

Board of Education
Matt Almaraz, President
Sabrena Rodriguez, Vice President
Amy Callahan, Member
Dr. Jerry Dannenberg, Member
Velma Lomax, Member
Dr. Roger Rice, Superintendent &
Clerk of the Board



255 W. Stanley Avenue, Suite 100 • Ventura, California 93001-1348 •
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For the future of every student

REGULAR BOARD OF EDUCATION MEETING
February 22, 2022

Closed Session: 5:30 p.m.
Regular Session: 7:00 p.m.

The Board of Education holds their meetings on the second and fourth Tuesdays of each month at 7:00 p.m. unless otherwise noticed.

The Board may consider and act on an agenda item in a different order or an item may be considered earlier or later than the estimated time. Additionally, discussion of the agenda items may be postponed to a future meeting.

Any individual with a disability, who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office, 255 W. Stanley Ave., Suite 100, Ventura, CA 93001; (805) 641-5000 ext. 1014, fax (805) 653-7855.

PUBLIC ACCESS/COMMENTS

In accordance with Assembly Bill 361 (Rivera) which allows legislative bodies to continue to meet remotely during a declared State of Emergency subject to certain conditions and Ventura Unified School District's Board of Education Resolution #22-01, members of the public will continue to have the right to observe the public meeting via <http://bit.ly/TDCStudios> and submit public comment in writing at public.comment@venturausd.org and live (real-time) public comment via Zoom at <https://us02web.zoom.us/j/82348824751?pwd=aIRzC2IBLzIEWFBrQUttS1ZBYzVuQT09> Passcode: 392819 or via phone at +1 669 900 6833 Webinar ID: 823 4882 4751. Both written and live public comment requests are available for Closed Session agenda items and regular session agenda items.

Written public comment will be accepted for 24 hours, ending one hour before the start of the Opening Procedure of the meeting. All written public comments received via the designated email address referenced above will be provided to the Board of Education before the start of the Regular Session of the meeting for review. Written public comment, submitted pursuant to the required process, will not be read or summarized but will be made part of the board meeting minutes. ANY WRITTEN PUBLIC COMMENT RECEIVED BEFORE OR AFTER THE 24-HOUR PERIOD WILL NOT BE PROCESSED. If giving a live public comment, the public must use the “raise hand” function of the Zoom webinar at the time of the item they wish to comment on, including general public comment agenda item or other agenda items. Those attending via phone call, which does not allow the raise hand function, will be unmuted at the beginning of the Public Comment agenda item and asked if they have a public comment to share now or for a subsequent individual agenda item.

In the event of a service disruption that prevents broadcasting the audio portion of the meeting, or in the event of a disruption within the local agency's control that prevents public comment for members of the public using the call-in option or internet-based option, the Board will stop the meeting and take no further action on agenda items until public access is restored.

Any writing or documents that are public records and are provided to the majority of Board Members before the meeting regarding any open session items on the agenda are available via the District website at

<https://www.venturausd.org/board/SuperintendentBoard/BoardofEducation/2022-23AgendaInformation.aspx>

POSTING INFORMATION

The agenda for the special board meetings will be posted 24 hours in advance. The Board of Education Agenda is posted at the following locations:

- Ventura Unified School District, Education Service Center (Always)
255 W. Stanley Avenue, Suite 100, Ventura, CA, (Guard shack)
This serves as the main posting location pursuant to the Brown Act, Government Code §54954.2(a)
- Ventura Adult and Continuing Education (Main Entrance) 5200 Valentine Road, Ventura, CA



AGENDA
BOARD OF EDUCATION REGULAR MEETING
VENTURA UNIFIED SCHOOL DISTRICT
Tuesday, February 22, 2022
Ventura Adult and Continuing Education
Ron Halt Classroom Via Teleconference

Public Access

Public Streaming of the Board Meeting at <http://bit.ly/TDCStudios> or via Zoom at

<https://us02web.zoom.us/j/82348824751?pwd=aIRzc2IBLzIEWFBrQUttS1ZBYzVuQT09>

Passcode: 392819

Webinar ID: 823 4882 4751

1. OPENING PROCEDURE - Ron Halt Classroom - 5:30 p.m.

2. Call to Order

3. Adoption of Agenda

Moved:

Seconded:

ROLL CALL VOTE:

Lomax ____, Dannenberg ____, Callahan ____, Rodriguez ____, Almaraz ____

4. Public Comment on Closed Session Items

5. Motion to go to Closed Session

Moved:

Seconded:

ROLL CALL VOTE:

Lomax ____, Dannenberg ____, Callahan ____, Rodriguez ____, Almaraz ____

6. CLOSED SESSION - Ron Halt Classroom

6.a Conference with Real Property Negotiators, Pursuant to Government Code Section 54956.8

Agency Negotiator: Dr. Rebecca Chandler, Assistant Superintendent, Business Services

Property: Washington School, 96 MacMillan Avenue, Ventura, CA 93001

Assessor's Parcel No. 073-0-191-130

Negotiating Party(ies): Dr. Perry Geue

Under Negotiation: Price and terms of sale and/or lease

- 6.b Conference with Real Property Negotiators, Pursuant to Government Code Section 54956.8
Agency Negotiator: Dr. Rebecca Chandler, Assistant Superintendent, Business Services
Property: Ventura Business Campus, 5280 Valentine Rd., Ventura, CA 93003
Assessor's Parcel No. 084-0-041-245
Negotiating Party(ies) Carol Peek, VESPA President
Under Negotiation Price and terms of sale and/or lease
- 6.c Public Employee Discipline/Dismissal/Release, Pursuant to Government Code Section 54957(b)

7. REGULAR SESSION - Ron Halt Classroom - 7:00 p.m.

8. Pledge of Allegiance

9. Roll Call:

Matt Almaraz, President ____, Sabrena Rodriguez, Vice-President ____, Amy Callahan ____, Dr. Jerry Dannenberg ____, Velma Lomax ____, Dr. Roger Rice ____, Ella Haas (BHS) ____, Logan Bobis (VHS) ____, Nina Segura (Adult Education) ____

10. Report of Actions Taken in Closed Session

11. Superintendent's Report

- Good News
 - Introduction of the new Assistant Superintendent, Human Resources
 - Introduction of the new Principal, Balboa Middle School
- Student Board Reports
 - Ella Haas (BHS)
 - Logan Bobis (VHS)
 - Nina Segura (VACE)

12. Correspondence

13. Public Comments

14. ACTION ITEMS

14.a [Ballot for California School Board Association \(CSBA\) Delegate Assembly](#)

Election of Representative's to the 2022 CSBA's Delegate Assembly will be accepted until March 15, 2022. The Board as a whole may vote for up to the number of vacancies (four) in the region or subregion as indicated below:

This is the time that the Board of Education will cast its vote for no more than four candidates as representatives to the CSBA Delegate Assembly from Subregion 11-B.

- Darlene Bruno (Hueneme ESD)
- Efrain Cazares (Ocean View SD)
- Debra Cordes (Oxnard ESD)
- Shelly Griffen (Ojai USD)
- Daniel Sandoval (Santa Paula USD)

Moved:

Seconded:

ROLL CALL VOTE:

Lomax ____, Dannenberg ____, Callahan ____, Rodriguez ____, Almaraz ____

Dr. Roger Rice, Superintendent

14.b [Ratification of Contract for Assistant Superintendent of Human Resources](#)

It is recommended that the Board of Education ratify the attached employment contract for the Assistant Superintendent of Human Resources, beginning February 1, 2022.

Moved:

Seconded:

ROLL CALL VOTE:

Lomax ____, Dannenberg ____, Callahan ____, Rodriguez ____, Almaraz ____

Dr. Roger Rice, Superintendent

14.c [Approval of K-12 Schools and Adult Education Comprehensive Safety Plans for the 2021-22 School Year](#)

K-12 Schools and Adult Education Comprehensive Safety Plans for the 2021-22 school year were submitted for your review at the last regularly scheduled board meeting. Each plan includes the essential components outlined in Education Code §32282-32289. These safety plans were collaboratively developed by enVision Consulting Group, Inc., school site council, and input from law enforcement and community members. Comprehensive School Safety Plans are disseminated to school sites and will be stored in an electronic version as well as a hard copy.

Moved:

Seconded:

ROLL CALL VOTE:

Lomax ____, Dannenberg ____, Callahan ____, Rodriguez ____, Almaraz ____

Dr. Antonio Castro, Assistant Superintendent, Educational Services; Ms. Maria Elizarraras, Director, Student Support Services

14.d [Approval of Emergency Connectivity Fund Grant Award Expenditures](#)

Ventura Unified applied for three grants through the Federal Emergency Connectivity Fund. Two of the three grants have now been awarded and announced. Ventura Unified is supporting student access through the technology and access goals in the Expanded Learning Opportunities (ELO) grant (Goal 4), the Local Control and Accountability Plan (LCAP) allocation (Goal 1.08) which are supplemented with this additional funding through the Emergency Connectivity Fund (ECF).

The FCC's ECF program allowed the district to apply for funds to provide technology in pre-approved need areas through already existing bid and contract programs which had to be in place prior to application and use existing technology bids and approved vendors. For eligible schools and libraries, the ECF Program will cover reasonable costs of laptop and tablet computers; Wi-Fi hotspots; modems; routers; and broadband connectivity purchases for off-campus use by students, school staff, and library patrons. Congress authorized the Emergency Connectivity Fund as part of the American Rescue Plan Act of 2021.

Ventura was awarded \$1,236,805.38 for the cost of Chromebooks and \$72,746.50 for WI-FI for our District buses for a total of \$1,309,551.88 in awards. These awards exclude any costs associated with software, licenses, or installation which include \$216,480.62 for the Chromebook purchase and \$24,330.50 for the Bus WI-FI for a total cost to the district of \$240,811.12. This funding expires June 30, 2022 and must be used to purchase the approved items.

It is recommended that the Board of Education approve the two purchases related to the ECF grant awards.

Moved:
Seconded:

ROLL CALL VOTE:

Lomax ____, Dannenberg ____, Callahan ____, Rodriguez ____, Almaraz ____

Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Dr. Antonio Castro, Assistant Superintendent, Education Services; Ms. Anna Campbell, Director, Fiscal Services

15. CONFERENCE - BUSINESS SERVICES

15.a [2021-2022 Second Interim Financial Report Preview Presentation](#)

The Second Interim Financial Report provides the financial status of all funds in the District as of January 31, 2022, combined with projections for the balance of the year. Staff will present a preliminary overview of the Second Interim Financial Report for the General Fund, discuss the assumptions used for projections, and request the Board adopt a positive certification at the next regular meeting, March 8, 2022.

Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Fiscal Services

16. CONFERENCE - EDUCATIONAL SERVICES

16.a [Supplement for the Annual Update for the 2021-22 Local Control and Accountability Plan \(LCAP\)](#)

Staff will present an update on the annual update to the 2021–22 LCAP and budget overview for parents. This update shall include: a supplement to the annual update, available mid-year outcome data related to metrics identified in the 2021–22 LCAP, and mid-year expenditure and implementation data on all actions identified in the 2021–22 LCAP.

Dr. Antonio Castro, Assistant Superintendent, Educational Services; Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Fiscal Services

CONSENT CALENDAR

It is recommended that the department item numbers **17 to 20** below be approved as presented. All items listed under consent are considered to be routine and may be enacted by approval of a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the Board and acted upon separately.

Moved:

Seconded:

ROLL CALL VOTE:

Lomax ____, Dannenberg ____, Callahan ____, Rodriguez ____, Almaraz ____

17. CONSENT- EDUCATIONAL SERVICES

17.a [Overnight, Out of the Tri-County and Ratification Field Trips](#)

Ratification of the Superintendent's approval for students from **Ventura High School's girls wrestling team** to travel overnight and out of the tri-county to a **wrestling competition** on February 11-12, 2022 is requested. This event was held at the **Paloma Valley High School, Menifee, CA**, Riverside County. Fourteen students and two chaperones attended. **At least one teacher or other certificated personnel accompanied students on this trip according to Administrative Regulation 6153.** Transportation was provided by district vehicles. All required paperwork was on file at the school before departure.

Ratification of the Superintendent's approval for students from **Ventura High School's girls wrestling team** to travel overnight and out of the tri-county to a **wrestling competition** on February 17-19, 2022 is requested. This event was held at the **Marina High School, Huntington Beach, CA**, Orange County. Five students and one chaperone attended. **At least one teacher or other certificated personnel accompanied students on this trip according to Administrative Regulation 6153.** Transportation was provided by a district vehicle. All required paperwork was on file at the school before departure.

Ratification of the Superintendent's approval for students from **Buena High School's Drumline** to travel out of the tri-county to a **drumline competition** on February 19, 2022 is requested. This event was held at the **Temescal Canyon High School, Lake Elsinore, CA**, Riverside County. Thirty-eight students and four chaperones attended. **At least one teacher or other certificated personnel accompanied students on this trip according to Administrative Regulation 6153.** Transportation was provided by a district bus. All required paperwork was on file at the school before departure.

Ratification of the Superintendent's approval for students from **Buena High School's Baseball team** to travel out of the tri-county to a baseball game on February 19, 2022 is requested. This

event was held at the **Canyon High School, Anaheim, CA**, Orange County. Thirty students and three chaperones attended. **At least one teacher or other certificated personnel accompanied students on this trip according to Administrative Regulation 6153.** Transportation was provided by a district vehicle. All required paperwork was on file at the school before departure.

Ventura High School is requesting permission to send students from their **agriculture class** to travel out of the tri-county to the **South Coast Regional Future Farmers of America** meeting to be held at **King City High School, King City, CA**, Monterey County. The trip will take place on March 3, 2022. Board approval is requested to send four students and one chaperone to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by a district vehicle. All required paperwork will be on file at the school before departure.

Lincoln Elementary School is requesting permission to send students from their **5th grade class** to travel overnight for an **Outdoor Education field trip to Catalina Island Marine Institute (CIMI) Catalina Island**. The trip will take place on March 23-25, 2022. While on this field trip the students will study island and marine environments. The components of this program include: Marine ecology, island ecology, nature hikes, snorkeling, and astronomy observations. Board approval is requested to send thirty-five 5th grade students and seven chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation to the Long Beach Harbor will be provided by district bus and transportation to Catalina Island will be provided by Catalina Classic Cruises. All required paperwork will be on file at the school before departure.

Ventura High School is requesting permission to send students from their **track and field team** to travel overnight and out of the tri-county on 4/1/22 to compete in the West Coast Freshmen/Sophomore Relays at **Clovis East High School, Clovis, CA**, Fresno County. On 4/2/22 the team will compete at the West Coast Relays at **Buchanan High School in Clovis, CA**. Board approval is requested to send forty students and four chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by charter bus. All required paperwork will be on file at the school before departure.

Foothill Technology High School is requesting permission to send students from their **Bioscience Academy** to travel overnight to the **Santa Rosa Island Research Station** on **Santa Rosa Island**. The trip will take place on May 15-18, 2022. Board approval is requested to send thirty-four students and four chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by private vehicles and an Island Packers commercial sea vessel. All required paperwork will be on file at the school before departure.

Balboa Middle School is requesting permission to send students from their **music percussion ensemble** to travel out of the tri-county to a **Percussion Ensemble Competition** to be held at **Colony High School, Ontario, CA**, San Bernardino County. The trip will take place on March 13, 2022. Board approval is requested to send fifteen students and five chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by district vehicles. All required paperwork will be on file at the school before departure.

Dr. Antonio Castro, Assistant Superintendent, Educational Services

18. CONSENT - HUMAN RESOURCES - Certificated

18.a [Ratification of Administration's Approval of Miscellaneous & Part-Time Certificated Assignments for the 2021-22 School Year](#)

Ratification of administration's approval of miscellaneous and part-time certificated assignments on the attached list.

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

18.b [Ratification of Administration's Approval for Leave of Absence for Certificated Personnel for the 2021-22 School Year](#)

Ratification of administration's approval for leave of absence for certificated personnel listed below:

Last Name	First Name	Site	Position	Lv FTE	Lv Begin	Lv End	Reason
Herrera	Kelly	Buena	Teacher	.20	08/18/2022	6/16/2023	Child Rearing

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

18.c [Ratification of Administration's Approval of Employment and Reemployment of Substitute Teachers for the 2021-22 School Year](#)

It is recommended that the Board of Education ratify the administration's approval of employment of substitute teachers listed below.

Name	Credential Or Program
Wiley, Timothy	Emergency 30-Day Substitute
Tamsing, Alyssa	Emergency 30-Day Substitute
Robledo, Kalila	Emergency 30-Day Substitute
Escobar, Lea	Emergency 30-Day Substitute
Moilanen, Zoie	Emergency 30-Day Substitute
Conant, Corinn	Emergency 30-Day Substitute
Desantis, Rachel	Single Subject Credential: Art
Venuti, Samuel	Single Subject Credential: Social Science
Kelley, Pamela	Clinical Rehabilitation Services

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

18.d [Ratification of Administration's Approval of Resignations, Retirements and Release for Certificated Personnel for the 2021-22 School Year](#)

Ratification of administration's approval of resignations, retirements and release for certificated personnel listed below.

Last Name	First Name	Site	Assignment	Reason	Last Work Day
Covarrubias	Carlos	Balboa MS	Principal	Resign-New Position	01/31/2022
Mireles	Sebastian	Itinerant	Substitute	Personal	09/30/2021
Robledo	Kalila	Itinerant	Substitute	Personal	02/10/2022

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

19. CONSENT - HUMAN RESOURCES - Classified

19.a [Classified Position Changes](#)

Based on staffing needed to best meet the needs of our students and the services provided by the District, the following position change is needed; see attached list.

Note: Position being reduced or abolished is currently vacant, and no action is required to issue a layoff notice. An incumbent will not be affected as a result of the change.

It is requested that the Board of Education approve the attached Classified position change for the 2021-2022 fiscal year:

Ms. Andrea Crouch, Director of Classified Human Resources

20. CONSENT - BUSINESS SERVICES

20.a [Office of Public School Construction \(OPSC\) Signatory Authorization](#)

The State Allocation Board (SAB) regulations require an update authorizing the filing of applications and designating the District's authorized representatives. At this time only Dr. Roger Rice, Superintendent, has authorization to sign documents on behalf of the District. Board approval is requested designating Dr. Rebecca Chandler, Assistant Superintendent, Business Services as a District Representative, giving her signatory authorization and allowing her to file applications with the State Allocation Board (SAB) on behalf of the District. The District will submit Form 50-03 to update District signatory authorizations.

Dr. Rebecca Chandler, Assistant Superintendent, Business Services

20.b [Permission to Solicit Bids for C2-23 ATLAS K-8 Conversion](#)

This project consists of the renovation of classrooms 4 & 5, restrooms, as well as asphalt playground space and playfield improvements. Similarly, to Lemon Grove these classrooms will be the first for the new 6th and future 7th grade classrooms. The monies will be drawn from the Building Fund for this project. Staff is seeking permission to solicit bids is requested.

Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Terri Allison, Facilities Manager

20.c [Permission to Solicit Bids for C3-23 HVAC at Various Sites](#)

This project consists of the installation of heating, ventilation, and air conditioning equipment at Juanamaria and Junipero Serra Elementary Schools. As discussed and approved by the board in the district plan for Covid monies, the funds will be derived from ESSER Fund for this project. Permission to solicit bids is requested as singularly these projects will exceed the bid limit.

Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Terri Allison, Facilities Manager

20.d [Permission to Solicit Bids for Telecommunication Services](#)

This is the additional funding we acquired to build our infrastructure for students across the district. These services consist of district-wide services such as internet infrastructure, internet connection services, internet transmission, telecommunications access, and telecommunication services. Funds will be derived from General Fund and significant E-Rate Federal Discounts for this project. Permission to solicit bids is requested.

Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Fiscal Services

20.e [Ratification of Purchase Orders and Contracts](#)

Purchase orders are presented to the Board for ratification on a regular basis to ensure that they are ratified in a timely manner. Purchase orders have been processed and approved in accordance with applicable regulations, approved by the department administrator as a necessary expense for the instruction or support program(s), and the availability of funds and allowability of expenditures is verified before purchase orders may be issued.

New contracts are issued under action items before issuing and creating ratification item per Board request. Ratification of the attached purchase orders and changes is requested.

Period: February 1, 2022 to February 14, 2022

Purchase Orders:	\$2,804,538.99
Change Orders:	\$130,587.14
Grand Total:	\$2,935,126.13

Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Fiscal Services

20.f [Ratification of Check Payments](#)

Check payments are presented to the Board for ratification on a regular basis to ensure that they are ratified in a timely manner. Check payments have been processed and approved in accordance with applicable regulations, processed against previously ratified purchase orders and/or appropriate accounting processes. Any payment item that reaches audit thresholds undergoes additional review and approval by VCOE before any payments can be processed. Ratification of the attached check payment list is requested.

Period: February 1, 2022 - February 14, 2022

Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Fiscal Services

21. BOARD REPORTS

22. COMING EVENTS

23. FUTURE BOARD ITEMS

- Study Session: Budget & Finance - March 14
- Study Session - Student Data - TBD

24. BOARD/SUPERINTENDENT COMMENTS - (No official action will be taken)

25. CLOSED SESSION

26. ADJOURNMENT

Moved:

Seconded:

ROLL CALL VOTE:

Lomax ____, Dannenberg ____, Callahan ____, Rodriguez ____, Almaraz ____

