

Highlands High School
SBDM Council Minutes
September 19, 2016

Council Members Present

Brian Robinson Jaime Richey Lauren Peterson Pat Agard
Rob Sparks Tricia Johnson

Call to Order

Highlands High School principal Brian Robinson called the meeting to order at 3:32 p.m.

Approval of Minutes and Adoption of Agenda

Council approved the minutes for the August 22, 2016 meeting and the proposed September agenda without amendment.

Discussion Items

▪ **Financial Report**

The budget summaries for Section 6 Instructional Fund (9/16/16), District Activity Fund ending 9/16/16, and School Activity Account (8/31/16) were submitted and approved.

▪ **October State Accountability Release**

KDE has informed schools that the accountability data will be released to school districts October 1st. Following the completion of the quality control, this data will be released to the public and will be presented to committees and council for review. There are some changes in future models including calculation of Gap, the EOC assessments, and calculation of student growth.

▪ **“Gap” goal and progress targets**

Mr. Robinson reviewed steps that had been taken to address our gap goal included in our School Improvement Plan in accordance with the October 1st deadline. He reminded council that our goal was to raise the score by points. We have been using STAR testing for at risk and special education populations, completed differentiation training, employed ALEKS, Reading Plus, Learning Strategies, Title I services, and initiated a Focus Period. The goals are to provide access to rigorous courses and reduce students who perform in the novice category on state accountability.

▪ **Personnel**

Mr. Robinson shared the most updated personnel actions. Recently recommended employees include: Derrick McBride (Teacher Assistant), Jeff Hoskins (custodian), Jeff

Schaefer (freshmen Girls' Basketball). Current vacancies include Assistant Tennis Coach, JV Softball, Assistant Girls' Track (Amy Rice)

Business (Old and New)

▪ Policy Review

Council reviewed current policy and bylaws. The only modification made was to include the previously approved policy #20 regarding Emergency Procedure Planning. This policy had been approved two years ago and has been followed but had neglected to be included in the online posting and Table of Content.

▪ Initial Discussion of Course Catalogue Revision

Mr. Robinson discussed our typical process for revision of course catalogue. Council was asked to provide any direct guidance prior to Mr. Robinson working with Department Chairs for specific recommendations for change. Council agreed to use past practice as the model.

Other Business

No other business was discussed.

- Next meeting will be held Monday, October 17th at 3:30 p.m. in the Administrative Conference Room.

• Adjournment

Council adjourned at 4:12 p.m.