

Highlands High School
SBDM Council Minutes
April 17, 2017

Council Members Present

Brian Robinson Lauren Peterson Pat Agard Rob Sparks Ticia Johnson

Call to Order

Highlands High School principal Brian Robinson called the meeting to order at 3:34 p.m.

Approval of Minutes and Adoption of Agenda

Council approved the minutes for the March 20, 2017 meeting without amendment. The proposed April agenda was also approved without amendment.

Discussion Items

▪ **Financial Report**

Mr. Robinson provided summaries from the activity fund date 3/31/17, District Activity Fund dated 4/6/17 and Instructional Fund dated 4/6/17.

▪ **Personnel update (vacancies)**

Mr. Robinson reported that there are currently vacancies in the following areas: English, Girls' Soccer Assistant, and Speech. Mr. Robinson is working with Department Chairs as dictated by council policy to identify candidates for the vacant positions. Jessica Datillo (JV Dance) and Alex Dean (JV Soccer) have both recently been recommended for hire.

▪ **Focus Period**

Mr. Robinson provided an update from the recent Focus Period meeting. A listing of potential modifications (attached) were presented for review. The committee will meet in April to suggest final recommendations to the council at the May meeting for changes to the Focus Period.

• **Drug Free Club**

The possibility of beginning a chapter of a "Drug Free Club" was discussed. The program would include partnership with St. Elizabeth and the non-profit organization to offer positive incentives to those who voluntarily join. An initial drug screen and random follow-up screenings would be included but the school would not be privy to results at any point rather simply offering space for testing and incentives to members. Concerns were raised about affordability for all students as well as social stigmas to those who may choose not to join. It was determined that additional information would be forwarded to council members from the organization and a committee may be formed, consisting of students, faculty, and parents, to determine if consensus exists to indicate a need/desire to have this organization at HHS.

Business (Old and New)

- **PLVS, World Language, and Writing Program Reviews**

Ahren Wagner, Lauren Peterson, and Emily Haffey discussed the relative strengths and weaknesses as determined by the program review committees. Their summaries indicate strong programs performing at a proficient (or distinguished) level. The summaries also included recommendations for progress. The scores for the program review will be submitted in ASSIST but may not be included in accountability this year. Mrs. Wagner, Mrs. Peterson and Mrs. Haffey were thanked for their leadership and commitment to progress.

- **PD plan 2017-2018**

Mr. Robinson presented the PD plan for council approval:

August 14th will be a whole school PD day for the entire HS faculty to attend.

There will also be four 1.5 hour sessions after school during the year as scheduled by the district.

A plan to enable teachers to identify needs/wants as well as a flexible plan to learn and grow using a “marketplace” was presented. It will be the means by faculty will meet their PD obligations.

The Council approved the overall plan as presented by Mr. Robinson.

Other Business

A legislative update from the recent General Assembly was discussed.

Confirmation of May meeting

The next SBDM meeting will take place May 15, 2017 at 3:30 in the Administrative Conference room.

Adjournment

Council adjourned at 5:21 p.m.