

**Acceptable Use Policy for Digital Devices  
Greenwich Public Schools**

**I will follow all of the Greenwich Public School Acceptable Use and Internet Safety Agreement for iPad and computer use.**

**This means I will:**

- **Ask a teacher before using a computer or iPad and use only my username and password;**
- **Only use the iPad for school work and stay on task;**
- **Know where my iPad is at all times and tell my teacher immediately if I do not know where it is or if it is damaged;**
- **Keep it charged;**
- **Treat all equipment gently, hold iPad with two hands, and keep it in the cover;**
- **Keep food and liquids away from devices;**
- **Keep my passwords secret;**
- **Ask permission before taking or posting photographs or videos;**
- **Give credit for pictures and words;**
- **Put my iPad away when it's time to stop;**
- **Search for, make, or share things only with teacher permission;**
- **Only download apps and visit websites with permission from a teacher;**
- **Never put my iPad in private mode;**
- **Never change settings on the iPad or add a passcode**
- **Only use another person's computer, iPad or Airdrop with the teacher's permission;**
- **Never attach the iPad to another device without permission;**
- **Follow the GPS District Norms when using a computer or iPad:**
  - Be here
  - Be safe
  - Be honest
  - Care for self and others
  - Let go and move on
- **Always be kind to others on a device. Remember, once you post things online it is forever...**

**I understand that if I do not follow these rules I may have my computer or iPad privileges taken away.**

**Student Signature: \_\_\_\_\_**

**Class: \_\_\_\_\_**

**Date: \_\_\_\_\_**