

Highlands High School
SBDM Council Agenda
May 21, 2018
3:30 @ Highlands High School

- Call to Order
 1. Meeting was called to order at 3:30
- Members Present:
 1. Jeff Schneider, Jaime Richey, Pat Agard, Rob Sparks and Tonya Tierney
- Guests Present:
 1. Karen Cheser, Jamee Flaherty, Trevor McMullen, and Ryan Carson
- Adoption of May Agenda
 1. May agenda was adopted by Council with amendments to the Business section with the additions of points 2 and 3.
- Approval of April/April Special Meeting Minutes
 1. Council approved April minutes for regular and special meeting.
- Discussion Items:
 1. Financial Report
 - Financial report was reviewed with Council.
 2. New Grading Policy
 - New grading policy which was adopted by Board was discussed. See May Board minutes.
 3. Proposed Performance Base Credit Policy
 - More discussion ensued about changes to how credits are awarded to performance based classes. Mr. Schneider and Mr. Bradford have been in discussions. Updated policy needed for existence of programs at HHS. Review policy 08.113.
 4. Proposed HS credits in MS policy
 - Current policy is not in line with KSBA. Students enrolled in high school classes while at HMS will need to have a "B" or better in order for that credit to count at HHS.
 5. Counselor Model
 - With the addition of a 4th counselor to HHS the following model was developed for implementation in the 2018-2019 school year:
 - 1 9th grade counselor
 - 2 10th-12th grade counselors divided by the alphabet
 - 1 CCR counselor
 6. Update on vacancies (Biology, Math, Guidance)
 - Biology = Matt Ewald
 - Math = Chelsey St. Martin
 - Guidance = Ann Listerman
 7. Graduate hours for teachers at TMC
 - Thomas More College has discussed with Dr. Cheser the possibility of the College working with teachers seeking graduate credit hours to teach dual credit courses.
 8. Update on Space Committee

- All classroom moves discussed. Still waiting for placement of Mr. Johnson's office pending other facility uses for upcoming school year. Security/Safety updates also discussed including cafeteria space in regards to open lunch.
 - 9. Update on Discipline Committee
 - Meeting minute included. Some recommended changes to the code of conduct will take place in July meeting.
 - 10. Update on Bluebird Academy
 - BBA is shaping well for upcoming school year. 12-15 students have been identified for placement depending on conclusion of 2017-2018 school year. The details of the student schedule discussed. Student schedule will be on a "individual basis" depending on academic needs of students. IEP placements will have an ARC. Contacts will be made over the summer at the completion of summer school for student placements.
 - 11. Open Campus Lunch 2018-2019
 - Discussion about options for lunch next year. Some concerns over open campus lunch. Council asked what the expectation was for open/closed lunch. Still not a conclusive answer on that, but really stressing controlling who enters the building during lunch. All students are required to enter through AP Office which is monitored by an adult. Discussion about different devices that would be more secure (ID badges, thumb print, etc). New furniture will need to be purchased to make space more functional. If students are not allowed to leave the building, a major change would need to be made to 4th period that would also impact HMS schedule.
 - 12. Drug Free Club
 - Short discussion about drug free club from last year. Council tabled discussion for future meeting.
- Business (Old and New)
 1. Course Catalogue Amendments
 - Grading Scale
 - Will be detailed with changes to Board policy.
 - Class Weights
 - All classes will be assigned a weight as determined by departments and SBDM
 - Dual credit grades from postsecondary institution
 - Statement to be added explaining that HHS will use the grading scale assigned by the university on transcript.
 - Bluebird Academy
 - In previous discussion, BBA was going to be added to course catalogue, but it does not need to be added with a course description. Explanation of BBA will take place in the individual placement meetings held with students and guardians.
- Other Business
 1. Portrait of a Graduate (Dr. Cheser)
 - Dr. Cheser shared Portrait of a Graduate updates with Council.
 2. Input from Council on June topics

- There were no particular topics brought up for June meeting.
- Confirmation of June Meeting Date/Time
 1. June 18th pending on certain summer travel arrangements for Council members
- Adjournment
 1. Meeting adjourned at 4:45

Highlands High School
SBDM Council Agenda
April 16, 2018
3:30 @ Highlands High School

- Call to Order
 1. Meeting was called to order at 3:30

- Members Present:
 1. Jeff Schneider, Pat Agard, Lauren Peterson, Jaime Richey, Rob Sparks
- Guests:
 1. Marissa King, Sarah Smith, Mike Prather, Kat Krupper, Isaac Schuster (All NKU students)

- Adoption of April Agenda
 1. April meeting agenda adopted without amendment.

- Approval of March Minutes
 1. March meeting minutes approved without amendment.

- Discussion Items:
 1. Financial Report
 - Mr. Schneider reviewed the financial report with Council.
 2. Proposed New Grading Policy
 - New Grading Policy discussed with members. All members have attended previous meetings with similar discussion. Council informed that a first read of this policy would take place at the Board meeting tonight. Council asked if this would be retroactive. Mr. Schneider explained that there will most likely be a discussion about retroactive grades, but that there will not be any kind of vote about a change at the Board meeting. Mrs. Agard suggested setting up a meeting between HHS faculty and Board members. Council agreed that this was a good idea.
 3. Proposed Performance Base Credit Policy
 - Performance Based Credit Policy discussed with council. Original discussion involved awarding HMS students with full HHS credits over a semester course to meet CTE completion requirements as defined by new state accountability. Mrs. Richey explained that this was no longer a course of action due to the interpretation from KDE. Mr. Schneider explained how this policy change would be of benefit to some of our students. He particularly discussed options for students in the newly formed bluebird academy. Mrs. Agard voiced some concern about students being able to take advantage of PBC. Mr. Schneider explained that they would still need to be approved by the school and be academic in nature.
 4. CTE Cords at graduation ceremony
 - CTE cords would recognize students that completed a program and received industry certification. Mrs. Richey said we would have about 30 student recognized this year. Criteria was shared with council. All agreed it was a great

idea to recognize these students. Some discussion had on who pays for the cords.

5. Update on vacancies
 - Mr. Schneider shared that the Math vacancy was filled. He also invited council to participate in the interviews for guidance counselor over the next two weeks.
 6. Update on Space Committee
 - Mr. Schneider discussed the need for a Space Committee due to the growth in programs along with some logistical changes for the upcoming school year. Mr. Schneider reviewed some ideas with council of potential moves. There were some concerns about who and why different people may need to move. Mr. Schneider explained that is why we need to have a committee and honor a committee recommendation. Mr. Schneider, Mr. Sparks and Mrs. Agard visited some locations in the building after the meeting to discuss possibilities and limitations.
 7. Update on Discipline Committee
 - Mr. Schneider reminded council that the discipline committee would meet in April to review discipline trends for the last three years.
 8. Update on Bluebird Academy
 - Mr. Schneider discussed his visit to Walton and meeting with Mr. Turner about ideas for Bluebird Academy. Discussed the early development of structure. Mr. Schneider feels there is a sound foundation to have the program be successful. Explained the different types of students that would benefit from BBA. Discussed how performance based credits could benefit some BBA students. Some concern about it being credit recovery for students. It is credit recovery, but students will need to meet certain requirements to be eligible for opportunity.
 9. FTEF Grant Review
 - Will be shared in early May.
- Business (Old and New)
 1. Class Weighting procedures (3rd read)
 - Still want to research what other schools are doing. Council will research local schools' policies. Mr. Schneider explained that this policy is not assigning weights, but establishing the manner in which weights will be assigned. Will be on the business agenda for May meeting.
 - Other Business
 1. Input from Council on May topics
 - Class Weighting Procedures (4th read)
 - Vacancy Updates
 - Grading Policy Update
 - Performance Based Credit update
 - Bluebird Academy update
 - Space Committee Update
 - Discipline Committee Update
- Confirmation of May Meeting Date/Time

- Adjournment

1. Meeting adjourned at 4:45

Highlands High School
SBDM Council Agenda
April 26, 2018
3:30 @ Highlands High School

- Call to Order
 1. Meeting came to order at 3:30
- Members Present
 1. Jeff Schneider, Pat Agard, Lauren Peterson, Jaime Richey and Rob Sparks
- Guests Present
 1. No guests
- Discussion Items:
 1. Addition of dual-credit grading statement added to course catalogue
 - Mr. Schneider explained that the course catalogue needed to include a statement clarifying that dual-credit courses will need to use the grading scale determined by the university that is offering the class. Council agreed that this was necessary.
 2. Bluebird Academy information added to course catalogue
 - Mr. Schneider provided a better explanation of Bluebird Academy for Council. He provided a handout with several different scenarios. He also explained that there will likely be changes made during the school year. Some suggestions were made about the language of the course description. An updated version will be presented at the May SBDM meeting.
 3. Summary of amendments to course catalogue
 - Assigning course weights to each class for 2018-2019 school year
 - Dual-credit grading statement
 - Course description of Bluebird Academy
- Business (Old and New)
 1. Class Weighting procedures (3rd read)
 - Class weighting procedure approved by Council. Mr. Schneider will share the new policy with department chairs the following morning in order to assign weights to all courses for the 2018-2019 school year.
- Other Business
 1. Topics for May meeting
 - Final approval of 2018-2019 course catalogue
- Adjournment
 1. Meeting adjourned at 4:33

HIGHLANDS HIGH SCHOOL
School Activity Fund
Financial Report

MONTH ENDING APRIL 30, 2018

From Date:	4/1/2018
To Date:	04/30/2018

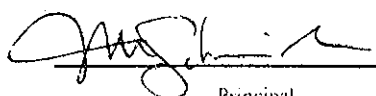
	Beg. Bal.	Recpt/JV	Disb/JV	Trans In.	Trans Out.	End. Bal
991 Cash on Hand	\$0.00	\$81,156.68	\$0.00	\$0.00	(\$81,156.68)	\$0.00
992 Checking	\$371,424.91	\$503.50	\$(71,244.92)	\$81,156.68	\$0.00	\$381,840.17
	<u>\$371,424.91</u>	<u>\$81,660.18</u>	<u>\$(71,244.92)</u>	<u>\$81,156.68</u>	<u>(\$81,156.68)</u>	<u>\$381,840.17 *</u>

Beginning Ledger Balance:	\$371,424.91
Add: Receipts + Transfer In:	<u>\$162,816.86</u>
Sub-Total:	\$534,241.77
Less: Expenditures + Trans Out	(\$152,401.60)
Ending Ledger Balance *	<u><u>\$381,840.17</u></u>

Balance per Bank Statement:	\$398,341.29
Ending Balance Other GL Accounts:	\$0.00
Add: Deposits in Transit:	<u>\$0.00</u>
Sub Total:	\$398,341.29
Less Outstanding Checks	\$16,501.12
Actual Cash Balance *	<u><u>\$381,840.17</u></u>


* These three numbers must agree.

The above information is a true statement of the financial condition of the various activity accounts of this school.



 Principal
 5/9/18

 Date



 Central Fund Treasurer
 5/9/18

 Date

HIGHLANDS HIGH SCHOOL

General Ledger Report

Financial Report

MONTH ENDING 4/30/2018

Activity Accounts

From Date: 4/1/2018
To Date: 04/30/2018

From Acct: 1
To Acct: 999999

Acct	Account Name	Beg. Bal.	Receipt / JV	Disb / JV	Transfers	End. Bal.	YTD Payables	Work Bal
1000	GENERAL ACCOUNT	\$19,304.80	\$0.00	\$0.00	\$0.00	\$19,304.80	\$0.00	\$19,304.80
1005	NSF CHECKS	(\$373.00)	\$0.00	\$0.00	\$0.00	(\$373.00)	\$0.00	(\$373.00)
1010	BANK ADJUSTMENTS	\$15.10	\$0.00	\$0.00	\$0.00	\$15.10	\$0.00	\$15.10
1015	CREDIT CARD FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1020	INTEREST EARNED	\$20,650.96	\$372.50	\$0.00	\$0.00	\$21,023.46	\$0.00	\$21,023.46
1025	CAFETERIA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1030	PRINCIPAL	\$18,194.73	\$0.00	\$0.00	\$0.00	\$18,194.73	\$0.00	\$18,194.73
1035	SCHOLARSHIPS	\$7,811.37	\$0.00	\$0.00	\$0.00	\$7,811.37	\$0.00	\$7,811.37
1040	ACADEMIC GRANTS	\$12,980.05	\$0.00	\$0.00	(\$1,350.00)	\$11,630.05	\$0.00	\$11,630.05
1045	STAFF RESOURCES FUND	\$3,616.43	\$109.09	(\$124.06)	(\$50.00)	\$3,551.46	\$0.00	\$3,551.46
1050	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1100	ACADEMIC TEAM	(\$628.66)	\$25.00	(\$270.36)	\$0.00	(\$874.02)	\$0.00	(\$874.02)
1105	ART CLUB	\$161.01	\$0.00	(\$127.98)	\$0.00	\$33.03	\$0.00	\$33.03
1110	BAM	\$2,495.56	\$2,247.42	(\$640.48)	\$626.00	\$4,728.50	\$0.00	\$4,728.50
1120	BAND	(\$1,065.48)	\$4,326.05	(\$4,183.01)	\$0.00	(\$922.44)	\$0.00	(\$922.44)
1125	BLUEBIRD BREW CAFE	(\$729.68)	\$35.00	\$0.00	\$0.00	(\$694.68)	\$0.00	(\$694.68)
1130	CAMPBELL CONSERVATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1135	CHORUS	\$4,420.81	\$611.00	(\$3,041.00)	\$0.00	\$1,990.81	\$0.00	\$1,990.81
1140	CREATIVE WRITING	\$102.00	\$0.00	\$0.00	\$0.00	\$102.00	\$0.00	\$102.00
1145	DIVERSITY CLUB	\$123.00	\$0.00	\$0.00	\$0.00	\$123.00	\$0.00	\$123.00
1150	DRAMA	\$21,253.69	\$6,050.00	(\$3,362.22)	\$0.00	\$23,941.47	\$0.00	\$23,941.47
1155	ENVIRONMENT	\$1,908.83	\$0.00	\$0.00	(\$108.00)	\$1,800.83	\$0.00	\$1,800.83
1160	FASHION INTERIOR DESIGN	\$5,441.73	\$333.00	(\$1,537.09)	\$0.00	\$4,237.64	\$0.00	\$4,237.64
1165	FBLA	\$266.76	\$70.00	(\$376.29)	\$0.00	(\$39.53)	\$0.00	(\$39.53)
1170	FCTA	\$8,653.96	\$522.33	(\$71.82)	\$0.00	\$9,104.47	\$0.00	\$9,104.47
1175	FCS-PRESCHOOL	\$268.36	\$0.00	\$0.00	\$0.00	\$268.36	\$0.00	\$268.36
1180	FHS BUDDIES	\$1,496.18	\$0.00	(\$145.85)	\$0.00	\$1,350.33	\$0.00	\$1,350.33
1185	GERMAN CLUB	\$101.26	\$0.00	\$0.00	\$0.00	\$101.26	\$0.00	\$101.26
1190	GREEN CLUB	\$293.29	\$0.00	\$0.00	\$0.00	\$293.29	\$0.00	\$293.29
1195	HISTORY CLUB	\$255.00	\$0.00	\$0.00	\$0.00	\$255.00	\$0.00	\$255.00
1200	HOSPITALITY/CULINARY	\$1,038.06	\$30.00	(\$304.54)	\$50.00	\$813.52	\$0.00	\$813.52
1205	INTRAMURAL BASKETBALL	\$1,163.40	\$0.00	\$0.00	(\$518.00)	\$645.40	\$0.00	\$645.40
1210	JUNIOR PROM	\$8,756.71	\$26,030.00	(\$21,238.82)	\$0.00	\$13,547.89	\$0.00	\$13,547.89
1215	JOURNALISM	\$10,439.25	\$1,010.00	\$0.00	\$0.00	\$11,449.25	\$0.00	\$11,449.25
1220	MATH HONOR SOCIETY	\$339.18	\$0.00	(\$300.00)	\$0.00	\$39.18	\$0.00	\$39.18
1225	MOCK TRIAL	\$1,447.25	\$0.00	\$0.00	\$0.00	\$1,447.25	\$0.00	\$1,447.25
1230	NATIONAL GERMAN EXAM	\$18.00	\$0.00	\$0.00	\$0.00	\$18.00	\$0.00	\$18.00
1235	NATIONAL HONOR SOCIETY	\$2,223.13	\$0.00	(\$95.03)	\$0.00	\$2,128.10	\$0.00	\$2,128.10
1240	NSHS (ENGLISH HONOR)	\$2,124.22	\$0.00	\$0.00	\$0.00	\$2,124.22	\$0.00	\$2,124.22
1245	NATIONAL SPANISH EXAM	\$6.25	\$0.00	\$0.00	\$0.00	\$6.25	\$0.00	\$6.25
1250	NSHS (SPANISH HONOR)	\$478.40	\$135.00	\$0.00	\$0.00	\$613.40	\$0.00	\$613.40
1255	POULTRY LUNCHEON	\$42.46	\$0.00	\$0.00	\$0.00	\$42.46	\$0.00	\$42.46
1256	MAKER CLUB	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1260	RESOURCE CENTER	\$73.13	\$0.00	\$0.00	\$0.00	\$73.13	\$0.00	\$73.13
1265	ROBOTICS	\$2,391.17	\$0.00	(\$56.94)	\$0.00	\$2,334.23	\$0.00	\$2,334.23
1270	SCIENCE CLUB	\$100.50	\$0.00	\$0.00	\$0.00	\$100.50	\$0.00	\$100.50
1275	SCIENCE FIELD TRIPS	\$546.25	\$0.00	\$0.00	\$0.00	\$546.25	\$0.00	\$546.25
1280	SENIOR CLASS	\$2,529.04	\$0.00	\$0.00	\$0.00	\$2,529.04	\$0.00	\$2,529.04
1285	SERVICE LEARNING PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1290	SINFONIA	\$2,442.87	\$2,470.00	\$0.00	\$0.00	\$4,912.87	\$0.00	\$4,912.87

HIGHLANDS HIGH SCHOOL

General Ledger Report

Financial Report

MONTH ENDING 4/30/2018

Activity Accounts

From Date: 4/1/2018
To Date: 04/30/2018

From Acct: 1
To Acct: 999999

Acct	Account Name	Beg. Bal.	Receipt / JV	Disb / JV	Transfers	End. Bal.	YTD Payables	Work Bal
1300	SPANISH CLUB	\$1,256.63	\$0.00	\$0.00	\$0.00	\$1,256.63	\$0.00	\$1,256.63
1305	SPEECH DEBATE	\$2,408.85	\$0.00	\$0.00	\$0.00	\$2,408.85	\$0.00	\$2,408.85
1310	STUDENT COUNCIL LEADERSHIP	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00
1315	STUDENT COUNCIL COMMISSIONS	\$4,464.78	\$54.79	\$0.00	\$0.00	\$4,519.57	\$0.00	\$4,519.57
1320	STUDENT COUNCIL	\$11,815.02	\$0.00	\$(200.00)	\$0.00	\$11,615.02	\$0.00	\$11,615.02
1325	SUMMER LEARNING PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1330	TRIM MUSIC HONOR SOCIETY	\$1,607.42	\$0.00	\$0.00	\$0.00	\$1,607.42	\$0.00	\$1,607.42
1335	TSA INDUSTRIAL ARTS	\$3,766.46	\$260.00	\$(1,500.00)	\$1,350.00	\$3,876.46	\$0.00	\$3,876.46
1340	WE THE PEOPLE	\$5,430.22	\$10,051.25	\$(20,954.00)	\$0.00	\$(5,472.53)	\$0.00	\$(5,472.53)
1500	ATHLETIC DEPARTMENT	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00
1505	ATHLETIC HALL OF FAME	\$702.95	\$0.00	\$0.00	\$0.00	\$702.95	\$0.00	\$702.95
1510	ATHLETIC CASH BOXES	\$(2,250.00)	\$200.00	\$0.00	\$0.00	\$(2,050.00)	\$0.00	\$(2,050.00)
1520	ATHLETICS-FITNESS CENTER	\$240.00	\$0.00	\$0.00	\$0.00	\$240.00	\$0.00	\$240.00
1525	ARCHERY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1530	BASEBALL	\$3,498.29	\$2,401.00	\$(1,548.30)	\$0.00	\$4,350.99	\$0.00	\$4,350.99
1532	BASEBALL-REDS	\$3,720.00	\$9,450.00	\$0.00	\$0.00	\$13,170.00	\$0.00	\$13,170.00
1534	BASEBALL DISTRICT TOURNNEY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1536	BASEBALL REGION TOURNNEY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1538	BASEBALL STATE TOURNNEY	\$2,340.00	\$0.00	\$0.00	\$0.00	\$2,340.00	\$0.00	\$2,340.00
1540	BASKETBALL-BOYS	\$(841.32)	\$3,180.00	\$0.00	\$395.00	\$2,733.68	\$0.00	\$2,733.68
1542	BASKETBALL-B-DISTRICT	\$7,874.16	\$0.00	\$0.00	\$0.00	\$7,874.16	\$0.00	\$7,874.16
1544	BASKETBALL-B-REGIONAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1550	BASKETBALL-GIRLS	\$3,015.38	\$0.00	\$0.00	\$(395.00)	\$2,620.38	\$0.00	\$2,620.38
1552	BASKETBALL-G-DISTRICT	\$1,227.16	\$0.00	\$0.00	\$0.00	\$1,227.16	\$0.00	\$1,227.16
1554	BASKETBALL-G-REGIONAL	\$(24.00)	\$0.00	\$0.00	\$0.00	\$(24.00)	\$0.00	\$(24.00)
1560	BOWLING	\$(37.50)	\$0.00	\$0.00	\$0.00	\$(37.50)	\$0.00	\$(37.50)
1562	BOWLING-B-REGIONAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1564	BOWLING-G-REGIONAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1570	CHEER	\$(8,577.28)	\$0.00	\$(680.80)	\$0.00	\$(9,258.08)	\$0.00	\$(9,258.08)
1580	CROSS COUNTRY	\$2,579.60	\$0.00	\$0.00	\$0.00	\$2,579.60	\$0.00	\$2,579.60
1590	DANCE-VARSITY	\$14,525.87	\$0.00	\$0.00	\$0.00	\$14,525.87	\$0.00	\$14,525.87
1592	DANCE-NATIONALS	\$(15,793.88)	\$0.00	\$0.00	\$0.00	\$(15,793.88)	\$0.00	\$(15,793.88)
1594	DANCE-JV	\$1,503.07	\$0.00	\$0.00	\$0.00	\$1,503.07	\$0.00	\$1,503.07
1596	DANCE-HMS	\$1,702.74	\$0.00	\$(270.00)	\$0.00	\$1,432.74	\$0.00	\$1,432.74
1600	GOLF-BOYS	\$3,960.50	\$0.00	\$0.00	\$0.00	\$3,960.50	\$0.00	\$3,960.50
1610	GOLF-GIRLS	\$1,012.18	\$0.00	\$0.00	\$0.00	\$1,012.18	\$0.00	\$1,012.18
1620	FOOTBALL	\$20,594.51	\$6,585.20	\$(170.00)	\$0.00	\$27,009.71	\$0.00	\$27,009.71
1622	FOOTBALL CLUB	\$12,129.14	\$0.00	\$0.00	\$0.00	\$12,129.14	\$0.00	\$12,129.14
1630	FOOTBALL-1ST ROUND	\$5,401.25	\$0.00	\$0.00	\$0.00	\$5,401.25	\$0.00	\$5,401.25
1632	FOOTBALL-2ND ROUND	\$(574.45)	\$0.00	\$0.00	\$0.00	\$(574.45)	\$0.00	\$(574.45)
1634	FOOTBALL-3RD ROUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1636	FOOTBALL-4TH ROUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1638	FOOTBALL-STATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1640	SOCCER-BOYS	\$8,788.71	\$948.00	\$(948.00)	\$0.00	\$8,788.71	\$0.00	\$8,788.71
1642	SOCCER-B-DISTRICT	\$356.09	\$0.00	\$0.00	\$0.00	\$356.09	\$0.00	\$356.09
1644	SOCCER-B-REGIONAL	\$4,605.79	\$0.00	\$0.00	\$0.00	\$4,605.79	\$0.00	\$4,605.79
1650	SOCCER-GIRLS	\$3,466.43	\$0.00	\$0.00	\$0.00	\$3,466.43	\$0.00	\$3,466.43
1652	SOCCER-G-DISTRICT	\$79.10	\$0.00	\$0.00	\$0.00	\$79.10	\$0.00	\$79.10

HIGHLANDS HIGH SCHOOL

General Ledger Report

Financial Report

MONTH ENDING 4/30/2018

Activity Accounts

From Date: 4/1/2018
To Date: 04/30/2018

From Acct: 1
To Acct: 999999

Acct	Account Name	Beg. Bal.	Receipt / JV	Disb / JV	Transfers	End. Bal.	YTD Payables	Work Bal
1654	SOCCER-G-REGIONAL	\$841.00	\$0.00	\$0.00	\$0.00	\$841.00	\$0.00	\$841.00
1660	SOFTBALL	\$6,844.86	\$1,750.00	\$(100.00)	\$0.00	\$8,494.86	\$0.00	\$8,494.86
1662	SOFTBALL-DISTRICT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1664	SOFTBALL-REGIONAL	\$396.32	\$0.00	\$0.00	\$0.00	\$396.32	\$0.00	\$396.32
1666	SOFTBALL-STATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1670	SWIM/DIVE	\$(11.60)	\$0.00	\$0.00	\$0.00	\$(11.60)	\$0.00	\$(11.60)
1672	SWIM-DIVE-REGION	\$887.07	\$0.00	\$(645.10)	\$0.00	\$241.97	\$0.00	\$241.97
1680	TENNIS-BOYS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1690	TENNIS-GIRLS	\$4,287.66	\$0.00	\$0.00	\$0.00	\$4,287.66	\$0.00	\$4,287.66
1700	TRACK-BOYS	\$930.68	\$0.00	\$0.00	\$0.00	\$930.68	\$0.00	\$930.68
1710	TRACK-GIRLS	\$1,377.96	\$0.00	\$0.00	\$0.00	\$1,377.96	\$0.00	\$1,377.96
1720	TRACK-RED DOG MEET	\$3,669.40	\$450.00	\$0.00	\$0.00	\$4,119.40	\$0.00	\$4,119.40
1730	VOLLEYBALL	\$7,273.09	\$724.25	\$0.00	\$0.00	\$7,997.34	\$0.00	\$7,997.34
1732	VOLLEYBALL-DISTRICT	\$93.47	\$0.00	\$0.00	\$0.00	\$93.47	\$0.00	\$93.47
1734	VOLLEYBALL-REGIONAL	\$317.87	\$0.00	\$0.00	\$0.00	\$317.87	\$0.00	\$317.87
2000	ATHLETIC-BOYS	\$96,329.73	\$0.00	\$(4,005.45)	(\$96,017.17)	\$(3,692.89)	\$0.00	\$(3,692.89)
2010	ATHLETIC-CONTINGENCY FUND	\$0.00	\$0.00	\$0.00	\$96,017.17	\$96,017.17	\$0.00	\$96,017.17
2025	ARCHERY	\$(2,244.27)	\$0.00	\$0.00	\$0.00	\$(2,244.27)	\$0.00	\$(2,244.27)
2050	BASKETBALL	\$3,191.17	\$589.30	\$(1,283.13)	\$90.00	\$2,587.34	\$0.00	\$2,587.34
2075	BASKETBALL-BOYS	\$5,873.62	\$0.00	\$0.00	\$0.00	\$5,873.62	\$0.00	\$5,873.62
2100	BASKETBALL-GIRLS	\$3,233.67	\$0.00	\$(147.25)	\$0.00	\$3,086.42	\$0.00	\$3,086.42
2125	BOWLING-BOYS	\$(254.38)	\$0.00	\$0.00	\$0.00	\$(254.38)	\$0.00	\$(254.38)
2150	BOWLING-GIRLS	\$(2,524.73)	\$0.00	\$0.00	\$0.00	\$(2,524.73)	\$0.00	\$(2,524.73)
2175	CHEER	\$(265.03)	\$0.00	\$0.00	\$0.00	\$(265.03)	\$0.00	\$(265.03)
2200	CROSS COUNTRY-BOYS	\$(547.50)	\$0.00	\$0.00	\$0.00	\$(547.50)	\$0.00	\$(547.50)
2225	CROSS COUNTRY-GIRLS	\$(367.50)	\$0.00	\$0.00	\$0.00	\$(367.50)	\$0.00	\$(367.50)
2250	DANCE	\$(2,424.00)	\$0.00	\$0.00	\$0.00	\$(2,424.00)	\$0.00	\$(2,424.00)
2275	FOOTBALL	\$(24,172.83)	\$0.00	\$0.00	\$0.00	\$(24,172.83)	\$0.00	\$(24,172.83)
2300	GOLF-BOYS	\$(50.00)	\$0.00	\$(50.00)	\$0.00	\$(100.00)	\$0.00	\$(100.00)
2325	GOLF-GIRLS	\$(109.00)	\$0.00	\$0.00	\$0.00	\$(109.00)	\$0.00	\$(109.00)
2350	SOCCER-BOYS	\$(2,454.96)	\$0.00	\$0.00	\$0.00	\$(2,454.96)	\$0.00	\$(2,454.96)
2375	SOCCER-GIRLS	\$(1,140.00)	\$0.00	\$0.00	\$0.00	\$(1,140.00)	\$0.00	\$(1,140.00)
2400	SOFTBALL	\$1,040.48	\$535.00	\$0.00	\$0.00	\$1,575.48	\$0.00	\$1,575.48
2425	SWIM/DIVE-BOYS	\$(4,946.45)	\$0.00	\$(716.57)	\$0.00	\$(5,663.02)	\$0.00	\$(5,663.02)
2450	SWIM/DIVE-GIRLS	\$(5,126.44)	\$0.00	\$(445.83)	\$0.00	\$(5,572.27)	\$0.00	\$(5,572.27)
2475	TENNIS-BOYS	\$254.06	\$15.00	\$0.00	(\$90.00)	\$179.06	\$0.00	\$179.06
2500	TENNIS-GIRLS	\$9.68	\$0.00	\$(180.00)	\$0.00	\$(170.32)	\$0.00	\$(170.32)
2525	TRACK-BOYS	\$1,095.00	\$90.00	\$(530.00)	\$0.00	\$655.00	\$0.00	\$655.00
2550	TRACK-GIRLS	\$1,608.00	\$0.00	\$(555.00)	\$0.00	\$1,053.00	\$0.00	\$1,053.00
2575	VOLLEYBALL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3000	ATHLETICS-HMS	\$1,270.43	\$0.00	\$0.00	\$0.00	\$1,270.43	\$0.00	\$1,270.43
3075	BASKETBALL-BOYS	\$1,918.47	\$0.00	\$0.00	\$0.00	\$1,918.47	\$0.00	\$1,918.47
3100	BASKETBALL-GIRLS	\$93.46	\$0.00	\$0.00	\$0.00	\$93.46	\$0.00	\$93.46
3175	CHEER	\$(439.75)	\$0.00	\$0.00	\$0.00	\$(439.75)	\$0.00	\$(439.75)
3200	CROSS COUNTRY-BOYS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3225	CROSS COUNTRY-GIRLS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3250	DANCE	\$(746.00)	\$0.00	\$0.00	\$0.00	\$(746.00)	\$0.00	\$(746.00)
3525	TRACK-BOYS	\$2,261.00	\$0.00	\$(175.00)	\$0.00	\$2,086.00	\$0.00	\$2,086.00
3550	TRACK-GIRLS	\$4,950.00	\$0.00	\$(265.00)	\$0.00	\$4,685.00	\$0.00	\$4,685.00
3575	VOLLEYBALL	\$(300.00)	\$0.00	\$0.00	\$0.00	\$(300.00)	\$0.00	\$(300.00)

HIGHLANDS HIGH SCHOOL

General Ledger Report

Financial Report

MONTH ENDING 4/30/2018

From Date: 4/1/2018
To Date: 04/30/2018

From Acct: 1
To Acct: 999999

Activity Accounts Grand Total	\$371,424.91	\$81,660.18	\$(71,244.92)	\$0.00	\$381,840.17	\$0.00	\$381,840.17
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GL Accounts

GL Acct	Begin Bal	Receipt / JV	Disb / JV	Transfers	End Bal	YTD Payables	Work Bal
991 Cash on Hand	\$0.00	\$81,156.68	\$0.00	\$(81,156.68)	\$0.00	\$0.00	\$0.00
992 Checking	\$371,424.91	\$503.50	\$(71,244.92)	\$81,156.68	\$381,840.17	\$0.00	\$381,840.17
General Ledger Grand Total	\$371,424.91	\$81,660.18	\$(71,244.92)	\$0.00	\$381,840.17	\$0.00	\$381,840.17

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

School Treasurer: [Signature] Date: 5/9/18
Principal: [Signature] Date: 5/9/18

May 09, 2018

HIGHLANDS HIGH SCHOOL

Page 1 of 1

Bank Reconciliation Report

Checking Account

992

Date From 4/1/2018
Date to 04/30/2018

Ending Balance on Statement Dated : 04/30/2018	\$398,341.29
Outstanding Deposits (Bank Deposits) -> +	\$0.00
Less Outstanding Checks:	\$16,501.12
Cash Balance as of : 04/30/2018	\$381,840.17 ***
Cash Balance for Checking as of 4/1/2018	\$371,424.91
Add: Total Deposits (Bank Deposits):	\$81,660.18
Less: Total Checks and Withdrawals:	(\$71,244.92)
Computer Cash Balance as of : 04/30/2018	\$381,840.17 ***

Summary of Asset Accounts

GI Acct	Account Name	Begin Bal	Recpt/JV	Disb/JV	Transfer	End Bal
991	Cash on Hand	\$0.00	\$81,156.68	\$0.00	(\$81,156.68)	\$0.00
992	Checking	\$371,424.91	\$503.50	(\$71,244.92)	\$81,156.68	\$381,840.17 ***
Grand Total		\$371,424.91	\$81,660.18	(\$71,244.92)	\$0.00	\$381,840.17

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

School Treasurer: W. Doan Date: 5/9/18
Principal: [Signature] Date: 5/9/18

*** Entries Must Match

FORT THOMAS

INDEPENDENT SCHOOLS

Option: Consideration for 10-point Grading Scale with A+

(mirrors the current math scale, plus includes an option for A+)

LETTER GRADE	NUMERICAL SIGNIFICANCE
A+	97 – 100
A	90 – 96
B+	87 – 89
B	80 – 86
C+	77 – 79
C	70 – 76
D	60 – 69
F	0 – 59

Impact on Class Rank/GPA Calculation:

LETTER GRADE	COLLEGE-LEVEL COURSES	ADVANCED COURSES	*REGULAR COURSES
A+	5.25	4.75	4.25
A	5.00	4.50	4.00
B+	4.25	3.75	3.25
B	4.00	3.50	3.00
C+	3.25	2.75	2.25
C	3.00	2.50	2.00
D	2.00	1.50	1.00
F	0.00	0.00	0.00

*Used for unweighted GPA calculation

Graduation Requirements

In support of student development goals set out in KRS 158.6451 and the Kentucky Academic Expectations, students must complete a minimum of twenty-two (22) credits, including demonstrated performance-based competency in technology, and all other state and local requirements in order to graduate from high school in the District.

Beginning July 1, 2018, students wishing to receive a regular diploma must pass a civics test made up of one hundred (100) questions selected from the civics test administered to persons seeking to become naturalized citizens and prepared or approved by the Board. A minimum score of sixty percent (60%) is required to pass the test and students may take the test as many times as needed to pass. Students that have passed a similar test within the previous five (5) years shall be exempt from this civics test. This shall be subject to the requirements and accommodations of a student's individualized education program or a Section 504 Plan.

Students that do not meet the college readiness benchmarks for English and language arts and/or mathematics shall be offered the opportunity to take a transitional course or intervention before exiting high school.

ACADEMIC LOAD

All high school students shall be enrolled in at least six (6) subjects, unless assigned as a student assistant for one (1) period.

PERFORMANCE-BASED CREDITS

In addition to Carnegie units, students may earn credit toward high school graduation through the District's standards-based, performance-based credit system that complies with requirements of Kentucky Administrative Regulation. Procedures for developing and amending the system shall address the following:

1. Conditions under which high school credit will be granted under the system that allow students to demonstrate proficiency and earn credit for learning acquired outside the normal classroom setting, outside of school, or in prior learning;

Performance-based credit may be earned while the student is still "in school," but the instructional setting will look different from a traditional "seat time" environment.

2. Performance descriptors and their linkages to State content standards and academic expectations;

At the high school level, performance descriptors and evaluation procedures shall be established to determine if the content and performance standards have been met.

3. Assessments and the extent to which state-mandated assessments will be used;
4. An objective grading and reporting process; and
5. Criteria to promote and support school and community learning experiences, such as internships and cooperative learning, in support of a student's individual learning plan. Such experiences shall be supervised by qualified instructors and aligned with State and District content and performance standards.

The high school student handbook shall include complete details concerning specific graduation requirements.

Graduation Requirements

PERFORMANCE-BASED CREDITS (CONTINUED)

In keeping with statutory requirements, the District shall accept for credit toward graduation and completion of high school course requirements an advanced placement or a high school equivalent course taken by a student in grades 5, 6, 7, or 8 if that student attains performance levels expected of high school students in the District as determined by achieving a score of "3" or higher on a College Board Advanced Placement examination or a grade of "B" or better in a high school equivalent.²

MIDDLE SCHOOL COURSES FOR HIGH SCHOOL CREDIT

Middle school students may take designated courses that will count toward graduation requirements. However, the following requirement shall apply:

- Middle school student taking such courses must earn at least a C average and pass the final exam in the class for the course to count toward graduation.
- Grades earned in those courses shall not be used to calculate a student's high school grade point average (GPA).

In keeping with statutory requirements, the District shall accept for credit toward graduation and completion of high school course requirements an advanced placement or a high school equivalent course taken by a student in grades 5, 6, 7, or 8 if that student attains performance levels expected of high school students in the District as determined by achieving a score of "3" or higher on a College Board Advanced Placement examination or a grade of "B" or better in a high school equivalent.²

OTHER REQUIREMENTS

In order to graduate, seniors must successfully complete requirements of the Student Assessment Program.

Students shall complete an individual learning plan that focuses on career exploration and related postsecondary education and training needs.

The high school student handbook shall include complete details concerning specific graduation requirements.

OTHER PROVISIONS

Diplomas shall be presented at Commencement. The Board, Superintendent, Principal, or teacher may award special recognition to students. (See Policy 08.2211.)

Space Committee Notes
2017-2018

Committee Members:

^A Matt Haskamp, ^A Jeff Schneider, ^E Katie Stewart, ^{PLVS} Ahren Wagner, ^M Melissa Clasgens, ^M Chad Niedert, ^{Go} Laura Schnitzler, ^S Kevin Listerman, ^{PA} Jason Burgess, ^{SS} Mike Hils, ^S Yang Wen, ^{FL} Krista Meadows and ^{Go} Erica Thomas

Space Assignments for 2018-2019 School Year:

Brian Mercer, District Help Desk, Room 202
Kevin Kampschmidt, Math, Room 101
Trinity Walsh, Guidance, Room 102
TJ Lykins, Math, Room 112
Chelsea St. Martin, Math, Room 107
Kennon Burns, Health/PE, Room 112/Fitness Center Office
Bluebird Academy, Room 004
Beth Rowland, HMS, Room 200
Jean Becker, Science, Room 302
Kathryn Blankenship, Science, Room 304
Science Vacancy, Room 303
Jody Johnson, District Help Desk, TBD

Facility Storage:

Committee members toured different storage areas on campus. Mainly focused on maximizing the use of the "Old Choir Room" and PE Storage. Discussed surplus furniture and uses. Discussed organizing storage. Discussed future classroom possibilities, Discussed ADA concerns.

Security/Safety Update:

Discussed adding cameras to campus. Interior and Exterior cameras. Input on locations of cameras. Discussed adding security vestibule by main office. Discussed changes needed to café if open lunch no longer exists. Discussed classroom safety concerns. Discussed addition of film to windows to prevent shattering of glass. Discussed addition of floor locking devices introduced at April leadership meeting.

Summary:

All members spoken to in regards to space locations next school year. Mr. Wissman has been communicated with HHS leadership about security/safety updates along with storage spaces.

Highlands High School
Discipline Committee Notes
2017-2018

1. Committee Members

- a. Lee Gatens, Assistant Principal
- b. Willie Schlarman, Math
- c. Megan Boimann-Hennies, Social Studies
- d. Kelly Booth, Social Studies
- e. Scott Turner, Science
- f. Brady Dowling, English
- g. Dan Skidmore, Foreign Language
- h. Sue Beiting, Special Education
- i. Marlee Barton, Family Consumer Science
- j. Kristine Donnelly, Fine Arts
- k. Keaton Huddleston, Student
- l. Korbyn Poole, Student

2. Student Input

- a. Keaton and Korbyn inquired the student body in regards to the following:
 - i. Clarity of discipline
 - 1. Overall pretty clear – consensus was if you misbehave, there will be consequences for your actions.
 - ii. Consistency of discipline
 - 1. Semi-consistent; there are certain times when someone receives a harsher punishment than others, but that's based on the details and personal opinion
 - iii. Deterrence from consequences
 - iv. Student changes to code of conduct

3. Discussion of five most common events/resolutions

- a. Comparison to 2016-2017 data and 2015-2016 data

4. Discussion of solutions to most common events/resolutions

5. Discussion of Department concerns and other concerns voiced to members of the Discipline Committee

- a. Students wearing hoods/hats, wild hair colors, and dress code never seem to get addressed
- b. Lack of communication; if we send a student down or write them up we never hear back in a reasonable amount of time (not always, sometimes I will get a copy of the referral in my mailbox)
- c. Commotion/debris in hallways during lunch
- d. Rampant cheating

- e. I would like to research the concept of School-wide Positive Behavioral Interventions and Supports. This is normally seen in elementary and middle schools, as well as more urban schools that have a lot of discipline issues, but it is becoming popular in high schools of all different types. I feel that this approach would help build faculty and student relationships as well as helping students recognize and correct their behavior and learn conflict resolution. This could also be tied to the idea of an advisory council that has been brought up recently.
- f. Suspensions
 - i. we should be told the duration of the suspension and some sort of process for making up work that is not all on the teacher - there should be a school-wide policy about make-up work for suspensions. It is not fair to the student or the teachers if each teacher makes their own decision about what can be made up or not.
 - g. we should know when kids have issues in the same class (for example, have gotten in a fight, cyberbullying, sexual harassment – we do not need to know the exact nature of the issue, but at least that these two kids have a problem – I need to know for partner work, seating arrangements, group projects, etc.)
 - h. Cheating
 - i. Hallway issues around the second floor during lunch – especially around the PAC. This will only get worse if we go closed campus.
 - j. Consistent discipline for:
 - i. Fighting
 - ii. Drugs
 - iii. Bullying

6. Discussion of solutions to department concerns

7. AP Suggestions

8. Other matters (Portfolios, School Forms, College Visits, Details of Illness Notes, Attendance Procedures, Lunch Supervision/Dismissal, the "unexcused absence," One-to-One Expectations, Eligibility Report, Saturday School Cover Sheet Changes, etc.)

Amendments to 2018-2019 Course Catalogue

- Update Grading Policy. This passed at May Board of Education meeting.
- A statement added explaining that postsecondary institutions dictate the grade of the student. The university reports a grade and we add it to the student's transcript.
- A course description for Bluebird Academy. Needs to explain the purpose of the program. All students entering BBA will have an individualized plan and meeting with HHS team. Does not need to be in course catalogue.
- After meeting with Department Chairs weights have accordingly been assigned to courses offered at school and online:
 - All online, dual credit course will be weighted 4.5
 - All classes offered by HHS faculty are assigned weight via department
 - Regular = 4.0
 - Advanced = 4.5
 - College level = 5.0
 - Online dual credit = 4.5
 - Anatomy and Physiology = 5.0
 - We The People = 5.0
 - Public Speaking/Pop Culture = 5.0
 - Entrepreneurial Mindset = 5.0
 - Advanced Acting I = 4.5
 - Music Appreciation = 4.5
 - Astronomy and Geology = 4.5
 - Most courses weights remain the same that were offered in the past.
- Description of how Accounting I will be taught/piloted online through Schoology.