund
4. Sinking Fund
5. Bond Fund 39
6. Activity Fund

4. Vote to approve the following fundraisers:

MS

1. Middle School FCCLA to sell Valentine cards and glow bracelets to raise funds for FCCLA, Activity Account #149. Sponsor R. Ramsey

HS

1. High School Key Club to have a food pantry and student supply closet at Winds West Elementary to supply students with materials they need, Activity Account #116. Sponsor N. Jones

2. High School Key Club to have and sell tickets for a Bowling Social at Bronco Bowl this is for future service projects, Activity Account #116. Sponsor N. Jones

3. High School Baseball to do a Snap Raise Donation to raise funds for the baseball program, Activity Account #113. Sponsor G. Riley

4. High School Baseball to sell Jets Baseball Caps to raise funds for the Baseball program, Activity Account #113. Sponsor G. Riley

5. High School Baseball to sell Jets Baseball Pull Overs to raise funds for the Baseball program, Activity Account #113. Sponsor G. Riley

5. Vote to approve Use of Facilities and Equipment requests, which are subject to changes due to administrative scheduling.

1. Western Heights Softball to have Jets Summer Softball in the batting cage and softball field. Sponsor T. Jackson

7. School Finance and Business

1. Vote to approve or not to approve the following encumbrances for the previous month

General	623 - 673
Building	45 - 58

Bond 34	11 - 15
Bond 36	1 - 4
Child Nutrition	25 - 27

Motion to approve encumbrances as listed; amending Bond 36 to read 1-4 Passed with a motion by Rosalind Cravens and a second by Robert Sharp.

Mannix Barnes: Yea  
Rosalind Cravens: Yea  
Robert Everman: Yea  
Ms. Linda Farley: Yea  
Robert Sharp: Yea  
Yea: 5, Nay: 0

**2. Vote to approve or not to approve transfer of \$120,000 from General Fund to Child Nutrition Fund to cover the costs for Flexible Benefit Allowance for child nutrition employees.**

Motion to approve transfer of \$120,000 from General Fund to Child Nutrition Fund to cover the costs for Flexible Benefit Allowance for child nutrition employees Passed with a motion by Rosalind Cravens and a second by Robert Sharp.

Mannix Barnes: Yea  
Rosalind Cravens: Yea  
Robert Everman: Yea  
Ms. Linda Farley: Yea  
Robert Sharp: Yea  
Yea: 5, Nay: 0

**3. Vote to approve or not to approve ROTC's out of state field trip to Texas for NJROTC orientation**

to approve ROTC's out of state field trip to Texas for NJROTC orientation Passed with a motion by Rosalind Cravens and a second by Robert Sharp.

Mannix Barnes: Yea  
Rosalind Cravens: Yea  
Robert Everman: Yea  
Ms. Linda Farley: Yea  
Robert Sharp: Yea  
Yea: 5, Nay: 0

**8. School Policy and Personnel**

- 1. Vote to approve or not to approve the resignations of the following certified personnel:**  
Motion to approve employment of the listed certified personnel Passed with a motion by Robert Sharp and a second by Rosalind Cravens.

Mannix Barnes: Yea  
Rosalind Cravens: Yea  
Robert Everman: Yea  
Ms. Linda Farley: Yea  
Robert Sharp: Yea  
Yea: 5, Nay: 0

2. Vote to approve or not to approve the following transfer of non-certified personnel for School Year 2018-2019

Vote to approve the transfer of non-certified personnel as listed Passed with a motion by Robert Sharp and a second by Rosalind Cravens.

Mannix Barnes: Yea  
Rosalind Cravens: Yea  
Robert Everman: Yea  
Ms. Linda Farley: Yea  
Robert Sharp: Yea  
Yea: 5, Nay: 0

3. Vote to approve or not to approve the requests for leave of absence.

Motion to approve resignations of certified personnel as listed Passed with a motion by Robert Sharp and a second by Rosalind Cravens.

Mannix Barnes: Yea  
Rosalind Cravens: Yea  
Robert Everman: Yea  
Ms. Linda Farley: Yea  
Robert Sharp: Yea  
Yea: 5, Nay: 0

4. Vote to acknowledge and accept the services of additional substitute teachers, volunteers and/or lay coaches:

Motion to acknowledge and accept the services of additional substitute teachers, volunteers and/or lay coaches Passed with a motion by Robert Sharp and a second by Rosalind Cravens.

Mannix Barnes: Yea  
Rosalind Cravens: Yea  
Robert Everman: Yea  
Ms. Linda Farley: Yea  
Robert Sharp: Yea  
Yea: 5, Nay: 0

5. Vote to approve or not to approve the Superintendent's recommendation for termination for the listed non-certified personnel.

Motion to approve the Superintendent's recommendation for termination for the listed non-certified personnel. Passed with a motion by Robert Sharp and a second by Rosalind Cravens.

Mannix Barnes: Yea  
Rosalind Cravens: Yea  
Robert Everman: Yea  
Ms. Linda Farley: Yea  
Robert Sharp: Yea  
Yea: 5, Nay: 0

#### 9. Executive Session

1. Vote to convene or not convene in executive session for the purpose of:

1. Discussing with the school attorney a pending investigation(s), claim(s) or action(s) after the board's attorney has determined that disclosure of the matter will seriously impair the ability of the board to process the claim or conduct a pending investigation, litigation or proceeding in the public interest per Title 25 O.S. Section (B)(4).

2. Discuss staff issues as authorized by 25 O.S. Section 307(B)(1).

Motion to convene in executive session at 8:55 p.m. Passed with a motion by Mannix Barnes and a second by Robert Sharp.

Mannix Barnes: Yea  
Rosalind Cravens: Yea  
Robert Everman: Yea  
Ms. Linda Farley: Yea  
Robert Sharp: Yea  
Yea: 5, Nay: 0

2. If executive session is authorized by a majority of a quorum of the board members present, convene in executive session to:

1. Discuss with the school attorney a pending investigation(s), claim(s) or action(s) after the board's attorney has determined that disclosure of the matter will seriously impair the ability of the board to process the claim or conduct a pending investigation, litigation or proceeding in the public interest per Title 25 O.S. Section (B)(4).

2. Discuss staff issues as authorized by 25 O.S. Section 307(B)(1).

3. Acknowledge the end of executive session and return to open meeting at 9:41 p.m..

4. Vote to approve the employment of certified personnel.

Motion to approve the employment of certified personnel Passed with a motion by Mannix Barnes and a second by Rosalind Cravens.

Mannix Barnes: Yea  
Rosalind Cravens: Yea

Robert Everman: Yea  
Ms. Linda Farley: Yea  
Robert Sharp: Yea  
Yea: 5, Nay: 0

5. Vote to approve the employment of non-certified personnel.  
Motion to approve employment of non-certified personnel Passed with a motion by Mannix Barnes and a second by Rosalind Cravens.

Mannix Barnes: Yea  
Rosalind Cravens: Yea  
Robert Everman: Yea  
Ms. Linda Farley: Yea  
Robert Sharp: Yea  
Yea: 5, Nay: 0

10. Information and Possible Voting Items.  
The next regular Board Meeting is February 11, 2019 at 7:00 p.m. at John Glenn Elementary School, 6501 S. Land, Oklahoma City, OK

11. New Business: Superintendent

12. New Business: Board Members

13. Adjournment

Motion to adjourn at 9:42 pass with a motion by Bob Sharp and a second by Rosalind Cravens.

Mannix Barnes: Yea  
Rosalind Cravens: Yea  
Robert Everman: Yea  
Ms. Linda Farley: Yea  
Robert Sharp: Yea  
Yea: 5, Nay: 0

  
\_\_\_\_\_  
Vicki Parker, Board Clerk

  
\_\_\_\_\_  
Robert Everman, President

  
\_\_\_\_\_  
Date

**Certified Resignation**

**Gilliland, Johnny**

**Lilly, Marisa**

**Quinlan, Lisa**

## Support Resignation



Support Transfer  
Stafford, Claude

Leave of Absence  
Bonham, Katherine  
Martinez, Andrea  
McQueen, Julie  
Moody, Glenda

## 2018-2019 SUBSTITUTES ACCUFAX REPORTS COMPLETED

NAME	25yrs or under	GOOD	RLVD	NAME	25yrs or under	GOOD
Biggs, Donna		X	X	Riley, Rachele		X
Birdwell, Shannon		X	X	Rodriguez, Diana	23 No MS or HS	X
Brown, Donna		X	X	Rogers, Rosemary		X
Brumley, Maria		X	X	Sadler, Courtney		X
Campos, Madeline	20 No MS or HS	X	X	Sanders, Kevin		X
Campos, Melody		X	X	Searfoss, Kelly		X
Causey, Elka		X	X	Spencer, Kia		X
Delno, Autunm		X	X	Standifer, Leighanne		X
Diggs, Terra	20 No MS or HS	X	X	Stotler, Marry Ann		X
Douglas, Crystal	24 No MS or HS	X	X	Thurackal, Julie		X
Elix, Jerry		X	X	Treadwell, Tara		X
Escamilla, Micaela	21 no MS or HS	X	X	Wheeler, Joseph		NO
Farris, Dylan	20 no MS or HS	X	X	White, Chelsea		X
Featherstone, Annette		X	X	White, Deborah		X
Freeman, Teresa		X	X			
Fox, Morgan		X	X			
Green, Donna		X	X			
Gulley, Lee		X	X			
Hatfield, Anna		X	X			
Havener, Sierra	21 no MS or HS	X	X			
Hawkins, Samantha	24 No MS or HS	X	X			
Hernandez, Erica		X	X			
Hoffmeister, Angela		X	X			
Hopkins, Karen	21 no MS or HS	X	X			
Huff, Christiana		X	X			
Johnston, Beatrice		X	X			
Keith, Lana		X	X			
Kinsey, Lexus	20 no MS or HS	X	X			
Lambert, Hop		X	X			
LeDay, Michelle		X	X			
Lee, Yolanda		X	X			
Lesure, Michael						
Lewis, Rotasha		X	X			
Lippencott, Braygan	23 no MS or HS	X	X			
Lopez, Veronica	20 No MS or HS	X	X			
McCully, Janell		X	X			
Newman, Mindy		X	X			
O'Connell, Kara		X	X			
Osborn, Katrina		X	X			
Phillips, Shelly		X	X			
Prater, Sarah		X	X			
Quintero, Vasthi		X	X			

Support Termination  
Harmon, Kaleigh  
Whiteside, Brandon

**Certified New Hire**

**Grether, Elke**

**Johnson, Kayla**

**Lee, Yolanda**

**Sanders, Kevin**

**Suber, Joshua**

Support New Hire  
Dixon, Krystal  
Mobley, Matthew  
Quintero, Vasthi  
Walschap, Jennifer