

HAMPTON TOWNSHIP SCHOOL DISTRICT
 4591 SCHOOL DRIVE
 ALLISON PARK, PENNSYLVANIA 15101
 MARCH 14, 2022 MINUTES

<p>The Hampton Township Board of School Directors met on Monday, March 14, 2022, in the Hampton Middle School Auditorium, 4589 School Drive, Allison Park, PA 15101. The Meeting was also livestreamed online.</p>	<p>Meeting</p>
<p>Attendance: Ms. Denise Balason, Mrs. Jill Hamlin, Mr. Matt Jarrell, Ms. Joy Midgley, Mr. Bob Shages, Mr. Greg Stein, Mr. Larry Vasko, Mrs. Trisha Webb, Mr. Bryant Wesley, Dr. Michael Loughead and Dr. Rebecca Cunningham, Mr. Donald Palmer along with a number of District residents.</p>	<p>Attendance</p>
<p>Mr. Jeffrey Kline participated via teleconference.</p>	
<p>The meeting was called to order followed by the Pledge of Allegiance. Mr. Wesley, President of the Board, served as Chairperson of the meeting. Mrs. Michelle Ambrose served as Recording Secretary.</p>	
<p>Mrs. Webb and Dr. Loughead recognized District students for their various accomplishments during the Student Awards presentation.</p>	<p>Student Awards</p>
<p>Mrs. Webb and Dr. Loughead recognized two Hampton High School students for their presentations and accomplishment in the 28th Annual Shakespeare Monologue & Scene Contest. The two young men were named the winners of the Upper Division Scene Contest for their performance from "Two Gentlemen of Verona."</p>	<p>28th Annual Shakespeare Monologue & Scene Contest</p>
<p>The two students then provided the Board and audience with a snippet from their performance.</p>	
<p>Mrs. Webb and Dr. Loughead recognized several Hampton High School students for their accomplishments and awards received from the Scholastic Art & Writing Awards. This program highlights exceptional artistic and literary talents. The District had eight High School students receive awards for their various entries.</p>	<p>Scholastic Art & Writing Awards</p>
<p>Mrs. Webb and Dr. Loughead recognized a High School Junior for her participation in the Poetry Out Loud program. This program helps students to master public speaking skills, build self-confidence, and learn about literary history and contemporary life. The student performed three poems in a virtual setting for the judges.</p>	<p>Poetry Out Loud</p>
<p>There was no public comment this evening.</p>	<p>Public Comment</p>
<p>Upon motion by Mr. Stein, seconded by Mr. Vasko and carried unanimously by voice vote, the Minutes from the February 7, 2022; February 14, 2022 and February 28, 2022 Board of School Directors Voting Meeting were approved and incorporated into the official Minute book.</p>	<p>February 7, 2022 February 14, 2022 February 28, 2022 Meeting Minutes Approved</p>
<p>Upon motion by Mr. Shages, seconded by Mr. Stein and carried unanimously by voice</p>	<p>Payment of Bills</p>

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vote, the Board approved the following:

- February 2022 General Fund 10 Disbursements totaling \$3,794,189.46
- February 2022 High School Construction Fund 35 Disbursements totaling \$612,259.26
- January 2022 Capital Fund 39 Disbursements totaling \$129,050.12
- January 2022 Cafeteria Fund 50 Disbursements totaling \$19,401.71

Upon motion by Mr. Shages, seconded by Mrs. Hamlin and carried unanimously by voice vote, the Board approved the January 2022 Treasurer's Report. Treasurer's Report

Upon motion by Mr. Shages, seconded by Mrs. Hamlin and carried unanimously by voice vote, the Board approved the January 2022 Student Activities Report. Student Activities Report

The following information was presented and/or action taken on items submitted by Mr. Wesley during the President's Report. President's Report

Mr. Wesley stated that the Board had met once since the last Board Meeting in Executive Session to discuss legal and personnel matters. Executive Session

There was no Board Secretary's Report this evening. Board Secretary's Report

There was no Solicitor's Report this evening. Solicitor's Report

The following information was presented and/or action taken on items submitted by Dr. Loughead during the Superintendent's Report. Superintendent's Report

Dr. Loughead stated that his report typically encompasses the District's academics, art and athletics.

Under the umbrella of academics, Dr. Loughead recognized Dr. Jaqueline Removcik, Director of Curriculum, Instruction and Assessment, for being the recipient of the Tri-State School Study Council's Jean E. Winsand Emerging Woman Leader in Education Award. Dr. Loughead stated that the District's high academic standards are only possible by having highly qualified faculty members. Dr. Loughead stated that the District has been well aware of her talents as a leader for her tenure with the District. He noted how proud he was that Dr. Removcik was being recognized by other professional organizations. Dr. Loughead stated that Dr. Removcik will receive her award on April 7, 2022. Dr. Removcik, Recipient of Jean E. Winsand Emerging Woman Leader in Education Award

Under the umbrella of the arts, Dr. Loughead stated that tonight's Student Awards and presentation encompass the talents of the students in the District Arts programs. District Arts Highlights

Under the umbrella of athletics, Dr. Loughead commented on the impressive Winter Sports Season. He noted some highlights to the season such as back to back WPIAL Champions for the Boys' Swimmers, Boys' and Girls' Basketball Teams made the Successful Winter Season

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playoffs, and the Wrestling program is showing excellent growth with several young teammates on the roster.

There was no Student Affairs Report this evening.

Student Affairs

There was no Educational Programs Report this evening.

Educational
Programs

The following information was presented and/or action taken on items submitted by Ms. Balason or the Facilities Committee.

Facilities

Upon motion by Ms. Balason, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the R.A. Glancy Change Order #03 for the High School Renovation Project in the total amount of \$26,144 for the labor, equipment and materials for the following:

HHS Project
Change Orders –
from General
Contractor, R.A.
Glancy

- R.A. Glancy – Unforeseen Condition – Add
for the work rebuild the roof parapets on the existing academic wings per RFI #042.
(RA Glancy PCO #008rev) Value = \$22,463
- R.A. Glancy – Owner Generated – Add
To change the interior wood doors to a maple finish veneer in lieu of the specified finish per the recommendation of the architect.
(RA Glancy PCO #009) Value = \$3,681

Upon motion by Ms. Balason, seconded by Mr. Vasko and carried unanimously by voice vote, the Board approved the Vrabel Plumbing Change Order #001 for the High School Renovation Project in the total amount of (\$8,499) for the labor, equipment and materials for the following:

HHS Project
Change Orders –
from Vrabel
Plumbing

- Vrabel Plumbing - Credit – Deduct
To delete plumbing scope of work in the deleted bathroom E236D per ASI #001.
(Vrabel PCO #001) Deduct Value = (\$1,233)
- Vrabel Plumbing - Credit – Deduct
To delete the sewage system ejector pump and to add additional underground sewage system piping per ASI #005.
(Vrabel PCO #002) Deduct Value = (\$10,105)
- Vrabel Plumbing - Unforeseen Condition – Add
To complete the added work to modify and re-pipe the existing above ceiling high sprinklers in the auditorium catwalk space over the new Data Center Room per project RFI #012.
(Vrabel PCO #003) Value = \$3,218

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- Vrabel Plumbing - Unforeseen Condition – Add
On time and material to replace existing clogged vertical rain conductor piping in the existing brick column on column line Q-3 at the direction of the Owner and in conjunction with project RFI #047.
(Vrabel PCO #004) Value = \$1,459
- Vrabel Plumbing - Unforeseen Condition – Add
On time and material to replace and repair the clogged existing underground rainwater piping near the existing brick column on column line Q-3 at the direction of the Owner and in conjunction with project RFI #047.
(Vrabel PCO #005) Value = \$2,162
- Vrabel Plumbing - Credit – Deduct
For the revised scope of work for the new auditorium roof drain, rain conductor piping, deleted piping in the corridor ceilings, deleted floor saw cutting and removal, and deleted underground piping work per project RFI #047.
(Vrabel PCO #006) Deduct Value = (\$4,000)

The following information was presented and/or action taken on items submitted by Mr. Vasko of the Finance Committee.

Finance

Upon motion by Mr. Vasko, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the the Budget Transfer totaling \$4,300 for the following:

Resolution to
Authorize Incurring
Budget Transfer

- HMS; General Funds \$4,300

Upon motion by Mr. Vasko, seconded by Mr. Stein and carried by voice vote of 8-1, with Mr. Vasko voting no, the Board approved the District initiated appeals for 2022 real estate tax assessments based on property transactions in 2021 where the difference between the adjusted purchase price and the 2022 assessment reflects a lost revenue to the District in the amount of \$1,000 or more at the 2020-2021 millage rate of 19.71 mills.

2022 District
Initiated Real
Estate Tax Appeals

- 2021 – 211 of 369 will meet the criteria
- 2020 – 104 of 285 met the criteria
- 2019 – 93 of 323 met the criteria
- 2018 – 92 of 295 met the criteria
- 2017 – 71 of 291 met the criteria
- 2016 – 71 of 332 met the criteria

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Upon motion by Mr. Vasko, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the Allegheny Intermediate Unit Program of Services 2022-2023 Budget, with Hampton Township School District's estimated share of \$48,591

2022-23 AIU POS
Budget

Upon motion by Mr. Vasko, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the proposal for GASB 75 Valuation Services with The Pennsylvania Trust and Conrad Siegel for the years ending June 30, 2023 and 2024 per their proposal in the projected amount of \$4,800.

2023 & 2024
GASB 75
Valuation Services

Mr. Kline presented to the Board the District's new Standard Poor's Rating as it relates to bond issuances for the High School Renovation Project. Mr. Kline highlighted that the District's credit rating remains at an "AA-." However, the newest report has revised the overall financial outlook of the District from "stable" to "negative." Mr. Kline stated that this is due in part to the reduction of the District's committed and unassigned General Fund Balances.

Standard Poor's
Rating

Mr. Vasko stated that the Board approved a resolution last month for the incurring of nonelectoral debt. However, the resolution stated that the highest level of debt service could not exceed \$400,000 in an annual budget. The resolution allowed for the District to pursue either Bank Qualified or Non-Bank Qualified Bonds. Mr. Vasko and Mr. Kline outlined that with the increase of interest rates the current Resolution would need to be revised and voted upon if the District opted to move forward with a Non-Bank Qualified issuance as the debt service exceeded the \$400,000 limit. Both Mr. Vasko and Mr. Kline stated that it would be very difficult for the District to budget for the cost of a Non-Bank Qualified issuance in the upcoming budget. Many of the Board Members agreed with only pursuing Bank Qualified issuance at this time due to the smaller financial impact.

Mr. Kline stated he would ask for Piper Sandler to provide the Board with interest rate updates at least twice per week over the next several weeks. Mr. Kline stated that Piper Sandler will provide guidance on when the District should act on the next Bond issuance.

The following information was presented and/or action taken on items submitted by Mrs. Midgley of the Personnel Committee.

Personnel

Upon motion by Mrs. Midgley, seconded by Mr. Stein and carried unanimously by voice vote, the Board accepted the resignation of Mrs. Kimberly Jewison-Steinberger who is resigning after 11 years with the District effective February 24, 2022. (Mrs. Jewison-Steinberger was a Grade 6 Reading Teacher at Hampton Middle School.)

Resignation,
Mrs. Kimberly
Jewison-
Steinberger

Upon motion by Mrs. Midgley, seconded by Mr. Stein and carried unanimously by voice vote, the Board accepted the resignation of Mrs. Tara Harvan effective February 24, 2022. (Mrs. Harvan had been hired as a Special Education Teacher at Hampton High School.)

Resignation,
Mrs. Tara Harvan

Upon motion by Mrs. Midgley, seconded by Mr. Stein and carried unanimously by voice vote, the Board accepted the resignation of Mrs. Donna Halter who is retiring after 31

Resignation,
Mrs. Donna Halter

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years with the District effective April 6, 2022. (Mrs. Halter is a 12-Month Head Custodian at Hampton Middle School.)

Upon motion by Mrs. Midgley, seconded by Stein and carried unanimously by voice vote, the Board accepted the resignation of Mrs. Pamela Nehnevajsa who is retiring after 21 years with the District effective July 5, 2022. (Mrs. Nehnevajsa is the Executive Assistant to the Superintendent.)

Resignation, Mrs.
 Pamela Nehnevajsa

Upon motion by Mrs. Midgley, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved Mr. David Hartman's request for a Professional Development Sabbatical for the 2022-2023 School Year, returning to the District at the beginning of the 2023-2024 School Year. (Mr. Hartman is a Grade 7 English Teacher at Hampton Middle School.)

2022-23
 Professional
 Development
 Sabbatical,
 Mr. David Hartman

Upon motion by Mrs. Midgley, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved a correction to the probationary period for Ms. Marla Kohan, who moved from a Paraprofessional (Class I) at Wyland Elementary School to a Paraeducator (Class III) at Wyland Elementary School effective February 1, 2022. The probationary period had been recorded as a 60-day probationary period and corrected to a 30-day probationary period.

Correction to
 Previous Motion --
 Ms. Marla Kohan,
 Paraeducator (Class
 III)

Upon motion by Mrs. Midgley, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved Mrs. Jina Coleman as the Administrative Assistant to the Special Education/Transition Coordinator (Class VII) effective February 23, 2022. Hourly rate is \$21.63 per hour for the 30-day probationary period and \$21.88 per hour thereafter. (Mrs. Coleman is replacing a vacant position.)

Mrs. Jina Coleman,
 Admin. Asst. to the
 Special Education/
 Transition
 Coordinator (Class
 VII)

Upon motion by Mrs. Midgley, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the Administration's recommendation of the following conditional appointments for 2020-2021, each at a rate of \$139 per point, with each such appointment being conditioned on the District making a subsequent determination that the supplementary position and work associated with such position is needed and approved and will continue during the coronavirus pandemic following future guidance from the Commonwealth. Each appointment shall be effective only where the position is approved and operational and where the work associated with such position is actually being performed. This conditional appointment does not obligate the District to approve some, all or any of the supplementary positions for 2020-2021 and does not guarantee any of the persons listed below that his or her supplementary position will be needed and in place, or that it will continue uninterrupted, in 2020-2021:

2020-2021
 Building/Coach
 Supplementals

NAME	POSITION	BUILDING	POINTS	RANGE	TOTAL STIPEND
Heather Dietz	Class Co-Sponsor for 12 th Grade	HS	8	12/16	\$1,112
Hannah Dunlap	Class Co-Sponsor for 12 th Grade	HS	6	12/16	\$834
Jon McAuley	JV Assistant Softball	HS	28	24/32	\$3,892

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	Coach				
Kate Mahoney	MS Assistant Softball Coach	MS	18	16/20	\$2,502
Heather Dietz	Track Head Coach	HS	53	41/53	\$7,367
Kim Masarik	Track Coach Assistant "B" (replacing Heather Dietz)	HS	29	21/29	\$4,031
Sam Flowers	Middle School Track Coach Assistant "D"	MS	19	15/19	\$2,641
Steve Sciullo	Track Coach Assistant "D"	HS	20	16/20	\$2,780
Matt Combi	Track Coach Assistant "E"	HS	20	16/20	\$2,780
Paul Schwartz	Volunteer Boys' Lacrosse Coach	HS			

Upon motion by Mrs. Midgley, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved Mrs. Lauren Casselberry as a Long-Term Substitute Special Education Teacher at Hampton High School from March 10, 2022 through the remainder of the 2021-2022 School Year. Salary is \$33,500, pro-rated. (Mrs. Casselberry is a substitute for Mrs. Sarah Rassau's position.)

Mrs. Lauren Casselberry, LTS
 Special Education Teacher, HHS

Upon motion by Mrs. Midgley, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved Ms. Elizabeth Barnes as a teacher mentor for the 2021-2022 School Year.

Ms. Elizabeth Barnes, 2021-22
 Mentor

Upon motion by Mrs. Midgley, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved Mr. Zac Ridenour as a 10 month/40 hour per week District-wide Custodial Substitute effective March 22, 2022. Hourly rate is \$13.00 per hour. (This is an annual position and Mr. Ridenour is replacing Mr. Jerrod Cumberland.)

Mr. Zac Ridenour,
 10M/40Hr. District-Wide Custodial Sub

Upon motion by Mrs. Midgley, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved Mrs. Christine Larson as a Paraeducator (Class III) at Hampton High School effective March 23, 2022. Salary is \$17.52 per hour for the 60-day probationary period and \$17.77 per hour thereafter. (Mrs. Larson is replacing Ms. Abigail Wentling.)

Mrs. Christine Larson,
 Paraeducator (Class III), HHS

The following information was presented and/or action taken on items submitted by Mr. Stein of the Technology Committee.

Technology

Upon motion by Mr. Stein, seconded by Ms. Balason and carried unanimously by voice vote, the Board approved that due to the production timelines proceeding with leasing of the 2022-2023 HP student devices prior to the adoption of the 2022-2023 budget.

2022-23 HP Student Devices Leased Prior to 2022-23 Final Budget

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The following information was presented and/or action taken on items submitted by Mr. Shages of the Policy and Legislative Affairs Committee.	Policy and Legislative Affairs
Upon motion by Mr. Shages, seconded by Mrs. Hamlin and carried unanimously by voice vote, the Board approved the second reading and adoption of Policy No. 146 "Student Services."	Second Reading & Adoption, Policy No. 146Mr
There was no Transportation Report this evening.	Transportation
The following information was presented by Mr. Stein during the A. W. Beattie Career Center Report.	A.W. Beattie Career Center
Mr. Stein stated that A.W. Beattie Joint Operating Committee does not meet in February.	Next JOC Meeting
Mr. Vasko stated he wanted to provide kudos to Beattie's Sports Medicine Program which recently obtained an articulation agreement with Duquesne University that will allow Beattie students to earn college credits while at Beattie. He noted that the Vet Tech Program has a similar agreement established with California University.	College Credits at Beattie
Mr. Vasko stated that the 2022-2023 AW Beattie Budget will be reviewed in April. Mr. Kline stated that the District's share will be going up as attendance at Beattie continues to grow.	2022-2023 AW Beattie Budget
The following information was presented by Mrs. Midgley during the HAEE Report.	HAEE
Mrs. Midgley reported that HAEE had elected two new Board Members at their last meeting on February 17, 2022. She noted that HAEE intends to have informational tables set up at each of the elementary "Open House" events to aid in recruitment of new members.	New Board Members and Recruitment
Mrs. Midgley stated that there is a grant request for the "Who Am I" books, which was tabled until the next meeting. She said that the meeting is this coming Thursday at the Middle School Library.	Next Meeting
Mr. Wesley opened the floor for public comment.	Public Comment
Mr. Jeremiah Lambo, District parent addressed the Board. Mr. Lambo stated that in regard to the High School Construction Project he would be in favor of completing Phase I and holding off proceeding with the project until construction costs come down. He stated that construction costs are at an all-time high and individuals are paying on average 20% higher costs for materials.	HHS Construction Costs
Mr. Lambo addressed the Board regarding the comments made using the word "diversity" in the District's hiring processes. Mr. Lambo stated that the word "diversity" does not only pertain to a person's race, age, gender, etc. Mr. Lambo then cited several varieties of diversity including cultural, organizational, employment, and behavioral. He noted that all types of diversity should be reviewed in the hiring process.	Diversity in the Hiring Process

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Mr. John Ontko, District parent addressed the Board. Mr. Ontko inquired if the High School Renovation Project was expansion based or was it more for upgrading of the current facility. He noted that overall the student enrollment has been declining and as such an expansion project may not make sense at this time. However, he fully agrees with upgrading the current facility in comparison to neighboring districts.

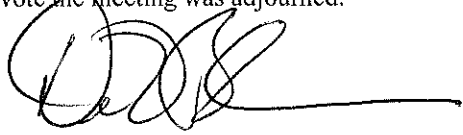
What Type of
Renovation is the
HHS Project -

Dr. Loughhead addressed Mr. Ontko stating Phase I is infrastructure based. He noted that these are upgrades that are needed such as the new roof, improved parking and traffic flow, and facility improvements. He noted the project is not to increase class size but improve upon the facility to accommodate and optimally host the programs offered today and those for the future.

Mr. Wesley stated that much of the building has not been upgraded since the original construction in 1969. He noted that the project is an improvement project not expansion in nature, with the exception of the small enclosure of the new Media/Library Center.

Upon motion by Mr. Stein, seconded by Mr. Jarrell and carried unanimously by voice vote the meeting was adjourned.

Adjournment



Denise Balason, Secretary