

**Highlands High School
SBDM Council Minutes
August 22, 2016**

Council Members Present

Brian Robinson
Rob Sparks

Jaime Richey
Tricia Johnson

Lauren Peterson

Pat Agard

Call to Order

Highlands High School principal Brian Robinson called the meeting to order at 3:35p.m.

Approval of Minutes and Adoption of Agenda

Council approved the minutes for the May 16, 2016 meeting and the proposed August agenda without amendment.

Discussion Items

▪ **Financial Report**

The budget summary for activity fund account dated 7/31/16, district activity fund dated 6/6/16 and initial Section 6 allocation was submitted and approved.

▪ **Preliminary AP Report**

Mr. Robinson shared the 2016 AP results. As a school we met our SIP goal by increasing the number of qualifying scores by 8 more passing scores. The excellence and equity score indicating the % of graduates earning AP credit while at HHS increased slightly from 60.3% to 62.5% The participation rate was the highest in school history while the overall pass rate also remained consistent with past years. Enrollment in AP classes has increased. A more detailed summary also provided to the Board of Education was submitted and is attached.

▪ **Preliminary ACT Report Classes of 2016 and 2017**

The preliminary Junior ACT report for the class of 2017 was presented to the council. The data was reported both in comparison to previous EPAS tests as well as in comparison to prior classes. The class of 2017 had the highest cumulative Junior score in HHS history increasing both their cumulative average as well as the percentage of students meeting benchmark in all four areas measured. The cumulative score for the class of 2017 is 24.3. The Graduating Class ACT was also presented. It also indicated the highest cumulative average in HHS history (24.7) along with largest number taking the exam and greatest percentage meeting benchmark.

▪ **Review of 2016-2017 SIP's and District Focus**

The Council reviewed the 2016-2017 School Improvement Plan and District focus. These plans are important as they will help guide future decision making and prioritization.

▪ Dashboard of Indicators

Mr. Robinson discussed a list of indicators drafted to provide a measurement of school effectiveness. A copy was provided to council (attached). Mr. Robinson highlighted relative strengths as well as areas of concern.

▪ Summer Facility Update

Mr. Robinson and Mr. Schneider reported the projects from the summer. There are a few minor “punchlist” items that need to be finished, however the renovation of HHS is essentially complete. The grand opening event on May 22nd was a great success. All those present and those who made the project over the course of the past 10 years possible are given our deep appreciation. We have a campus of which to be truly proud.

▪ Personnel Report

New faculty/staff for the 2016-2017 school year includes:

- Kevin Kampschmidt- Math (Lynch)
- Adam Franzen- Social Studies (Harnish)
- Jen Mott- Spanish (Johnson)
- BJ Aldridge- Teacher Assistant (new)
- Guy Ponzer- Building Administrator (Simpson)
- Jeremy Hall- Evening Supervisor (Ponzer)
- Nancy Gesinhues- Cafeteria Manager (Wiles)

The following positions remain open: Teacher Assistant (Kinney), Custodian (Hering), Girls’ Basketball Assistant, Tennis Assistant, JV Softball

▪ Emergency Response Plan Review

Mr. Robinson shared a copy of the school emergency response plan for review. No changes were requested.

▪ Accountability Changes (CCR, Program Review)

Mr. Robinson discussed that 2015-2016 school accountability would be released in coming weeks. He also discussed the changes to the College and Career Readiness (CCR) options for students not meeting benchmark as well as Program Review changes. He stated that changes to the overall accountability beginning in 2017-2018 are highly likely.

Business (Old and New)

- **Establish 2016-2017 regular meeting dates**

Council agreed to the following meeting dates: 9/19, 10/17, 11/21, 12/19, 2/21 (Tuesday), 3/20, 4/17, 5/15. Meetings will take place at 3:30 in the Administrative Conference room.

- **Policy Revision Project**

Council was asked to review bylaws and propose suggest review of any that may need reconsideration or revision.

- **Other Business**

Mr. Robinson stated that the school district will host a digital conversion open house to other school professionals on September 28th and a national workshop for the Future Ready organization on September 29th. In addition, by consensus the council named Jaime Richey as the Vice-Chair for the 2016-2017 school year and will continue to have minutes drafted by Mr. Robinson for review.

- **Adjournment**

Council adjourned at 4:33 p.m.