

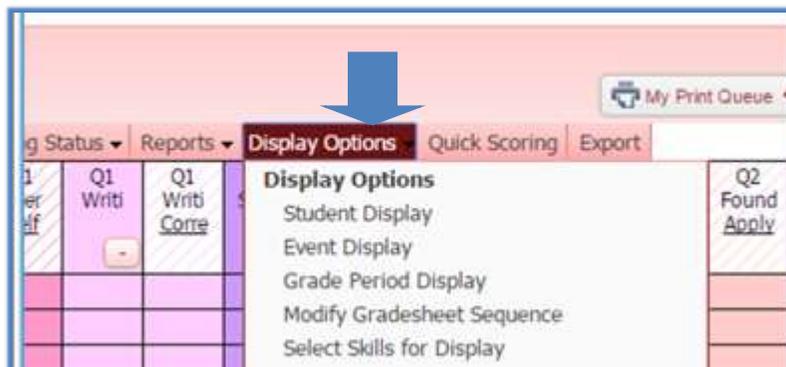
## How do I Change my gradebook to see multiple grading periods?

If you want to see\review more than the current grading term you can set your Display Option to view as many terms as available. To set your Display Terms go to:

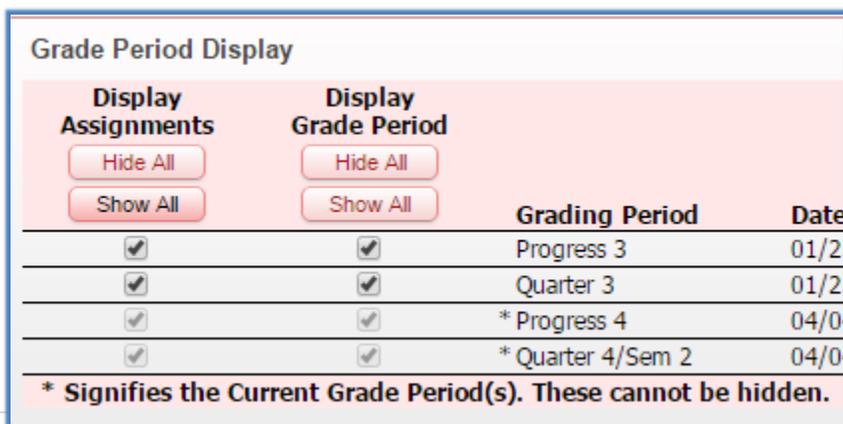
1. From **Teacher Access**, click on **My Gradebook**



2. From the **Display Options** tab, select **Grade Period Display**



3. Select the desired terms to view. **Note:** If the course is only a semester or term long then your options will reflect the length of the term.



4. Click on **Save**



**Note:** You will need to set this option on each class you want to see multiple grading periods.