

Highlands High School  
SBDM Council Agenda  
September 18, 2017  
3:30 pm

- Call to Order
  - Meeting called to order at 3:30
- Council Members in Attendance
  - Jeff Schneider, Pat Agard, Lauren Peterson, Jaime Richey, Rob Sparks, Tonya Tierney
- Council Guests
  - Jamee Flaherty, Lee Gatens, Matt Haskamp
- Adoption of September Agenda
  - Council approved September Agenda without any amendments
- Approval of Minutes (August)
  - Council approved August Minutes without any amendments
- Discussion Items
  1. Financial Report
    - Mr. Schneider discussed financial report with Council. There was no discussion in regards to financial report.
  2. Personnel
    - Mr. Schneider informed Council that Mr. Derrick McBride, Special Education Instructional Assistant, resigned from position. A qualified substitute teacher will be in place until position is filled. An applicant pool has been shared with the Special Education Department and interviews will begin as soon as possible.
  3. Dual Credit discussion (Jamee Flaherty)
    - Jamee Flaherty, Assistant Superintendent for Student Services, discussed options for HHS for dual credit classes. Dual Credit classes are offered to students at HHS already, but there is currently exploration to add courses to HHS's Course Catalogue. Council will have an opportunity to review materials presented by Mrs. Flaherty (materials included in September minutes).
  4. ACT Class of 2017
    - Average ACT score for the graduating class of 2017 was 24.4. This was down 0.3 points from the graduating class of 2016. Mr. Schneider explained how the data will be used for School Improvement Planning across classes at HHS. There was also a discussion about possible reasons the scores decreased.
  5. School Improvement Planning (update)
    - Mr. Schneider included much of this conversation while discussing ACT scores from the above bullet point. More general examples were provided on how the information from the ACT is shared amongst the school. Also, the Fall Testing event was discussed and how that data is used across the school. There was the addition of a Naviance Diagnostic test given to 9<sup>th</sup> and 10<sup>th</sup> graders. This is new to HHS. There will be an all faculty training in October provided by the Guidance Department on how to read and use information coming from Naviance. The practice ACT taken by 11<sup>th</sup> graders will be scored by Torch Prep and also shared with all teachers. We have done this for the last several years.
  6. National Merit Finalist 2017-2018

- Highlands has two students as National Merit Finalists. Savannah Brady and Natalie Reed (Natalie attends the Gatton Academy).
  - 7. Policy Review (9)
    - Mr. Haskamp discussed the “eligibility” wording in SBDM policy #9. Mr. Haskamp was seeking input from Council about ways to still hold ineligible students accountable without completely dismissing them from their activities at school. Council discussed remaining in compliance with KHSAA and FTIS Board Policy. Much was discussed about what students could do during their week of ineligibility. Mr. Haskamp is going to research different schools in the areas and their policy. Will be discussed in October meeting.
    - Mr. Schneider discussed wording in SBDM policy #13. This policy is in regards to “use of school space.” With the passing of Senate Bill #1, the addition of the following has been recommended by KSBA, “improving classroom teaching and learning.” Council agreed that that has been the understanding in the past in regards to the application of policy #13. But Council also agreed to the change in wording recommended by KSBA. The wording will be changed and placed in the Business section of the October meeting for a first read.
    - Mr. Schneider discussed the wording in SBDM policy #1. The policy is in regards to “hiring a principal.” KSBA recommends adding the “alternative provision” wording to Policy #1. Council agreed to Mr. Schneider researching the addition to policy #1. Will be discussed in October meeting.
- Business (Old and New)
  1. Confirm October meeting date and time
    - Confirmed by all for October 16, 2017 @ 3:30 in Principal’s Conference Room
  2. Designation of duties
    - Jaime Richey was selected as “Vice Chairperson” by Council
    - Jeff Schneider was selected as “Secretary” by Council
  3. Certificate of Distribution
    - “Your Duty Under the Law” was distributed to all Council members
    - “Managing Public (Government) Records” was distributed to all Council members
    - All Council members completed “Proof of Receipt” form
    - Mr. Schneider completed “Certificate of Distribution” form and sent to FTIS Central Office
    - All Council members completed “Email Notification Agreement”
  4. Course Catalogue
    - Mr. Schneider informed Council that work on the Course Catalogue will begin shortly.
- Other Business
  1. Input from Council on October topics
    - No October topics were added at the conclusion of meeting
- Approval of October meeting date
  - October 16, 2017 @ 3:30 in Principal’s Conference Room
- Adjourn
  - Meeting adjourned at 4:51